

# **RANDOLPH COUNTY COMMISSIONERS MEETING AGENDA**

**6:00 P.M. – May 2, 2022**

Historic Courthouse – 145 Worth Street, Asheboro NC

- I. Call to Order – *Chairman Frye***
- II. Pledge of Allegiance**
- III. Public Comment Period** (Pursuant to N.C.G.S. § 153A-52.1)
- IV. Consent Agenda**
  - A. Approve Board of Commissioners Regular Meeting Minutes of April 4, 2022 and Special Meeting Minutes of April 19, 2022
  - B. Approve Budget Amendment – Administration – Mailing Cost (\$75,000)
  - C. Appoint Samantha Varney, Melody Cummings, Rick Dawes, and McKenna Gardner to the Randolph County Juvenile Crime Prevention Council
  - D. Reappoint Tim Greene and Charles Allen to the Regional Partnership Workforce Development Board
  - E. Adopt Resolution Designating the Week of May as “National Police Week” in Randolph County
  - F. Approve Budget Amendment - Merit Raises (\$125,000)
  - G. Approve Budget Amendment – Public Buildings (\$431,000)
  - H. Approve Budget Amendment – 2022 Timber Receipts (\$13,066)
  - I. Accept the \$485,000 state motorsports grant, authorize the Chairman to sign the scope of work and related contract documentation, and approve the Motorsports Capital Project Ordinance for \$485,100
  - J. Reappoint William Ivey and Lynne Qualls to the Historic Landmark Preservation Commission Board
  - K. Reappoint Ralph Hardison to the Randolph County Library Board of Trustees
  - L. Approve Budget Amendment - Building Inspections (\$250,000)
  - M. Approve Proclamation for Letter Carriers’ Stamp Out Hunger Food Drive Day
  - N. Approve Proclamation for Hurricane Preparedness 2022
  - O. Approve Budget Amendment – JDRC – (\$5,682)
  - P. Approve Budget Amendment – JDRC – (\$36,708)
- V. New Business**
  - A. Farm, Food, and Family Education Center (F3EC) Matters
    - 1. Consider HH Architecture Final Design-*Paxton Arthurs, County Engineer/Kristen Hess, HH Architecture CEO*
    - 2. Consider Budget Amendment #4 for the F3EC Capital Project Ordinance
  - B. Public Hearings for Fire Tax Districts-*Aimee Scotton, Associate County Attorney*
    - 1. Climax Fire department

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Historic Courthouse – 145 Worth Street, Asheboro NC

2. Franklinville Fire department
  3. Guil-Rand Fire department
  4. Westside Fire department
- C. Aging Services Bid – *Mark Hensley, Randolph Senior Adults Association (RSSA) Executive Director*
1. Approve the Second-Year Bids with RSAA and RCS
  2. Approve the FY21-22 Fund Allocation
  3. Approve RSSA as the Lead Agency
- D. Consider Renewing the Mediko, Inc. Contract for Inmate Medical Services-*Justin Brubaker, Sheriff's Office Manager*
- E. Opioid Settlement Update and Project Ordinance– *Hal Johnson, County Manager*
- F. Consider Awarding Contract for Social Services Renovations at Northgate- *Paxton Arthurs, County Engineer*
- G. Consider Budget Amendment #4 to the Courthouse Renovation Capital Project Ordinance-*Paxton Arthurs, County Engineer*
- H. County Manager's Update
- I. Commissioner's Updates

## **Upcoming Board Term Expirations**

### **July**

**Randolph County Aging Services Board**- Lisa Canoy, Mark Hensley, Ann Hoover, Betty Hunt, Hal Johnson, W. McDuffy Johnson, Tyler Keziah, Robert Lawler, Elizabeth Mitchell, Tara Aker, Randall Russell, Carolyn Vickrey, Emma Washington, Toni Welch; **Randolph County Juvenile Crime Prevention Council**-Suzanne Dale; **RCC Board of Trustees**-Zeb Holden; **Randolph County Nursing Home Community Advisory Committee**-Misty Rodriguez; **Regional Partnership Local Workforce Development Board**-Charles Allen, Tim Greene, and Lydia Walton

### **August**

**Randolph County Planning and Zoning**-Melinda Vaughn

Chaplain Michael Mabe from the Sheriff's Office will give the invocation.

Notable:

Carole Lowe announced her retirement from the Randolph County Library Board of Trustees. She served on that board for 36 years.

April 4, 2022

The Randolph County Board of Commissioners met in regular session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioner Kenny Kidd, Commissioner Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, County Attorney Ben Morgan, Deputy Clerk to the Board Sarah Pack, and Clerk to the Board Dana Crisco. Chaplain Bill Hatfield from the Randolph County Sheriff's Office gave the invocation and everyone recited the Pledge of Allegiance. The meeting was livestreamed on Facebook and YouTube.

### **Special Recognitions**

Reid Linthicum retired after 40 years for the Randolph County Sheriff's Office as a Reserve Deputy. He was recognized by Sheriff Greg Seabolt and presented with a plaque.

### **Public Comment Period**

Pursuant to N.C.G.S. § 153A-52.1, Chairman Frye opened the floor for public comment and closed it after everyone wishing to speak had done so. County Attorney Ben Morgan read aloud the Public Comment Rules of Procedure.

**Dr. Charles Egerton**, 642 Parkview St., Asheboro, dedicated his comments to Dr. Martin Luther King, Jr. He is disappointed in the decision to keep the Confederate monument in its current location outside the Historic Courthouse. He has been threatened in his stand for racial justice, but he is undeterred. He hopes that the error of keeping the statue will be rectified.

**Judy Saunders**, 1402 Allred St., Asheboro, said the monument represents hate and bigotry. Leaving it in its place is a hate crime.

**Clyde Foust**, 3746 Midway Acres Dr., Asheboro, said the vote to keep the monument was eye opening. Peace without justice is an illusion. He said he heard that Board members solicited pro-Confederate people to attend a recent NAACP prayer vigil at the statue. There are inconsistencies in the approach to the issue regarding the monument. He feels that the Board was unable to give a rational reason for keeping the statue in place.

Chairman Frye said that Mr. Foust had asked for a vote, and the Board voted. Mr. Foust disagreed.

