

# RANDOLPH COUNTY COMMISSIONERS MEETING AGENDA

**6:00 P.M. – July 10, 2023**

Historic Courthouse – 145 Worth Street, Asheboro NC

- I. Call to Order – *Chairman Frye***
- II. Pledge of Allegiance**
- III. Public Comment Period** (Pursuant to N.C.G.S. § 153A-52.1)
- IV. Consent Agenda**
  - A. Approve Board of Commissioners Regular Meeting Minutes of Regular Meeting Minutes of June 5, 2023 and Special Meeting Minutes of May 30, 2023 and June 8, 2023
  - B. Budget Amendment – PCard Encumbrances (\$371,625)
  - C. Budget Amendment – Public Health Workforce Dev. WIC Breastfeeding Peer Counseling (\$461,551)
  - D. Budget Amendment – Animal Services Grant (\$62,400)
  - E. Budget Amendment – Soil and Water stRAP (\$77,806)
- V. New Business**
  - A. Farm, Food and Family Center (F3EC) Update – *Kenny Sherin, CES Director/Paxton Arthurs, County Engineer/Kristen Hess, HH Architecture*
  - B. Opioid Settlement Funding Applications – *Leia Gearhart, NCACC Representative and Jennifer Layton, Assistant Public Health Director*
    - 1. Consider Applications
    - 2. Consider Resolutions
    - 3. Consider Associated Budget Amendment
  - C. Aging Services Bid – *Mark Hensley, Randolph Senior Adults Association (RSAA) Executive Director*
    - 1. Consider the Second-Year Bids with RSAA and RCS
    - 2. Consider the FY23-24 Fund Allocation
    - 3. Consider Associated Budget Amendment - HCCBG
  - D. Tax Settlement FY 22-23 – *Debra Hill, Tax Assessor*
  - E. Consider Adoption of 2023-2024 Classification and Pay Plan – *Jill Williams, Human Resources Director*
  - F. Historic Courthouse Elevator Addition Bid Results – *Paxton Arthurs, County Engineer*
  - G. Northgate Wellness Center Bid Results - *Paxton Arthurs, County Engineer*
  - H. County Manager's Update
  - I. Commissioners' Updates

## **Upcoming Board Term Expirations**

### **August**

**Animal Services Advisory Board**-Jason Balder, JR Beard, Cynthia Grantham, April Wilburn, Lou Wilson, Lisa Sparks

### **September**

**Randolph County Nursing Home Community Advisory Committee**-Vacancy

Chaplin Michael Mabe from the Sheriff's office will give the invocation.

June 5, 2023

The Randolph County Board of Commissioners met in regular session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioner Kenny Kidd, Commissioner Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, County Attorney Ben Morgan, Clerk to the Board Dana Crisco, and Deputy Clerk to the Board Jenny Parks. Chaplain Bill Hatfield from the Randolph County Sheriff's Office gave the invocation and everyone recited the Pledge of Allegiance. The meeting was livestreamed on Facebook and YouTube.

### **Special Recognitions**

Elizabeth Mitchell, Chief Professional Officer of United Way of Randolph County, introduced the following nominators to recognize the 2023 Governor's Volunteer Service Awards:

- Desiree Trogdon, Habitat for Humanity Volunteer Coordinator, recognized Roy Barr.
- Amy Rudisill, Membership and Events Director of the Asheboro/Randolph Chamber of Commerce, recognized Dawn Morton.
- Paula Owens, Communities in Schools Executive Director, recognized Tom Holtham.
- Jill Jackson, Director of Marketing and Community Engagement for the Senior Adults Association, recognized Larry Reid.
- Ms. Mitchell recognized Julianna Soto, who was unable to attend tonight.

Ms. Mitchell encouraged everyone to volunteer and thanked the Board for allowing these awards to be presented during tonight's meeting.

### **Public Comment Period**

Pursuant to N.C.G.S. §153A-52.1, Chairman Frye opened the floor for public comment and closed it after everyone wishing to speak had done so. County Attorney Ben Morgan read aloud the Public Comment Rules of Procedure.

**Carl Hicks**, 744 Ivy Creek Drive, Randleman, NC, said he attended the Opioid Meeting for faith leaders that was held on May 22, 2023. His pastor encouraged him to attend and found the program very informative. He saw there was a lot of opposition in the harm reduction program, but feels it would be a good plan to try for our county. He said it is not a perfect program, but we have a major epidemic in our county with drug misuse. Something needs to be done and he feels the community can build on this program. Something needs to be done about the spread of diseases. He wants to see the faith community volunteer in programs such as this to assist with the epidemic to spread the gospel along with harm reduction programs. He wants to see people in our county help. He thinks we need to partner faith-based programs with these harm reduction programs and have them work together.

**Nancy Hoskins**, 9455 South Church Street, Apartment 203, Asheboro, NC, read a resolution from Saint Luke United Methodist Church regarding the monument being moved. (This resolution will become a part of these minutes as Attachment A.) She would like to see the statue moved to a more appropriate location as soon as possible.

**Dwain Roberts**, 4654 Rainbow Trail, Ramseur, NC, read scripture regarding comments from previous meeting he had made. He believes the monument should be left where it is and he thanked the Board for voting to leaving it where it stands now.

**Judy Saunders**, 1402 E. Allred Street, Asheboro, NC, thanked all of the volunteers that were recognized and all of those that were not. She comes from a family of military volunteers who fought for the peace and the freedom of all. She believes the monument is beautiful, but feels it should be moved. She also feels that it does not deserve the \$37,000 fence that the tax payers paid for.

**Joe Millikan**, 1788 Naomi Road, Randleman, NC, spoke on the North East Growth Management Plan. He has talked to Commissioner Haywood regarding this item. He worked with the previous Planning and Zoning Director about rezoning his land from rural growth to single family. He said that the Planning and Zoning Department told him they had never changed a tract of land that small in rural growth. He hopes the County will take this into consideration with the new growth management plan. He shared a map with the Board for information that outlined his property.

**Clyde Foust**, 3746 Midway Acres Road, Asheboro, NC, thanked the Board for the opportunity for a Juneteenth memorial to be held at the Old Historic Courthouse next month. A memorial has been created to honor slaves that were in Randolph County which lists their names, dates they were sold, and how much they were sold for. He invited the Board to come to the unveiling on June 15, 2023, at 9:00 a.m. He also invited the Board to attend the Juneteenth event, which will include a march, beginning at 3:00 p.m. He said that this event is something that could not have been possible without the support and permission of the Board, and he thanked the Board for this opportunity.

**Todd Nance**, 106 Evans Trail, Randleman, NC, thanked the Board for allowing him to speak. He attended the Opioid Meeting that was held on May 22, 2023 for the faith-based community. He is a pastor of Parks Crossroads Christian Church in Ramseur and has been a native of Randolph County all of his life. He agrees that we are in an epidemic of opioid abuse in Randolph County. He stated there are 2 faith-based programs in Randolph County that he is aware of and he has learned about three other options that are available as well. He said that the pastors are taking this epidemic seriously and the meeting on May 22<sup>nd</sup> was a wakeup call for him personally. He is not convinced that the harm reduction program is the best solution. He asked the Board to give the pastors in Randolph County some time to come together to work on a faith-based initiative. He knows harm reduction is very tempting due to there being clear metrics and clear statistics with the successes, but feels that it may not be the best option.

Chairman Frye stated that the Opioid Funding Item is not on the agenda tonight due to faith-based specific reasons, but will more than likely be on the July agenda. More time is being allowed to seek other information regarding opioid use including an Opioid Summit Conference this week in Durham that several of the Board members will be attending.

### **Consent Agenda**

*On motion of McDowell, seconded by Allen, the Board voted 5-0 to approve the Consent Agenda, as amended, as follows:*

- *approve Board of Commissioners Regular Meeting Minutes of May 1, 2023;*

- appoint LaTonya Smith and Reappoint Karen Martin, Rhonda Moffitt, and William Neely to the Randolph County Aging Services Planning Committee;
- appoint Gayle Higgs and reappoint Edwina Ashworth, Tammy Bennett, Leah Burnette, Wendy Kenno, Sarah Lanier, Greg Patton and Jonathan Sermon to the Randolph County Juvenile Crime Prevention Council;
- appoint Lydia Walton, Kevin Franklin, and Elbert Lassiter to the Piedmont Triad Regional Workforce Development Board;
- reappoint Beverly Nelson to the Randolph County Jury Commission;
- reappoint Jane Gerringer to the Randolph County Nursing Home Care Community Committee;
- approve Budget Amendment – 2023 Timber Receipts (\$13,015), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #88</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Restricted Intergovernmental</i>                                     | \$13,015        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| <i>Education</i>                                                        | \$13,015        |                 |

- approve Budget Amendment – TDA (\$10,000), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment # 89</b> |                 |                 |
|--------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                          | <b>Increase</b> | <b>Decrease</b> |
|                                                                          |                 |                 |
| <b>Appropriations</b>                                                    | <b>Increase</b> | <b>Decrease</b> |
| <i>Marketing</i>                                                         | \$10,000        |                 |
| <i>Tourism Related Projects</i>                                          |                 | \$10,000        |

- approve Budget Amendment – JCPC (\$22,572), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #90</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Restricted Intergovernmental</i>                                     | \$22,573        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| <i>Juvenile Day Reporting Center</i>                                    | \$22,573        |                 |

- appoint Amy Struble to the Randolph County Tourism Development Authority;
- approve amended ETWI Scope of Work;
- approve Budget Amendment – Veterans Services (\$700), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #91</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Miscellaneous Revenues</i>                                           | \$700           |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |

|                  |       |  |
|------------------|-------|--|
| Veteran Services | \$700 |  |
|------------------|-------|--|

- approve Budget Amendment – Building Inspections (\$391,000), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #92</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| Permits and Fees                                                        | \$391,000       |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| Building Inspections                                                    | \$391,000       |                 |

- approve change order for door hardware for the Public Health Renovation (\$147,055);
- approve Budget Amendment – Public Works Scrap Tire Tax (\$19,100), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #93</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| Other Taxes                                                             | \$19,100        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| Public Works                                                            | \$19,100        |                 |

- approve resolution for Opioid Settlement Funding as follows:

**A RESOLUTION BY THE COUNTY OF RANDOLPH  
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**WHEREAS** Randolph County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement

funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. Strategy authorized
  - a. Name of strategy: Collaborative strategic planning.
  - b. Strategy is included in Exhibit A
  - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 1"
  - d. Amount authorized for this strategy: \$300,000
  - e. Period of time during which expenditure may take place: Start date May 1, 2023 through End date June 30, 2026.
  - f. Description of the program, project, or activity: Randolph County Government will support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation services, or any activity or combination of activities listed in Exhibit C to the MOA (collaborative strategic planning).
  - g. Provider: Randolph County Government

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$300,000;

- approve JCPC Certification;
- approve Budget Amendment #14 – Asheboro High School Capital Project as follows:

| <b>Asheboro City Schools Capital Project Ordinance<br/>Budget Amendment #14</b> |                 |                 |
|---------------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                                 | <b>Increase</b> | <b>Decrease</b> |
| Investment Earnings                                                             | \$250,000       |                 |
| Sales Tax Refund                                                                | \$6,000         |                 |
| <b>Appropriations</b>                                                           | <b>Increase</b> | <b>Decrease</b> |
| Modular Classroom Lease                                                         | \$52,698        |                 |
| Miscellaneous                                                                   |                 | \$462,023       |
| Professional Services                                                           |                 | \$31,786        |
| Furniture and Equipment                                                         | \$200,000       |                 |
| Construction                                                                    | \$497,111       |                 |

### **Sandhills Center Annual Update**

Victoria Whitt, Chief Executive Officer of the Sandhills Center, reported she will be retiring the last day of this month. She thanked the Board for their support of the Sandhills Center over the past 43 years. Chairman Frye thanked her for all of her years of service.

Ms. Whitt introduced Anthony Ward, Deputy Director, who has been named the new CEO of the Sandhills Center and will become effective July 1, 2023. Mr. Ward introduced himself and thanked the Board for their support. He has worked with Ms. Whitt for many years and he is a native of Asheboro.

Chairman Frye said the funding request for the Sandhills Center is the same as it was 19 years ago. They are the only agency that has not increased their request.

Chairman Frye thanked Mr. Ward personally for helping his family during a personal experience and he appreciates everything he did for them.

Ms. Whitt presented the Sandhills Center County General Funding Request in the amount of \$844,000. These funds will stay in Randolph County for the FY2023-24 budget and will go to the support of those who do not have Medicaid, Medicare, nor third party reimbursements. Without the funds from Randolph County it would be very difficult to serve the needs of those folks who are uninsured. She said Sandhills appreciates the funds approved for them in the past and hopes the Board will consider this request for the upcoming budget.

Ms. Whitt thanked the Board for the three appointments that they have made to the Sandhills Center Board. Those members are Vice-Chairman David Allen, Mike Ayers, and Ann Shaw.

Ms. Whitt thanked the Board for allowing the Sandhills Center Board to meet at the Randolph County Governmental Center.

Ms. Whitt gave an update on the new Sandhills Center building that is being constructed on New Century Drive in Asheboro. They are hopeful that it will be complete by July 2023. They are having some issues with the HVAC system and supply chain issues, but hopefully those issues will be resolved soon.

Mr. Ward gave the Sandhills Center's 2022 Annual Report.

Vice-Chairman Allen thanked Ms. Whitt for the training he received when he became a member of the Sandhills Board. Not all boards offer training to their board members. He thanked Ms. Whitt for all she has done and is thankful Mr. Ward will be the new CEO. He looks forward to working with Mr. Ward and Sandhills in the future.

### **Mediko Contract Update**

Major Phillip Cheek presented the Mediko Contract Update for the Detention Center. He stated Mediko has increased the Average Daily Population (ADP) from 275 to a cap of 300, these changes are noted in the contract amendment. Mediko has agreed to keep the contract the same for the new budget year, keeping the jail population under 300. If the Detention Center exceeds 300 inmates, Mediko will be required to hire additional personnel and will incur additional costs and expenses to provide the same level of services to such increased inmate population. If the ADP exceeds 315 inmates for two consecutive months, Mediko and the County shall negotiate an increased amount of compensation for the remainder of the term. This considers the additional personnel and other costs incurred by Mediko in connection with providing services to such increased inmate population. If

both parties are unable to agree on an increased amount of compensation within 15 days, either party may terminate the contract upon 30 days of written notice to the other party.

Major Cheek said that Mediko has agreed to keep the contract amount the same as was presented in May 2023 for the FY2023-24 Budget. Mediko will obtain an additional LPN to help manage the additional inmate ADP. Although the beds will increase to 422 inmates with the jail expansion, they do not have the staff to effectively supervise additional inmates. Their intentions are to keep the population down by continuing to work with the District Attorney's Office to release low-level offenders and use the electronic house arrest programs, as well as find long term community drug treatment programs in conjunction with the MAT program, and transporting defendants out of jail as efficiently as possible. Their goal is to keep the inmate population under 280.

Major Cheek apologized for any confusion that may have been created and he thanked the Board for allowing the Sheriff's Office the opportunity to clarify any concerns about the ADP.

Chairman Frye stated that the wish of the Board would be for this contract be put out for bid next year.

Chairman Frye said that the expansion of the Detention Center was not only to add numbers, but for the separation of inmates as well for safety reasons. Major Cheek said that was correct, safety and security are most important.

Commissioner Haywood said safety, security and meeting the health needs of the inmates reduces liability.

#### **American Healthcare Debt Service Waiver Consideration**

Will Massie, Assistant County Manager/Finance Director, stated in 2022, Randolph County received the \$12 million Rural Healthcare Stabilization Program Loan from UNC Health, to be used to finance Capital improvements at Randolph Health. American Healthcare Systems, LLC (AHS) operates Randolph Health, and signed a Promissory Note and Loan Agreement with the County in order to access these funds. Their debt service was to be the same annual amounts as the County's payment schedule to UNC Health.

The intent of this arrangement was for the County to waive the debt service obligation for the year as long as the hospital maintained a certain level of operations, as well as other covenants. As long as AHS was not in default of any of the contractual provisions, then "all outstanding principal and interest due on such date shall be forgiven by the County as of such date..."

The Board of County Commissioners will need to annually assess the performance of American Healthcare Systems, LLC and determine that the May debt service payment of \$1 million plus interest at 1% due from AHS shall be waived. If the Board of County Commissioners find that AHS has complied with the terms of the loan agreement, a Resolution to Waive the Principal and Interest Payment for May 2023 will need to be passed.

Chairman Frye stated this item is being brought back before the Board after it was tabled during the May 2023 meeting. Mr. Massie said that the Board will need to vote to approve or deny a

resolution making certain findings and waiving current required annual payment for American Healthcare Systems, LLC.

Chairman Frye stated he and Vice-Chairman Allen have met with the hospital owners and needed information has been received.

Tim Ford, Randolph Health CEO, said that they have attempted to clarify the question of voting on the Hospital Board and the role of that board. Hopefully the questions have been clarified.

Vice-Chairman Allen said that the spirit and intent has been met by AHS. The preliminary audited financials have been looked over. The responsibility of the Board is to make sure tax payer dollars have been used in accordance with where they have been designated. It is also important to make sure the hospital is profitable and making sure some of their investments are reinvested in the hospital as well. The Board of Commissioners is a partner and wants to see everyone succeed.

Chairman Frye said that AHS now pays Randolph County property taxes since they operate as a for-profit hospital. The hospital is in the top ten tax payers in the County. In Randolph Hospital's 88 years of existence, they have never paid property taxes until they became for-profit.

*On motion by Allen, seconded by Frye, on a vote of 5-0, to approve the Resolution Making Certain Findings and Waiving Current Required Annual Payment for American Healthcare Systems, LLC., as follows:*

**RESOLUTION MAKING CERTAIN FINDINGS AND WAIVING CURRENT REQUIRED ANNUAL PAYMENT**

**WHEREAS**, Article 2 of Chapter 131A of the North Carolina General Statutes establishes the Rural Health Care Stabilization Program (the "Program") to provide for loans at below-market interest rates with structured repayment terms in order for financially distressed eligible rural hospitals to transition to sustainable, efficient, and more proportionately sized health care service models in their communities; and

**WHEREAS**, on or about November 21, 2019, after holding a public hearing on the matter, the Randolph County Board of Commissioners voted unanimously to apply for a loan from the Program for the benefit of Randolph Hospital or its successor entity by submitting an application to UNC Health Care as provided for in North Carolina General Statute §131A-33; and

**WHEREAS**, on or about October 26, 2020, the Randolph County Board of Commissioners held a duly-called and advertised public hearing on the matter of incurring a debt of up to twenty million dollars (\$20,000,000.00) through a Program loan, if approved, for the benefit of Randolph Hospital or its successor entity; and

**WHEREAS**, in 2021, American Healthcare Systems, LLC ("AHS") became the successor entity for Randolph Hospital and entered into a Promissory Note and Loan Agreement with Randolph County to administer any funds Randolph County received pursuant to the Program; and

**WHEREAS**, in 2022, Randolph County received a twelve million dollar (\$12,000,000.00) from UNC Health, pursuant to the Program, to be used to finance capital improvements at Randolph Health by AHS; and

**WHEREAS**, debt service payments (principal and interest) on the loan from Randolph County to AHS were to be the same annual amounts as the debt service payments on the loan from UNC Health to Randolph County; and

**WHEREAS**, under this arrangement, the County agreed to waive AHS's debt service payments each year so long as AHS operates Randolph Hospital at a certain level and so long as AHS fulfills certain other covenants; and

**WHEREAS**, pursuant to this arrangement the County shall annually assess the performance of AHS to determine whether the conditions required for waiver of debt service are met; and

**WHEREAS**, the County has completed this assessment and makes the findings contained herein.

**WHEREAS**, by the Randolph County Board of Commissioners, having considered such matters, makes the following findings:

1. The Board of Commissioners of Randolph County finds that AHS has made commercially reasonable efforts to maintain and operate Randolph Hospital as a North Carolina acute care hospital with a complement of healthcare clinical services and service lines reasonably appropriate for a similarly situated hospital with a minimum of 49-bed inpatient capacity located within the corporate limits of Asheboro, NC (or in a location where City of Asheboro utilities are available) which includes:
  - a. Five (5) general Operating Room suites, plus one additional suite reserved for C-sections (based on current surgical service needs);
  - b. Emergency Room services with 15 bays to be open 24 hours a day/7 days a week/ 365 days a year; and
  - c. Services to be provided in the inpatient facility would include, but not be limited to, intensive care, general surgery, orthopedic, and maternity / OB-GYN services.
2. The Randolph County Board of Commissioners find that AHS has made commercially reasonable efforts to continue radiology and diagnostic lab services located within the corporate limits of Asheboro, NC (or in a location where City of Asheboro city utilities are available).
3. The Randolph County Board of Commissioners finds that AHS has made commercially reasonable efforts to continue cancer treatment services to be located within a ten-mile radius of the current hospital.
4. The Randolph County Board of Commissioners finds that AHS has provided quarterly progress reports to the County including, but not limited to, financial condition, operating statistics, staffing levels, capital replacement plan status, and any other relevant details.
5. The Randolph County Board of Commissioners confirms that it, or its appointees, has received two (2) seats, with full voting powers, on AHS's board of directors.

**NOW, THEREFORE, BE IT RESOLVED**, that AHS having fulfilled the requirements outlined in paragraphs 1-5 above, the debt service payment due to Randolph County from AHS in May, 2023, in the amount of one million one hundred twenty thousand dollars (\$1,120,000.00) is hereby waived.

Paxton Arthurs, Randolph County Engineer, reminded the Board that during their April Board Meeting, the Board awarded a contract to Smith Sinnett Architecture to proceed with the design of the Human Services building in Archdale. This building is intended to be a satellite office for the Department of Social Services and the Health Department. Since April, the designers have made good progress and have now completed the Bid Documents.

Mr. Arthurs introduced Robert Carmac and Leanne Byrd with Smith Sinnett Architecture to present the final design of the building. Ms. Byrd shared a PowerPoint presentation and went over the proposed layout renovations of the building. The top level of the building would be the base bid. The lower level would be Alternate 2 and bid at a later date.

Mr. Carmac said that, with the permission of the Board, the bids would open in July 2023, approval of the bid in August 2023 by the Board, with the construction of the project taking approximately 8-12 months to complete. The base bid estimate is \$1,508,150, with the Alternate 2 Lower Level renovation being \$1,043,150, and the Alternate 3 Parking Lot Seal Coat and Striping being \$25,000. The total projected cost is \$2,576,300.

Mr. Carmac said that after you add in office furniture, fixtures, owner reserves, and contingencies, the total project in itself, on top of construction, ends up being approximately \$3,207,800. He said that they have attempted to maximize the best use of space to keep costs down by reusing offices, ceilings, and mechanical systems in the renovation of this building.

Chairman Frye said that there are funds in the Proposed State Budget that would provide the funding for this project. Hopefully these funds will remain in the budget.

Vice-Chairman Allen asked when the bids would come back to the Board if they were opened in July 2023. Mr. Carmac said they would come back to the Board during the August 2023 meeting.

Commissioner Kidd asked about the cost estimates being lower when it was presented in April. The current estimate is \$80,000 higher than before. One of the issues that increased the cost estimate was the technology improvements. The entire data communication system will need to be brought up to date. Mr. Arthurs said they left some contingency funds in the estimate for other costs as they may arise. Additional funds were included for the parking lot as well.

Vice-Chairman Allen asked how Mr. Carmac felt about the bids coming back in the current environment. Mr. Carmac said that things have become more predictable. Smith Sinnett has had a good record of success recently and he feels confident they will come in as reasonable bids.

*On motion by Haywood, with second by Frye, with a vote of 4-1, Kidd voting no, the Board voted to move forward with the bidding of the Northwest Human Services building renovation project.*

#### **Final Design of the Wellness Clinic at Northgate**

Paxton Arthurs, County Engineer, reminded the Board that at their April Board meeting, they authorized the County to move forward with the design of the Wellness Center at Northgate. The County contracted with Smith Sinnett Architects for the continued design. Because this was a smaller project, Bidding and Construction Administration services were not necessary.

Mr. Carmac and Ms. Byrd, with Smith Sinnett, shared a PowerPoint presentation and presented the final design of the Wellness Clinic at Northgate. This space is part of the County's Business Continuity area in Northgate.

Mr. Arthurs said since this project is smaller, a formal bid process was not necessary. If the Board approves to move forward with the bidding for the Wellness Center the bidding could be released this week. If this happens, the bids will come to the Board in July, possible construction starting in August, with the project hopefully being completed by the end of the year or first of 2024.

Mr. Arthurs said the total cost estimate is a little more than what was originally proposed. The total cost estimate currently for this project is \$349,600. He reminded the Board that there is approximately \$300,000 remaining in the Northgate fund from the other projects that have been completed.

Commissioner Haywood said it looks like a good location, it will save the County money, and the payoff will be the employees' health and well-being.

*On motion of Haywood, seconded by McDowell, the Board voted 5-0, to move forward with the bidding of the Wellness Clinic at Northgate project.*

#### **Seagrove-Ulah Metropolitan Water District Sewer Service**

Paxton Arthurs, County Engineer, said the County has been approached with the opportunity to participate in an economic development project in the southern portion of the County. A large commercial truck stop is interested in possibly locating at the intersection of I-74 and New Hope Church Road, but there is not sufficient sewer service currently available.

Mr. Arthurs said that the company, Love's Truck Stop, has showed interest in this site. He shared several maps with the Board using a PowerPoint presentation. Due to sewer capacity issues at Seagrove, they have been unable to commit to the site. If the proposed pump station can be routed to the Uwharrie Pump Station, which is to be on the Asheboro system, Love's has agreed to move forward with the project. Mr. Arthurs said although this is not a typical Economic Development Project that creates jobs, the Truck Stop would produce revenue from sales taxes and property taxes.

Mr. Arthurs stated the owner of the property is Randolph Land Development, LLC, the designer is Summey Engineering, and the projected construction cost is \$800,00. If approved by the Board, Randolph County will enter into an agreement with the owner and fund \$300,000 towards this project with the property owner being responsible for the remaining balance, advertise the project for bidding, contract with the low bidder for construction, work with Summey Engineering to oversee the project, and once complete the improvements will be turned over to Seagrove-Ulah Metropolitan Water District.