**Dwain Roberts**, 4654 Rainbow Trail., Ramseur, thanked each Commissioner for their vote in keeping the monument in place. April is Confederate History Month.

**Kevin Price**, 1819 Old Cedar Falls Rd., Asheboro, said he felt that Randolph County is a racist county. He felt that some members of the community have been treated unfairly during Board meetings.

### **Consent Agenda**

*On motion of Allen, seconded by Kidd, the Board voted 5-0 to approve the Consent Agenda as presented, as follows:*

- *approve Board of Commissioners Regular Meeting Minutes March 7, 2022 and Special Minutes of February 24, 2022, March 22, 2022, and March 25, 2022;*
- *approve Applications for NC Education Lottery Capital Grants;*
- *reappoint Chris Harrington to the Regional Partnership Workforce Development Board.*

### **Opioid Settlement Update**

Mike Fox of the Opioid Counsel gave the Board a brief update regarding the status of the Opioid Litigation. Funding is to be expected. There will be restrictions as to what the funding can be spent on. Paul Coats handed a payout summary page to the Board (Attachment A) and explained the settlement share for Randolph County, payable over 18 years.

County Manager Hal Johnson said there has been an ongoing Opioid Collaborative in Randolph County for several years. In May, an update will be given regarding the strategic planning process.

Commissioner Haywood said faith-based communities can work out a memorandum of understanding with the County and that collaboration is huge.

### **Soil and Water Conservation District stRAP Program Grant**

Kaitlyn Johnson, Soil and Water Environmental Specialist, said the Randolph Soil and Water Conservation District will be applying for the Streamflow Rehabilitation Assistance Program in the amount of \$3,076,290. This is a new program that aims to reduce flooding across the state's waterways by protecting and restoring the integrity of the drainage infrastructure. If awarded funds through this program, equipment will be needed to supplement these funds during the upcoming budget cycle.

The funds from the grant would be used to remove the vegetative debris from stream segments and disposed of outside of the 100-year floodplain. The grant will also allow for the management of beavers to address the ongoing issues they can cause. Soil and Water staff have worked to identify and target viable projects in both urban and rural areas of the county that are causing significant flooding issues.

Ms. Johnson showed maps of creeks and floodplains in the county. This grant would allow for trappers to be hired to trap beavers that are damming up the creeks.

Craig Frazier, Soil and Water Conservation Supervisor, said that debris in a stream prior to a storm can cause damage. There has been support from the State in pursuing this funding. This is a two-year program. Mr. Frazier explained the parameters of the grant. He discussed the equivalent of a County match that would be required.

*On motion of Haywood, seconded by Allen, the Board voted 5-0 to approve the grant submission for the Soil and Water Conservation District stRAP Program Grant with 15% of the total to be used as a match in place of using it as administrative costs.*

### **Proclamation Designating April as National Child Abuse Prevention Month**

Tracie Murphy, Social Services Director, said in the community, there are record numbers of reports of child maltreatment, including child abuse, neglect, and dependency. Parents suffering from substance abuse have left substance affected infants at the hospital or dropped youth off at the Department of Social Services (DSS) office. Behavioral health challenges and low socioeconomic status further exacerbate the challenges of some families.

Child abuse prevention month is an opportunity to redefine how policies, systems and communities work together to propel children into becoming healthy thriving members of their communities and reaching their full potential. In Randolph County, Social Services stands together with community partners in playing a role in building the safe, stable, nurturing homes and environments needed for the healthy development of a future generation of parents, leaders and community members.

*On motion of McDowell, seconded by Allen, the Board voted 5-0 to approve the Proclamation Designating April as National Child Abuse Prevention Month in Randolph County, as follows:*

#### **PROCLAMATION RECOGNIZING CHILD ABUSE PREVENTION MONTH**

*WHEREAS, in fiscal year 2020/2021, 1,641 reports were made to Randolph County DSS child protective services; and*

*WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and*

*WHEREAS, our children are our most valuable resources and will shape the future of Randolph County and*

*WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and*

*WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and*

*WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and*

*WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and*

*WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and*

*WHEREAS, prevention remains the best defense for our children and families.*

*NOW, THEREFORE, BE IT PROCLAIMED that the Randolph County Board of Commissioners recognizes April 2022 as NATIONAL CHILD ABUSE PREVENTION MONTH in Randolph County and urges all citizens to recognize this month by dedicating themselves to the task of improving the quality of life for all children and families.*

Ms. Murphy said there are several key areas to address during budget season, one of which is foster care and court ordered visitation. It has been very difficult for staff to meet demand. She will be requesting an increase in staff. There has been a 70% increase in petitions filed with only one attorney on staff. There have been a number of recruiting challenges. She will be requesting a paralegal to assist the staff attorney.

Commissioner McDowell asked Ms. Murphy to explain the amount of time staff spends in court and the impact it makes on the team. Ms. Murphy said the process begins in court and returns to court cyclically for the next 12-24 months. This is not a short-term issue.

### **Hospital Psychiatric Renovation Grant Project Fund**

Will Massie, Finance Officer/Assistant County Manager, said in its recent budget, the State set aside \$4,000,000 for Randolph Health to renovate space in its facility, in order to provide 32-35 psychiatric beds. The grant will flow through Randolph County. A separate capital project is needed to account for the proceeds and related renovation costs.

Total project costs are expected to be around \$8,000,000, with American Healthcare Systems, LLC (AHS) funding the remainder. AHS will also fund the continuing operations of the new service.

*On motion of Allen, seconded by Kidd, the Board voted 5-0 to a) accept the \$4,000,000 state grant for the hospital psychiatric renovation, b) authorize the Chairman to sign the scope of work and related grant contract documentation, and c) approve the ordinance to establish the Hospital Psychiatric Renovation Capital Project Fund, as follows:*

#### *HOSPITAL PSYCHIATRIC RENOVATION CAPITAL PROJECT ORDINANCE*

*BE IT ORDAINED by the Board of the Randolph County Commissioners that, pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:*

*Section 1. This ordinance is to establish a budget for the special State Capital Infrastructure Fund distribution, designated for the creation of psychiatric services at Randolph Health. The funds will be used for capital costs related to the renovation of space for 32-35 psychiatric beds.*

*Section 2. The following amounts are anticipated to be available to complete this project:*

|                                                |                     |
|------------------------------------------------|---------------------|
| <i>State Capital Infrastructure Fund Grant</i> | <i>\$ 4,000,000</i> |
| <i>Investment Earnings</i>                     | <i>1,000</i>        |
|                                                | <i>\$ 4,001,000</i> |

*Section 3. The following amounts are appropriated for expenditures for the grant project:*

|                     |                     |
|---------------------|---------------------|
| <i>Construction</i> | <i>\$ 4,000,000</i> |
| <i>Contingency</i>  | <i>1,000</i>        |

§ 4,001,000

*Section 4. The officers of Randolph County are hereby authorized to proceed with approved project costs in accordance with all General Statutes of North Carolina and within terms of the contracts approved by the Randolph County Board of Commissioners.*

*Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of General Statutes of North Carolina and of the grantor agency and the grant agreements.*

*Section 6. Funds may be disbursed from the Capital Project Fund for the purpose of making payments as due.*

*Section 7. This Capital Project Ordinance shall be entered in the minutes of the Board of the Randolph County Commissioners and after adoption copies of this Ordinance shall be filed with the finance officer, the budget officer, and the clerk to the board.*

*Section 8. This Capital Project Ordinance is adopted on April 4, 2022 and expires two years following receipt of the final settlement distribution.*

### **County Capital Projects**

Mr. Massie said there are four Capital Projects to consider. Randolph County has received \$16,400,000 from the State for the Farm, Food and Family Education Center. The total project cost is currently expected to be over \$25,000,000. Using available County capital reserves, the Board of County Commissioners may wish to contribute additional monies to move closer to the amount needed for construction.

Vice-Chairman Allen asked audience members from the Voluntary Agriculture District Board to please stand and be recognized for their work on this project.

*On motion of Allen, seconded by Haywood, the Board voted 5-0 to approve the budget amendment for \$5 million in funding for the Farm, Food, and Family Education Center, as follows:*

| <b>2021-2022 Budget Ordinance<br/>General Fund—Budget Amendment #45</b> |                    |                 |
|-------------------------------------------------------------------------|--------------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b>    | <b>Decrease</b> |
| <i>Appropriated Fund Balance</i>                                        | <i>\$5,000,000</i> |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b>    | <b>Decrease</b> |
| <i>Transfer to Agricultural Center Capital Project</i>                  | <i>\$5,000,000</i> |                 |

| <b><i>Agricultural Center Capital Project Ordinance—Budget Amendment #3</i></b> |                        |                        |
|---------------------------------------------------------------------------------|------------------------|------------------------|
| <b><i>Revenues</i></b>                                                          | <b><i>Increase</i></b> | <b><i>Decrease</i></b> |
| <i>Transfer from General Fund</i>                                               | <i>\$5,000,000</i>     |                        |
| <b><i>Appropriations</i></b>                                                    | <b><i>Increase</i></b> | <b><i>Decrease</i></b> |
| <i>Professional Fees</i>                                                        | <i>\$2,000,000</i>     |                        |
| <i>Construction</i>                                                             | <i>\$3,000,000</i>     |                        |

A multi-year capital project fund, separate from the General Fund, has already been established to account for costs related to the renovation of Northgate Commons. When the Rent-A-Center moves out, the County would like to continue to renovate remaining vacant space to meet the needs of the Social Services Department. This conversion will conclude the major upgrades to this facility. PIP Printing will be the only remaining retail store there.

*On motion of McDowell, seconded by Kidd, the Board voted 5-0 to establish a Capital Project Ordinance for the Juvenile Day Reporting Center renovation and approve the associated budget amendment in the amount of \$300,000, as follows:*

***JDRC RENOVATION CAPITAL PROJECT ORDINANCE***

*BE IT ORDAINED by the Board of the Randolph County Commissioners that, pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:*

*Section 1. The Board of Commissioners establish this capital project to account for resources and costs related to renovation of the Randolph County Juvenile Day Reporting Center building.*

*Section 2. The officers of Randolph County are hereby authorized to proceed with the capital project in accordance with all General Statutes of North Carolina and within terms of the contracts approved by the Randolph County Board of Commissioners.*

*Section 3. The following amounts are appropriated for expenditures for the capital project:*

|                     |                   |
|---------------------|-------------------|
| <i>Construction</i> | <i>\$ 300,000</i> |
| <i>TOTAL:</i>       | <i>\$ 300,000</i> |

*Section 4. The following amounts are anticipated to be available to complete this capital project:*

|                                   |                   |
|-----------------------------------|-------------------|
| <i>Transfer from General Fund</i> | <i>\$ 300,000</i> |
| <i>TOTAL:</i>                     | <i>\$ 300,000</i> |

*Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of General Statutes of North Carolina.*

*Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement should be made in an orderly and timely manner. Any advances between fiscal years must be approved by the Board of Commissioners.*

*Section 7. This Capital Project Ordinance shall be entered in the minutes of the Board of the Randolph County Commissioners and after adoption copies of this Ordinance shall be filed with the finance officer, the budget officer, and the clerk to the board.*

*Section 8. This Capital Project Ordinance is adopted on April 4, 2022 and shall continue in effect until the project is completed.*

| <b>2021-2022 Budget Ordinance<br/>General Fund—Budget Amendment #46</b> |                  |                 |
|-------------------------------------------------------------------------|------------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b>  | <b>Decrease</b> |
| <i>Appropriated Fund Balance</i>                                        | <i>\$300,000</i> |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b>  | <b>Decrease</b> |
| <i>Transfer to JDRC Renovation Capital Project</i>                      | <i>\$300,000</i> |                 |

Child Support Services will be moving to Northgate Commons in the coming months. Randolph County intends to renovate the vacated office space in order to respond to growth in programs offered by the Juvenile Day Reporting Center. This renovation includes increasing client training capacity and modernization of infrastructure.