Chairman Frye said that this project would be funded with State AARPA funds which has its own set of rules and guidelines on how the funds are used. Mr. Arthurs said that this was one of the reasons they chose to do this project in-house to make sure all of the guidelines are being followed.

Vice-Chairman Allen asked how much property and sales tax would the truck stop generate. Mr. Arthurs said that he was not sure, but after looking at the property tax of the existing truck stop in Seagrove, they pay approximately \$12,000 a year in property tax.

Chairman Frye opened the Public Hearing and asked if anyone would like to speak.

**Crystal Gettys**, Randolph County Economic Development Corporation (EDC) Business Recruitment Director, spoke in favor of this project. She has worked with the property owner, Mr. Lail, on different engineer design layouts on this property and how it could be used commercially and industrially. By moving forward with this project, it will not only open up the commercial corner the property is on with an interested client, there is also approximately 50 acres on the back side of this property in question that would be a great development, possibly distribution center based on the capacity of the sewer that would be allowed with this project.

Chairman Frye said that Love's has been very patient with this project, especially in regards to the issues with the Seagrove-Ulah treatment plant, which are still not resolved to his understanding. This project would allow the Love's truck stop, the subdivision at Pinewood Country Club, and the Uwharrie Charter Academy to be on the sewer system.

Commissioner Kidd asked Ms. Gettys if she had any economic impact numbers for this project. She said she did not, but if there was water and sewer access already on the property it would allow opportunities for a smaller manufacturer or process companies to come in and provide property tax and the creation of new jobs. Commissioner Kidd said that this project would give an opportunity to market that area, which is desperately needed.

Commissioner McDowell said that this does give the Board the opportunity to take care of all three of the requests at one time and this would open up the area in question for more growth.

**Jack Lail**, owner of Randolph Land Development, LLC., said that he understands this is not a typical job generating project, but Love's said they would hire 80 people to operate the truck stop. Although this project has not been easy, he looks at the good side of it. He thinks it's a foreshadowing of some of the things that the County will be faced with in the next five years because everything is not in place that is needed for the growth that is coming. In addition to the truck stop, the 50 acres on the back side of the property would make excellent commercial/industrial sites. He thinks what could happen as a result of the pump station is a fairly significant development on that intersection. He thanked those that have been involved with this project and he appreciates everyone's support.

Chairman Frye closed the public hearing after everyone wished to speak had done so.

Commissioner McDowell said that he believes this project will have many positive impacts in this area of the County.

Commissioner Kidd said that this project will be good for Randolph County and he likes to see economic development that our County desperately needs.

On motion by McDowell, seconded by Kidd, with a vote of 5-0, the Board voted to adopt the Resolution Authorizing the County of Randolph to Enter into an Economic Development Project for a Sewer Main Located at the Intersection of I-74 and New Hope Church Road, and approve the associated Budget Amendment, as follows:

**RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO ENTER INTO AN ECONOMIC DEVELOPMENT INCENTIVES CONTRACT**

WHEREAS, Section 158-7.1 of the North Carolina General Statutes authorizes a county to undertake an economic development project by extending assistance to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, Randolph Land Development, L.L.C. ("Owner") is the Owner of a Site located at the intersection of I-74 and New Hope Church Road, said property more specifically identified by Property Identification Number 7656891428 ("Site"); and

WHEREAS, in order to attract a large commercial truck stop ("Company"), a sewer pump station and force main need to be constructed at the Site ("Project"); and

WHEREAS, the Board of Commissioners of Randolph County has held a public hearing to consider whether to participate in an economic development project that will result in the County of Randolph ("County") approving an economic development incentives package whereby the County contributes up to three hundred thousand dollars (\$300,000.00) to or on behalf of the Owner to offset the costs of the Company's location of its truck stop in Randolph County, North Carolina; and

WHEREAS, the total cost estimate of the Project is eight hundred thousand dollars (\$800,000.00); and

WHEREAS, the County will finance its contribution using funds awarded to the County under the American Rescue Plan Act; and

WHEREAS, the Owner shall be responsible for all costs associated with the project that exceed the three hundred thousand-dollar (\$300,000.00) County contribution and shall commit to repayment of the County contribution should the Company fail to locate on the Site; and

WHEREAS, at the completion of the construction, the sewer pump station and force main shall be conveyed to and maintained by the Seagrove-Ulah Metropolitan Water District; and

WHEREAS, this economic development project will benefit the traveling public, generate a new source of sales tax, stimulate the local economy, and provide new job opportunities to the citizens of the County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Randolph County, this 5th day of June 2023, as follows:

1. The County is authorized to expend up to three hundred thousand dollars (\$300,000.00) of County funds for this economic development project.
2. The Chairman of the Board of Commissioners is authorized to sign an Agreement with Randolph Land Development, L.L.C. requiring adherence to the payment of any costs over the three hundred thousand-dollar (\$300,000.00) County contribution and agreeing to repay said contribution if the Company fails to locate on the Site.

3. County staff are authorized to proceed with the site work outlined in the Agreement, and the Chairman of the Board of Commissioners as well as County staff are authorized to sign any documents necessary to accomplish said site work.

| <b>Coronavirus Recovery Grant Fund<br/>Budget Amendment #14</b> |                 |                 |
|-----------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                 | <b>Increase</b> | <b>Decrease</b> |
|                                                                 |                 |                 |
| <b>Appropriations</b>                                           | <b>Increase</b> | <b>Decrease</b> |
| Transfer to Rural Water Infrastructure Fund                     | \$300,000       |                 |
| Contingency                                                     |                 | \$300,000       |

| <b>Seagrove-Ulah WWTP Capital Project<br/>Budget Amendment #2</b> |                 |                 |
|-------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| Miscellaneous                                                     | \$500,000       |                 |
| Transfer from the Coronavirus Recovery                            | \$300,000       |                 |
| <b>Appropriations</b>                                             | <b>Increase</b> | <b>Decrease</b> |
| Utility Construction                                              | \$800,000       |                 |

### **NC Railroad Grant for Ace/Avant**

Crystal Gettys, Business Recruitment Director, presented information regarding the NC Railroad (NCRR) Grant for Ace Avant. The Randolph County Economic Development Corporation (EDC) is tasked with identifying potential development of industrial sites and buildings throughout Randolph County for the purposes of attracting new companies to our community. The Hwy. 311 South Site consists of 67.6 acres owned by Ace/Avant and zoned for industrial use with the potential of being served by Norfolk Southern Rail. The site is available for sale and has been marketed by the EDC for several years.

Water and sewer infrastructure have been designed to tie into the future 1-74 Industrial Center across Hwy. 311 with an estimated cost for the project of \$1,050,000. The NCRR awarded \$500,000 through their Build Ready Sites program to help offset the cost of the project. Any costs incurred over the amount of the grant shall be paid by the landowner. The EDC was the applicant on behalf of the landowner. However, it is a requirement that the funds be held and administered by a government entity. The NCRR grant is performance based and requires that the property ultimately be conveyed to an industrial rail user. If the property is sold to a non-rail user, grant provisions require repayment of all or a portion of the grant to NCRR. If the County accepts this grant, the County will enter into a contractual agreement with Ace/Avant whereby Ace/Avant shall be responsible for repaying any required clawback amounts.

The EDC believes that the improvement of this property will increase the marketability of the community for future industrial development and investment. This is a great example of a true public-

private partnership. The EDC is asking the Randolph County Board of Commissioners to accept and administer the NCRR Build-Ready Site grant and to authorize the Chairman to sign any agreements necessary to further this project, including but not limited to the Build-Ready Site Agreement with NCRR and an agreement with Ace/Avant requiring them to market the property in accordance with the NCRR grant. After the Public Hearing, if the Board intends to proceed with this project, a resolution will need to be passed.

Chairman Frye opened the Public Hearing and closed it after no one wished to speak.

Vice-Chairman Allen asked about the clawbacks on this project. He asked if the funds do not go to a rail user, could the funds for the sale of the property be funneled back through the County to repay the Railroad. Ms. Gettys said yes that is correct, Ace/Avant would ultimately pay back the County and then the funds would go back to the Railroad.

Vice-Chairman Allen said he wanted to make sure there was efficient collateral to pay the Railroad back.

Ms. Gettys thanked County Attorney Aimee Scotton for working with the partners in this project.

Chairman Frye asked when the contract would be ready. Ms. Scotton said the agreement with the Railroad is their grant agreement with the County. Once the grant is accepted, the Grant Agreement will need to be signed. The contract will be with Ace/Avant requiring them to adhere to all of the provisions of the grant and requiring them to be responsible for any amount over the grant and for the clawback.

Chairman Frye asked when the contract with Ace/Avant would be ready. Ms. Scotton said there is a draft available now that she would be glad to share with the Commissioners, but she does not typically bring them to the meeting with her. Ms. Scotton said that typically the Board approves the arrangement just like with any other Economic Development Project. Then the Board will pass the Resolution authorizing the contract be drafted in accordance with the arrangement. Ms. Scotton said she does not typically bring the contract back before the Board, but she can if that is what the Board wished.

Vice-Chairman Allen said he wanted to make sure the County is covered should there be clawbacks. Ms. Scotton said the County would be covered.

*On motion of Haywood, seconded by Kidd, with a vote of 5-0, the Board voted to 1) accept and administer the NCRR Build-Ready site grant, 2) authorize the Chairman to sign all necessary agreements, 3) adopt the associated Resolution as follows, and 4) approve establishment of the Hwy. 311 South Special Revenue Grant Fund.*

**RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO ACCEPT AND ADMINISTER A NCRR GRANT FOR THE BENEFIT OF PROPERTY OWNED BY ACE/AVANT REAL PROPERTY COMPANY, LLC**

**WHEREAS**, Section 158-7.1 of the North Carolina General Statutes authorizes a county to assist in the extension of water and sewer lines to industrial properties or facilities, whether the industrial property or facility is publicly or privately owned; and

**WHEREAS**, Ace/Avant Real Property Company, LLC (“Owner”) is the Owner of a Site located at I-74 and US Highway 311 approximately 67.6 acres in size and more particularly described by parcel identification number 7745734117 (“Site”); and

**WHEREAS**, in order to attract an industrial customer, certain preliminary engineering, design, and site preparation work needs to be undertaken in order to remove development barriers and improve construction timeline predictability around the Site (“Project”); and

**WHEREAS**, the North Carolina Rail Road (“NCRR”) has created a program to increase the number of rail-served sites that are ready for development in North Carolina, thereby increasing the likelihood that new rail-using manufacturers will locate or expand, yielding additional job creation, rail use, and expanded local tax base in communities throughout the State; and

**WHEREAS**, NCRR has agreed to award Randolph County (“County”) a grant of five hundred thousand dollars (\$500,000.00) for costs incurred in the Project; and

**WHEREAS**, the preliminary cost estimate of the Project is one million forty-nine thousand eight hundred and fifty-eight and 40/100 dollars (\$1,049,585.40); and

**WHEREAS**, the Owner shall be responsible for all costs associated with the Project that exceed the five hundred thousand dollar (\$500,000.00) grant amount; and

**WHEREAS**, the grant agreement between NCRR and the County requires repayment unless certain conditions are met; and

**WHEREAS**, the County shall enter into an agreement with the Owner requiring the fulfillment of the conditions required by NCRR; and

**WHEREAS**, in the event any moneys are required to be repaid to NCRR the Owner agrees to indemnify and hold the County harmless; and

**WHEREAS**, the Board of Commissioners of Randolph County has held a public hearing to consider whether to participate in this project by accepting for the grant and administering the grant; and

**WHEREAS**, this economic development project will stimulate and stabilize the local economy, promote business in the County, and result in the creation of a number of jobs in the County;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Randolph County, this 5<sup>th</sup> day of June 2023, as follows:

1. The County is authorized to accept and administer a grant from the North Carolina Rail Road in the amount of five hundred thousand dollars (\$500,000.00).
2. The Chairman of the Board of Commissioners is authorized to sign a Built Ready Site Grant Agreement with the North Carolina Rail Road for the administration of the grant funds.
3. The Chairman of the Board of Commissioners is authorized to sign an Agreement with Ace/Avant Real Property Company, LLC requiring adherence to the provisions of the grant, the payment of any costs over the grant amount, and the indemnification of the County as outlined herein.

4. *County staff are authorized to proceed with the site work outlined in the grant agreement, and the Chairman of the Board of Commissioners as well as County staff are authorized to sign any documents necessary to accomplish said site work.*

#### **County Manager's Update**

County Manager Hal Johnson had no comments.

#### **Commissioners Update**

Chairman Frye said that Town of Liberty contracted with Piedmont Triad regional Council (PTRC) to complete their land development plan and he believes the Council will draft their Ordinance for them.

The Board was reminded of the June 8, 2023 Budget Meeting with the County Departments. This meeting will begin at 6:00 p.m.

Commissioner Haywood said that she and Vice-Chairman Allen attended the Open House at the Liberty Museum and she was very impressed with what they have accomplished on a small budget.

Vice-Chairman Allen said there is a lot of local history in the museum. He said the way it had been set up with the different churches, athletics, and the industry in Liberty was impressive.

#### **Adjournment**

*At 8:25 p.m. on motion of Allen, seconded by Kidd, the Board voted 5-0 to adjourn.*

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Darrell Frye, Chairman

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David Allen

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Kenny Kidd

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Maxton McDowell

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Hope Haywood

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Jenny Parks, Deputy Clerk to the Board

June 5, 2023

The Randolph County Board of Commissioners met in regular session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioner Kenny Kidd, Commissioner Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, County Attorney Ben Morgan, Clerk to the Board Dana Crisco, and Deputy Clerk to the Board Jenny Parks. Chaplain Bill Hatfield from the Randolph County Sheriff's Office gave the invocation and everyone recited the Pledge of Allegiance. The meeting was livestreamed on Facebook and YouTube.

### **Special Recognitions**

Elizabeth Mitchell, Chief Professional Officer of United Way of Randolph County, introduced the following nominators to recognize the 2023 Governor's Volunteer Service Awards:

- Desiree Trogdon, Habitat for Humanity Volunteer Coordinator, recognized Roy Barr.
- Amy Rudisill, Membership and Events Director of the Asheboro/Randolph Chamber of Commerce, recognized Dawn Morton.
- Paula Owens, Communities in Schools Executive Director, recognized Tom Holtham.
- Jill Jackson, Director of Marketing and Community Engagement for the Senior Adults Association, recognized Larry Reid.
- Ms. Mitchell recognized Julianna Soto, who was unable to attend tonight.

Ms. Mitchell encouraged everyone to volunteer and thanked the Board for allowing these awards to be presented during tonight's meeting.

### **Public Comment Period**

Pursuant to N.C.G.S. §153A-52.1, Chairman Frye opened the floor for public comment and closed it after everyone wishing to speak had done so. County Attorney Ben Morgan read aloud the Public Comment Rules of Procedure.

**Carl Hicks**, 744 Ivy Creek Drive, Randleman, NC, said he attended the Opioid Meeting for faith leaders that was held on May 22, 2023. His pastor encouraged him to attend and found the program very informative. He saw there was a lot of opposition in the harm reduction program, but feels it would be a good plan to try for our county. He said it is not a perfect program, but we have a major epidemic in our county with drug misuse. Something needs to be done and he feels the community can build on this program. Something needs to be done about the spread of diseases. He wants to see the faith community volunteer in programs such as this to assist with the epidemic to spread the gospel along with harm reduction programs. He wants to see people in our county help. He thinks we need to partner faith-based programs with these harm reduction programs and have them work together.

**Nancy Hoskins**, 9455 South Church Street, Apartment 203, Asheboro, NC, read a resolution from Saint Luke United Methodist Church regarding the monument being moved. (This resolution will become a part of these minutes as Attachment A.) She would like to see the statue moved to a more appropriate location as soon as possible.

**Dwain Roberts**, 4654 Rainbow Trail, Ramseur, NC, read scripture regarding comments from previous meeting he had made. He believes the monument should be left where it is and he thanked the Board for voting to leaving it where it stands now.

**Judy Saunders**, 1402 E. Allred Street, Asheboro, NC, thanked all of the volunteers that were recognized and all of those that were not. She comes from a family of military volunteers who fought for the peace and the freedom of all. She believes the monument is beautiful, but feels it should be moved. She also feels that it does not deserve the \$37,000 fence that the tax payers paid for.

**Joe Millikan**, 1788 Naomi Road, Randleman, NC, spoke on the North East Growth Management Plan. He has talked to Commissioner Haywood regarding this item. He worked with the previous Planning and Zoning Director about rezoning his land from rural growth to single family. He said that the Planning and Zoning Department told him they had never changed a tract of land that small in rural growth. He hopes the County will take this into consideration with the new growth management plan. He shared a map with the Board for information that outlined his property.

**Clyde Foust**, 3746 Midway Acres Road, Asheboro, NC, thanked the Board for the opportunity for a Juneteenth memorial to be held at the Old Historic Courthouse next month. A memorial has been created to honor slaves that were in Randolph County which lists their names, dates they were sold, and how much they were sold for. He invited the Board to come to the unveiling on June 15, 2023, at 9:00 a.m. He also invited the Board to attend the Juneteenth event, which will include a march, beginning at 3:00 p.m. He said that this event is something that could not have been possible without the support and permission of the Board, and he thanked the Board for this opportunity.

**Todd Nance**, 106 Evans Trail, Randleman, NC, thanked the Board for allowing him to speak. He attended the Opioid Meeting that was held on May 22, 2023 for the faith-based community. He is a pastor of Parks Crossroads Christian Church in Ramseur and has been a native of Randolph County all of his life. He agrees that we are in an epidemic of opioid abuse in Randolph County. He stated there are 2 faith-based programs in Randolph County that he is aware of and he has learned about three other options that are available as well. He said that the pastors are taking this epidemic seriously and the meeting on May 22<sup>nd</sup> was a wakeup call for him personally. He is not convinced that the harm reduction program is the best solution. He asked the Board to give the pastors in Randolph County some time to come together to work on a faith-based initiative. He knows harm reduction is very tempting due to there being clear metrics and clear statistics with the successes, but feels that it may not be the best option.

Chairman Frye stated that the Opioid Funding Item is not on the agenda tonight due to faith-based specific reasons, but will more than likely be on the July agenda. More time is being allowed to seek other information regarding opioid use including an Opioid Summit Conference this week in Durham that several of the Board members will be attending.

### **Consent Agenda**

*On motion of McDowell, seconded by Allen, the Board voted 5-0 to approve the Consent Agenda, as amended, as follows:*

- *approve Board of Commissioners Regular Meeting Minutes of May 1, 2023;*

- appoint LaTonya Smith and Reappoint Karen Martin, Rhonda Moffitt, and William Neely to the Randolph County Aging Services Planning Committee;
- appoint Gayle Higgs and reappoint Edwina Ashworth, Tammy Bennett, Leah Burnette, Wendy Kenno, Sarah Lanier, Greg Patton and Jonathan Sermon to the Randolph County Juvenile Crime Prevention Council;
- appoint Lydia Walton, Kevin Franklin, and Elbert Lassiter to the Piedmont Triad Regional Workforce Development Board;
- reappoint Beverly Nelson to the Randolph County Jury Commission;
- reappoint Jane Gerringier to the Randolph County Nursing Home Care Community Committee;
- approve Budget Amendment – 2023 Timber Receipts (\$13,015), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #88</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Restricted Intergovernmental</i>                                     | \$13,015        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| <i>Education</i>                                                        | \$13,015        |                 |

- approve Budget Amendment – TDA (\$10,000), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment # 89</b> |                 |                 |
|--------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                          | <b>Increase</b> | <b>Decrease</b> |
|                                                                          |                 |                 |
| <b>Appropriations</b>                                                    | <b>Increase</b> | <b>Decrease</b> |
| <i>Marketing</i>                                                         | \$10,000        |                 |
| <i>Tourism Related Projects</i>                                          |                 | \$10,000        |

- approve Budget Amendment – JCPC (\$22,572), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #90</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Restricted Intergovernmental</i>                                     | \$22,573        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| <i>Juvenile Day Reporting Center</i>                                    | \$22,573        |                 |

- appoint Amy Struble to the Randolph County Tourism Development Authority;
- approve amended ETWI Scope of Work;
- approve Budget Amendment – Veterans Services (\$700), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #91</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Miscellaneous Revenues</i>                                           | \$700           |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |

|                  |       |  |
|------------------|-------|--|
| Veteran Services | \$700 |  |
|------------------|-------|--|

- approve Budget Amendment – Building Inspections (\$391,000), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #92</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| Permits and Fees                                                        | \$391,000       |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| Building Inspections                                                    | \$391,000       |                 |

- approve change order for door hardware for the Public Health Renovation (\$147,055);
- approve Budget Amendment – Public Works Scrap Tire Tax (\$19,100), as follows:

| <b>2022-2023 Budget Ordinance<br/>General Fund—Budget Amendment #93</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| Other Taxes                                                             | \$19,100        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| Public Works                                                            | \$19,100        |                 |

- approve resolution for Opioid Settlement Funding as follows:

**A RESOLUTION BY THE COUNTY OF RANDOLPH  
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**WHEREAS** Randolph County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement

funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. Strategy authorized
  - a. Name of strategy: Collaborative strategic planning.
  - b. Strategy is included in Exhibit A
  - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 1"
  - d. Amount authorized for this strategy: \$300,000
  - e. Period of time during which expenditure may take place: Start date May 1, 2023 through End date June 30, 2026.
  - f. Description of the program, project, or activity: Randolph County Government will support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation services, or any activity or combination of activities listed in Exhibit C to the MOA (collaborative strategic planning).
  - g. Provider: Randolph County Government

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$300,000;

- approve JCPC Certification;
- approve Budget Amendment #14 – Asheboro High School Capital Project as follows:

| <b>Asheboro City Schools Capital Project Ordinance<br/>Budget Amendment #14</b> |                 |                 |
|---------------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                                 | <b>Increase</b> | <b>Decrease</b> |
| Investment Earnings                                                             | \$250,000       |                 |
| Sales Tax Refund                                                                | \$6,000         |                 |
| <b>Appropriations</b>                                                           | <b>Increase</b> | <b>Decrease</b> |
| Modular Classroom Lease                                                         | \$52,698        |                 |
| Miscellaneous                                                                   |                 | \$462,023       |
| Professional Services                                                           |                 | \$31,786        |
| Furniture and Equipment                                                         | \$200,000       |                 |
| Construction                                                                    | \$497,111       |                 |

### **Sandhills Center Annual Update**

Victoria Whitt, Chief Executive Officer of the Sandhills Center, reported she will be retiring the last day of this month. She thanked the Board for their support of the Sandhills Center over the past 43 years. Chairman Frye thanked her for all of her years of service.

Ms. Whitt introduced Anthony Ward, Deputy Director, who has been named the new CEO of the Sandhills Center and will become effective July 1, 2023. Mr. Ward introduced himself and thanked the Board for their support. He has worked with Ms. Whitt for many years and he is a native of Asheboro.

Chairman Frye said the funding request for the Sandhills Center is the same as it was 19 years ago. They are the only agency that has not increased their request.

Chairman Frye thanked Mr. Ward personally for helping his family during a personal experience and he appreciates everything he did for them.

Ms. Whitt presented the Sandhills Center County General Funding Request in the amount of \$844,000. These funds will stay in Randolph County for the FY2023-24 budget and will go to the support of those who do not have Medicaid, Medicare, nor third party reimbursements. Without the funds from Randolph County it would be very difficult to serve the needs of those folks who are uninsured. She said Sandhills appreciates the funds approved for them in the past and hopes the Board will consider this request for the upcoming budget.

Ms. Whitt thanked the Board for the three appointments that they have made to the Sandhills Center Board. Those members are Vice-Chairman David Allen, Mike Ayers, and Ann Shaw.

Ms. Whitt thanked the Board for allowing the Sandhills Center Board to meet at the Randolph County Governmental Center.

Ms. Whitt gave an update on the new Sandhills Center building that is being constructed on New Century Drive in Asheboro. They are hopeful that it will be complete by July 2023. They are having some issues with the HVAC system and supply chain issues, but hopefully those issues will be resolved soon.

Mr. Ward gave the Sandhills Center's 2022 Annual Report.

Vice-Chairman Allen thanked Ms. Whitt for the training he received when he became a member of the Sandhills Board. Not all boards offer training to their board members. He thanked Ms. Whitt for all she has done and is thankful Mr. Ward will be the new CEO. He looks forward to working with Mr. Ward and Sandhills in the future.

### **Mediko Contract Update**

Major Phillip Cheek presented the Mediko Contract Update for the Detention Center. He stated Mediko has increased the Average Daily Population (ADP) from 275 to a cap of 300, these changes are noted in the contract amendment. Mediko has agreed to keep the contract the same for the new budget year, keeping the jail population under 300. If the Detention Center exceeds 300 inmates, Mediko will be required to hire additional personnel and will incur additional costs and expenses to provide the same level of services to such increased inmate population. If the ADP exceeds 315 inmates for two consecutive months, Mediko and the County shall negotiate an increased amount of compensation for the remainder of the term. This considers the additional personnel and other costs incurred by Mediko in connection with providing services to such increased inmate population. If

both parties are unable to agree on an increased amount of compensation within 15 days, either party may terminate the contract upon 30 days of written notice to the other party.

Major Cheek said that Mediko has agreed to keep the contract amount the same as was presented in May 2023 for the FY2023-24 Budget. Mediko will obtain an additional LPN to help manage the additional inmate ADP. Although the beds will increase to 422 inmates with the jail expansion, they do not have the staff to effectively supervise additional inmates. Their intentions are to keep the population down by continuing to work with the District Attorney's Office to release low-level offenders and use the electronic house arrest programs, as well as find long term community drug treatment programs in conjunction with the MAT program, and transporting defendants out of jail as efficiently as possible. Their goal is to keep the inmate population under 280.

Major Cheek apologized for any confusion that may have been created and he thanked the Board for allowing the Sheriff's Office the opportunity to clarify any concerns about the ADP.

Chairman Frye stated that the wish of the Board would be for this contract be put out for bid next year.

Chairman Frye said that the expansion of the Detention Center was not only to add numbers, but for the separation of inmates as well for safety reasons. Major Cheek said that was correct, safety and security are most important.

Commissioner Haywood said safety, security and meeting the health needs of the inmates reduces liability.