*On motion of Kidd, seconded by Allen, the Board voted 5-0 to approve the budget amendment for \$1,500,000 for the Northgate Renovation of the former Rent-a-Center Space, as follows:*

| <b>2021-2022 Budget Ordinance<br/>General Fund—Budget Amendment #47</b> |                    |                 |
|-------------------------------------------------------------------------|--------------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b>    | <b>Decrease</b> |
| <i>Appropriated Fund Balance</i>                                        | <i>\$1,500,000</i> |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b>    | <b>Decrease</b> |
| <i>Transfer to Northgate Capital Project</i>                            | <i>\$1,500,000</i> |                 |

| <b>Northgate Capital Project Ordinance—Budget Amendment #6</b> |                    |                 |
|----------------------------------------------------------------|--------------------|-----------------|
| <b>Revenues</b>                                                | <b>Increase</b>    | <b>Decrease</b> |
| <i>Transfer from General Fund</i>                              | <i>\$1,500,000</i> |                 |
| <b>Appropriations</b>                                          | <b>Increase</b>    | <b>Decrease</b> |
| <i>Construction</i>                                            | <i>\$1,500,000</i> |                 |

*On motion of Allen, seconded by Haywood, the Board voted 5-0 to approve the budget amendment for \$3,000,000 for the Historic Courthouse Capital Project, as follows:*

| <b>2021-2022 Budget Ordinance<br/>General Fund—Budget Amendment #48</b> |                    |                 |
|-------------------------------------------------------------------------|--------------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b>    | <b>Decrease</b> |
| <i>Appropriated Fund Balance</i>                                        | <i>\$3,000,000</i> |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b>    | <b>Decrease</b> |
| <i>Transfer to Historic Courthouse Capital Project</i>                  | <i>\$3,000,000</i> |                 |

| <b>Historic Courthouse Capital Project Ordinance—Budget Amendment #2</b> |                    |                 |
|--------------------------------------------------------------------------|--------------------|-----------------|
| <b>Revenues</b>                                                          | <b>Increase</b>    | <b>Decrease</b> |
| <i>Transfer from General Fund</i>                                        | <i>\$3,000,000</i> |                 |
| <b>Appropriations</b>                                                    | <b>Increase</b>    | <b>Decrease</b> |
| <i>Construction</i>                                                      | <i>\$3,000,000</i> |                 |

Chairman Frye said the County has a minimum fund balance goal. The monies just voted on came from the Fiscal Year 2020/2021 budget, not the current one. The County is being fiscally responsible.

Commissioner McDowell said the Board has been blessed in many ways. Acquiring Northgate Commons was a blessing that has had positive impacts across the county.

### **Renovation of JDRC Building**

County Engineer Paxton Arthurs said on February 28th, the County issued a Request For Bids for the renovation of space for Juvenile Day Reporting Center. This renovation is to take place at the current Child Support location and is expected to begin once Child Support Services moves to their new home at Northgate Commons in May. The deadline for receiving bids was March 29th.

The low bid was Garanco Construction at \$184,573. Mr. Arthurs detailed the cost estimate and anticipated time frame.

*On motion of Kidd, seconded by Allen, the Board voted 5-0 to award the contract to Garanco Construction for the renovation to create four new classrooms at a cost of \$161,400 and to authorize the County Manager to sign the contract.*

### **TEFRA for Uwharrie Charter School**

Associate County Attorney Aimee Scotten said Uwharrie Charter Academy intends to construct an educational facility approximately 80,000 square feet in size (with 80 classrooms), a trades education center approximately 24,518 square feet in size, and a central administrative office approximately 5,034 square feet in size. They also intend to refinance a recent loan. In order to do this, they are pursuing the use of tax-exempt financing through the issuance of Public Finance Authority Education Revenue Bonds in a maximum stated principal amount of \$48,500,000. One of the IRS requirements regarding the issuance of these bonds is that a TEFRA (Tax Equity and Fiscal Responsibility Act) Hearing be held for interested people to express their views, either orally

or in writing, on the issuance of the bonds and the nature of the improvements and projects for which the bond funds will be allocated. This hearing is held by a hearing officer authorized by the local government (where the improvement, in this case, the expanded development) will be located. The hearing will be held on the afternoon of April 4, 2022 at the Randolph County Office Building with me serving as the hearing officer.

Ms. Scotton said no one came to the hearing or submitted an comments in advance. She asked the Board to please consider the resolution indicating approval, as the local government board where the improvements will be located, of the issuance of the bonds and the financing of the project by Uwharrie Charter in this manner. It is important to note that, in granting this approval, the Board is not making any representation to the purchasers of the bonds, to the creditworthiness of Uwharrie, nor to the economic feasibility of the project itself. Furthermore, the Board is not endorsing the project nor obligating the County in any manner whatsoever. This is simply something that is required by the IRS in order for Uwharrie to proceed with tax-exempt financing.

*On motion of McDowell, seconded by Haywood, the Board voted 5-0 to approve a Resolution of the Board of County Commissioners of Randolph County North Carolina Approving the Issuance of Bonds by the Public Finance Authority and a Plan of Finance for Uwharrie Charter Academy, as follows:*

*RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF RANDOLPH COUNTY, NORTH CAROLINA  
APPROVING THE ISSUANCE OF BONDS  
BY THE PUBLIC FINANCE AUTHORITY  
AND A PLAN OF FINANCE FOR  
UWHARRIE CHARTER ACADEMY*

*WHEREAS, a Public Hearing was duly held on April 4, 2022, at 4:00 pm ET in the Randolph County Office Building, Meeting Room A (first floor), 725 McDowell Road, Asheboro, North Carolina 27205, pursuant to proper notices given in accordance with law as to the time and place of the Public Hearing concerning a proposed issuance by the Public Finance Authority, a commission created pursuant to Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended (the "Authority"), of its Education Revenue Bonds (Uwharrie Charter Academy Project) Series 2022 (the "Bonds") in a maximum stated principal amount of \$48,500,000 in one or more series or issuances as a part of a plan of finance; and*

*WHEREAS, the proceeds of the sale of the Bonds, when and if issued by the Authority, will be loaned to Uwharrie Green School, Inc. (the "Borrower"), a North Carolina nonprofit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), for the following purposes: (a) financing and/or refinancing (including through reimbursement) the costs of acquiring, constructing, improving and/or equipping (i) an approximately 80,000 square foot educational facility with 39 classrooms, (ii) an approximately 24,518 square foot trades education center, and (iii) an approximately 5,034 square foot central administration office (collectively, the "Expansion Facility") to be located at 5154 US Highway 220 Business South, Asheboro, North Carolina 27205, which is the campus location currently used by*

*the Borrower for serving grades 5-8 (the “Middle School Facilities”), (b) refinancing a loan made to the Borrower by the United States of America, acting through the United States Department of Agriculture Rural Housing Service (formerly the Farmers Home Administration), the proceeds of which were used to finance the costs of acquiring, constructing, improving and/or equipping certain educational facilities of the Borrower located at 5326 US Highway 220 Business South, Asheboro, North Carolina 27205 currently used by the Borrower for serving grades 9-12 (the “High School Facilities”) (the Expansion Facility, the Middle School Facilities and the High School Facilities are collectively referred to as the “Facilities”), (c) funding any required reserve funds for the Bonds, (d) funding interest on the Bonds, and (e) paying all or a portion of the costs of issuance of the Bonds (collectively, the “Project”). The Facilities are located in Randolph County, North Carolina (the “County”). The Borrower will be the owner and principal user of the Facilities and will use and operate the Facilities as a public charter school. The maximum principal amount of Bonds allocable to the financing of the Middle School Facilities is \$38,800,000 and the maximum principal amount of Bonds allocable to the refinancing of the High School Facilities is \$9,700,000; and*

*WHEREAS, all or a majority of the Bonds are expected to be issued as tax-exempt qualified 501(c)(3) bonds, and the Bonds will not constitute an indebtedness or general obligation of the State of North Carolina, or of any county, municipal corporation, or political subdivision of the State of North Carolina, including the County. The proposed Bonds will not be paid from taxes but will be payable by the Authority solely from amounts paid by the Borrower; and*

*WHEREAS, Section 147(f) of the Code provides, in effect, that in order for the interest on the proposed Bonds to be excluded from the holders’ gross incomes for federal income tax purposes, the “public approval” requirements of said section must be complied with; and*

*WHEREAS, the Notice of Public Hearing was published for the hearing on March 25, 2022 on the County’s primary public website, as evidenced by the Certificate of Publication attached hereto as Exhibit A; and*

*WHEREAS, pursuant to Section 66.0304(11)(a) of the Wisconsin Statutes, prior to their issuance, bonds issued by the Public Finance Authority must be approved by the governing body or highest ranking executive or administrator of the political jurisdiction within whose boundaries the project is to be located; and*

*WHEREAS, the Borrower has requested that the County approve the financing of the Project and the issuance of the Bonds in order to satisfy the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010 (the “Joint Exercise Agreement”), and Section 66.0304(11)(a) of the Wisconsin Statutes; and*

*WHEREAS, the Public Hearing was conducted by a duly appointed hearing officer, Aimee C. Scotton, on behalf of the County and no oral or written objections were raised at the Public Hearing with respect to the proposed issuance of the Bonds or the plan of financing for the Project; and*

*WHEREAS, the location of the Facilities is entirely within the County, and the Board of County Commissioners (the “Board”) constitutes the elected legislative body of the County and is a proper body for granting the necessary public approval.*

*NOW, THEREFORE, BE IT RESOLVED by the Board of the County as follows:*

*Section 1. The issuance of the Bonds by the Authority for the benefit of the Borrower in a maximum stated principal amount of \$48,500,000 for the above-described purposes, the nature and location of the Facilities, and the plan of financing for the Project, described above, are hereby approved. It is the purpose and intent of the Board that this resolution constitutes approval of the issuance of the Bonds and the financing of the Project by the applicable elected representative or governing body of the political jurisdiction for the Project in accordance with Section 147(f) of the Code and Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement.*

*Section 2. Such approval by the Board does not constitute any representation by the County to the prospective purchasers of the Bonds as to the creditworthiness of the Borrower, the economic feasibility of the Project or constitute an endorsement by the County thereof nor does it create, either expressly or by implication, any obligation on the part of the County for the payment of the Bonds or debt service thereon, such Bonds and debt service being payable solely from the sources described above.*

*Section 3. The appointment of the hearing officer, Aimee C. Scotton, and her conduct of the Public Hearing on behalf of the County is approved and ratified.*

*Section 4. This Resolution shall take effect immediately upon its adoption.*

### **Budget Amendment for Emergency Services Managed Care**

Mr. Massie said the State of NC has transitioned to a managed care model this year. This results in the County receiving the cost-based rates that are billed through the Medicaid system, with an invoice for the County to pay provider specific minimum fees for outside contractors. These contractors usually provide non-emergency transport. This model will not provide any additional net cost or revenue to the County.

*On motion of McDowell, seconded by Kidd, the Board voted 5-0 to approve the budget amendment for Emergency Services Managed Care in the amount of \$20,000, as follows:*

| <b>2021-2022 Budget Ordinance<br/>General Fund—Budget Amendment #49</b> |                 |                 |
|-------------------------------------------------------------------------|-----------------|-----------------|
| <b>Revenues</b>                                                         | <b>Increase</b> | <b>Decrease</b> |
| <i>Sales and Services</i>                                               | \$20,000        |                 |
| <b>Appropriations</b>                                                   | <b>Increase</b> | <b>Decrease</b> |
| <i>Emergency Services</i>                                               | \$20,000        |                 |

### **County Manager’s Update**

Mr. Johnson said the May regular meeting will have Public Hearings regarding the fire tax district changes and updates on the opioid litigation.

### **Commissioners Update**

Chairman Frye said letters were sent to citizens regarding changes in County Fire Districts. This is an attempt to put all 18 fire districts under the same structure. The State has a limit of \$1.50 for total taxes and right now no fire districts in the county have a rate over fifteen cents. The Board would have to approve any changes. This letter states that there is no current tax rate increase.

Dana Crisco, Clerk to the Board, clarified that the terminology “property owner” in the letter refers to both real and personal property. Many citizens who rent their homes have called with concerns that they will be taxed for real property they don’t own.

Chairman Frye said Randolph County has two seats on the State Board. He has been a part of the process in changing state level voting rules from a simple majority to a 2/3 vote.