#### **American Healthcare Debt Service Waiver Consideration**

Will Massie, Assistant County Manager/Finance Director, stated in 2022, Randolph County received the \$12 million Rural Healthcare Stabilization Program Loan from UNC Health, to be used to finance Capital improvements at Randolph Health. American Healthcare Systems, LLC (AHS) operates Randolph Health, and signed a Promissory Note and Loan Agreement with the County in order to access these funds. Their debt service was to be the same annual amounts as the County's payment schedule to UNC Health.

The intent of this arrangement was for the County to waive the debt service obligation for the year as long as the hospital maintained a certain level of operations, as well as other covenants. As long as AHS was not in default of any of the contractual provisions, then "all outstanding principal and interest due on such date shall be forgiven by the County as of such date..."

The Board of County Commissioners will need to annually assess the performance of American Healthcare Systems, LLC and determine that the May debt service payment of \$1 million plus interest at 1% due from AHS shall be waived. If the Board of County Commissioners find that AHS has complied with the terms of the loan agreement, a Resolution to Waive the Principal and Interest Payment for May 2023 will need to be passed.

Chairman Frye stated this item is being brought back before the Board after it was tabled during the May 2023 meeting. Mr. Massie said that the Board will need to vote to approve or deny a

resolution making certain findings and waiving current required annual payment for American Healthcare Systems, LLC.

Chairman Frye stated he and Vice-Chairman Allen have met with the hospital owners and needed information has been received.

Tim Ford, Randolph Health CEO, said that they have attempted to clarify the question of voting on the Hospital Board and the role of that board. Hopefully the questions have been clarified.

Vice-Chairman Allen said that the spirit and intent has been met by AHS. The preliminary audited financials have been looked over. The responsibility of the Board is to make sure tax payer dollars have been used in accordance with where they have been designated. It is also important to make sure the hospital is profitable and making sure some of their investments are reinvested in the hospital as well. The Board of Commissioners is a partner and wants to see everyone succeed.

Chairman Frye said that AHS now pays Randolph County property taxes since they operate as a for-profit hospital. The hospital is in the top ten tax payers in the County. In Randolph Hospital's 88 years of existence, they have never paid property taxes until they became for-profit.

*On motion by Allen, seconded by Frye, on a vote of 5-0, to approve the Resolution Making Certain Findings and Waiving Current Required Annual Payment for American Healthcare Systems, LLC., as follows:*

**RESOLUTION MAKING CERTAIN FINDINGS AND WAIVING CURRENT REQUIRED ANNUAL PAYMENT**

**WHEREAS**, Article 2 of Chapter 131A of the North Carolina General Statutes establishes the Rural Health Care Stabilization Program (the "Program") to provide for loans at below-market interest rates with structured repayment terms in order for financially distressed eligible rural hospitals to transition to sustainable, efficient, and more proportionately sized health care service models in their communities; and

**WHEREAS**, on or about November 21, 2019, after holding a public hearing on the matter, the Randolph County Board of Commissioners voted unanimously to apply for a loan from the Program for the benefit of Randolph Hospital or its successor entity by submitting an application to UNC Health Care as provided for in North Carolina General Statute §131A-33; and

**WHEREAS**, on or about October 26, 2020, the Randolph County Board of Commissioners held a duly-called and advertised public hearing on the matter of incurring a debt of up to twenty million dollars (\$20,000,000.00) through a Program loan, if approved, for the benefit of Randolph Hospital or its successor entity; and

**WHEREAS**, in 2021, American Healthcare Systems, LLC ("AHS") became the successor entity for Randolph Hospital and entered into a Promissory Note and Loan Agreement with Randolph County to administer any funds Randolph County received pursuant to the Program; and

**WHEREAS**, in 2022, Randolph County received a twelve million dollar (\$12,000,000.00) from UNC Health, pursuant to the Program, to be used to finance capital improvements at Randolph Health by AHS; and

**WHEREAS**, debt service payments (principal and interest) on the loan from Randolph County to AHS were to be the same annual amounts as the debt service payments on the loan from UNC Health to Randolph County; and

**WHEREAS**, under this arrangement, the County agreed to waive AHS's debt service payments each year so long as AHS operates Randolph Hospital at a certain level and so long as AHS fulfills certain other covenants; and

**WHEREAS**, pursuant to this arrangement the County shall annually assess the performance of AHS to determine whether the conditions required for waiver of debt service are met; and

**WHEREAS**, the County has completed this assessment and makes the findings contained herein.

**WHEREAS**, by the Randolph County Board of Commissioners, having considered such matters, makes the following findings:

1. The Board of Commissioners of Randolph County finds that AHS has made commercially reasonable efforts to maintain and operate Randolph Hospital as a North Carolina acute care hospital with a complement of healthcare clinical services and service lines reasonably appropriate for a similarly situated hospital with a minimum of 49-bed inpatient capacity located within the corporate limits of Asheboro, NC (or in a location where City of Asheboro utilities are available) which includes:
  - a. Five (5) general Operating Room suites, plus one additional suite reserved for C-sections (based on current surgical service needs);
  - b. Emergency Room services with 15 bays to be open 24 hours a day/7 days a week/ 365 days a year; and
  - c. Services to be provided in the inpatient facility would include, but not be limited to, intensive care, general surgery, orthopedic, and maternity / OB-GYN services.
2. The Randolph County Board of Commissioners find that AHS has made commercially reasonable efforts to continue radiology and diagnostic lab services located within the corporate limits of Asheboro, NC (or in a location where City of Asheboro city utilities are available).
3. The Randolph County Board of Commissioners finds that AHS has made commercially reasonable efforts to continue cancer treatment services to be located within a ten-mile radius of the current hospital.
4. The Randolph County Board of Commissioners finds that AHS has provided quarterly progress reports to the County including, but not limited to, financial condition, operating statistics, staffing levels, capital replacement plan status, and any other relevant details.
5. The Randolph County Board of Commissioners confirms that it, or its appointees, has received two (2) seats, with full voting powers, on AHS's board of directors.

**NOW, THEREFORE, BE IT RESOLVED**, that AHS having fulfilled the requirements outlined in paragraphs 1-5 above, the debt service payment due to Randolph County from AHS in May, 2023, in the amount of one million one hundred twenty thousand dollars (\$1,120,000.00) is hereby waived.

Paxton Arthurs, Randolph County Engineer, reminded the Board that during their April Board Meeting, the Board awarded a contract to Smith Sinnett Architecture to proceed with the design of the Human Services building in Archdale. This building is intended to be a satellite office for the Department of Social Services and the Health Department. Since April, the designers have made good progress and have now completed the Bid Documents.

Mr. Arthurs introduced Robert Carmac and Leanne Byrd with Smith Sinnett Architecture to present the final design of the building. Ms. Byrd shared a PowerPoint presentation and went over the proposed layout renovations of the building. The top level of the building would be the base bid. The lower level would be Alternate 2 and bid at a later date.

Mr. Carmac said that, with the permission of the Board, the bids would open in July 2023, approval of the bid in August 2023 by the Board, with the construction of the project taking approximately 8-12 months to complete. The base bid estimate is \$1,508,150, with the Alternate 2 Lower Level renovation being \$1,043,150, and the Alternate 3 Parking Lot Seal Coat and Striping being \$25,000. The total projected cost is \$2,576,300.

Mr. Carmac said that after you add in office furniture, fixtures, owner reserves, and contingencies, the total project in itself, on top of construction, ends up being approximately \$3,207,800. He said that they have attempted to maximize the best use of space to keep costs down by reusing offices, ceilings, and mechanical systems in the renovation of this building.

Chairman Frye said that there are funds in the Proposed State Budget that would provide the funding for this project. Hopefully these funds will remain in the budget.

Vice-Chairman Allen asked when the bids would come back to the Board if they were opened in July 2023. Mr. Carmac said they would come back to the Board during the August 2023 meeting.

Commissioner Kidd asked about the cost estimates being lower when it was presented in April. The current estimate is \$80,000 higher than before. One of the issues that increased the cost estimate was the technology improvements. The entire data communication system will need to be brought up to date. Mr. Arthurs said they left some contingency funds in the estimate for other costs as they may arise. Additional funds were included for the parking lot as well.

Vice-Chairman Allen asked how Mr. Carmac felt about the bids coming back in the current environment. Mr. Carmac said that things have become more predictable. Smith Sinnett has had a good record of success recently and he feels confident they will come in as reasonable bids.

*On motion by Haywood, with second by Frye, with a vote of 4-1, Kidd voting no, the Board voted to move forward with the bidding of the Northwest Human Services building renovation project.*

#### **Final Design of the Wellness Clinic at Northgate**

Paxton Arthurs, County Engineer, reminded the Board that at their April Board meeting, they authorized the County to move forward with the design of the Wellness Center at Northgate. The County contracted with Smith Sinnett Architects for the continued design. Because this was a smaller project, Bidding and Construction Administration services were not necessary.

Mr. Carmac and Ms. Byrd, with Smith Sinnett, shared a PowerPoint presentation and presented the final design of the Wellness Clinic at Northgate. This space is part of the County's Business Continuity area in Northgate.

Mr. Arthurs said since this project is smaller, a formal bid process was not necessary. If the Board approves to move forward with the bidding for the Wellness Center the bidding could be released this week. If this happens, the bids will come to the Board in July, possible construction starting in August, with the project hopefully being completed by the end of the year or first of 2024.

Mr. Arthurs said the total cost estimate is a little more than what was originally proposed. The total cost estimate currently for this project is \$349,600. He reminded the Board that there is approximately \$300,000 remaining in the Northgate fund from the other projects that have been completed.

Commissioner Haywood said it looks like a good location, it will save the County money, and the payoff will be the employees' health and well-being.

*On motion of Haywood, seconded by McDowell, the Board voted 5-0, to move forward with the bidding of the Wellness Clinic at Northgate project.*

#### **Seagrove-Ulah Metropolitan Water District Sewer Service**

Paxton Arthurs, County Engineer, said the County has been approached with the opportunity to participate in an economic development project in the southern portion of the County. A large commercial truck stop is interested in possibly locating at the intersection of I-74 and New Hope Church Road, but there is not sufficient sewer service currently available.

Mr. Arthurs said that the company, Love's Truck Stop, has showed interest in this site. He shared several maps with the Board using a PowerPoint presentation. Due to sewer capacity issues at Seagrove, they have been unable to commit to the site. If the proposed pump station can be routed to the Uwharrie Pump Station, which is to be on the Asheboro system, Love's has agreed to move forward with the project. Mr. Arthurs said although this is not a typical Economic Development Project that creates jobs, the Truck Stop would produce revenue from sales taxes and property taxes.

Mr. Arthurs stated the owner of the property is Randolph Land Development, LLC, the designer is Summey Engineering, and the projected construction cost is \$800,00. If approved by the Board, Randolph County will enter into an agreement with the owner and fund \$300,000 towards this project with the property owner being responsible for the remaining balance, advertise the project for bidding, contract with the low bidder for construction, work with Summey Engineering to oversee the project, and once complete the improvements will be turned over to Seagrove-Ulah Metropolitan Water District.

Chairman Frye said that this project would be funded with State AARPA funds which has its own set of rules and guidelines on how the funds are used. Mr. Arthurs said that this was one of the reasons they chose to do this project in-house to make sure all of the guidelines are being followed.

Vice-Chairman Allen asked how much property and sales tax would the truck stop generate. Mr. Arthurs said that he was not sure, but after looking at the property tax of the existing truck stop in Seagrove, they pay approximately \$12,000 a year in property tax.

Chairman Frye opened the Public Hearing and asked if anyone would like to speak.

**Crystal Gettys**, Randolph County Economic Development Corporation (EDC) Business Recruitment Director, spoke in favor of this project. She has worked with the property owner, Mr. Lail, on different engineer design layouts on this property and how it could be used commercially and industrially. By moving forward with this project, it will not only open up the commercial corner the property is on with an interested client, there is also approximately 50 acres on the back side of this property in question that would be a great development, possibly distribution center based on the capacity of the sewer that would be allowed with this project.

Chairman Frye said that Love's has been very patient with this project, especially in regards to the issues with the Seagrove-Ulah treatment plant, which are still not resolved to his understanding. This project would allow the Love's truck stop, the subdivision at Pinewood Country Club, and the Uwharrie Charter Academy to be on the sewer system.

Commissioner Kidd asked Ms. Gettys if she had any economic impact numbers for this project. She said she did not, but if there was water and sewer access already on the property it would allow opportunities for a smaller manufacturer or process companies to come in and provide property tax and the creation of new jobs. Commissioner Kidd said that this project would give an opportunity to market that area, which is desperately needed.

Commissioner McDowell said that this does give the Board the opportunity to take care of all three of the requests at one time and this would open up the area in question for more growth.

**Jack Lail**, owner of Randolph Land Development, LLC., said that he understands this is not a typical job generating project, but Love's said they would hire 80 people to operate the truck stop. Although this project has not been easy, he looks at the good side of it. He thinks it's a foreshadowing of some of the things that the County will be faced with in the next five years because everything is not in place that is needed for the growth that is coming. In addition to the truck stop, the 50 acres on the back side of the property would make excellent commercial/industrial sites. He thinks what could happen as a result of the pump station is a fairly significant development on that intersection. He thanked those that have been involved with this project and he appreciates everyone's support.

Chairman Frye closed the public hearing after everyone wished to speak had done so.

Commissioner McDowell said that he believes this project will have many positive impacts in this area of the County.

Commissioner Kidd said that this project will be good for Randolph County and he likes to see economic development that our County desperately needs.

On motion by McDowell, seconded by Kidd, with a vote of 5-0, the Board voted to adopt the Resolution Authorizing the County of Randolph to Enter into an Economic Development Project for a Sewer Main Located at the Intersection of I-74 and New Hope Church Road, and approve the associated Budget Amendment, as follows:

**RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO ENTER INTO AN ECONOMIC DEVELOPMENT INCENTIVES CONTRACT**

WHEREAS, Section 158-7.1 of the North Carolina General Statutes authorizes a county to undertake an economic development project by extending assistance to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, Randolph Land Development, L.L.C. ("Owner") is the Owner of a Site located at the intersection of I-74 and New Hope Church Road, said property more specifically identified by Property Identification Number 7656891428 ("Site"); and

WHEREAS, in order to attract a large commercial truck stop ("Company"), a sewer pump station and force main need to be constructed at the Site ("Project"); and

WHEREAS, the Board of Commissioners of Randolph County has held a public hearing to consider whether to participate in an economic development project that will result in the County of Randolph ("County") approving an economic development incentives package whereby the County contributes up to three hundred thousand dollars (\$300,000.00) to or on behalf of the Owner to offset the costs of the Company's location of its truck stop in Randolph County, North Carolina; and

WHEREAS, the total cost estimate of the Project is eight hundred thousand dollars (\$800,000.00); and

WHEREAS, the County will finance its contribution using funds awarded to the County under the American Rescue Plan Act; and

WHEREAS, the Owner shall be responsible for all costs associated with the project that exceed the three hundred thousand-dollar (\$300,000.00) County contribution and shall commit to repayment of the County contribution should the Company fail to locate on the Site; and

WHEREAS, at the completion of the construction, the sewer pump station and force main shall be conveyed to and maintained by the Seagrove-Ulah Metropolitan Water District; and

WHEREAS, this economic development project will benefit the traveling public, generate a new source of sales tax, stimulate the local economy, and provide new job opportunities to the citizens of the County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Randolph County, this 5th day of June 2023, as follows:

1. The County is authorized to expend up to three hundred thousand dollars (\$300,000.00) of County funds for this economic development project.
2. The Chairman of the Board of Commissioners is authorized to sign an Agreement with Randolph Land Development, L.L.C. requiring adherence to the payment of any costs over the three hundred thousand-dollar (\$300,000.00) County contribution and agreeing to repay said contribution if the Company fails to locate on the Site.

3. County staff are authorized to proceed with the site work outlined in the Agreement, and the Chairman of the Board of Commissioners as well as County staff are authorized to sign any documents necessary to accomplish said site work.

| <b>Coronavirus Recovery Grant Fund<br/>Budget Amendment #14</b> |                 |                 |
|-----------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                 | <b>Increase</b> | <b>Decrease</b> |
|                                                                 |                 |                 |
| <b>Appropriations</b>                                           | <b>Increase</b> | <b>Decrease</b> |
| Transfer to Rural Water Infrastructure Fund                     | \$300,000       |                 |
| Contingency                                                     |                 | \$300,000       |

| <b>Seagrove-Ulah WWTP Capital Project<br/>Budget Amendment #2</b> |                 |                 |
|-------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| Miscellaneous                                                     | \$500,000       |                 |
| Transfer from the Coronavirus Recovery                            | \$300,000       |                 |
| <b>Appropriations</b>                                             | <b>Increase</b> | <b>Decrease</b> |
| Utility Construction                                              | \$800,000       |                 |

### **NC Railroad Grant for Ace/Avant**

Crystal Gettys, Business Recruitment Director, presented information regarding the NC Railroad (NCRR) Grant for Ace Avant. The Randolph County Economic Development Corporation (EDC) is tasked with identifying potential development of industrial sites and buildings throughout Randolph County for the purposes of attracting new companies to our community. The Hwy. 311 South Site consists of 67.6 acres owned by Ace/Avant and zoned for industrial use with the potential of being served by Norfolk Southern Rail. The site is available for sale and has been marketed by the EDC for several years.

Water and sewer infrastructure have been designed to tie into the future 1-74 Industrial Center across Hwy. 311 with an estimated cost for the project of \$1,050,000. The NCRR awarded \$500,000 through their Build Ready Sites program to help offset the cost of the project. Any costs incurred over the amount of the grant shall be paid by the landowner. The EDC was the applicant on behalf of the landowner. However, it is a requirement that the funds be held and administered by a government entity. The NCRR grant is performance based and requires that the property ultimately be conveyed to an industrial rail user. If the property is sold to a non-rail user, grant provisions require repayment of all or a portion of the grant to NCRR. If the County accepts this grant, the County will enter into a contractual agreement with Ace/Avant whereby Ace/Avant shall be responsible for repaying any required clawback amounts.

The EDC believes that the improvement of this property will increase the marketability of the community for future industrial development and investment. This is a great example of a true public-

private partnership. The EDC is asking the Randolph County Board of Commissioners to accept and administer the NCRR Build-Ready Site grant and to authorize the Chairman to sign any agreements necessary to further this project, including but not limited to the Build-Ready Site Agreement with NCRR and an agreement with Ace/Avant requiring them to market the property in accordance with the NCRR grant. After the Public Hearing, if the Board intends to proceed with this project, a resolution will need to be passed.

Chairman Frye opened the Public Hearing and closed it after no one wished to speak.

Vice-Chairman Allen asked about the clawbacks on this project. He asked if the funds do not go to a rail user, could the funds for the sale of the property be funneled back through the County to repay the Railroad. Ms. Gettys said yes that is correct, Ace/Avant would ultimately pay back the County and then the funds would go back to the Railroad.

Vice-Chairman Allen said he wanted to make sure there was efficient collateral to pay the Railroad back.

Ms. Gettys thanked County Attorney Aimee Scotton for working with the partners in this project.

Chairman Frye asked when the contract would be ready. Ms. Scotton said the agreement with the Railroad is their grant agreement with the County. Once the grant is accepted, the Grant Agreement will need to be signed. The contract will be with Ace/Avant requiring them to adhere to all of the provisions of the grant and requiring them to be responsible for any amount over the grant and for the clawback.

Chairman Frye asked when the contract with Ace/Avant would be ready. Ms. Scotton said there is a draft available now that she would be glad to share with the Commissioners, but she does not typically bring them to the meeting with her. Ms. Scotton said that typically the Board approves the arrangement just like with any other Economic Development Project. Then the Board will pass the Resolution authorizing the contract be drafted in accordance with the arrangement. Ms. Scotton said she does not typically bring the contract back before the Board, but she can if that is what the Board wished.

Vice-Chairman Allen said he wanted to make sure the County is covered should there be clawbacks. Ms. Scotton said the County would be covered.

*On motion of Haywood, seconded by Kidd, with a vote of 5-0, the Board voted to 1) accept and administer the NCRR Build-Ready site grant, 2) authorize the Chairman to sign all necessary agreements, 3) adopt the associated Resolution as follows, and 4) approve establishment of the Hwy. 311 South Special Revenue Grant Fund.*

**RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO ACCEPT AND ADMINISTER A NCRR GRANT FOR THE BENEFIT OF PROPERTY OWNED BY ACE/AVANT REAL PROPERTY COMPANY, LLC**

**WHEREAS**, Section 158-7.1 of the North Carolina General Statutes authorizes a county to assist in the extension of water and sewer lines to industrial properties or facilities, whether the industrial property or facility is publicly or privately owned; and

**WHEREAS**, Ace/Avant Real Property Company, LLC (“Owner”) is the Owner of a Site located at I-74 and US Highway 311 approximately 67.6 acres in size and more particularly described by parcel identification number 7745734117 (“Site”); and

**WHEREAS**, in order to attract an industrial customer, certain preliminary engineering, design, and site preparation work needs to be undertaken in order to remove development barriers and improve construction timeline predictability around the Site (“Project”); and

**WHEREAS**, the North Carolina Rail Road (“NCRR”) has created a program to increase the number of rail-served sites that are ready for development in North Carolina, thereby increasing the likelihood that new rail-using manufacturers will locate or expand, yielding additional job creation, rail use, and expanded local tax base in communities throughout the State; and

**WHEREAS**, NCRR has agreed to award Randolph County (“County”) a grant of five hundred thousand dollars (\$500,000.00) for costs incurred in the Project; and

**WHEREAS**, the preliminary cost estimate of the Project is one million forty-nine thousand eight hundred and fifty-eight and 40/100 dollars (\$1,049,585.40); and

**WHEREAS**, the Owner shall be responsible for all costs associated with the Project that exceed the five hundred thousand dollar (\$500,000.00) grant amount; and

**WHEREAS**, the grant agreement between NCRR and the County requires repayment unless certain conditions are met; and

**WHEREAS**, the County shall enter into an agreement with the Owner requiring the fulfillment of the conditions required by NCRR; and

**WHEREAS**, in the event any moneys are required to be repaid to NCRR the Owner agrees to indemnify and hold the County harmless; and

**WHEREAS**, the Board of Commissioners of Randolph County has held a public hearing to consider whether to participate in this project by accepting for the grant and administering the grant; and

**WHEREAS**, this economic development project will stimulate and stabilize the local economy, promote business in the County, and result in the creation of a number of jobs in the County;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Randolph County, this 5<sup>th</sup> day of June 2023, as follows:

1. The County is authorized to accept and administer a grant from the North Carolina Rail Road in the amount of five hundred thousand dollars (\$500,000.00).
2. The Chairman of the Board of Commissioners is authorized to sign a Built Ready Site Grant Agreement with the North Carolina Rail Road for the administration of the grant funds.
3. The Chairman of the Board of Commissioners is authorized to sign an Agreement with Ace/Avant Real Property Company, LLC requiring adherence to the provisions of the grant, the payment of any costs over the grant amount, and the indemnification of the County as outlined herein.

4. *County staff are authorized to proceed with the site work outlined in the grant agreement, and the Chairman of the Board of Commissioners as well as County staff are authorized to sign any documents necessary to accomplish said site work.*

#### **County Manager's Update**

County Manager Hal Johnson had no comments.

#### **Commissioners Update**

Chairman Frye said that Town of Liberty contracted with Piedmont Triad regional Council (PTRC) to complete their land development plan and he believes the Council will draft their Ordinance for them.

The Board was reminded of the June 8, 2023 Budget Meeting with the County Departments. This meeting will begin at 6:00 p.m.

Commissioner Haywood said that she and Vice-Chairman Allen attended the Open House at the Liberty Museum and she was very impressed with what they have accomplished on a small budget.

Vice-Chairman Allen said there is a lot of local history in the museum. He said the way it had been set up with the different churches, athletics, and the industry in Liberty was impressive.

#### **Adjournment**

*At 8:25 p.m. on motion of Allen, seconded by Kidd, the Board voted 5-0 to adjourn.*

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Darrell Frye, Chairman

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David Allen

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Kenny Kidd

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Maxton McDowell

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Hope Haywood

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Jenny Parks, Deputy Clerk to the Board

**St. Luke United Methodist Church of Asheboro, in the Uwharrie District and the Western North Carolina Conference of the United Methodist Church.**

The following is a resolution approved by the church council to recommend the removal of the confederate monument located on the grounds of the Randolph County courthouse property. Whereas the monument was erected in 1911 dedicated to the Randolph County Confederate Soldiers and still stands in 2023 as a monument to the Confederacy with their beliefs; and

**Whereas**, on September 8, 2022, the Asheboro City Council passed a resolution to relocate the statue from its location on the grounds of the Randolph County courthouse property to some other property more suitable, we support their resolution; and

**Whereas**, as Christians and members of the United Methodist Faith, we are called upon to speak boldly for God and advocate for the things he asks of us; to do justice, to demonstrate love, show kindness to our neighbors, walk humbly with him, seek equity, racial healing and understanding and to love one another as he has loved us; and

**Whereas**, symbols, such as this statue, is a painful reminder to many, of the hatred directed toward people of color, intimidations, oppression, racism, slavery, and racial inequities in our country. Is this the type of county and country that we wish to "promote"?; and

**Whereas**, the Randolph County Chapter of the NAACP advocates for racial healing and inclusiveness, not for destroying the statue, but for the relocation of the statue to a more respectable location and we support their request; and

**Whereas**, we desire pathways to peace, respect, love of community, and love of one another working together to promote positive changes for all citizens of Randolph County.

**Therefore**, as a congregation, remembering the words from the prophet Micah, "What does the Lord require of you, but to do justice, love kindness, and to walk humbly with your God? Remembering the words of Dr. Martin Luther King Jr. "the arc of the moral universe is long, but

it bends toward justice". As Christians, we proclaim the gospel message , that Christ is love and Christ is the light of the world, which drives out hate and darkness.

**Therefore, be it resolved that St. Luke United Methodist Church, support the resolution presented by the Asheboro City Council to relocate the statue from its present location on the grounds of the Randolph County Court House property to a more appropriate location.**

**Therefore, be it resolved that the Randolph County Commissioners should be in deep reflective prayer and repentance to seek equity, racial healing and understanding to love all people as God loves us. And take the appropriate action to remove the Confederate Statue to a more appropriate location as soon as possible.**

On this the 5th day of June 2023.