Vice-Chairman Allen said there is an upcoming District meeting for commissioners. There has been discussion about ARPA funding and clawbacks.

Chairman Frye said the deadline for the GREAT Grant has been extended.

Commissioner McDowell said there are strings attached to federal monies. There are rules as to how it can and cannot be spent.

### **Adjournment**

*At 8:10 p.m. on motion of Allen, seconded by Haywood, the Board voted 5-0 to adjourn.*

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Darrell Frye, Chairman

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David Allen

---

Kenny Kidd

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Maxton McDowell

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Hope Haywood

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Sarah Pack, Deputy Clerk to the Board

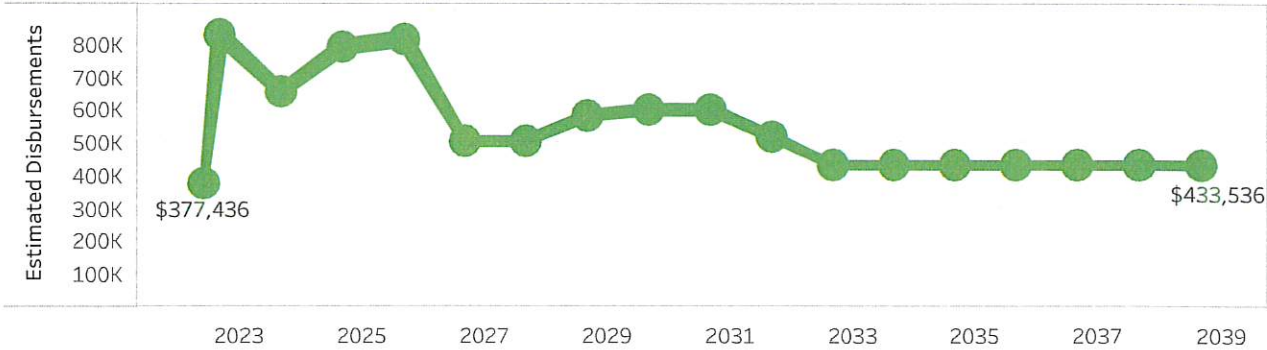
Choose a Place:

Randolph

18 Year Payment to Randolph (2022-2038):

\$9,824,046

Payments Over Time - Randolph



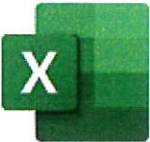
Payment Table - Randolph

| Year | Season | Amount    |
|------|--------|-----------|
| 2022 | Spring | \$377,436 |
|      | Summer | \$830,054 |
| 2023 | Summer | \$656,941 |
| 2024 | Summer | \$792,339 |
| 2025 | Summer | \$815,674 |
| 2026 | Summer | \$505,828 |
| 2027 | Summer | \$505,828 |
| 2028 | Summer | \$583,059 |
| 2029 | Summer | \$601,448 |
| 2030 | Summer | \$601,448 |
| 2031 | Summer | \$519,238 |
| 2032 | Summer | \$433,536 |
| 2033 | Summer | \$433,536 |
| 2034 | Summer | \$433,536 |
| 2035 | Summer | \$433,536 |
| 2036 | Summer | \$433,536 |
| 2037 | Summer | \$433,536 |
| 2038 | Summer | \$433,536 |

Download Local  
Payout Schedule:



Download Payouts  
for All Locations:



See Technical Notes on Payments at  
<https://ncopioidsettlement.org/>  
for more details.

Last Modified:  
March 22, 2022

## Special Meeting – April 19, 2022

The Randolph County Board of Commissioners met in special session at 5:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, Deputy Clerk to the Board Sarah Pack, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube. Commissioner Kenny Kidd was absent.

Chairman Frye said the topic of the meeting needs to be addressed in a timely manner, which is the reason for a special called meeting.

### **Consider Granting Easement**

Kevin Franklin, Randolph County Economic Development Corporation (EDC) President, said property at the Greensboro-Randolph Megasite has not been conveyed to Toyota yet. The new site for the Duke Energy 525kv powerline has been identified. The Board will need to approve the easement in order for Duke to relocate the powerline.

Chairman Frye noted that approximately fifteen parcels of land are affected by the relocation.

Vice-Chairman Allen asked when the construction of a new powerline will proceed once an easement is approved. Mr. Franklin said construction of a new powerline would begin as soon as possible.

*On motion of Haywood, seconded by McDowell, the Board voted 4-0 to adopt a Resolution Authorizing Randolph County to Grant an Easement to Duke Energy Carolinas, as follows:*

### ***A RESOLUTION AUTHORIZING RANDOLPH COUNTY TO GRANT AN EASEMENT TO DUKE ENERGY CAROLINAS, LLC***

*WHEREAS, the Randolph County Board of Commissioners has received a request from Duke Energy Carolinas, LLC (hereinafter "Duke Energy") for the easement attached hereto as Exhibit A and incorporated herein by reference, said easement requested in order to facilitate the relocation of a 525 Kv line and associated lines and equipment across property owned by Randolph County; and*

*WHEREAS, the relocation of said line is necessary for the use and development of the property as part of a Megasite; and*

*WHEREAS, North Carolina General Statute §160A-273 gives the County the authority to grant easements over, through, under or across any County property;*

*BE IT THEREFORE RESOLVED that the Randolph County Board of Commissioners hereby grants the attached easement (Attachment A) to Duke Energy Carolinas, LLC and authorizes the Chairman to sign the easement on behalf of the County.*

### **Adjournment**

*At 5:05 p.m. on motion of Allen, seconded by Haywood, the Board voted 4-0 to adjourn.*

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Darrell Frye, Chairman

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David Allen

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Maxton McDowell

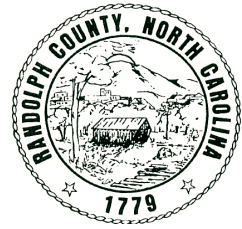
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Hope Haywood

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Sarah Pack, Deputy Clerk to the Board

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Budget Amendment – Administration (Fire District Public Hearing Notices)

The County is currently engaged in reorganizing fire service districts, which require notices be mailed to affected property owners. The first mailings were around \$30,000, with a second round to be sent prior to June 30. We estimate that the mailings for the first couple of groupings will be in excess of \$75,000. We request that the Administration budget be increased to cover this cost. We anticipate higher sales tax collections for the year, which will finance the mailings.