**St. Luke United Methodist Church  
Asheboro, North Carolina**

## May 30, 2023 Special Meeting-Budget Presentation

The Randolph County Board of Commissioners met at 6:00 p.m. for a special budget session in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, and Commissioners Kenny Kidd, Maxton McDowell, and Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, Deputy Clerk Jenny Parks, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube.

Chairman Frye welcomed attendees and explained the purpose of the meeting.

### **Manager's Proposed Budget**

County Manager Hal Johnson said, in accordance with North Carolina law, the County Manager and County Finance Officer are required to present to the Board of County Commissioners, and the citizens of Randolph County, a proposed balanced budget for the next fiscal year, 2023-2024. The law requires that the budget ordinance be adopted by July 1, 2023.

The total proposed budget is \$169,195,179. This is an increase of 7.89% above the current budget. However, this increase in the total budget is primarily funded by revenue growth. Growth in property development and strong sales tax collections have allowed us to address critical needs of the County. The budget is balanced. It maintains services at necessary levels and is financially sustainable.

The Proposed Budget was developed with the new real estate values that have been established through the property reappraisal. The revenue neutral property tax rate of 50 cents per \$100 is being proposed versus the current 2023 rate of 63.27 cents per \$100.

In addition to the introduction to the proposed Fiscal Year (FY) 2023/24 County Budget, there will be presentations from Asheboro City Schools, Randolph County Schools, and Randolph Community College. On June 8<sup>th</sup>, budget presentations will be heard from County Departments. On Monday, June 12<sup>th</sup>, Fire Department presentations and requests from Community Agencies will be considered. June 12<sup>th</sup> beginning at 6:30 p.m. is the time for the Public Hearing concerning the proposed budget. Final Budget Adoption is scheduled for Monday, June 19<sup>th</sup>.

Mr. Johnson said no Board of County Commissioners in the history of Randolph County has had to address as many critical and life impacting issues as this Board of Commissioners has faced over the past 9 years. There have been multiple Capital improvement projects enhancing public education and County services, expanding Emergency Services, renovating courthouse facilities and the Detention Center, and expanding Public Health, Social Services, and Juvenile Crime Prevention space. Other challenges faced are funding needed for recruitment and training of professional staff, economic development, water and sewer infrastructures, the bankruptcy of Randolph Health, and public health and economic impacts of the Opioid/Fentanyl Crisis and the COVID-19 pandemic.

Mr. Johnson said this was his ninth budget as County Manager and his 48<sup>th</sup> budget as an officer of Randolph County Government. Every budget has brought its special challenges and priorities.

The budgetary challenges this year are to again anticipate uncertainty in the economy. Those uncertainties still exist in this proposed budget. Challenges in the preparation of the Proposed 2023/24 Budget include labor shortages, high inflation, high food and fuel costs, supply chain difficulties, a slowing projected economy, and sustainability of County services.

### **Funding Priorities**

Mr. Johnson stated that the 2023/24 Proposed Budget has several priorities to address. The first priority is to improve the retention and recruitment of County employees by effectively retaining Randolph County's current workforce and making sure the County is competitive with other local government. A labor market and cost of living adjustment of 5%, market pay adjustment for pressure point positions, and proficiency pay and pay step progression within salary Grades are included in the proposed budget.

### **New Positions**

Forty new positions were requested (32 full-time and 8 part-time). Twelve new positions are included in the proposed budget (8 full-time and 4 part-time) with 8 reclassifications. The following 12 positions are recommended for approval in the July 1, 2023 budget:

|                         |                                  |
|-------------------------|----------------------------------|
| Social Services:        | 5 Income Maintenance Caseworkers |
| Information Technology: | 1 Public Safety Specialist       |
| Tax Department:         | 1 Real Property Tax Appraiser    |
| Juvenile Day Reporting: | 2 Part-time Case Managers        |
|                         | 1 Transportation Aide            |
| Child Support:          | 1 Part-time Office Assistant     |
| Administration:         | 1 Strategic Program Coordinator  |

Emergency Services (EMS) has requested positions for an in-house Paramedic Academy with one Training Officer and ten EMT Paramedic Trainees to address the timely need of training staff amid the labor and shift shortages they are experiencing. This request will be considered during the Departmental Budget presentations next week.

### **Reclassifications**

Reclassifications for several positions will be included to address current job requirements and standards.

### **Capital Outlay**

The issue with Capital Outlay is how much funding will be needed for recurring Capital replacement costs. The Strategic Planning Initiatives are to continue with distribution of landfill revenue (\$1,278,408) for specific community initiatives linked to strategic planning and approved by Commissioners. As of today, almost 40 different programs and community organizations have been provided funding through the Strategic Planning Initiatives.

Property taxes from Toyota Battery, which will be limited this fiscal year, will be an ongoing revenue source for the County. During the budget process, discussion will be whether or not a special revenue fund should be established. Tax revenues received from Toyota could be used for special purposes which would include economic development.

## **Fire District Tax**

All 18 fire departments are requesting to maintain their FY23 Fire District Tax rates, not the proposed FY24 revenue neutral. There is need for paid personnel and income to address higher operating and Capital replacement costs.

## **FY 2023-2024 Proposed Budget**

Will Massie, Assistant County Manager/Finance Officer, presented a review of County revenues and expenditures in the Proposed FY 2023-24 Budget. The FY 2023-24 Proposed Budget expenditure is \$169,195,179. Departmental revenues and restricted resources are estimated at \$34,044,985 with the remainder of the budget to be funded by General County Revenues of \$135,150,194. Mr. Massie broke down how general County revenues are spent: County Services 55%, Education 27%, Debt Services 11%, Contingency 3%, Transfer to Other Funds 2%, and Appropriations to Outside Agencies 2%.

The property taxes, under North Carolina General Statute, are the primary way for local governments to fund their operations. The tax base is a combination of real and personal property. Randolph County has a four-year cycle on revaluation of real estate, which is intended to get the values more in line with what the current value is. The last reappraisal in 2019 showed Randolph County Tax Base was \$11,814,520,055. Since that time, the County has grown steadily over the past four years. The projection for next year 2023-24 is \$16,643,650,878, which is an average growth over the past four years of 2.71%.

This budget has a property revaluation at \$16,643,650,878. It will maintain the revenue neutral rate of 50.00 cents per \$100 valuation. The collection rate is 99%. One cent tax rate provides \$1,647,721. The total levy is \$82,386,072, which is a 5.9% rise.

Mr. Massie explained the FY22-23 sales tax collections. Actual collections are about 14.7% above last year. Randolph County is about 10% above budget, which give some additional funding in the proposed budget. General Assembly's Fiscal Research Division, which provides advice and projections for the North Carolina General Assembly, projected this year to finish out at about 5.8% and only a seven tenths of a percent growth in sales tax revenue in FY2024. They are expecting to see a substantial effect of a recession on local spending in the state. There is an estimated 2.0% growth in regular tax collections from FY2023. Sales taxes are up almost 27% of total revenues. There is an estimated \$4,566,067 for Medicaid Hold Harmless. Article 46 tax is dedicated to Capital Reserve and Randolph Community College (RCC).

Mr. Massie reported that the appropriated fund balance includes Capital Outlay at \$1,991,150; Education at \$1,250,000; Restricted Law at \$67,000; and Restricted Health at \$1,400,350. He gave a summary of revenues and other financing sources and shared several charts showing national trends regarding employment, wages and salaries, and benefits, and wage growth.

Also included in the proposed budget is funding for essential public safety department vehicles, most Sheriff's cars, and two replacement ambulances. The following details that funding:

|                       | <u>Requested</u> | <u>Proposed</u> |
|-----------------------|------------------|-----------------|
| Sheriff               | 35 - \$1,633,150 | 21 - \$995,650  |
| EMS                   |                  |                 |
| Ambulances            | 2 - \$580,000    | 2 - \$580,000   |
| Other                 | 4 - \$210,000    | 4 - \$210,000   |
| Building Inspections  | 3 - \$90,000     | 3 - \$90,000    |
| Animal Services       | 2 - \$90,000     | 1 - \$45,000    |
| Public Buildings      | 2 - \$90,000     | Not funded      |
| Cooperative Extension | 1 - \$45,000     | Not funded      |

Mr. Massie a brief overview of funding requests, current expenses, current capital, and construction capital for Asheboro City Schools and Randolph County Schools. He also gave a brief overview of the request from Randolph Community College (RCC). Education accounts for 21.5% of the total budget.

Mr. Massie reported that there is no anticipation of any new debt this year. The USDA loan closing last week is built into the budget, as well as the hospital debt. The 2023-24 debt service total is \$17,081,168.

Mr. Massie reported on the School District Tax Fund. Archdale Trinity School Tax District revenue neutral tax rate goes to 7.03 cents from 9.22 per \$100 value. Asheboro City School Tax District revenue neutral tax rate goes to 11.53 cents from 14.39 per \$100 value. The Public School Building Capital Fund (Lottery funds) were cut back from \$1,600,000 to \$1,300,000 due to the proceeds not coming in as strong as in the past.

Mr. Massie said that all 18 fire departments are requesting to maintain their FY23 fire district tax rates, not the FY24 revenue neutral. The fire departments continue to need paid personnel and have higher operating replacements costs.

The Budget Ordinance will have other annual funds as in the past, with the addition of the Workforce Initiative Fund. The County received \$750,000, which was contracted and distributed to the school systems, community college, and the Piedmont Workforce Board. Hopefully this funding will continue.

In the Capital Improvement Plan current capital projects are in various stages of completion and no new debt is being considered during FY 23-24. For the Strategic Planning allocation, \$1.2 Million is expected in July. There is \$727,164 remaining that has not been committed at this time. There will an estimated \$2,005,572 available sometime in July 2023.

### **Asheboro City Schools Presentation**

Dr. Aaron Woody, Asheboro City Schools (ACS) Superintendent, thanked Commissioners for their leadership and presented budget requests for Asheboro City Schools. He recognized several Board of Education members and Administrators in attendance.

Dr. Woody said the ACS team has spent a lot of time over the past few years engaged in forward thinking, strategic planning and looking at metrics across the community and the state. ACS has

a priority to educate and lift up their students and to help provide spaces for them to find their full potential and to connect in all of the economic and social opportunities that are before them. He shared several of ACS priorities and thanked the Board for their continued support of having safe, clean and updated facilities.

Dr. Woody shared with the Board several items that ACS focuses on daily. Continuing their investment in their students and staff is one of their top priorities.

Dr. Woody asked the Board apply the levy of taxes at a rate of 11 53 cents per \$100 for the Asheboro City Schools Supplemental Tax District. Asheboro City Schools requested \$320,000 for the Continuation Budget for expected increases in retirement and health insurance as well as for salary increases. Total current expense funding of \$6,707,719 is included in this request.

Dr. Woody gave an overview of Year 9 of the 10 Year Capital Improvement Plan and requested total capital outlay of \$1,100,000. The Capital Outlay Budget Request is for \$1,071,830, which is the same as the funding provided for the 2022-2023 school year. He also gave a brief update on the Asheboro High School renovation and showed photographs of the progress.

Dr. Woody shared slides regarding ACS construction updates and renovations. He thanked the Board for their continued support.

### **Randolph County Schools Presentation**

Dr. Stephen Gainey, Randolph County Schools (RCS) Superintendent, introduced several staff members and administrators in attendance and presented the Randolph County Schools budget request.

Dr. Gainey said RCS is requesting continuation costs of \$711,000 which include insurance increases, matching retirement increases, salaries, charter school growth, liability, and utilities. The breakdown of the continuation cost request is as follows, with the Capital Outlay requests being zero:

- Salary increases lead custodians and school treasurers - \$173,000
- Additional school resource officers - \$114,000
- Supplement increase for classified employees (1.5%) - \$430,000

The total current expense and capital outlay requests from RCS is \$1,428,000.

### **Randolph Community College**

Elbert Lassiter, Interim President/Vice President for Workforce Development and Continuing Education for Randolph Community College (RCC), introduced members of the college leadership team in attendance. He thanked the Board for their support.

Mr. Lassiter shared what RCC has done over the past year with the funds given to them by the Board. He said that behind every dollar there is a student. He shared several slides of graduation successes from RCC as well as what RCC has done this past year.

The budget request for RCC includes increases in retirement, insurance, worker's comp, social security, utilities, housekeeping staff and supplies, and facilities repairs. The budget requests for

FY2023-24 are for total operational funds request in the amount of \$3,220,711 with the percentage increase over the prior year of 7.91%, and future capital construction/renovations and repairs in the amount of \$402,400.

He thanked the Board for their support and continued funding.

Chairman Frye thanked Mr. Lassiter for RCC's commitment to the school, to the County, and to the students through this interim process. He also thanked Mr. Lassiter for a job well done in acting as the Interim President of RCC and keeping things moving.

Vice-Chairman Allen said that he appreciates the open dialog that the Board continues to have with the school systems.

Commissioner Haywood said she recently completed a leadership class from the School of Government. She said it was interesting to hear stories from other parts of the state about communications between school board members and their county commissioners. She stated that she is proud of the relationship this Board has with the local school systems. It is not like this in other counties.

#### **Adjournment**

*At 7:25 p.m., on motion of Allen, seconded by Kidd, the Board voted 5-0 to adjourn.*

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Darrell Frye, Chairman

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David Allen

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Kenny Kidd

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Maxton McDowell

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Hope Haywood

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Jenny Parks, Deputy Clerk to the Board

## June 8, 2023 Budget Meeting (County Department Presentations)

The Randolph County Board of Commissioners met at 6:00 p.m. for a special budget session in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioners Kenny Kidd, Maxton McDowell, and Hope Haywood were present. Also present were County Manager Hal Johnson, Finance Officer Will Massie, Deputy Clerk Jenny Parks, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube. County department heads were given the opportunity to present their budget requests.

### **Human Resources (HR)**

Jill Williams, Human Resources Director, reflected on her work experience with county government and how she learned how important county benefits were later in her career. She learned that working for county government was more than just a job, it was an opportunity to help her neighbors, friends, and family with services that were offered. The County must have qualified staff in these positions to provide these services.

Ms. Williams said that the employees of Randolph County are easily marketable in other public and private sector jobs because of their skills, education, and experience. At the start of Fiscal Year 2022, there were 941 full-time and part-time budgeted positions (912 full-time and 20 part-time). Of these positions, 86% require some level of advanced education, certification, or specialized pre-employment work experience.

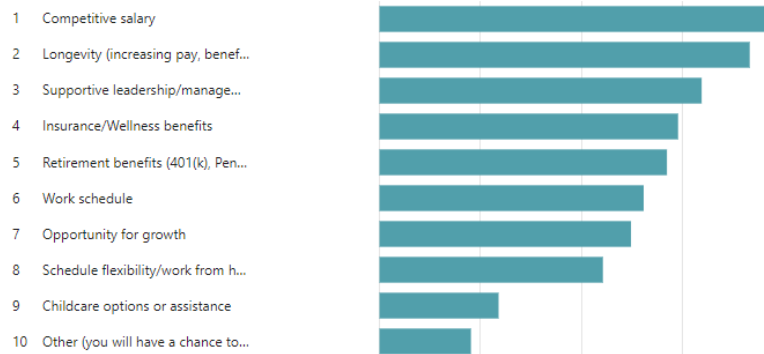
Randolph County strives to offer competitive salaries and generous benefits including a 30-year retirement pension. However, the market for talent is very competitive and qualified staff are in limited supply. Also, employees today have options. Today's workforce is very mobile and remote or hybrid work options allow employees more flexibility.

Ms. Williams said, unfortunately, due to the competitive market, our employees' separations have continued to increase. There were approximately 228 employee separations in 2022, up from 194 separations in 2021. She spoke on retention rates; the rate of employees staying while the turnover rate is the rate at which employees leave. The employee retention rate for 2022 was almost 75%. She said that the County can do better. Not only is turnover costly, there is loss of efficiency of the delivery of services as well as increased stress on the remaining staff due to increased job duties.

Ms. Williams said that an Employee Recruitment and Retention Committee has been formed and it consists of employee representation from across County government. This committee sponsored an Employee Engagement Survey that was sent to all of the Randolph County employees, and 509 employees participated, which is 55% of the total number of employees in Randolph County. While the results of this survey are still under review, 472 employees responded to the question "What attributes in an employer are the most important to me? (Rank from most important to least important)." Below are the answers that were provided:

9. What attributes in an employer are the most important to me? (Rank from most important to least important)

[More Details](#)



The County's recommendations for FY2023-2024 are targeted at retaining staff and aligning with the employee survey results. In addition to the recommendation for a 5% cost of living adjustment, the County approved a market study of pressure point positions and is recommending the implementation of proficiency pay to help ensure that the County remains competitive with the market and retains valued employees.

The Piedmont Triad Regional Council is still reviewing the market study data from the pressure point positions they are looking at. There are over 500 positions included in the study and no specific recommendations have been made at this time. The preliminary results showed that approximately 80% of positions appear to match the Market Entry percentage, which is the base rate or entry level. And also, 80% appears to match the Market Average, which is where employees move to in the salary ranges.

Ms. Williams said that the concept of Proficiency Pay is that as an employee develops job competency, an understanding of their role in the organization, and is consistently contributing value then he/she will progress through the pay range. An employee who has progressed through the pay range is expected to then contribute greater value at a higher level of performance. There is 1% between steps, so each step advancement is a 1% increase in pay. Any step increase, or advancement through the pay range, is contingent upon the employee meeting or exceeding work expectations.

Ms. Williams gave the following path of a new employee and how they would move through the pay range over five years. They would be hired at the base salary. After six months then would be moved to step 6 (6% increase). After an additional 6 months, they would move to step 9 (an additional 3% increase). After 2 years on the job, they would move to step 12 (an additional 3%). After reaching step 12 for the next 3 years they would advance two steps (or 2%) until they reach step 18 and 5 years. Current staff who are on step 12 to 17 will also receive step increases and those will be on their next performance evaluation date.

An employee that has been at Step 18 for one year will be eligible for a merit increase. There is a limited amount of merit funds. With the Proficiency Pay Plan, this should allow greater flexibility and opportunity in the merit program. There are currently approximately 100 full-time

employees who are at or above Step 18, which means the Proficiency Pay Program will impact approximately 80-90% of full-time staff.

For consideration, based on the Engagement Survey, retirement benefits ranked number five. Based on the 2022 School of Government Data, 81 Counties participated in the SOG Survey regrading 401-k for Non-Sworn Staff, with 56 counties contributing and do not require employee match. Randolph County offers up to a 2% match for nonsworn employees.

Another consideration, looking at the data from the Engagement Survey, is longevity. Ms. Williams shared data from the 2022 School of Government which showed 81 counties participating in the SOG Survey, and 66 Counties reported having Longevity Pay Plans.

In order to recruit, retain, and recognize Randolph County employees, we are proposing three primary initiatives this year, a 5% Cost of Living Adjustment, Market Adjustment for Critical Positions, and Proficiency Pay, which expands movement through the pay ranges and moves the Standard Job Rate (SJR) from Step 12 to Step 18.

Ms. Williams gave an overview of an employee's career life cycle. Most importantly, a community, or sense of community, is created both professionally and personally. Not only do Randolph County employees want to serve their community, they want competitive salaries, supportive management, leadership, growth, and development opportunities.

#### **Sheriff (SO)**

On behalf of Sheriff Greg Seabolt, Major Steven Nunn said, although the Proposed Budget did not include everything they requested, the Randolph County Sheriff's Office is happy with their 2023-2024 proposed budget by the County Manager.

#### **Emergency Services (ES)**

Jared Byrd, Deputy Director, reported on where the ES Department was one year ago until now. He said he believes that employee moral has improved with the measures that were put into place last budget year. He thanked the Board for their support.

Mr. Byrd said the main goal is to fill the many vacant positions in the ES department. Once they reach full staff, it will take away much of the stress, workload, excessive overtime, and staff burnout. He said some of the budget requests for FY2023-24 are designed to help with turnover, the main obstacle currently.

Mr. Byrd stated the biggest turnover rate is in the 911 Center. The Board approved additional positions in the FY22-23 Budget, however they have been unable to increase their overall staffing due to turnover rates and the length of time it takes to train new employees. As they try to add staff, they have other staff choosing employment elsewhere.

To attempt to slow the turnover rate in the 911 Center, ES believes that nightshift incentive pay would help with this issue. A 10% increase in pay for permanently assigned night shift employees is being proposed. Nine full-time employees left 911 in the past year; one being a retirement and eight being full-time resignations. Seven of those eight employees worked night shift.

Emergency Services is also proposing to implement a Paramedic Academy. The Proposed Budget request included one full-time Instructor and 10 trainees, at a cost of \$382,000. With the limitations of the Paramedic Program through Randolph Community College, barriers are created for employees acquiring the proper training needed. Also, it is not the most conducive to the County's employees work schedules due to employees having to take off one day per week for 18 months to be able to attend the class. Even if some employees attended this class, ES would not see the benefits from this program until the spring of 2025. A solution to this problem would be for ES to mimic what the fire service and law enforcement has been doing for years. A full-time Instructor would be needed to teach the program and would produce 10 paramedics in an eight to nine month program, compared to RCC's 15-month program when it is offered. Although this is a costly investment, it creates more of a sustainable approach by investing in Randolph County's own employees.

Donovan Davis, Emergency Services Chief, said if the paramedic academy is approved, ES will be able to produce paramedics much faster than ever before. With a certification Paramedics today can work not only on ambulances, but also in an emergency room, in a doctor's office, in a clinic, and many other medical areas. This has caused competition with other agencies for paramedics. Having a Paramedic Academy will guarantee that Randolph County has sufficient levels of new Paramedics to respond to the needs of the citizens.

Chief Davis said that call volume has increased significantly since 2017 when they added an ambulance into their daily operations at the Erect Ambulance base. There have been 3,785 additional calls per year and they continue to grow. He shared several statistics with the Board regarding call volume per day being between 2,457-2,650 calls per day, their busiest day of the week being Saturday, and busiest hours of the day being between 10 a.m. and 10 p.m. He also shared a map of where the ambulances currently are stationed.

Chief Davis said that they are proposing four new paramedic positions and four field training officer positions in the EMS Division. With these eight positions, two more ambulances will be added in Archdale and Randleman Districts, which are the busiest. He shared a map for future ambulances to be placed throughout the county, possibly in FY25-26.

Chief Davis said that almost daily, they reach a point where no ambulances are available to respond to the next incoming call. On occasion, they must divert an ambulance from one call to a higher priority medical call and the first patient must wait until the next ambulance is available. Surrounding counties respond to assist Randolph County during those times, and Randolph County provides the same for them. Randolph County EMS has stood by or assisted other counties approximately 358 times between July 1, 2022 – June 4, 2023.

The four new paramedic position requests would add coverage in the Archdale and Randleman districts during peak hours. They would be a Classification E215, beginning 7/1/2023, with the total funds requested being \$310,548. The four new field training officer position requests would assist with the on-shift training of new and current employees. They would be a Classification E216, with the standard rate of \$80,995 each, beginning 7/1/2023, with the total funds requested being \$323,980.

Chief Davis said that the other critical position being requested is for an additional Fire Inspector III. With new residential and commercial construction increasing, especially at the Megasite, the workload of the inspectors has continued to increase. One is on-site each morning and afternoon for blasting, which will continue for months. As the Megasite buildings are erected, at least one inspector will likely be there all day, most days. This proposed position of Fire Inspector III will have a Classification E220, beginning January 1, 2024, with the total funds requested being \$43,652.

An Emergency Services Assistant Director is also being proposed. This position would focus on private insurance contracts, Medicare cost reporting, Medicaid contracts, quality assurance, internal affairs, and quality management programs. This position would be Classification E224, would begin January 1, 2024, with total funds requested being \$100,534. This position would be third in command in ES.

A reclassification of the Emergency Services Deputy Director is also being requested. The position would go from Classification E224 to E227, with an additional amount of \$5,939. This position is second in command in ES.

Chief Davis shared an organizational chart of how Emergency Services is set up currently, one with the additional positions requested, and one with the new positions plus the academy.

He shared with the Board if the eight EMS positions are approved, there would be a Capital Outlay requests needed for two additional cardiac monitors/defibrillators at \$100,000, and a Lucas CPR Device at \$40,000.

Vice Chairman Allen asked why the 911 Center employees were leaving. Chief Davis said that everyone that is currently at the 911 Center has cited pay. One employee that left was a supervisor who went to High Point starting as a basic telecommunicator making significantly more. This employee showed Chief Davis a copy of High Point's Longevity Plan. She will be making \$80,000 plus in the next three years, which is nowhere near what Randolph County pays for a telecommunicator.

Chief Davis said that the skill sets that County employees have are very attractive to the private sector. EMS has never had to compete for employees like they do now, it is definitely a competition.

Chief Davis thanked the Board for all that they do and thanked them for allowing him time tonight to present ES requested budget.

### **Social Services (DSS)**

Tracie Murphy, Social Services Director, stated that the success at DSS does not lie fully in her hands, but in the hands of her team members who come to work every day and at every level. She thanked her dedicated team and asked those in attendance to stand and be recognized.

Ms. Murphy shared information about the work at DSS, their challenges, and their proposals for this fiscal year. The key priority for DSS is maintaining their current mandatory services, meeting and exceeding their performance measures and preparing for Medicaid expansion to support the current workforce. She shared a slide with the Board that displayed where the funding for DSS comes from. One of the performance indicators for DSS is ensuring the work of their staff is at least 50% reimbursable.

She said there is a need for Income Maintenance Caseworkers in DSS. DSS is asking for five Income Maintenance Caseworker positions. An increased income maintenance for Medicaid workload, food and nutrition service workload, turnover and training challenges, and the current failure to meet performance measures supports the need for the proposed positions. The Income Maintenance Caseworker proposed positions for FY 2023-24 will cost \$57,656 per position. They hope to have approximately 50% reimbursed with federal funds.

Ms. Murphy shared information on the Medicaid Expansion Funding that Randolph County will receive this fiscal year. Randolph County will receive \$315,153 in a one-time lump sum by the end of this month. Also, \$117,154 will be received, which will be \$23,430 monthly that is due to Randolph County for each month the Medicaid Expansion is effective. She said that there will be additional funds that will be dispersed to Randolph County, but that will not happen until after October 1, 2023, when the new federal budget has been set.

Department of Social Services, in the future, will be requesting funding for 22 additional staff to handle Medicaid Expansion. The total cost being requested is \$1,474,204. The actual cost for Randolph County would be \$537,478 after reimbursables have been received. This request will not be made until final knowledge of what to expect has been confirmed.

Commissioner McDowell asked where will they get the 22 additional staff members. He said that other counties will be adding employees too, which will be challenging. He asked if there was an increase in people going into this workforce field. Ms. Murphy said not to her knowledge. She said they will be creative in their recruitment process. By using their own Leadership Academy and having positive leadership staff members, along with other benefits, she hopes to pull people in. Ms. Murphy said that they also have a hybrid program where employees could come into the office and work from home as an option.

Chairman Frye asked if there was a labor market training for these employees. Ms. Murphy said Income Maintenance Caseworker training relies on in house training.

Commissioner McDowell asked what the requirements were to be an Income Maintenance Caseworker. Ms. Murphy said they need to have some experience in data entry, medical transcription, and front office work. The five positions of Income Maintenance Caseworker do not have to have a four-year degree. She said usually business people move over into income maintenance casework.

Chairman Frye asked what the learning curve would be. Ms. Murphy said it usually takes six to nine months of training before they can independently process an application.

Chairman Frye asked if the Income Maintenance Caseworkers attend court. Ms. Murphy said they do not attend court. She said that only their Program Integrity Team attend court if there is a fraud case.

Commissioner McDowell asked Ms. Murphy to discuss how much time is spent on court cases and how DSS has to work with the District Attorney's office. Ms. Murphy stated for fraud cases, it takes an unmeasurable amount of time combing through records, going to court, and talking to witnesses. She also said that new employees in these positions will gain experience on the job.

Vice-Chairman Allen asked where will they put the additional staff. Ms. Murphy said they do have a hybrid remote work policy, office share, a new office in Northgate, and if needed there will be some additional open offices in the business continuity space they would ask to use.

Ms. Murphy thanked the Board for their continued support.

### **Public Health (PH)**

Tara Aker, Public Health Director, expressed her appreciation to the Board for their ongoing support, especially allowing PH to use American Rescue Plan (ARPA) funds to renovate their department. The renovations should be complete within the year. Ms. Aker said that part of the ARPA funds PH received will also be used on the renovations because of the Covid related issues that were identified.

Ms. Aker said that PH is pleased with their budget. They are proposing funds to cover the cost for employee health insurance coverage and for the increase in employee retirement.

Ms. Aker stated that the Board approved the addition of a Human Services Planner/Evaluator during the May Board Meeting. This position is not part of the budget, but will be added at the beginning of the fiscal year.

Ms. Aker reported the PH's appropriated fund balance is a little more than normal. These funds will be available to possibly cover some of deficits that PH will have this year during the renovations.

Ms. Aker thanked Jill Williams and her Human Resources team for all of their hard work. She stated she supports the presentation Ms. Williams gave at the beginning of the meeting. Public Health, like many other departments, have pressure point positions, especially the Environmental Health Specialist positions. Unfortunately, those positions are in high demand across the state with not enough workers to complete the workload that is at hand. Anything that can be done to help retain Randolph County's dedicated employees, especially those that have been employed for a long time, is much appreciated.

Commissioner McDowell asked where PH will find replacements for the vacancies they have currently. Ms. Aker said that was a good question because there are not enough workers to go around. The Environmental Specialist positions require a certain type of education and certification, along with a centralized intern training which takes around three to four months to complete. After training, they are required to do work in the field under supervision, and then

acquire multiple authorizations. It could take anywhere from six months to a year to get someone trained, authorized, and working independently.

### **Soil & Water Conservation District (SW)**

Carrie Slatosky, Board Member, thanked the Board for their continued service to the community. On behalf of the Board and staff, they are able to serve the community and provide “conservation things” to people who would otherwise not be able to achieve it. They really value the relationship with the Board of Commissioners.

Ms. Slatosky stated they have had their fair share of retention challenges. She expressed public appreciation to Kaitlyn Johnson for taking on the Soil and Water Department and running a one-man show. She has done this very loyally and has done a very good job.

Kaitlyn Johnson, Department Head, said they are happy with the proposed budget and thanked the Board for their support. The only increase they had was in the salaries line item which reflects the reclassification of the Engineer position. This position will become a 40 hour per week position and is currently being advertised.

Ms. Johnson said that they have received more stream debris money as well. The total stream debris funds that will have been received will total \$500,000.

### **Register of Deeds**

Hal Johnson, County Manager, stated there is no increase in their budget.

### **Public Library (PL)**

Ross Holt, Public Library Director, said they are happy with the Manager’s Proposed Budget for the Library. It gives the Library everything they need to continue to serve the citizens of Randolph County as well as their top priority, which is continuation of the Community Navigator Program.

Mr. Holt shared several highlights and updates about where the Library stands, as well as the latest on the Navigator Program. He also shared several comments from their 2023 Patron Survey.

Mr. Holt said that the Library’s performance measures are strong compared to last year. They have seen an 8.4% increase in the number of items checked out, along with a 52% increase in the number of visits. Program attendance has increased by 108%, which is a total of over 32,000 people. The mobile library has made 92 stops this past year, with 3,681 checkouts and welcomed 4,696 visitors.

Storywalks are now installed in Archdale, Franklinville, Liberty, Randleman, and Seagrove. They expect these to be used heavily as they launch their summer reading program. The Storywalks were funded with Federal Library Service and Technology Act grants through the State Library of North Carolina. They have been notified that they will be receiving two additional grants in the upcoming year as well.

One of the main goals this past year was bringing the Ramseur Library under County operations. Mr. Holt shared several charts showing how the Ramseur Library is outperforming other libraries in the County.

The Community Navigator Program continues to meet the goals of the Library, as well as exceed expectations, and has become transformational, not just in people's lives, but also in the way the community addresses human service needs. This program received a National Association of Counties Achievement Award. Mr. Holt thanked the staff, Angi Polito and Dana Nance, for their continued success with this program. Since the program began in February 2022, they have served 694 clients, with 66% of them being linked to services.

Mr. Holt shared a slide showing agencies, organizations, businesses, and individuals engaged in the Navigators Program. The Community Navigators have been active in collaborating with community groups that are addressing human service needs, and they have participated in many community events throughout the County.

The Navigator Program, which will continue to be offered through the Library, has become so valuable and is helping so many people. It is addressing many of the goals in the County's Strategic Plan that it is their number one priority for the FY23-24 budget request. The Library is seeking a three-year extension of the program with continued funding from the Strategic Planning Reserve at a cost of \$162,473 per year for the two Navigators, including salaries/benefits, as well as travel, training, and IT needs.

Mr. Holt encouraged the Board to look over the results of the 2023 Patron Survey. This survey is a snapshot of how Randolph County citizens view the library and what it means to them.

Mr. Holt thanked the Board for their continued support of the Library.

Commissioner Haywood said that no matter what part of the County she travels, there is always someone that will say something about the Navigator Program and how pleased they are at what a void it has filled and how much they appreciate the innovative thinking. She said she enjoys seeing the collaboration that takes place among other County departments. She stated that libraries are a safe place for people to go that may need help.

### **Animal Services (AS)**

Jonathan Moody, Animal Services Director, thanked the Board for their continued support. He said the mission of Animal Services (AS) is to protect and advocate for companion animals in need, and to build a humane community that promotes compassion and seeks to strengthen the human-animal bond.

He reported that there are currently five animal control officers that cover the entire 790 square miles of Randolph County, which is sectioned into zones. Due to AS not having enough officers, they must continue to cover their area while out on calls. This is a concern due to the amount of calls being received and increases in response times, which varies from 20-40 minutes depending on call volume. Mr. Moody said that in 2019-2020 they received 2,629 calls. In 2022 until now, they have received 3,891 calls and these numbers continue to increase.

Animal Control Offices respond to a lot of different type of calls including dangerous dog investigations, cruelty cases, state law investigations, animal law violations, rabies reports, abandoned animals, livestock issues, and various other calls. Not having enough officers puts the general public and animals in danger. Turnover of staff is due to burnout.

Mr. Moody stated that the Shelter operations include the following:

- Animal intakes – Handle all safe surrenders by owners, and process animals brought in by animal control throughout the entire County
- Cleaning – The entire shelter is cleaned throughout the day by animal care attendants including medication management, blood drawing, and vet runs
- Adoptions – The Adoption Center received animals from the Animal Shelter and offers them for pet adoption. The Adoption Center provides educational visits to elementary school classes, coordinates spaying and neutering of shelter animals, and welcomes volunteers.

Mr. Moody reported that the 2022 to year-to-date number of animal intakes was 3,151. Due to the unprecedented number of animals being taken in or surrendered, animal intake attendants have a difficult time completing tasks. Economic hardships have led pet owners to surrender animals they can no longer care for or feed.

Animal hoarding has also become more prevalent in the county. This is a growing concern they have encountered over the recent months. The Justice System gives little to no punishment or sanctions. This issue is not getting any better, leading to increased numbers in the shelter.

Unfortunately, with the increased volume of intakes, and the Department of Agriculture constantly changing with rules, AS has increased rules and responsibilities they must follow. Additional positions are needed to assist with the added workload.

Animal Services is constantly seeking outside funding and sources. AS was recently awarded a grant from Best Friends in the amount of \$156,000, which is the largest grant received to date by AS. This grant was awarded to lower the cat euthanization numbers and to help with the Trap, Neuter and Return (TNR) Program for spay and neuter. However, outsourcing of the administration of the grant had to be done due to low staff.

Animal Services also receives donations from the public which allows them to keep costs down in areas of their budget. Mr. Moody said that they have members of the community, along with partner organizations, donate food for the animals.

Mr. Moody appreciates the collaboration with their Outreach Partnerships and programs which include Adopt and Play, Asheboro Library Comic Con, JDRC, Veterans Services, American Legion Post 81, Don't Wait – Vaccinate, Happy Hills, and the RCSPCA.

Mr. Moody said that AS has operated under the same budget for the past several years. For FY23-24, AS is requesting one full-time Animal Control Officer, a vehicle for this officer, and an increase in gas money. AS is also requesting two part-time Animal Care Attendants.

Commissioner McDowell asked if AS had a lot of volunteers. Mr. Moody stated they have five or six volunteers currently, and they continue to grow this program.

Commissioner McDowell asked what happens when the shelter is at max capacity. Mr. Moody said they are not maxed out currently. They can house 100 dogs and 100 cats at the shelter. Mr. Moody stated they try to stay away from max capacity due to placing four animals per kennel. This could lead to animals fighting creating more bills when they have to be treated by a veterinarian.

Commissioner Haywood congratulated Mr. Moody and AS on the positive press recently on their collaboration with the Juvenile Day Reporting Center and their Tales to Tails reading program. This program seems excellent for the animals and excellent for the youth involved.

### **Juvenile Day Reporting Center (JDRC)**

Pam Resch, Juvenile Day Reporting Center Director, thanked the Board for allowing her to come and speak. She acknowledged her staff that were in attendance and thanked them for their service to JDRC.

Ms. Resch shared the organizational chart of JDRC with the Board. There are currently 15 employees in the department and those employees have multiple roles they complete on a daily basis, which she explained.

Ms. Resch gave a brief history of JDRC. It became a County agency in 1999 and was funded through Governor's Crime Commission. In 2000/2001 JDRC became a strict regimented day reporting center for youth suspended from school. She shared a chart that showed what JDRC has looked like from 1999 to 2024, which included the staff numbers, number of programs offered, and the number of youth who have been served over these years.

JDRC has always provided critical services that are free to youth, and have always provided transportation to the participants in these programs. Most of the funding that JDRC receives comes from grants either from Governor's Crime Commission or Juvenile Crime Prevention.

Ms. Resch said that several changes have been made since she became the director in 2020/2021 to better serve youth in their programs. The addition of four new programs, grant funded through Juvenile Crime Prevention, have been added. JDRC also obtained outside funding sources to assist with their growing agency.

JDRC has been accepted into a pilot program for traffic teen court. The JDRC also implemented more programming for their youth with the very first substance abuse support group for juveniles in Randolph County. The Tales for Tails reading program was also implemented recently with Animal Services. Youth are able to come into the shelter and read to animals. This not only helps youth with their reading skills, it benefits the animals as well.

Ms. Resch said that in the proposed budget, JDRC is asking for two Part-time Case Managers and one Part-time Transportation Aid to assist in their growing programs.

Commission Kidd asked Ms. Resch to expand on them having the only youth substance abuse support group in the County. Ms. Resch said that in Randolph County there are adult support groups for substance abuse, but none that are juvenile specific. Because JDRC is a licensed treatment facility, and they provide assessments, treatment, and educational courses for youth, they wanted to provide a support group for youth. She said their group not only supports the youth on what it means to have substance addiction, but it also brings in the families of the youth in the program so they can learn how to identify and support their child through the process.

Chairman Frye asked how many youth are in the substance abuse program. Ms. Resch said they have received approximately 180 referrals so far that include juveniles with substance use. They have conducted around 20 assessments this year to figure out what type of care is needed. There are approximately 20 youth that attend the support groups on a weekly basis.

Chairman Frye asked if all of the referrals they receive are from the court system. Ms. Resch said that law enforcement agencies are their number one referral source. Out of 1,500 referrals, approximately 48 come from the Juvenile Court Systems. Ms. Resch stated that other referrals come from schools, Social Services, mental health agencies, and parents.

#### **Child Support Services (CSS)**

Damon Brown, Child Support Director, said that his department is pleased with the Manager's budget and thanked Jill Williams, HR Director, Michael McKenzie and Crystal Hudson for their assistance.

Chairman Frye asked Mr. Brown how long he has been employed with CSS since it became a County department and separated from the state. Mr. Brown he was the Director when CSS became part of the County in 2010. He said it has been much easier working with the County.

#### **Planning & Zoning (PZ)**

County Manager Hal Johnson reported there was no increase in the Planning and Zoning Budget. This department is actively recruiting for the vacancy of the Planning and Zoning Director.

#### **Veterans Services (VS)**

Elizabeth Wood, Veterans Services Officer, said that Veterans Services has continued to grow and she recognized her staff in attendance. She said their mission is to help Randolph County Veterans, dependents, and the public with all needs concerning Veterans Affairs. The office also informs the public of the needs of Veterans. With a national accredited staff, they assist Veterans in obtaining benefits from the Department of the VA federally, in state and locally. Veteran Services is the voice of Randolph County Veterans. The goal is to stand apart from other county veteran services by offering more than VA benefits.

Ms. Wood shared the statistical progression from the first quarter until now. Veteran Services obtained \$57,497,020 from the following VA benefits: compensation, pension, death indemnity compensation, and survivor pension. They also received \$28,748,510 for medical, education, and burial.

With increasing their outreach with community events and the Pact Act, their office has had an increase in claims. In addition to this, appointment times went from 24-48 hours to 5-7 business days. This is not only due to growing demand, but also maintaining privacy with their Veterans during appointments.

Ms. Wood stated that there has been a 20% increase in Federal dollars paid for Randolph County Veterans.

Ms. Wood said they participated in 73 events, outreach, and home visits, with bedridden Veterans, since July 13, 2022. With this significant increase, staff reached over 30 Randolph County Veterans unaware of the services offered.

Ms. Wood shared a few of their community events which included Richard Childress Veteran Coffee, Honor Guard Closet and Pantry Opening, Trinity Baptist Veteran Breakfast, Triad Honor Flight, Rotary Club, Richard Petty “Ozzy Truck Project,” and the RCC Community and Campus Resources Day.

Several of Veteran Services new accomplishments for FY 2023 include:

- Patriot Paws – A program in collaboration with Animal Services to have Veterans come into the shelter and make the animals more social and ready for adoption.
- Peer Support Program – Rita Honeycutt completed this program and is now a certified Peer Support Specialist with a Veteran designation.
- A new system, VetPro, was implemented to file claims more efficiently. This system offers digital signatures for those unable to travel.
- A Vietnam Veterans Day breakfast was hosted by Veteran Services on March 29<sup>th</sup>.
- Veteran Services now has a Hall of Heroes in their office to honor Randolph County Veterans.

Ms. Wood said that the Veterans Exchange Closet and Pantry officially opened on March 3, 2023, and had an estimated \$2,000 - \$3,000 in donated supplies. Since opening, 44 veterans have been helped with food, clothing, medical equipment, and toiletries. There have been 14 volunteers who have spent a total of 35 hours to help stock and sort the items in this space.

Ms. Wood explained why the Veteran Services Department is fundraising. They want to be a step above and work hard to set the bar for what services offered should be, especially to Veterans. They want to offer more than just claim paperwork. They want to assist with many different programs to help Veterans get more than their monthly VA compensation benefits. All of the programs offered are being funded through fundraising efforts. She said they currently have five fundraising events planned.

Ms. Wood reported on the following future opportunities for Veteran Services:

- **Stand Down** – A one-day event to provide clothing, food, & health screenings to our displaced and at-risk veterans. In addition, Veterans can also receive housing solutions, employment, mental health & substance use counseling, and other essential services.
- **Veteran Prison Program** - This program is in development. Kenneth Harvel, Veteran Service Officer, is working with Justin Mounts, Rowan County, and Lucas Vrbsky, the

Incarcerated Veteran Specialist for North Carolina. Justin is already implementing this program in Rowan County to better serve incarcerated Veterans. He will be working with Mr. Harvel on reentry as well as life sentence veterans. Mr. Harvel met with the prison staff on June 6th to work on implementing this program.

- **The Wall That Heals** - A mobile Education Center and a three-quarter-scale replica of the Vietnam Veterans Memorial travels offering tribute to the 58,281 men and women who lost their lives in Vietnam and honors more than three million Americans who served during this war.

Due to their continued growth, Veteran Services is requesting the reclassification of Office Administrative Assistant IV to an Accredited Veteran Service Officer assisting with VA benefits. They are also requesting a part-time position that will focus on the front desk during their peak hours of 10 a.m. until 2 p.m. or when the office is short staffed.

Ms. Wood thanked the Board for their time and giving her the opportunity to present.

Commissioner Haywood said good work in the Veterans Service Office for serving the Veterans of Randolph County.

Chairman Frye inquired about the fundraising they are doing and asked if they had received any complaints about it. Ms. Wood said they have not. She said they have several fundraisers coming up and wanted to make the Board aware.

#### **Adult Day Reporting Center (ADRC)**

Hal Johnson, County Manager, said there was no increase in this budget.

#### **Tax (TX)**

Debra Hill, Tax Administrator, said as a citizen of Randolph County she thanked the Board for all they do and their good stewardship of tax money. She thanked the Board for their support as a Department Head as well.

Ms. Hill said that they are requesting a Real Property Appraiser position that is needed for the growth that the Tax Department is having. In the Archdale/Trinity area there are an expected 1,200 new homes planned. Growth is also expected in the Northwest part of the County that will come from the Megasite, as well as all other growth across Randolph County.

Commissioner McDowell said that he has spoken with several different people and he has heard good things about the Randolph County Tax Department. He said that one gentleman expressed his compliments to Ms. Hill being helpful, cordial, and very nice.

Chairman Frye said he had spoken recently with one of the E&R Board Members regarding the revaluation appeals. It appears to be a trend in all of the appeals with manufactured homes. Ms. Hill said, that is correct. She said they have seen a surge in the values of the market trend for manufactured housing and it has increased.

Commissioner McDowell asked how many appeal cases have they had and how many they anticipate at this point. Ms. Hill said citizens had until May 19, 2023 to appeal. At this time there were approximately 2,600 applications, however, this does not include informal appeals already approved.

### **Information Technology (IT)**

RJ Williamson, IT Director, thanked the Board for their continued support and consideration of all of the technology services and initiatives in the County. He also thanked his staff for their continued hard work in the IT Department.

Mr. Williamson said that the proposed County Manager's Budget for IT is sufficient for the upcoming year. He pointed out that the price of everything has gone up over the past several years in costs, including hardware and software costs. These prices have leveled out currently and hopefully will hold true for a while.

Mr. Williamson stated they have requested an additional position for the upcoming budget year for a Public Safety Support Analyst. The public safety system in Randolph County is one of the more critical enterprise systems. It is not only used by the Sheriff's Office; EMS, it is also used by every first responder and life safety agency in the County. Just from March 2022, there was a measured increase of 2,074 additional support hours worked by current IT staff, with 2,080 hours being a normal load for a full-time employee. The majority of these hours were spent on public safety support.

Chairman Frye asked how safe Randolph County was in regards to cyber-attacks and hackings. Mr. Williamson said the County is as safe as it can be. Funds that were approved in previous budget years have been focused on cyber initiatives. Mr. Williamson said that Randolph County averages a little over 30,000 malware attempts per week outside of the network.

Commissioner McDowell asked where are most intrusions coming from. Mr. Williamson said they come from different places. The IT Department has certain blocking mechanisms in place that block certain areas that Randolph County would never interact with, however most of the intrusions that the County receives are just common internet intrusions.

Commissioner McDowell asked what foreign countries have intrusions come from. Mr. Williamson said the greatest threats are coming from Russia, Ukraine, China, or some partially or totally communist countries.

Hal Johnson, County Manager, stated that Randolph County has programs for every employee to be trained on cyber awareness and security. Each employee must pass a test on cyber security. If they do not pass, the employee's computer is shut down until the test is passed.

Commissioner Kidd asked if all of the GIS was under IT. Mr. Williamson said it was. A mandatory GIS update was completed in January 2023. Mr. Williamson said that once the update was complete, he asked other County Departments as well as outside agencies to give input on Randolph County GIS. He stated he was pleased with the outcome from the feedback received and GIS was much better than it was before.

## **Elections (EL)**

Melissa Kirstner, Director of Elections, thanked the Board, County coworkers, those that have assisted them for all of their support, as well as the County voters over the years. She recognized Mary Joan Pugh, who sits on their Board and thanked her for being in attendance.

Ms. Kirstner stated Elections was please with their budget. The budget request, from year to year, may vary in what is requested depending on what type of elections they must conduct as well as the resources required for each one. The budget request for FY23-24 does include an increase due to funding needed for three elections. It also includes a modest pay increase for both election day and early voting workers.

Ms. Kirstner said that Elections Offices are facing great scrutiny and questioning of local processes and integrity. Concerns for the safety of voters and staff, multiple election law changes, and a lack of resources in many cases, reflect the need to implement these changes. In 2022, Randolph County had the largest number of registered voters in history, which was 96,000 people. An increase in voter registration requires more resources.

Ms. Kirstner said some of their greatest challenges in Randolph County are recruiting, retaining, and training enough precinct officials, especially those with computer knowledge. Other challenges consist of securing and maintaining safe, compliant voting sites and providing secure updated voting equipment to ensure accurate and accessible elections. Training and educating these workers and voters about photo ID requirements and new election law changes and processes will also be challenging.

The Randolph County Elections Proposed Budget includes a pay increase for precinct officials to help find and keep them and to bring their pay closer to those of surrounding and comparable counties. Ms. Kirstner reported they held their very first poll worker appreciation event recently. On June 20, 2023, Elections will hold a poll worker recruitment fair and an open house event.

Ms. Kirstner said that the safety and security of Elections is also a concern. Not only have they taken initiatives towards safety and security of their poll workers and the elections process to be more secure, they are also partnering with some Federal agencies to conduct a security audit over operations and will make needed changes. Ms. Kirstner stated strives are being made to educate the citizens, media, and workers of the upcoming elections.

Chairman Frye asked how voter ID will be handled. Ms. Kirstner said in 2016 they required ID and it went smoothly. She said they will have several voters that do not have ID, but they have ways to work around the issue and allow them to vote, it will take education. She said the new law that was implemented this year does require people who vote by mail to send in a photo ID. Ms. Kirstner also said that voters can complete a form stating why they do not have an ID. As long as it meets the state requirements and is signed by the voter, they will able to vote.

Vice-Chairman Allen asked what the wage is for poll workers. Ms. Kirstner said Chief Judges are paid \$150 per election day. She said the levels go down by \$25. Ms. Kirstner stated that a few years ago early voting workers were only paid minimum wage. There will be a few supervisors'

pay that will go from \$10 per hour to \$13 per hour; and all of the other workers would go from \$8.50 per hour to \$11 per hours.

Commissioner McDowell asked if the Election Day workers were counted as employees. Ms. Kirstner said that anyone that works early voting is brought on as a part-time employee. Anyone that works election day is not brought on as an actual employee, they are just paid a flat fee.

### **Cooperative Extension (CE)**

Kenny Sherin, County Extension Director, gave his report by highlighting each of his staff members. He also thanked Justin Brubaker and Michael McKenzie with the Finance Office for their assistance.

Mr. Sherin stated that CE has proposed an increase in their budget for gas expenses and a Digital Skills position using ARPA funds. There is also a request for a new truck in the Proposed Budget to replace one which has a faulty engine.

Mr. Sherin said that they are looking to reclassify the 4-H Assistant position. Currently, the employee in this position has had added job responsibilities which include programming, education, and research.

### **Building Inspections (BI)**

On behalf of David Bryant, Director, Brian Heilig, Building Inspector, stated they are pleased with the County Manager's Budget. He said that Mr. Bryant wanted him to mention how important it is to retain experienced employees, especially Level III Inspectors. With Toyota, only Level III Inspectors are able to inspect their facilities.

### **Public Buildings**

Robert Cross, Director, thanked the Board for their support and said he was happy with their Proposed Budget. The Public Buildings Budget reflects a slight increase due to the increase in supplies and gas.

Mr. Cross stated that a vehicle is needed in the Public Buildings Department. The one they have currently was refurbished from the Fire Marshalls Office, but will need to be replaced soon.

Mr. Cross thanked Jill Williams, HR Director, and her team members for all they have done to assist them.

### **Public Works (PW)**

Paxton Arthurs, County Engineer, said he is asking for a slight increase in the Public Works budget reflecting an increase in revenue for the solid waste sales taxes and for the cell tower rent.

Mr. Arthurs said he is happy with the Proposed Budget and thanked the Board for their support.

### **Administration (AD)**

Will Massie, Assistant County Manager/Finance Officer, reported that Michael McKenzie has filled the position of Reporting Specialist that was added July 2022. Mr. McKenzie has provided a lot of assistance with the budget process and he thanked him for all of his hard work.