Please approve the following budget amendment to the General Fund:

---

**2021-2022 Budget Ordinance**

Budget amendment #\_\_\_\_\_

**General Fund**

| <b>Revenues</b>       | <b>Increase</b> | <b>Decrease</b> |
|-----------------------|-----------------|-----------------|
| Sales Taxes           | \$75,000        |                 |
| <b>Appropriations</b> | <b>Increase</b> | <b>Decrease</b> |
| Administration        | \$75,000        |                 |

## MEMORANDUM

TO: County Commissioners

FROM: Wendy Kennon, Public Health Educator II

DATE: March 29, 2022

RE: JCPC Member – Appointments

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The following individuals are being recommended to serve as members of and by the Randolph County Juvenile Crime Prevention Council. Samantha Varney will replace Charles Draeger as the District Attorney / Designee. Melody Cummings replaces Toni Welch as the DSS representative. Rick Dawes will fill the vacant county commissioner appointee seat. McKenna Gardner will fill the vacancy for one member of the public representing the interests of families of at-risk juveniles.

Samantha Varney  
176 E. Salisbury St. Suite 305  
Asheboro, NC 27203  
336-442-6508 (C); 336-328-3207 (W)  
[Samantha.c.varney@nccourts.org](mailto:Samantha.c.varney@nccourts.org)

Melody Cummings  
1512 N. Fayetteville St.  
Asheboro, NC 27203  
336-683-8135  
[Melody.cummings@randolphcountync.gov](mailto:Melody.cummings@randolphcountync.gov)

Rick Dawes  
2200 Brookshire Ct.  
Sophia, NC 27350  
336-465-1603  
[rdawes@randolph.k12.nc.us](mailto:rdawes@randolph.k12.nc.us)

McKenna Gardner  
1003 S. Fayetteville St.  
Asheboro, NC 27203  
336-318-6000  
[Mlgardn2ncsu.edu](mailto:Mlgardn2ncsu.edu)



April 14, 2022

TO: Dana Crisco, Clerk to the Board  
Randolph County Board of Commissioners

FROM: Tammy Wall, Director

SUBJECT: Workforce Development Board Member Re-Appointment

Regional Partnership Workforce Development Board is submitting a membership re-appointment request for Charles Allen (Allen Machine and Fabrication LLC, Franklinville, NC) representing the business sector and Time Greene ( US Postal Service, APWU Representative ) representing the Labor Organization. Mr. Allen and Mr. Greene are both currently serving an active role representing Randolph County on the Workforce Development Board. Both gentleman's term of appointment will be for three years. I would appreciate you including this re-appointment request for the next Randolph County Board of Commissioners agenda.

If you have any questions, please do not hesitate to contact me at (336) 629-5141.

Kind Regards,

**Tammy Wall**

Director, Regional Partnership Workforce Development  
NC Works

(336) 629-5141 office  
(336) 707-4682 mobile  
[twall@regionalcs.org](mailto:twall@regionalcs.org)

Regional Partnership Workforce Development  
Post Office Box 487  
109 N. Main St.  
Randleman, NC 27204-1883





# RANDOLPH COUNTY

## BOARD OF COMMISSIONERS

Randolph County Office Building ■ 725 McDowell Road  
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

Darrell Frye, Chairman  
David Allen, Vice Chairman  
Kenny Kidd  
Maxton McDowell  
Hope Haywood

Hal Johnson, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

### RESOLUTION DESIGNATING THE WEEK OF MAY 11 - MAY 17, 2022, AS "NATIONAL POLICE WEEK" IN RANDOLPH COUNTY

**WHEREAS**, in 1962, John Fitzgerald Kennedy signed the Joint Resolution entitled Joint Resolution to authorize the President to proclaim May 15 of each year as Peace Officers Memorial Day and the calendar week of each year during which such May 15 occurs as Police Week" (36 U.S.C. 136); and

**WHEREAS**, the National Law Enforcement Officers Memorial in Washington, DC, dedicated on October 15, 1991, is the national monument to honor law enforcement officers who have died in the line of duty; and

**WHEREAS**, Federal, State, local, and tribal police officers, sheriffs, and other law enforcement officers across the United States serve with valor, dignity and integrity; and

**WHEREAS**, law enforcement officers are charged with pursuing justice for all individuals and performing their duties with fidelity to the constitutional and civil rights of the individuals that the law enforcement officers serve; and

**WHEREAS**, the resolve of law enforcement officers in the service of their communities is unyielding, despite inherent dangers in the performance of their duties; and

**WHEREAS**, the vigilance, compassion, and decency of law enforcement officers are the best defense of society against individuals who seek to do harm; and

**WHEREAS**, Peace Officers Memorial Day 2022 honors the 523 law enforcement officers killed in the line of duty during 2021 and 24 of those were in North Carolina; and

**WHEREAS**, during the first four months of 2022, 91 law enforcement officers across the United States have made the ultimate sacrifice.

**NOW, THEREFORE, BE IT RESOLVED**, that the Randolph County Board of Commissioners:

- (1) designates the week of May 11 through May 17, 2022, as "National Police Week" in Randolph County; and
- (2) expresses strong support for law enforcement officers across the United States for their efforts to build safer and more secure communities; and

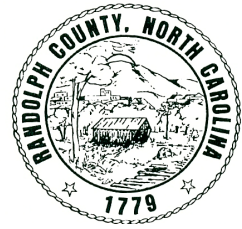
- (3) recognizes the need to ensure that law enforcement officers have the equipment, training, and resources necessary to protect their health and safety while the law enforcement officers are protecting the public; and
- (4) recognizes the members of the law enforcement community for their selfless acts of bravery; and
- (5) acknowledges that police officers and other law enforcement officers who have made the ultimate sacrifice should be remembered and honored; and
- (6) expresses condolences to the loved ones of each law enforcement officer who has made the ultimate sacrifice in the line of duty; and
- (7) encourages the people of Randolph County to observe National Police Week with appropriate ceremonies and activities that promote awareness of the vital role of law enforcement officers in building safer and more secure communities across the United States.