The Administration Budget has two items to note. One is the Strategic Program Coordinator Position that will provide technical assistance to departments. The other is the increased insurance costs that had an effect on repairs to vehicles and rebuilding or fixing damaged buildings. Randolph County has participation in the Association of County Commissioners Risk Group, so worker's comp is doing really well, but the property liability increased by about 15%. This is the big increase in the Administration operating costs.

Vice-Chairman Allen asked if the increase was due to storms globally. Mr. Massie referenced the Canadian Forest Fires, as well as those that happened in California, and from what he understands State Farm is not picking up any new residential policies because they have assessed their risks and they do not want to take them.

### **Adjournment**

*At 8:53 p.m., on motion of Kidd , seconded by McDowell, the Board voted unanimously to adjourn.*

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Darrell Frye, Chairman

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David L. Allen

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Kenny Kidd

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Maxton McDowell

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Hope Haywood

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Jenny Parks, Deputy Clerk to the Board

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Finance Officer

Date: 7/5/2023

Re: Budget Amendment #1 – P Card Encumbrances

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NC General Statute 1159-28 requires local governments to verify that there is money budgeted before any obligation of public funds are incurred. This procedure is referred to as the preaudit certification. This requirement includes electronic transactions such as procurement cards and gas cards.

The Local Government Commission (LGC) adopted administrative rules to address the execution of the preaudit and disbursement process related to electronic transactions for local governmental units. We are required to encumber the purchase card limits in departmental budgets.

To comply with this requirement, we are requesting the following amounts be carried forward from the 2022-23 budget into the 2023-24 budget. These amounts were taken from the departmental budgets and were encumbered throughout the year to cover any outstanding electronic transactions for the month. We plan to carry forward these amounts each year to reflect the required encumbrances, rather than restricting the annual departmental appropriations. Actual transactions will be charged to the appropriate general ledger account when the card balance is paid. This method will assist the smaller departments.

The regular encumbrance carryforwards for contracts and purchase orders will be submitted in August.

Please make the following budget amendment:

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**2023-2024 Budget Ordinance**

Budget Amendment # 1

| <b>General Fund</b>       |                 |
|---------------------------|-----------------|
| <b>Revenues</b>           | <b>Increase</b> |
| Appropriated Fund Balance | \$371,625       |
| <b>Appropriations</b>     | <b>Increase</b> |
| Administration            | \$16,400        |
| Information Technology    | \$12,000        |
| Tax                       | \$14,000        |
| Elections                 | \$7,000         |
| Register of Deeds         | \$4,000         |
| Public Buildings          | \$151,000       |
| Sheriff                   | \$32,500        |
| Animal Services           | \$9,000         |
| Emergency Services        | \$17,700        |
| Building Inspections      | \$4,500         |
| Adult DRC                 | \$500           |
| Juvenile DRC              | \$3,000         |
| Planning and Zoning       | \$1,300         |
| Cooperative Extension     | \$9,875         |
| Soil and Water            | \$1,500         |
| Public Works              | \$2,000         |
| Public Health             | \$37,100        |
| Social Services           | \$15,500        |
| Veteran Services          | \$500           |
| Child Support Services    | \$1,000         |
| Public Library            | \$31,250        |

# Randolph County Public Health

ASHEBORO, NORTH CAROLINA 27205-7368

Ira McDowell Governmental Center

2222-B South Fayetteville Street



Telephone (336) 318-6200

Fax (336) 318-6234

## Memo – Budget Amendment

To: Randolph County Board of Commissioners

From: Tara Aker, Health Director

Date: 06/13/2023

Re: Budget Amendment – Public Health

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Randolph County Public Health has received funding in the amount of \$447,563 from the Local and Community Support Section. This funding will be used to help ensure local public health is prepared and capable to respond to the community's health needs and emerging health threats by investing in workforce and resources to meet the foundational service areas and needs of our community.

Additional funding in the amount of \$13,988 was received from the Women's and Children's Health Section/Nutrition Services Branch. Funds will be used to increase breastfeeding initiation and duration among women participating in Randolph County Public Health's WIC Program through enrollment in mother-to-mother peer breastfeeding support.

Please make the following budget amendment to the General Fund:

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### 2023-24 Ordinance

#### General Fund

Budget amendment # \_\_\_\_\_

| Revenues                     | Increase  | Decrease |
|------------------------------|-----------|----------|
| Restricted Intergovernmental | \$461,551 |          |
| Appropriations               | Increase  | Decrease |
| Public Health                | \$461,551 |          |



# Randolph County

## DEPARTMENT OF Animal Services

1370 County Land Road  
Randleman, NC 2317

Ph: 336-683-8237  
Fax: 336-629-5965



[www.randolphcountync.gov](http://www.randolphcountync.gov)

*Office of the Animal Services Director*

# Memo

To: Randolph County Board of Commissioners

From: Jonathan Moody

Date: 7/5/2023

Re: Budget Amendment – Animal Services

Animal Services received a grant from Best Friends Animal Society. This grant will be used to help educate the public and attempt to lower the rate of feral cats coming into the shelter, which helps to lower the euthanasia rate for feral cats.

Please approve the following budget amendment to the General Fund:

### **2023-2024 Budget Ordinance**

Budget amendment # \_\_\_\_\_

### **General Fund**

| Revenues        | Increase | Decrease |
|-----------------|----------|----------|
| Miscellaneous   | \$62,400 |          |
| Appropriations  | Increase | Decrease |
| Animal Services | \$62,400 |          |

# Randolph County Soil & Water Conservation District

2222 A South Fayetteville Street ♦ Asheboro, North Carolina 27205  
Phone: (336) 318-6490 ♦ Fax: (336) 636-7691

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## Memo

To: Randolph County Board of Commissioners  
From: Kaitlyn Johnson, Director Randolph Soil and Water Conservation District  
Date: 7/5/2023  
Re: Budget Amendment – StRAP Grant Project Fund

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The Randolph County Soil and Water Office continues to administer the Streamflow Rehabilitation Assistance Program (StRAP). This program continues to allocate funds for projects that protect and restore the integrity of drainage infrastructure to reduce flooding across the state's waterways. The Board of County Commissioners has established a grant project ordinance to account for this rehabilitation.

Additional funding has been allocated to grantees that have completed work from the initial funding allocation. Randolph Soil and Water was able to successfully administer the initial allocation of funds, \$422,194, at Caraway Creek to remove debris from 14,800 linear feet of stream. Additional funding awarded totals \$77,806 to continue with projects in the County.

Please make the following budget amendment to the StRAP Grant Project Ordinance:

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### StRAP Grant Ordinance

Budget amendment #1

| Revenues                  | Increase | Decrease |
|---------------------------|----------|----------|
| StRAP Grant               | \$77,806 |          |
| Expenditures              | Increase | Decrease |
| Streamflow Rehabilitation | \$77,806 |          |

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*Yours for Life*



**RANDOLPH COUNTY PUBLIC WORKS**  
725 McDowell Road  
Asheboro, North Carolina 27205  
Telephone (336) 318-6605 \* Fax (336) 636-7573

# Memo

**To:** Randolph County Board of Commissioners  
**From:** Paxton Arthurs, Randolph County Engineer  
**Date:** July 10, 2023  
**Re:** Farm, Food, and Family Education Center Design

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Approximately 1 year ago you authorized HH Architecture to move forward with the design of the Farm, Food, and Family Education Center (F3EC). Since that time, they have worked closely with me and Kenneth Sherin on the design, and have held many meetings with the steering committee and stakeholders of this project to define the details and produce construction documents.

At your July meeting, Kristen Hess and Daniel Jencks, who are architects with HH Architecture, will be in attendance to present the final design for this project. If after hearing their presentation, if you would like for this project to move forward, I request that you authorized the architects and County staff to proceed with the Bidding of the F3EC project.

We will be glad to answer any question you may have at that time.

Thank you.

# Randolph County Public Health

ASHEBORO, NORTH CAROLINA 27205-7368

Ira McDowell Governmental Center

2222-B South Fayetteville Street



Telephone (336) 318-6200

Fax (336) 318-6234

## MEMORANDUM

To: Randolph County Commissioners  
From: Jennifer Layton, Assistant Health Director  
Date: June 30, 2023  
Subject: Randolph County Opioid Settlement Funding Update

Thank you for allowing me to present to you the Spending Authorization Report Resolutions identifying eight recommended high impact opioid abatement proposals for the use of Randolph County opioid settlement funds. As you recall, we began this process in July 2022 with three goals in mind:

- Enhance community efforts to develop and/or expand evidence-based programs and resources to address opioid use disorder.
- Build capacity and infrastructure to measure the impact of programs and prevent fatal overdoses in Randolph County.
- Strengthen community partnerships to improve access to care related to opioid use disorder.

The recommendations represented in the Spending Authorization Report Resolutions before you today are built on an assessment process that has incorporated flexibility, technical assistance, transparency, and importantly has integrated compliance with all applicable regulations and award terms, including the NC Memorandum of Agreement.

All recommendations presented for the Board's approval work in harmony for the following three reasons:

- Funding, monitoring, and convening of the recommended organizations by Randolph County will ensure accountability and transparency of services provided, as well as collaboration across strategies for a coordinated approach,
- The strategies recommended constitute a synergy of services that, according to the HEALing Communities Study, a multiyear study under a cooperative agreement supported by the National Institute on Drug Abuse, part of the National Institutes of Health (NIH), cover the minimum of five strategies required to produce a significant reduction in opioid overdose, and
- According to the same study, to ensure community wide impact, the implementation of at least one evidence-based practice is required in healthcare, behavioral health, and criminal justice settings.

The full Randolph County Board of County Commissioners will be asked to pass the Spending Authorization Report Resolutions in compliance with the NC Memorandum of Agreement section E.6, which states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

Totaling \$1,200,000, the eight proposals recommended in the Spending Authorization Report Resolutions for FY24-FY26 today represent six high impact opioid abatement strategies, including:

- \$50,000 for 1 year with option to renew for 2 additional years for:
  - o Early intervention:
    - Randolph County Juvenile Day Reporting Center
  - o Naloxone distribution:
    - Randolph County Detention Center
    - Community Hope Alliance
  - o Medication Assisted Treatment (MAT) for incarcerated persons
    - Randolph County Detention Center
  - o Syringe Service Program:
    - Community Hope Alliance
  - o Recovery Support Services:
    - Randolph County Department of Social Services
    - Keaton's Place
  - o Evidence-based addiction treatment:
    - Morse Clinic

In compliance with G.S. 14-234.3 as amended by Session Law 2021-191 (S.B. 473), which modified governing board members' duty to vote and recusal procedures, a single proposal has been removed from the recommended block of strategies as previously presented at the March 27<sup>th</sup> Special Session. Commissioner Maxton McDowell will be asked to recuse himself from voting on the recommended proposal for Strategy 3, Recovery Support Services, provided by Keaton's Place, to comply with G.S. 14-234.3.



# RANDOLPH COUNTY

## BOARD OF COMMISSIONERS

Randolph County Office Building 725 McDowell Road  
Asheboro, North Carolina 27205 Telephone 336-318-6300

Darrell Frye, Chairman  
David Allen, Vice-Chairman  
Kenny Kidd  
Maxton McDowell  
Hope Haywood

Hal Johnson, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

### A RESOLUTION BY THE COUNTY OF RANDOLPH TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

**WHEREAS** Randolph County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Early Intervention
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: “Strategy 6”
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: The Randolph County Juvenile Day Reporting Center will implement early intervention programs for youth ages 10-17 who have been identified as potentially having an opioid use disorder or co-occurring substance use disorder. The programs will utilize evidence-based curriculum to address the diagnosis as well as enhance supportive family relationships.
- g. Provider: Randolph County Juvenile Day Reporting Center

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

---

Dana Crisco, Clerk to the Board

**COUNTY SEAL**



# RANDOLPH COUNTY

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**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Naloxone Distribution in Detention Center
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 7"
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: The Randolph County Detention Center will provide naloxone to incarcerated persons in the care of the Detention Center who screened positively for opioid use disorder upon release. At reentry, recipients of naloxone will receive education on identifying opioid overdose and naloxone use for overdose reversal regardless of participation in the Detention Center MAT program.
- g. Provider: Randolph County Sheriff's Office

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

---

Dana Crisco, Clerk to the Board

**COUNTY SEAL**



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**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Naloxone Distribution
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 7"
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: Community Hope Alliance, a registered Syringe Service Program, will continue to distribute naloxone to appropriate parties with a focus on geographic areas which show data-informed concentrations of opioid overdose in Randolph County.
- g. Provider: Community Hope Alliance

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

---

Dana Crisco, Clerk to the Board

**COUNTY SEAL**



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**WHEREAS** Randolph County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”);

**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Addiction Treatment for Incarcerated Persons
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: “Strategy 11”
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: Randolph County Detention Center and private medical provider Mediko will implement a MAT program available to incarcerated persons who screen positively for opioid use disorder in the care of the Detention Center. Upon reentry, formerly incarcerated persons will be referred to licensed external substance use and behavioral health partners in Randolph County.
- g. Provider: Randolph County Sheriff’s Office

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

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Dana Crisco, Clerk to the Board

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**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Syringe Service Program
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 9"
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: Community Hope Alliance is an existing Syringe Service Program (SSP) registered to provide services in the state of North Carolina. Community Hope Alliance will continue to provide required services as required by NC G.S. 90-113.27, including providing proper syringe disposal, harm reduction supplies and education, and referrals to mental and behavioral health services to program participants.
- g. Provider: Community Hope Alliance

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

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Dana Crisco, Clerk to the Board

**COUNTY SEAL**



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**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Recovery Support Services
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 3"
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: The Randolph County Department of Social Services will hire a social worker to provide intensive case management to families engaged with Child Protective Services as a result of opioid use disorder and co-occurring substance use disorders. Case management will include support of parents engaged in recovery services as well as ensuring wrap around services to increase retention in recovery programs.
- g. Provider: Randolph County Department of Social Services

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

---

Dana Crisco, Clerk to the Board

**COUNTY SEAL**



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**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Recovery Support Services: Transportation and peer support services.
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 3"
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: Keaton's Place serves as a recovery resource center for Randolph County residents. To support recovery for individuals with opioid use disorder and co-occurring disorders, Keaton's Place will expand their existing transportation services to include behavioral health/substance use services. The center will also include educational and supportive programs for people in recovery as well as their families.
- g. Provider: Keaton's Place

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

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Dana Crisco, Clerk to the Board

**COUNTY SEAL**



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**WHEREAS** Randolph County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

**NOW, THEREFORE BE IT RESOLVED**, in alignment with the NC MOA, Randolph County authorizes the expenditure of opioid settlement funds as follows:

1. First authorized strategy

- a. Name of strategy: Evidence-Based Addiction Treatment
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: "Strategy 2"
- d. Amount authorized for this strategy: \$150,000
- e. Period of time during which expenditure may take place:  
Start date July 1, 2023 through end date June 30, 2026
- f. Description of the program, project, or activity: Morse Clinic, a fully licensed operational Opioid Treatment Program in Randolph County, will support uninsured or underinsured clients with OTP services by assisting in cost of daily medication, doctors' visits, clinical assessment, lab work, on-going counseling, peer support services, case management and harm reduction services.
- g. Provider: Chatham Recovery dba Morse Clinic

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$150,000.

Adopted this the 10<sup>th</sup> day of July 2023.

---

Darrell Frye, Chair  
Randolph County Board of Commissioners

ATTEST:

---

Dana Crisco, Clerk to the Board

**COUNTY SEAL**

# Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 7/5/2023

Re: Opioid Settlement Funding Resolution / Budget Amendment #3

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If the Board accepts the opioid abatement program funding recommendations, please approve the following budget amendment to the grant project ordinance:

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## **Opioid Settlement Grant Project Ordinance**

Amendment #2

| <b>Revenues</b>                                                                   | <b>Increase</b> | <b>Decrease</b> |
|-----------------------------------------------------------------------------------|-----------------|-----------------|
|                                                                                   |                 |                 |
| <b>Appropriations</b>                                                             | <b>Increase</b> | <b>Decrease</b> |
| Contingency                                                                       |                 | \$1,200,000     |
| Evidence-based addiction treatment:<br>Chatham Recovery                           | \$150,000       |                 |
| Recovery support services:<br>Keaton's Place                                      | \$150,000       |                 |
| Recovery support services:<br>Randolph County Dept. of Social Services            | \$150,000       |                 |
| Early intervention:<br>Randolph County Juvenile DRC                               | \$150,000       |                 |
| Naloxone distribution:<br>Community Hope Alliance                                 | \$150,000       |                 |
| Naloxone distribution:<br>Randolph County Detention Center                        | \$150,000       |                 |
| Syringe Service Program:<br>Community Hope Alliance                               | \$150,000       |                 |
| Addiction treatment for incarcerated persons:<br>Randolph County Detention Center | \$150,000       |                 |

## **MEMORANDUM**

**To:** Randolph County Board of Commissioners

**From:** Aging Services Planning Committee

**Date:** June 27, 2023

**Re:** Recommendations for the Home and Community Care Block Grant – FY 2023/2024

At the May 2, 2022 Randolph County of County Commissioners meeting, the board accepted the Aging Services Planning Committee's (ASPC) recommendation to award the Home and Community Care Block Grant (HCCBG) for a three-year period that commenced on July 1, 2022 and will run through June 30, 2025. FY 2023/2024 will be year two of this three-year period. This memo confirms the funding amount approved for Randolph County and the amounts to be allocated to the two service providers, Randolph Senior Adults Association (RSAA) and Regional Consolidated Services (RCS).

The services provided for the three-year period will remain the same as in the current Fiscal Year. The categories of services are:

1. Adult Day Care, Congregate Nutrition, Home Delivered Meals, Information & Options Counseling and Transportation
2. In-Home Aid – Levels I, II, and III and Housing & Home Improvement

The state of NC has recently announced the county allocations for the HCCBG and therefore, this recommendation is made using the new Randolph County allocation amount of \$956,540.00. As a reminder, the HCCBG allocations are a pass-through source of funding to Randolph County. The Randolph County fiscal year allocation for FY 2023/2024 is as follows

\$956,540.00 (an increase of \$24,645.00 over the current Fiscal Year allocation)

As we are in year two of the three-year agreement, the Aging Services Planning Committee recommends RSAA to provide the Category 1 services listed above and that RCS be approved to provide the Category 2 services. Further, the ASPC unanimously recommends that the FY 2023/2024 allocations be split between the providers as follows:

|                                  |              |
|----------------------------------|--------------|
| RSAA                             | \$667,806.00 |
| RCS                              | \$288,734.00 |
| Total Randolph County Allocation | \$956,540.00 |

The above allocations were unanimously approved by the ASPC at their June 27, 2023 meeting. Therefore, the ASPC recommends to the Randolph County Board of County Commissioners the providers and allocations referenced in this document. We ask that the Commissioners formally approve this request at their July 10, 2023 meeting. Upon Commissioner approval, Randolph County Finance Officer Will Massie and Commissioner Chairman Darrell Frye will need to sign the DAAS-731 form in duplicate. Thank you.

  
R. Mark Hensley

Aging Services Planning Committee Chair

Home and Community Care Block Grant for Older Adults

DAAS-731 (Rev. 4/16)

PTRC 4-2023

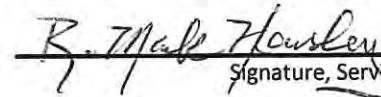
County Funding Plan

County: Randolph

July 1, 2023 through June 30, 2024

County Services Summary

| Provider                          | Services            | Block Grant Funding |         |        |        | Required<br>Local Match | Net<br>Service Cost | NSIP<br>Subsidy | Total<br>Funding | Projected<br>HCCBG<br>Units | Projected<br>eimbursemer<br>Rate | Projected<br>HCCBG<br>Clients | Projected<br>Total<br>Units |
|-----------------------------------|---------------------|---------------------|---------|--------|--------|-------------------------|---------------------|-----------------|------------------|-----------------------------|----------------------------------|-------------------------------|-----------------------------|
|                                   |                     | A<br>Access         | In-Home | Other  | Total  |                         |                     |                 |                  |                             |                                  |                               |                             |
| Randolph Senior                   | Transportation- Gen | 144000              |         |        |        | 16000                   | 160000              |                 | 160000           | 14759                       | 10.8408                          | 275                           | 17500                       |
| Adults Association,<br>Inc.       | Congregate Meals    |                     |         | 93480  |        | 10387                   | 103867              | 19200           | 123067           | 10056                       | 10.3289                          | 260                           | 24000                       |
|                                   | Home Delivered      |                     |         | 299326 |        | 33258                   | 332584              | 60000           | 392584           | 45075                       | 7.3785                           | 360                           | 75000                       |
|                                   | Adult Day Care      |                     | 75000   |        |        | 8333                    | 83333               |                 | 83333            | 1285                        | 64.8317                          | 45                            | 3500                        |
|                                   | Info & Options      | 56000               |         |        |        | 6222                    | 62222               |                 | 62222            | #DIV/0!                     |                                  |                               |                             |
|                                   |                     |                     |         |        |        | 0                       | 0                   |                 | 0                | #DIV/0!                     |                                  |                               |                             |
|                                   |                     |                     |         |        |        | 0                       | 0                   |                 | 0                | #DIV/0!                     |                                  |                               |                             |
| Regional Consolidated<br>Services | Lvl 1-Home Mgmt     |                     | 43988   |        |        | 4888                    | 48876               |                 | 48876            | 1262                        | 38.7290                          | 45                            | 1262                        |
|                                   | Lvl 2-Personal Care |                     | 99836   |        |        | 11093                   | 110929              |                 | 110929           | 2354                        | 47.1236                          | 25                            | 2354                        |
|                                   | Lvl 3-Personal Care |                     | 107885  |        |        | 11987                   | 119872              |                 | 119872           | 2500                        | 47.9488                          | 25                            | 2500                        |
|                                   | Housing/Home Impr.  |                     | 37025   |        |        | 4114                    | 41139               |                 | 41139            | #DIV/0!                     |                                  | 28                            |                             |
|                                   |                     |                     |         |        |        | 0                       | 0                   |                 | 0                | #DIV/0!                     |                                  |                               |                             |
|                                   |                     |                     |         |        |        | 0                       | 0                   |                 | 0                | #DIV/0!                     |                                  |                               |                             |
|                                   |                     |                     |         |        |        | 0                       | 0                   |                 | 0                | #DIV/0!                     |                                  |                               |                             |
|                                   | Total               | 200000              | 363734  | 392806 | 956540 | 106282                  | 1062822             | 79200           | 1142022          | #DIV/0!                     | //////////                       | 1063                          | 126116                      |

 6/15/2023  
Signature, Service Provider

Signature, County Finance Officer

Date

Signature, Chairman, Board of Commissioner Date

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Finance Officer

Date: 7/5/2023

Re: Budget Amendment – HCCBG Funding for 2023-24

The Home and Community Care Block Grant Funding is pass-through federal funding from the State through the Piedmont Triad Regional Council, through the County, and finally to the Randolph County Senior Adults Assn. and Regional Consolidated Services. This FY24 grant was originally budgeted for \$1,007,095. To update this funding to the currently approved level, an additional \$28,645 should be budgeted.

Based on the increased funding, please make the following budget amendment to the General Fund:

---

### 2023-2024 Budget Ordinance

Budget amendment #\_\_\_\_\_

#### General Fund

| Revenues                            | Increase | Decrease |
|-------------------------------------|----------|----------|
| Restricted Intergovernmental        | \$28,645 |          |
| Appropriations                      | Increase | Decrease |
| Other Human Services Appropriations | \$28,645 |          |

# TAX DEPARTMENT

RANDOLPH COUNTY OFFICE BUILDING  
725 MCDOWELL RD, ASHEBORO, NC 27205-7370

**Date:** June 19, 2023  
**To:** Randolph County Commissioners  
**From:** Debra Hill, Tax Administrator  
**RE:** 2022-2023 Annual Settlement Report

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I will be presenting the 2022-2023 Annual Tax Settlement Report to the Board at the July 10 Commissioners meeting, as required by G.S. 105-373. This report must be accepted before the Tax Collector can be charged to collect the next year levy.

Some of the Settlement Report highlights that will be presented are:

- The 2022-2023 collections percentage for the County. The overall collection percentage for all tax districts on real estate, business and individual personal property.
- A graph of current and prior years collection rates.
- Breakdown of 2022-2023 delinquent taxes by property type.
- Taxes uncollectable for 2022-2023 fiscal year and prior years due to bankruptcy or Property Tax Commission appeals that have not been adjudicated.
- The amount of discount given for early payment of taxes.
- Minimal Taxes Report

The actual collection percentages and dollar amounts will not be available until after the end of the fiscal year on June 30<sup>th</sup>. I will have the Annual Settlement Report available at the July 10 meeting. If you have any questions prior to the meeting on Monday July 10, please give me a call @ 336-318-6531 or email me at [Debra.Hill@randolphcountync.gov](mailto:Debra.Hill@randolphcountync.gov)



## **RANDOLPH COUNTY HUMAN RESOURCES**

♦ Randolph County Office Building ♦ 725 McDowell Road  
♦ Asheboro, North Carolina 27205

**To:** Randolph County Commissioners  
**CC:** Hal Johnson, Will Massie  
**From:** Jill N. Williams, Human Resources Director  
**Date:** July 10, 2023  
**Subject:** 2023 – 2024 Randolph County Classification Plan Approval

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### **2023 – 2024 Classification Plan Approval**

I am requesting your approval of the 2023 – 2024 Randolph County Classification Plan to be effective July 1, 2023. Your approval is required pursuant to the Randolph County Employee Policies and Procedures Manual and in order for us to be in compliance with the Office of State Human Resources requirements for filing our Pay Plan under G.S. 126 provisions known as the State Human Resources Act.

Five (5) unique tables make-up the complete classification plan: Emergency Services, General Employees, Law Enforcement, Medical, and Tourism Development Authority (TDA).

A request to reclassify the 4-H Program Assistant (Grade 112) to Extension 4-H Program Specialist (Grade 116) is being presented this evening by Cooperative Extension. In anticipation of this change, the classification of 4-H Program Specialist (Grade 116) is being added to the Classification Plan.

Classifications that are being added, removed, or reclassified are outlined below and on the following page.

### **CLASSIFICATION / POSITION TITLES ADDED / REMOVED OR CHANGED:**

- Add: Emergency Services Training Officer, Grade E219
- Add: EMT Paramedic Trainees, Grade E214
- Add: Environmental Health Program Specialist, Grade 120
- Add: Human Services Planner / Evaluator II, Grade 121
- Add: Lead Animal Control Officer, Grade 115
- Add: Property Development Technician, Grade 114
- Add: Soil and Water Director, Grade 119
- Add: Soil and Water Environmental Education and Support Coordinator, Grade 115
- Add: Strategic Program Coordinator, Grade 123
- Job Title Change ONLY: Maintenance Worker to Maintenance Technician I, Grade 111
- Job Title Change ONLY: Maintenance Technician to Maintenance Technician II, Grade 114
- Remove: Dental Assistant, Grade 110
- Remove: Dental Hygienist I, Grade 116

- Remove: Dental Hygienist II, Grade 118
- Remove: Media Communications Specialist, Grade 118
- Remove: Soil and Water Administrator, Grade 117
- Remove: Soil and Water Environmental Specialist, Grade 116

### **RECLASSIFICATIONS / GRADE REASSIGNMENTS:**

The following reclassifications / grade reassignments were approved for the 2023-2024 fiscal year, to be effective July 1, 2023.

| Classifications with a reclassification / grade reassignment (listed alphabetically) |  |       |  |                                        |  |       |
|--------------------------------------------------------------------------------------|--|-------|--|----------------------------------------|--|-------|
| Classification through 6/30/23                                                       |  | Grade |  | Classification change effective 7/1/23 |  | Grade |
| 4-H Program Assistant                                                                |  | 112   |  | Extension 4-H Program Specialist       |  | 116   |
| Emergency Services Deputy Director                                                   |  | E224S |  | Emergency Services Deputy Director     |  | E227S |
| Soil and Water Engineer                                                              |  | 124S  |  | Soil and Water Engineer                |  | 128S  |

### **ACTION REQUESTED:**

I request the Board's approval of the 2023-2024 Randolph County Classification Plan effective 7/1/23.

*Attachments:*  
 2023-2024 Randolph County Classification Plan

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only        | POSITION                            | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|------------------|-------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |                  |                                     | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 100   | <i>OSHR only</i> | CHORE PROVIDER                      | 15,080.58         | 16,328.63 | 17,680.68 | 7.25   | 7.85  | 8.50  |
| 101   |                  | TRANSPORTATION AIDE/DRIVER          | 21,632.83         | 27,457.06 | 33,406.08 | 10.40  | 13.20 | 16.06 |
| 102   |                  |                                     | 22,756.08         | 28,829.91 | 35,090.95 | 10.94  | 13.86 | 16.87 |
| 103   |                  |                                     | 23,900.12         | 30,265.16 | 36,838.22 | 11.49  | 14.55 | 17.71 |
| 104   | <i>OSHR only</i> | COMMUNITY SOCIAL SERVICES ASSISTANT | 25,106.57         | 31,804.42 | 38,710.29 | 12.07  | 15.29 | 18.61 |
|       | <i>OSHR only</i> | DATA ENTRY OPERATOR I               |                   |           |           |        |       |       |
| 105   |                  | HOUSEKEEPER                         | 26,375.41         | 33,406.08 | 40,644.76 | 12.68  | 16.06 | 19.54 |
|       |                  | OFFICE ASSISTANT II                 |                   |           |           |        |       |       |
|       | <i>OSHR only</i> | PROCESSING ASSISTANT II             |                   |           |           |        |       |       |
| 106   | <i>OSHR only</i> | DATA ENTRY OPERATOR II              | 27,706.67         | 35,090.95 | 42,683.24 | 13.32  | 16.87 | 20.52 |
|       |                  | LIBRARY ASSISTANT                   |                   |           |           |        |       |       |
| 107   |                  | OFFICE ASSISTANT III                | 29,100.32         | 36,838.22 | 44,825.72 | 13.99  | 17.71 | 21.55 |
|       | <i>OSHR only</i> | PROCESSING ASSISTANT III            |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                               | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|----------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                        | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 108   |           | ANIMAL SERVICES COORDINATOR            | 30,556.38         | 38,710.29 | 47,093.01 | 14.69  | 18.61 | 22.64 |
|       |           | ANIMAL CARE ATTENDANT                  |                   |           |           |        |       |       |
|       |           | EXTENSION SECRETARY/RECEPTIONIST       |                   |           |           |        |       |       |
|       |           | HOUSEKEEPER LEAD                       |                   |           |           |        |       |       |
|       |           | LIBRARY ACCOUNTING CLERK               |                   |           |           |        |       |       |
| 109   |           | ANIMAL ADOPTION COORDINATOR            | 32,095.63         | 40,644.76 | 49,464.30 | 15.43  | 19.54 | 23.78 |
|       | OSHR only | MEDICAL OFFICE ASSISTANT               |                   |           |           |        |       |       |
|       |           | OFFICE ASSISTANT IV                    |                   |           |           |        |       |       |
|       | OSHR only | PROCESSING ASSISTANT IV                |                   |           |           |        |       |       |
| 110   |           | DEBT SETOFF COORDINATOR                | 33,718.10         | 42,683.24 | 51,939.60 | 16.21  | 20.52 | 24.97 |
|       | OSHR only | INCOME MAINTENANCE TECHNICIAN          |                   |           |           |        |       |       |
|       |           | LIBRARY TECHNICIAN                     |                   |           |           |        |       |       |
|       |           | PERSONAL PROPERTY APPRAISAL TECHNICIAN |                   |           |           |        |       |       |
|       | OSHR only | PROCESSING ASSISTANT IV SUPERVISOR     |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade            | OSHR only | POSITION                         | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|------------------|-----------|----------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|                  |           |                                  | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 110<br>continued | OSHR only | SECURITY GUARD                   | 33,718.10         | 42,683.24 | 51,939.60 | 16.21  | 20.52 | 24.97 |
|                  | OSHR only | SOCIAL WORKER TRAINEE            |                   |           |           |        |       |       |
|                  |           | TAX BILLING CLERK                |                   |           |           |        |       |       |
|                  |           | TAX CASHIER                      |                   |           |           |        |       |       |
|                  |           | TAX DATA ENTRY SPECIALIST        |                   |           |           |        |       |       |
| 111              |           | EXTENSION SUPPORT SPECIALIST     | 35,402.96         | 44,825.72 | 54,539.70 | 17.02  | 21.55 | 26.22 |
|                  | OSHR only | FOREIGN LANGUAGE INTERPRETER I   |                   |           |           |        |       |       |
|                  | OSHR only | INCOME MAINTENANCE CASEWORKER I  |                   |           |           |        |       |       |
|                  |           | LAND RECORDS TRANSFER SPECIALIST |                   |           |           |        |       |       |
|                  |           | MAINTENANCE TECHNICIAN I         |                   |           |           |        |       |       |
|                  | OSHR only | OFFICE WORK UNIT SUPERVISOR IV   |                   |           |           |        |       |       |
|                  | OSHR only | PRACTICAL NURSE I                |                   |           |           |        |       |       |
|                  |           | VETERAN SERVICE TECHNICIAN       |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only        | POSITION                                | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|------------------|-----------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |                  |                                         | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 112   | <i>OSHR only</i> | ACCOUNTING TECHNICIAN I                 | 37,191.83         | 47,093.01 | 57,285.40 | 17.88  | 22.64 | 27.54 |
|       |                  | ADMINISTRATIVE ASSISTANT                |                   |           |           |        |       |       |
|       | <i>OSHR only</i> | ADMINISTRATIVE ASSISTANT I              |                   |           |           |        |       |       |
|       | <i>OSHR only</i> | ADMINISTRATIVE SECRETARY II             |                   |           |           |        |       |       |
|       |                  | DELINQUENT ACCOUNTS TECHNICIAN          |                   |           |           |        |       |       |
|       |                  | DEPUTY REGISTER OF DEEDS                |                   |           |           |        |       |       |
|       |                  | EDUCATION & OUTREACH SUPPORT SPECIALIST |                   |           |           |        |       |       |
|       |                  | ELECTIONS PROGRAM SPECIALIST            |                   |           |           |        |       |       |
|       |                  | FINANCE TECHNICIAN I                    |                   |           |           |        |       |       |
|       | <i>OSHR only</i> | HUMAN RESOURCES PLACEMENT SPECIALIST    |                   |           |           |        |       |       |
|       | <i>OSHR only</i> | MEDICAL LAB TECHNICIAN I                |                   |           |           |        |       |       |
|       |                  | SPECIAL PROJECTS COORDINATOR            |                   |           |           |        |       |       |
|       |                  | SUBSTANCE ABUSE WORKER                  |                   |           |           |        |       |       |
|       |                  | TAX INFORMATION SPECIALIST              |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                           | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                    | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 113   | OSHR only | ACCOUNTING CLERK IV                | 39,063.90         | 49,464.30 | 60,155.91 | 18.78  | 23.78 | 28.92 |
|       | OSHR only | ACCOUNTING TECHNICIAN II           |                   |           |           |        |       |       |
|       |           | ANIMAL CONTROL OFFICER             |                   |           |           |        |       |       |
|       |           | CASE MANAGER                       |                   |           |           |        |       |       |
|       | OSHR only | ENVIRONMENTAL HEALTH TECHNICIAN    |                   |           |           |        |       |       |
|       |           | FINANCE TECHNICIAN II              |                   |           |           |        |       |       |
|       | OSHR only | INCOME MAINTENANCE CASEWORKER II   |                   |           |           |        |       |       |
|       | OSHR only | INCOME MAINTENANCE INVESTIGATOR I  |                   |           |           |        |       |       |
|       | OSHR only | INFORMATION PROCESSING TECHNICIAN  |                   |           |           |        |       |       |
|       |           | MENTORING PEER ADVOCATE            |                   |           |           |        |       |       |
|       | OSHR only | NUTRITIONIST I                     |                   |           |           |        |       |       |
|       | OSHR only | OFFICE WORK UNIT SUPERVISOR V      |                   |           |           |        |       |       |
|       | OSHR only | PRACTICAL NURSE II                 |                   |           |           |        |       |       |
|       |           | REAL PROPERTY APPRAISAL TECHNICIAN |                   |           |           |        |       |       |
|       |           | SALES ANALYST                      |                   |           |           |        |       |       |
|       | OSHR only | SOCIAL WORKER I                    |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                  | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|-------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                           | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 114   |           | ASSISTANT VETERAN SERVICE OFFICER         | 41,019.18         | 51,939.60 | 63,172.03 | 19.72  | 24.97 | 30.37 |
|       |           | CHILD SUPPORT SPECIALIST                  |                   |           |           |        |       |       |
|       |           | ELECTIONS SYSTEMS SPECIALIST              |                   |           |           |        |       |       |
|       | OSHR only | EXECUTIVE ASSISTANT I                     |                   |           |           |        |       |       |
|       |           | FINANCE TECHNICIAN III                    |                   |           |           |        |       |       |
|       |           | HOUSEKEEPER FOREMAN                       |                   |           |           |        |       |       |
|       |           | HUMAN RESOURCES TECHNICIAN                |                   |           |           |        |       |       |
|       | OSHR only | HUMAN SERVICES COORDINATOR I              |                   |           |           |        |       |       |
|       |           | INFORMATION TECHNOLOGY SUPPORT TECHNICIAN |                   |           |           |        |       |       |
|       |           | INSPECTIONS ADMINISTRATIVE TECHNICIAN     |                   |           |           |        |       |       |
|       |           | INSPECTIONS PERMITTING TECHNICIAN         |                   |           |           |        |       |       |
|       |           | MAINTENANCE TECHNICIAN II                 |                   |           |           |        |       |       |
|       | OSHR only | MEDICAL LAB TECHNICIAN II                 |                   |           |           |        |       |       |
|       |           | PROPERTY DEVELOPMENT TECHNICIAN           |                   |           |           |        |       |       |
|       |           | SIGN TECHNICIAN                           |                   |           |           |        |       |       |
|       |           | VETERAN SERVICE OFFICER                   |                   |           |           |        |       |       |
|       |           | ZONING PERMITTING TECHNICIAN              |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                 | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                          | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 115   |           | ACCOUNTING CLERK SUPERVISOR              | 43,078.46         | 54,539.70 | 66,333.75 | 20.71  | 26.22 | 31.89 |
|       |           | ADDRESSING COORDINATOR                   |                   |           |           |        |       |       |
|       |           | ADMINISTRATION PARALEGAL                 |                   |           |           |        |       |       |
|       |           | DEPUTY TAX COLLECTOR                     |                   |           |           |        |       |       |
|       |           | FINANCE TECHNICIAN IV                    |                   |           |           |        |       |       |
|       | OSHR only | INCOME MAINTENANCE CASEWORKER III        |                   |           |           |        |       |       |
|       | OSHR only | INCOME MAINTENANCE INVESTIGATOR II       |                   |           |           |        |       |       |
|       |           | LEAD ANIMAL CONTROL OFFICER              |                   |           |           |        |       |       |
|       |           | LIBRARIAN I                              |                   |           |           |        |       |       |
|       |           | MANAGEMENT INFORMATION SYSTEM SPECIALIST |                   |           |           |        |       |       |
|       | OSHR only | NUTRITIONIST II                          |                   |           |           |        |       |       |
|       | OSHR only | PARALEGAL I                              |                   |           |           |        |       |       |
|       |           | PAYROLL TECHNICIAN                       |                   |           |           |        |       |       |
|       |           | PERSONAL PROPERTY APPRAISER              |                   |           |           |        |       |       |
|       | OSHR only | PUBLIC HEALTH EDUCATION SPECIALIST       |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade            | OSHR only | POSITION                                                       | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|------------------|-----------|----------------------------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|                  |           |                                                                | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 115<br>continued | OSHR only | PUBLIC HEALTH EDUCATOR I                                       | 43,078.46         | 54,539.70 | 66,333.75 | 20.71  | 26.22 | 31.89 |
|                  |           | SOIL AND WATER ENVIRONMENTAL EDUCATION AND SUPPORT COORDINATOR |                   |           |           |        |       |       |
|                  |           | TAX PARALEGAL                                                  |                   |           |           |        |       |       |
|                  | OSHR only | VOLUNTEER SERVICES DIRECTOR I                                  |                   |           |           |        |       |       |
| 116              |           | ADMINISTRATIVE ASSISTANT/DEPUTY CLERK TO THE BOARD             | 45,241.74         | 57,285.40 | 69,620.28 | 21.75  | 27.54 | 33.47 |
|                  | OSHR only | COMPUTING SUPPORT TECHNICIAN I                                 |                   |           |           |        |       |       |
|                  |           | COUNTY TRAIL COORDINATOR                                       |                   |           |           |        |       |       |
|                  |           | CRIMINAL JUSTICE / PRE-TRIAL SUBSTANCE ABUSE COUNSELOR         |                   |           |           |        |       |       |
|                  |           | EXTENSION 4-H PROGRAM SPECIALIST                               |                   |           |           |        |       |       |
|                  |           | HELPDESK TECHNICIAN I                                          |                   |           |           |        |       |       |
|                  | OSHR only | INCOME MAINTENANCE SUPERVISOR I                                |                   |           |           |        |       |       |
|                  |           | LEAD CHILD SUPPORT SPECIALIST                                  |                   |           |           |        |       |       |
|                  |           | MAINTENANCE FOREMAN                                            |                   |           |           |        |       |       |
|                  |           | OFFICE MANAGER                                                 |                   |           |           |        |       |       |
|                  |           | PROJECT SAFE NEIGHBORHOODS COORDINATOR                         |                   |           |           |        |       |       |
|                  | OSHR only | PUBLIC HEALTH TECHNICIAN                                       |                   |           |           |        |       |       |
|                  |           | REAL PROPERTY APPRAISER I                                      |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                                | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|---------------------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                                         | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 117   |           | ASSISTANT REGISTER OF DEEDS - SYSTEM SUPPORT SPECIALIST | 47,509.03         | 60,155.91 | 73,114.81 | 22.84  | 28.92 | 35.15 |
|       |           | BENEFITS COORDINATOR                                    |                   |           |           |        |       |       |
|       |           | CIRCULATION SUPERVISOR                                  |                   |           |           |        |       |       |
|       |           | CODES ENFORCEMENT OFFICER                               |                   |           |           |        |       |       |
|       |           | COMPUTER ANALYST I                                      |                   |           |           |        |       |       |
|       | OSHR only | ENVIRONMENTAL HEALTH SPECIALIST                         |                   |           |           |        |       |       |
|       |           | HELPDESK TECHNICIAN II                                  |                   |           |           |        |       |       |
|       |           | HUMAN RESOURCES SPECIALIST                              |                   |           |           |        |       |       |
|       | OSHR only | HUMAN SERVICES COORDINATOR II                           |                   |           |           |        |       |       |
|       | OSHR only | INCOME MAINTENANCE SUPERVISOR II                        |                   |           |           |        |       |       |
|       |           | LAND RECORDS SUPERVISOR                                 |                   |           |           |        |       |       |
|       |           | PARENTS AS TEACHERS COORDINATOR                         |                   |           |           |        |       |       |
|       |           | PAYROLL SPECIALIST                                      |                   |           |           |        |       |       |
|       |           | PERSONAL PROPERTY AUDITOR                               |                   |           |           |        |       |       |
|       |           | PLANNING INFORMATION SPECIALIST                         |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade            | OSHR only | POSITION                         | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|------------------|-----------|----------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|                  |           |                                  | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 117<br>continued |           | PROPERTY DEVELOPMENT SPECIALIST  | 47,509.03         | 60,155.91 | 73,114.81 | 22.84  | 28.92 | 35.15 |
|                  | OSHR only | PUBLIC HEALTH EDUCATOR II        |                   |           |           |        |       |       |
|                  |           | REAL PROPERTY APPRAISER II       |                   |           |           |        |       |       |
|                  | OSHR only | SOCIAL WORKER II                 |                   |           |           |        |       |       |
|                  |           | TAX DATA ANALYST                 |                   |           |           |        |       |       |
|                  |           | ZONING CODES ENFORCEMENT OFFICER |                   |           |           |        |       |       |
| 118              | OSHR only | ACCOUNTING SPECIALIST I          | 49,901.12         | 63,172.03 | 76,775.75 | 23.99  | 30.37 | 36.91 |
|                  |           | GIS MAPPER                       |                   |           |           |        |       |       |
|                  |           | GIS PLANNER                      |                   |           |           |        |       |       |
|                  |           | HUMAN RESOURCES COORDINATOR      |                   |           |           |        |       |       |
|                  |           | LIBRARIAN II                     |                   |           |           |        |       |       |
|                  |           | LIBRARY BUSINESS MANAGER         |                   |           |           |        |       |       |
|                  |           | PLANNING SYSTEMS COORDINATOR     |                   |           |           |        |       |       |
|                  |           | PROGRAM ACCOUNTANT               |                   |           |           |        |       |       |
|                  |           | PROJECT MANAGER/ANALYST          |                   |           |           |        |       |       |
|                  |           | REAL PROPERTY APPRAISER III      |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                    | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|---------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                             | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 119   |           | ADULT DAY REPORTING CENTER PROGRAM DIRECTOR | 52,397.22         | 66,333.75 | 80,644.70 | 25.19  | 31.89 | 38.77 |
|       |           | ASSISTANT TAX COLLECTOR                     |                   |           |           |        |       |       |
|       |           | CODES ENFORCEMENT OFFICER SPECIALIST        |                   |           |           |        |       |       |
|       |           | COUNTY HISTORY LIBRARIAN                    |                   |           |           |        |       |       |
|       |           | FINANCE SPECIALIST                          |                   |           |           |        |       |       |
|       | OSHR only | HUMAN SERVICES COORDINATOR III              |                   |           |           |        |       |       |
|       | OSHR only | HUMAN SERVICES EVALUATOR I                  |                   |           |           |        |       |       |
|       |           | INFRASTRUCTURE SERVICES SPECIALIST          |                   |           |           |        |       |       |
|       | OSHR only | PUBLIC HEALTH NURSE I                       |                   |           |           |        |       |       |
|       |           | PURCHASING OFFICER                          |                   |           |           |        |       |       |
|       |           | REPORTING SPECIALIST                        |                   |           |           |        |       |       |
|       |           | SENIOR CODES ENFORCEMENT OFFICER            |                   |           |           |        |       |       |
|       |           | SOIL AND WATER DIRECTOR                     |                   |           |           |        |       |       |
|       | OSHR only | SOCIAL WORKER III                           |                   |           |           |        |       |       |
|       |           | SUBSTANCE ABUSE COUNSELOR                   |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                              | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|-------------------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                                       | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 120   | OSHR only | ACCOUNTING SPECIALIST II                              | 55,018.12         | 69,620.28 | 84,680.06 | 26.45  | 33.47 | 40.71 |
|       |           | ANIMAL SERVICES MANAGER                               |                   |           |           |        |       |       |
|       |           | ASSISTANT HUMAN RESOURCES DIRECTOR                    |                   |           |           |        |       |       |
|       |           | BUSINESS OPERATIONS MANAGER                           |                   |           |           |        |       |       |
|       |           | DEPUTY ZONING ADMINISTRATOR                           |                   |           |           |        |       |       |
|       |           | DOCUMENT IMAGING SPECIALIST                           |                   |           |           |        |       |       |
|       | OSHR only | ENVIRONMENTAL HEALTH PROGRAM SPECIALST                |                   |           |           |        |       |       |
|       |           | FIELD OPERATIONS MANAGER                              |                   |           |           |        |       |       |
|       |           | GIS SPECIALIST                                        |                   |           |           |        |       |       |
|       |           | JDRC PROGRAM MANAGER                                  |                   |           |           |        |       |       |
|       |           | LIBRARIAN III                                         |                   |           |           |        |       |       |
|       | OSHR only | NUTRITION PROGRAM SUPERVISOR                          |                   |           |           |        |       |       |
|       |           | PERSONAL PROPERTY SUPERVISOR                          |                   |           |           |        |       |       |
|       |           | PUBLIC SAFETY SPECIALIST                              |                   |           |           |        |       |       |
|       |           | REAL PROPERTY APPRAISER SUPERVISOR                    |                   |           |           |        |       |       |
|       | OSHR only | SOCIAL WORK SUPERVISOR I                              |                   |           |           |        |       |       |
|       | OSHR only | SOCIAL WORKER INVESTIGATIVE/ ASSESSMENT AND TREATMENT |                   |           |           |        |       |       |
|       |           | WEB DEVELOPER                                         |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|-----------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                         | Min               | Mid       | Max       | Min    | Mid   | Max   |
| 121   |           | BUSINESS ANALYST                        | 57,784.62         | 73,114.81 | 88,944.22 | 27.78  | 35.15 | 42.76 |
|       |           | COMPUTER ANALYST II                     |                   |           |           |        |       |       |
|       | OSHR only | COMPUTER SYSTEMS ADMINISTRATOR I        |                   |           |           |        |       |       |
|       |           | DATABASE ADMINISTRATOR/PROGRAMMER       |                   |           |           |        |       |       |
|       |           | GIS ANALYST/PROGRAMMER                  |                   |           |           |        |       |       |
|       | OSHR only | HUMAN SERVICES PLANNER / EVALUATOR II   |                   |           |           |        |       |       |
|       |           | INSPECTIONS DEPUTY DIRECTOR             |                   |           |           |        |       |       |
|       |           | NETWORK ADMINISTRATOR                   |                   |           |           |        |       |       |
|       | OSHR only | PUBLIC HEALTH NURSE II                  |                   |           |           |        |       |       |
|       | OSHR only | SOCIAL WORK SUPERVISOR II               |                   |           |           |        |       |       |
|       |           | VETERAN SERVICE DIRECTOR                |                   |           |           |        |       |       |
| 122   | OSHR only | COUNTY SOCIAL SERVICES TRAINING OFFICER | 60,675.93         | 76,775.75 | 93,374.79 | 29.17  | 36.91 | 44.89 |
|       | OSHR only | ENVIRONMENTAL HEALTH SUPERVISOR I       |                   |           |           |        |       |       |
|       | OSHR only | INCOME MAINTENANCE ADMINISTRATOR I      |                   |           |           |        |       |       |
|       |           | INTERNAL AUDITOR                        |                   |           |           |        |       |       |
|       | OSHR only | NUTRITION PROGRAM DIRECTOR              |                   |           |           |        |       |       |
|       | OSHR only | PUBLIC HEALTH NURSE III                 |                   |           |           |        |       |       |
|       | OSHR only | PUBLIC HEALTH STRATEGIST                |                   |           |           |        |       |       |
|       | OSHR only | SOCIAL WORK SUPERVISOR III              |                   |           |           |        |       |       |
|       |           |                                         |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                                     | ANNUAL - 40 hr/wk |           |            | HOURLY |       |       |
|-------|-----------|--------------------------------------------------------------|-------------------|-----------|------------|--------|-------|-------|
|       |           |                                                              | Min               | Mid       | Max        | Min    | Mid   | Max   |
| 123   |           | ANIMAL SERVICES DIRECTOR                                     | 63,712.85         | 80,644.70 | 98,054.97  | 30.63  | 38.77 | 47.14 |
|       |           | CHILD SUPPORT SERVICES DIRECTOR                              |                   |           |            |        |       |       |
|       |           | CLERK TO THE BOARD/EXECUTIVE ASSISTANT TO THE COUNTY MANAGER |                   |           |            |        |       |       |
|       |           | ELECTIONS DIRECTOR                                           |                   |           |            |        |       |       |
|       | OSHR only | ENVIRONMENTAL HEALTH DIRECTOR I                              |                   |           |            |        |       |       |
|       |           | PUBLIC INFORMATION OFFICER                                   |                   |           |            |        |       |       |
|       |           | RISK MANAGER                                                 |                   |           |            |        |       |       |
|       |           | STRATEGIC PROGRAM COORDINATOR                                |                   |           |            |        |       |       |
|       |           | WELLNESS ADMINISTRATOR                                       |                   |           |            |        |       |       |
| 124   |           | APPLICATION INTEGRATION MANAGER                              | 66,895.37         | 84,680.06 | 102,963.96 | 32.16  | 40.71 | 49.50 |
|       |           | ASSISTANT LIBRARY DIRECTOR                                   |                   |           |            |        |       |       |
|       |           | DEPUTY FINANCE OFFICER                                       |                   |           |            |        |       |       |
|       |           | INFRASTRUCTURE SERVICES MANAGER                              |                   |           |            |        |       |       |
|       | OSHR only | PUBLIC HEALTH NURSING SUPERVISOR I                           |                   |           |            |        |       |       |
|       | OSHR only | SOCIAL WORK PROGRAM ADMINISTRATOR I                          |                   |           |            |        |       |       |
|       |           | SOIL & WATER ENGINEER                                        |                   |           |            |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                       | ANNUAL - 40 hr/wk |            |            | HOURLY |       |       |
|-------|-----------|------------------------------------------------|-------------------|------------|------------|--------|-------|-------|
|       |           |                                                | Min               | Mid        | Max        | Min    | Mid   | Max   |
| 125   | OSHR only | COUNTY SOCIAL SERVICES BUSINESS OFFICER I      | 70,244.30         | 88,944.22  | 108,122.56 | 33.77  | 42.76 | 51.98 |
|       |           | JUVENILE DAY REPORTING CENTER PROGRAM DIRECTOR |                   |            |            |        |       |       |
| 126   |           |                                                | 73,759.64         | 93,374.79  | 113,530.77 | 35.46  | 44.89 | 54.58 |
| 127   | OSHR only | ASSISTANT DSS DIRECTOR                         | 77,462.18         | 98,054.97  | 119,188.58 | 37.24  | 47.14 | 57.30 |
|       | OSHR only | ASSISTANT LOCAL HEALTH DIRECTOR                |                   |            |            |        |       |       |
|       | OSHR only | ATTORNEY I                                     |                   |            |            |        |       |       |
|       |           | INSPECTIONS DIRECTOR                           |                   |            |            |        |       |       |
|       |           | MAINTENANCE DIRECTOR                           |                   |            |            |        |       |       |
|       | OSHR only | PHYSICIAN EXTENDER I                           |                   |            |            |        |       |       |
|       | OSHR only | PUBLIC HEALTH DIRECTOR OF NURSING I            |                   |            |            |        |       |       |
|       |           | REGISTER OF DEEDS                              |                   |            |            |        |       |       |
| 128   |           | COUNTY ENGINEER                                | 81,351.93         | 102,963.96 | 125,179.21 | 39.11  | 49.50 | 60.18 |
|       |           | LIBRARY DIRECTOR                               |                   |            |            |        |       |       |
|       |           | PLANNING & ZONING DIRECTOR                     |                   |            |            |        |       |       |

**2023 - 2024 Randolph County  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only        | POSITION                                   | ANNUAL - 40 hr/wk |            |            | HOURLY |       |       |
|-------|------------------|--------------------------------------------|-------------------|------------|------------|--------|-------|-------|
|       |                  |                                            | Min               | Mid        | Max        | Min    | Mid   | Max   |
| 129   | <i>OSHR only</i> | ATTORNEY II                                | 85,428.89         | 108,122.56 | 131,440.26 | 41.07  | 51.98 | 63.19 |
|       |                  | HUMAN RESOURCES DIRECTOR                   |                   |            |            |        |       |       |
|       |                  | INFORMATION TECHNOLOGY DIRECTOR            |                   |            |            |        |       |       |
|       | <i>OSHR only</i> | PHYSICIAN EXTENDER II                      |                   |            |            |        |       |       |
|       |                  | TAX ADMINISTRATOR                          |                   |            |            |        |       |       |
| 130   |                  | ASSOCIATE COUNTY ATTORNEY                  | 89,713.85         | 113,530.77 | 138,013.31 | 43.13  | 54.58 | 66.35 |
| 131   |                  | ASSISTANT COUNTY MANAGER                   | 94,206.82         | 119,188.58 | 144,939.97 | 45.29  | 57.30 | 69.68 |
|       | <i>OSHR only</i> | COUNTY SOCIAL SERVICES DIRECTOR            |                   |            |            |        |       |       |
|       | <i>OSHR only</i> | LOCAL HEALTH DIRECTOR                      |                   |            |            |        |       |       |
| 132   |                  |                                            | 98,928.60         | 125,179.21 | 152,157.85 | 47.56  | 60.18 | 73.15 |
| 133   |                  |                                            | 103,879.20        | 131,440.26 | 159,770.94 | 49.94  | 63.19 | 76.81 |
| 134   |                  |                                            | 109,079.40        | 138,013.31 | 167,800.05 | 52.44  | 66.35 | 80.67 |
| 135   |                  | ASSISTANT COUNTY MANAGER / FINANCE OFFICER | 114,529.20        | 144,939.97 | 176,141.17 | 55.06  | 69.68 | 84.68 |

**2023 - 2024 Randolph County  
Emergency Services  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                            | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|-------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                     | Min               | Mid       | Max       | Min    | Mid   | Max   |
| E200  |           |                                     | 15,080.58         | 16,328.63 | 17,680.68 | 7.25   | 7.85  | 8.50  |
| E201  |           |                                     | 22,028.05         | 27,893.87 | 33,967.71 | 10.59  | 13.41 | 16.33 |
| E202  |           |                                     | 23,130.49         | 29,329.13 | 35,694.17 | 11.12  | 14.10 | 17.16 |
| E203  |           |                                     | 24,295.33         | 30,785.18 | 37,483.04 | 11.68  | 14.80 | 18.02 |
| E204  |           |                                     | 25,522.58         | 32,324.44 | 39,355.11 | 12.27  | 15.54 | 18.92 |
| E205  |           |                                     | 26,833.03         | 33,967.71 | 41,331.19 | 12.90  | 16.33 | 19.87 |
| E206  |           |                                     | 28,164.28         | 35,694.17 | 43,411.27 | 13.54  | 17.16 | 20.87 |
| E207  |           |                                     | 29,578.74         | 37,483.04 | 45,595.35 | 14.22  | 18.02 | 21.92 |
| E208  |           |                                     | 31,076.40         | 39,355.11 | 47,904.24 | 14.94  | 18.92 | 23.03 |
| E209  |           | EMERGENCY SERVICES OFFICE ASSISTANT | 32,636.46         | 41,331.19 | 50,296.33 | 15.69  | 19.87 | 24.18 |
| E210  |           |                                     | 34,279.72         | 43,411.27 | 52,834.03 | 16.48  | 20.87 | 25.40 |
| E211  |           |                                     | 36,006.18         | 45,595.35 | 55,475.73 | 17.31  | 21.92 | 26.67 |
| E212  |           | TELECOMMUNICATOR                    | 37,815.85         | 47,904.24 | 58,263.04 | 18.18  | 23.03 | 28.01 |

**2023 - 2024 Randolph County  
Emergency Services  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|-----------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                         | Min               | Mid       | Max       | Min    | Mid   | Max   |
| E213  |           | 911 ASSISTANT SHIFT SUPERVISOR          | 37,815.85         | 47,904.24 | 58,263.04 | 19.09  | 24.18 | 29.41 |
|       |           | EMERGENCY MEDICAL TECHNICIAN            |                   |           |           |        |       |       |
| E214  |           | 911 SHIFT SUPERVISOR                    | 41,705.60         | 52,834.03 | 64,253.67 | 20.05  | 25.40 | 30.89 |
|       |           | ADVANCED EMT                            |                   |           |           |        |       |       |
|       |           | ES LOGISTICS COORDINATOR                |                   |           |           |        |       |       |
|       |           | MORGUE MANAGER                          |                   |           |           |        |       |       |
| E215  |           | PARAMEDIC                               | 43,806.48         | 55,475.73 | 67,498.60 | 21.06  | 26.67 | 32.45 |
| E216  |           | EMERGENCY SERVICES OFFICE MANAGER       | 46,011.37         | 58,263.04 | 70,847.52 | 22.12  | 28.01 | 34.06 |
|       |           | PARAMEDIC FIELD TRAINING OFFICER        |                   |           |           |        |       |       |
| E217  |           | 911 ASSISTANT COMMUNICATIONS SUPERVISOR | 48,320.26         | 61,175.15 | 74,404.46 | 23.23  | 29.41 | 35.77 |
|       |           | EMERGENCY SERVICES SYSTEM SPECIALIST    |                   |           |           |        |       |       |
|       |           | FIRE INSPECTOR I                        |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Emergency Services  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                                | ANNUAL - 40 hr/wk |           |           | HOURLY |       |       |
|-------|-----------|---------------------------------------------------------|-------------------|-----------|-----------|--------|-------|-------|
|       |           |                                                         | Min               | Mid       | Max       | Min    | Mid   | Max   |
| E218  |           | PARAMEDIC CREW CHIEF                                    | 50,753.95         | 64,253.67 | 78,127.80 | 24.40  | 30.89 | 37.56 |
|       |           | FIRE INSPECTOR II                                       |                   |           |           |        |       |       |
| E219  |           | EMERGENCY MANAGEMENT PLANNER                            | 53,291.65         | 67,498.60 | 82,059.16 | 25.62  | 32.45 | 39.45 |
|       |           | EMERGENCY SERVICES TRAINING ADMINISTRATOR               |                   |           |           |        |       |       |
|       |           | EMERGENCY SERVICES TRAINING OFFICER                     |                   |           |           |        |       |       |
|       |           | PARAMEDIC SUPERVISOR                                    |                   |           |           |        |       |       |
| E220  |           | 911 COMMUNICATIONS SUPERVISOR                           | 55,954.15         | 70,847.52 | 86,177.71 | 26.90  | 34.06 | 41.43 |
|       |           | FIRE INSPECTOR III                                      |                   |           |           |        |       |       |
|       |           | FIRE PLANS EXAMINER                                     |                   |           |           |        |       |       |
| E221  |           | ASSISTANT EMERGENCY MEDICAL SERVICES OPERATIONS OFFICER | 58,762.26         | 74,404.46 | 90,483.48 | 28.25  | 35.77 | 43.50 |
|       |           | DEPUTY FIRE MARSHAL                                     |                   |           |           |        |       |       |
|       |           | EMERGENCY MANAGEMENT COORDINATOR                        |                   |           |           |        |       |       |

**2023 - 2024 Randolph County  
Emergency Services  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION                                      | ANNUAL - 40 hr/wk |            |            | HOURLY |       |       |
|-------|-----------|-----------------------------------------------|-------------------|------------|------------|--------|-------|-------|
|       |           |                                               | Min               | Mid        | Max        | Min    | Mid   | Max   |
|       |           | EMERGENCY SERVICES SYSTEM MANAGER             |                   |            |            |        |       |       |
| E222  |           |                                               | 61,715.97         | 78,127.80  | 94,976.45  | 29.67  | 37.56 | 45.66 |
| E223  |           | EMERGENCY MEDICAL SERVICES OPERATIONS OFFICER | 64,815.29         | 82,059.16  | 99,739.84  | 31.16  | 39.45 | 47.95 |
|       |           | FIRE MARSHAL                                  |                   |            |            |        |       |       |
| E224  |           |                                               | 68,060.22         | 86,177.71  | 104,752.83 | 32.72  | 41.43 | 50.36 |
| E225  |           |                                               | 71,471.55         | 90,483.48  | 109,994.63 | 34.36  | 43.50 | 52.88 |
| E226  |           |                                               | 75,049.29         | 94,976.45  | 115,486.04 | 36.08  | 45.66 | 55.52 |
| E227  |           | EMERGENCY SERVICES DEPUTY DIRECTOR            | 78,814.23         | 99,739.84  | 121,331.07 | 37.89  | 47.95 | 58.33 |
| E228  |           |                                               | 82,766.38         | 104,752.83 | 127,342.50 | 39.79  | 50.36 | 61.22 |
| E229  |           | EMERGENCY SERVICES DIRECTOR                   | 86,905.74         | 109,994.63 | 133,686.74 | 41.78  | 52.88 | 64.27 |
| E230  |           |                                               | 91,253.11         | 115,486.04 | 140,363.80 | 43.87  | 55.52 | 67.48 |
| E231  |           |                                               | 95,829.29         | 121,331.07 | 147,394.47 | 46.07  | 58.33 | 70.86 |
| E232  |           |                                               | 100,634.27        | 127,342.50 | 154,757.95 | 48.38  | 61.22 | 74.40 |
| E233  |           |                                               | 105,668.06        | 133,686.74 | 162,495.85 | 50.80  | 64.27 | 78.12 |

**2023 - 2024 Randolph County  
Emergency Services  
Classification Plan**

% between grades    5.00%  
% within range        54%

| Grade | OSHR only | POSITION | ANNUAL - 40 hr/wk |            |            | HOURLY |       |       |
|-------|-----------|----------|-------------------|------------|------------|--------|-------|-------|
|       |           |          | Min               | Mid        | Max        | Min    | Mid   | Max   |
| E234  |           |          | 110,951.47        | 140,363.80 | 170,628.96 | 53.34  | 67.48 | 82.03 |
| E235  |           |          | 116,505.28        | 147,394.47 | 179,157.29 | 56.01  | 70.86 | 86.13 |

# 2023 - 2024 RANDOLPH COUNTY LAW ENFORCEMENT CLASSIFICATION PLAN

| GRADE | CLASSIFICATION                               | SALARY<br>MINIMUM | RANGE<br>MAXIMUM |
|-------|----------------------------------------------|-------------------|------------------|
| 156   | DETENTION COOK                               | 29,080            | 44,743           |
| 157   | LAW ENFORCEMENT CLERK III                    | 30,536            | 47,010           |
| 158   |                                              | 32,075            | 49,360           |
| 159   | DETENTION OFFICER/COOK                       | 33,676            | 51,836           |
|       | LAW ENFORCEMENT CLERK IV                     |                   |                  |
|       | SHERIFF'S OFFICE ADMINISTRATIVE ASSISTANT I  |                   |                  |
| 160   |                                              | 35,361            | 54,436           |
| 161   | DETENTION OFFICER/COOK SUPERVISOR            | 37,129            | 57,161           |
| 162   | SHERIFF'S OFFICE HUMAN SERVICE COORDINATOR   | 38,981            | 60,031           |
| 163   | DETENTION OFFICER I                          | 40,936            | 63,026           |
|       | DETENTION OFFICER/MAINTENANCE TECHNICIAN     |                   |                  |
|       | PURCHASING AGENT                             |                   |                  |
|       | SHERIFF'S OFFICE ADMINISTRATIVE ASSISTANT II |                   |                  |
| 164   | DEPUTY SHERIFF                               | 42,995            | 66,209           |
|       | <i>BAILIFF</i>                               |                   |                  |
|       | <i>DESK OFFICER</i>                          |                   |                  |
|       | <i>ID TECHNICIAN</i>                         |                   |                  |
|       | <i>TRANSPORTATION</i>                        |                   |                  |
|       | DETENTION OFFICER II                         |                   |                  |
| 165   | ADMINISTRATIVE OFFICER I                     | 45,159            | 69,537           |
|       | DEPUTY SHERIFF SCHOOL RESOURCE OFFICER       |                   |                  |
|       | DEPUTY SHERIFF II                            |                   |                  |
| 166   | DETENTION SUBSTANCE ABUSE COUNSELOR          | 47,426            | 73,011           |
| 167   | DETENTION CORPORAL                           | 49,797            | 76,672           |
|       | DEPUTY SHERIFF CORPORAL                      |                   |                  |
|       | DEPUTY SHERIFF DETECTIVE                     |                   |                  |

## 2023 - 2024 RANDOLPH COUNTY LAW ENFORCEMENT CLASSIFICATION PLAN

| GRADE | CLASSIFICATION                                 | SALARY<br>MINIMUM | RANGE<br>MAXIMUM |
|-------|------------------------------------------------|-------------------|------------------|
| 168   | DETENTION SERGEANT                             | 52,293            | 80,499           |
|       | DEPUTY SHERIFF SERGEANT                        |                   |                  |
| 169   | DEPUTY SHERIFF DETECTIVE SERGEANT              | 54,914            | 84,514           |
| 170   | DETENTION MAINTENANCE SUPERVISOR               | 57,660            | 88,736           |
| 171   | DETENTION LIEUTENANT                           | 60,551            | 93,208           |
|       | DEPUTY SHERIFF LIEUTENANT                      |                   |                  |
| 172   | BUSINESS OFFICER MANAGER                       | 63,588            | 97,805           |
|       | DEPUTY SHERIFF INVESTIGATOR LIEUTENANT         |                   |                  |
|       | DEPUTY SHERIFF SHIFT COMMANDER                 |                   |                  |
|       | GOVERNMENT RELATIONS & PUBLIC AFFAIRS DIRECTOR |                   |                  |
| 173   |                                                | 66,771            | 102,735          |
| 174   | DEPUTY SHERIFF CAPTAIN                         | 70,119            | 107,873          |
|       | DETENTION CAPTAIN                              |                   |                  |
| 175   |                                                | 73,635            | 113,240          |
| 176   | DEPUTY SHERIFF MAJOR                           | 77,317            | 118,918          |
|       | DETENTION MAJOR                                |                   |                  |
| 177   | DEPUTY SHERIFF LIEUTENANT COLONEL              | 81,186            | 124,867          |
| 178   | CHIEF DEPUTY COLONEL                           | 85,242            | 131,128          |
| 179   |                                                | 89,506            | 137,680          |
| 180   |                                                | 93,978            | 144,545          |
| 181   |                                                | 98,679            | 151,763          |
| 182   | SHERIFF                                        | 103,609           | 159,355          |

**2023 - 2024 Randolph County  
Medical Classification Plan**

| Grade | OSHR only | POSITION         | ANNUAL - 40 hr/wk |            |            | HOURLY |       |        |
|-------|-----------|------------------|-------------------|------------|------------|--------|-------|--------|
|       |           |                  | Min               | Mid        | Max        | Min    | Mid   | Max    |
| 200   | OSHR only | DENTIST          | 96,723.72         | 154,653.95 | 212,563.38 | 46.50  | 74.35 | 102.19 |
|       |           | MEDICAL DIRECTOR |                   |            |            |        |       |        |

**2023-24 Tourism Development Authority  
Classification Plan**

% between grades      5.00%  
% within range        54%

| Grade                                                                      | POSITION                                                 | ANNUAL - 40 hr./wk. |           |           | HOURLY |       |       |
|----------------------------------------------------------------------------|----------------------------------------------------------|---------------------|-----------|-----------|--------|-------|-------|
|                                                                            |                                                          | Min                 | Mid       | Max       | Min    | Mid   | Max   |
| 300                                                                        |                                                          | 15,080.58           | 16,328.63 | 17,680.68 | 7.25   | 7.85  | 8.50  |
| 301                                                                        | TRANSPORTATION AIDE/DRIVER                               | 21,653.63           | 27,498.66 | 33,551.69 | 10.41  | 13.22 | 16.13 |
| 302                                                                        |                                                          | 22,735.27           | 28,892.31 | 35,236.56 | 10.93  | 13.89 | 16.94 |
| 303                                                                        |                                                          | 23,879.32           | 30,327.57 | 36,983.82 | 11.48  | 14.58 | 17.78 |
| 303                                                                        | HIGH SCHOOL INTERN (PART TIME POSITION 500 HRS PER YEAR) |                     |           |           | 11.48  | 14.58 | 17.78 |
| 304                                                                        |                                                          | 25,064.96           | 31,825.22 | 38,835.09 | 12.05  | 15.30 | 18.67 |
| 305                                                                        | OFFICE ASSISTANT II                                      | 26,313.01           | 33,426.89 | 40,748.77 | 12.65  | 16.07 | 19.59 |
|                                                                            | OFFICE ADMINISTRATION COORDINATOR                        |                     |           |           |        |       |       |
|                                                                            | ***VISITOR SERVICES & INFORMATION COUNSELOR              |                     |           |           | 12.04  | 15.29 | 18.65 |
| 306                                                                        | ***TOURISM INFORMATION COORDINATOR                       | 26,313.01           | 33,406.08 | 40,769.57 | 12.65  | 16.06 | 19.60 |
| 307                                                                        | OFFICE ASSISTANT III                                     | 29,017.12           | 36,859.02 | 44,950.53 | 13.95  | 17.72 | 21.61 |
| ***The pay rate for these positions is frozen for the 2023-24 fiscal year. |                                                          |                     |           |           |        |       |       |

**2023-24 Tourism Development Authority  
Classification Plan**

% between grades      5.00%  
% within range        54%

| Grade | POSITION                                                              | ANNUAL - 40 hr./wk. |           |           | HOURLY |       |       |
|-------|-----------------------------------------------------------------------|---------------------|-----------|-----------|--------|-------|-------|
|       |                                                                       | Min                 | Mid       | Max       | Min    | Mid   | Max   |
| 307   | COLLEGE INTERN (PART TIME POSITION 500 HRS PER YEAR)                  |                     |           |           | 13.95  | 17.72 | 21.61 |
| 308   | TOURISM SERVICES COORDINATOR                                          | 30,473.17           | 38,689.49 | 47,217.82 | 14.65  | 18.60 | 22.70 |
| 309   | OFFICE ASSISTANT IV                                                   | 31,991.63           | 40,623.96 | 49,568.31 | 15.38  | 19.53 | 23.83 |
| 310   |                                                                       | 33,614.09           | 42,683.24 | 52,085.20 | 16.16  | 20.52 | 25.04 |
| 311   |                                                                       | 35,257.36           | 44,784.12 | 54,664.50 | 16.95  | 21.53 | 26.28 |
| 312   | ADMINISTRATIVE ASSISTANT / DEPUTY CLERK TO THE BOARD                  | 37,046.22           | 47,030.61 | 57,389.41 | 17.81  | 22.61 | 27.59 |
| 313   | TOURISM MARKETING COORDINATOR<br>.....<br>DIGITAL CONTENT COORDINATOR | 38,876.70           | 49,381.10 | 60,239.12 | 18.69  | 23.74 | 28.96 |
| 314   |                                                                       | 40,831.97           | 51,835.59 | 63,255.23 | 19.63  | 24.92 | 30.41 |

**2023-24 Tourism Development Authority  
Classification Plan**

% between grades 5.00%  
% within range 54%

| Grade | POSITION                                               | ANNUAL - 40 hr./wk. |           |            | HOURLY |       |       |
|-------|--------------------------------------------------------|---------------------|-----------|------------|--------|-------|-------|
|       |                                                        | Min                 | Mid       | Max        | Min    | Mid   | Max   |
| 315   |                                                        | 42,932.85           | 54,498.10 | 66,500.16  | 20.64  | 26.20 | 31.97 |
| 316   | DIRECTOR OF TOURISM                                    | 44,992.13           | 57,119.00 | 69,724.28  | 21.63  | 27.46 | 33.52 |
|       | DIRECTOR OF VISITOR SERVICES & INFORMATION             |                     |           |            |        |       |       |
| 317   |                                                        | 47,259.42           | 59,989.51 | 73,218.82  | 22.72  | 28.84 | 35.20 |
| 318   |                                                        | 49,609.91           | 62,984.82 | 76,879.76  | 23.85  | 30.28 | 36.96 |
| 319   |                                                        | 52,106.00           | 66,146.54 | 80,727.90  | 25.05  | 31.80 | 38.81 |
| 320   | DIRECTOR OF OFFICE ADMINISTRATION / CLERK TO THE BOARD | 54,685.30           | 69,412.27 | 84,700.86  | 26.29  | 33.37 | 40.72 |
| 321   |                                                        | 57,431.01           | 72,927.60 | 88,985.82  | 27.61  | 35.06 | 42.78 |
| 322   |                                                        | 60,259.92           | 76,505.34 | 93,333.19  | 28.97  | 36.78 | 44.87 |
| 323   |                                                        | 63,338.44           | 80,415.89 | 98,138.17  | 30.45  | 38.66 | 47.18 |
| 324   |                                                        | 66,479.36           | 84,430.45 | 102,984.76 | 31.96  | 40.59 | 49.51 |

**2023-24 Tourism Development Authority  
Classification Plan**

% between grades      5.00%  
% within range        54%

| Grade | POSITION           | ANNUAL - 40 hr./wk. |            |            | HOURLY |       |       |
|-------|--------------------|---------------------|------------|------------|--------|-------|-------|
|       |                    | Min                 | Mid        | Max        | Min    | Mid   | Max   |
| 325   |                    | 69,807.48           | 88,653.01  | 108,164.16 | 33.56  | 42.62 | 52.00 |
| 326   |                    | 73,322.82           | 93,104.38  | 113,593.17 | 35.25  | 44.76 | 54.61 |
| 327   | EXECUTIVE DIRECTOR | 77,004.56           | 97,742.96  | 119,271.79 | 37.02  | 46.99 | 57.34 |
| 328   |                    | 80,811.11           | 102,610.35 | 125,200.02 | 38.85  | 49.33 | 60.19 |
| 329   |                    | 85,470.49           | 108,517.77 | 132,417.89 | 41.09  | 52.17 | 63.66 |



**RANDOLPH COUNTY PUBLIC WORKS**

725 McDowell Road

Asheboro, North Carolina 27205

Telephone (336) 318-6605 \* Fax (336) 636-7573

# Memo

To: Randolph County Board of Commissioners

From: Paxton Arthurs, County Engineer

Date: July 10, 2023

Re: Historic Courthouse Elevator Addition Re-bidding

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At your May Board meeting, I reported that attempts to negotiate a price for this project did not work out and recommended that we rebid the project with just the elevator and a couple life safety alternates and that we drop the pre-qualification requirement. You approved this action and on June 2<sup>nd</sup> a new Notice to Bidders was Advertised. The Bid Opening was held on June 29<sup>th</sup> and the results will be presented at your July Board meeting.

I will be available to answer questions at that time.

Thank you.



**RANDOLPH COUNTY PUBLIC WORKS**

725 McDowell Road

Asheboro, North Carolina 27205

Telephone (336) 318-6605 \* Fax (336) 636-7573

# Memo

To: Randolph County Board of Commissioners

From: Paxton Arthurs, County Engineer

Date: July 10, 2023

Re: Northgate – Wellness Center Bidding

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At your June Board meeting, Smith Sinnett Architecture presented the Final Design of the Northgate Wellness Center. At that time, you authorized me to move forward with the Bidding of this project.

This was an informal bidding process that was sent to the following contractors:

- Garanco, Inc.
- H. M. Kern Corporation
- Lomax Construction
- S. E. Trogdon and Sons
- Trollinger Construction

I will be at your July Board meeting to present the Bid Results and to request that you award a contract to the Low Bidder.

I will be available to answer any questions at that time.

Thank you.