This the 2<sup>nd</sup> day of May 2022.

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Darrell Frye, Chairman  
Randolph County Board of Commissioners

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners  
From: Will Massie, Assistant County Manager / Finance Officer  
Date: 4/29/2022  
Re: Budget Amendment - 2022 Merit Program

The County's merit program allows departments to recognize their highest performing employees. Funds are annually budgeted in the Administration Department until the final merit distribution is determined. This budget amendment allocates the merit funds to the individual departments to cover salary and fringe benefit costs (FICA, retirement and 401k). This year 153 employees received a merit increase, ranging from one to five percent. Please approve the following budget amendment to distribute departmental merit.

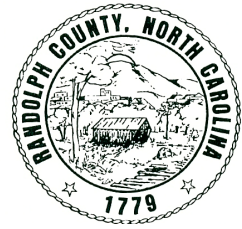
### 2021-2022 Budget Ordinance

#### General Fund

Budget amendment # \_\_\_\_\_

| Revenues               | Increase | Decrease  |
|------------------------|----------|-----------|
|                        | \$ -     |           |
| Appropriations         | Increase | Decrease  |
| Administration         | \$9,044  | \$125,000 |
| Information Technology | 9,380    |           |
| Tax                    | 6,965    |           |
| Elections              | 723      |           |
| Register of Deeds      | 650      |           |
| Public Buildings       | 4,273    |           |
| Sheriff                | 27,177   |           |
| Animal Services        | 295      |           |
| Emergency Services     | 17,884   |           |
| Building Inspections   | 2,746    |           |
| Planning & Zoning      | 1,170    |           |
| Public Health          | 16,268   |           |
| Social Services        | 22,187   |           |
| Veteran Services       | 318      |           |
| Public Library         | 5,920    |           |

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Budget Amendment – Public Buildings

Despite repeated attempts to repair roof leaking at the Social Services building and the Business Continuity space at Northgate Commons, it is necessary to completely replace the membranes on both buildings. The County received quotes from McRae Roofing that include twenty-year warranties. The Manager has determined that this is an emergency purchase, and the company has indicated that they can respond timely. The combined quotes are for \$431,000. We anticipate higher sales tax collections for the year, which will finance the project.

Please approve the following budget amendment to the General Fund:

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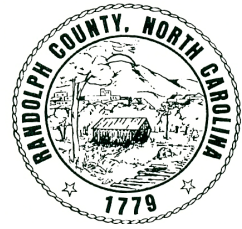
### 2021-2022 Budget Ordinance

Budget amendment # \_\_\_\_\_

### General Fund

| Revenues         | Increase  | Decrease |
|------------------|-----------|----------|
| Sales Taxes      | \$431,000 |          |
| Appropriations   | Increase  | Decrease |
| Public Buildings | \$431,000 |          |

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Budget Amendment – 2022 Timber Receipts

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The National Timber Receipts program distributes revenues to counties that contain federal land. These distributions are to be used for public education. The receipts are allocated to the two school systems based on their ADM percentages.

|                         |        |             |
|-------------------------|--------|-------------|
| Randolph County Schools | 77.22% | \$10,089.51 |
| Asheboro City Schools   | 22.78% | \$ 2,976.42 |

Please approve the following budget amendment to the General Fund:

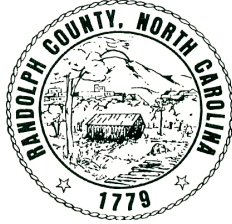
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### 2021-2022 Budget Ordinance

Budget amendment # \_\_\_\_\_

### General Fund

| Revenues                     | Increase | Decrease |
|------------------------------|----------|----------|
| Restricted Intergovernmental | \$13,066 |          |
| Appropriations               | Increase | Decrease |
| Education                    | \$13,066 |          |



# Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Establish Motorsports Capital Project Fund

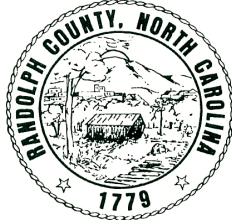
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Of the funds appropriated in the 2021-23 State Budget, the sum of five million dollars (\$5,000,000) was allocated to the Department of Commerce to be provided, in collaboration with the North Carolina Motorsports Association, in the form of grants to local governments to enhance amenities and increase opportunities for events at motorsport venues in recognition of the impact those events have on local tourism, travel, and hospitality industries. Funds received pursuant to this subsection shall be used to offset negative economic impacts of the COVID-19 pandemic, support safe reopening, and aid planned expansions or upgrades delayed due to the COVID-19 pandemic. The local government unit shall select a qualifying use approved by the motorsport venue. Randolph County submitted an application for these grant funds on behalf of Caraway Speedway.

There were 10 qualified applicants for this \$5 million appropriation, and by statute, the Department of Commerce will disburse funds in equal amounts among the eligible applicants. As a result, setting aside a 3% allowance for state administration of the program, the grant amount to support water, sewer and other facility upgrades for Caraway Speedway will be \$485,000.

In the coming weeks we should expect to receive a formal agreement containing details about the administration of the program.

As Board action, please a) accept the \$485,000 state motorsports grant, b) authorize the Chairman to sign the scope of work and related grant contract documentation, and c) approve the following ordinance to establish the Motorsports Capital Project Fund.



## **RANDOLPH COUNTY**

### **MOTORSPORTS CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Board of the Randolph County Commissioners that, pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. This ordinance is to establish a budget for the special grant from the NC Dept of Commerce Motorsports Grant program, designated for upgrades to Caraway Speedway facility in order to offset negative economic impacts of the COVID-19 pandemic, support safe reopening, and aid planned expansions or upgrades delayed due to the COVID-19 pandemic.

Section 2. The following amounts are anticipated to be available to complete this project:

|                               |                   |
|-------------------------------|-------------------|
| NC Commerce Motorsports Grant | \$ 485,000        |
| Investment Earnings           | <u>100</u>        |
|                               | <u>\$ 485,100</u> |

Section 3. The following amounts are appropriated for expenditures for the capital project:

|              |                   |
|--------------|-------------------|
| Construction | <u>\$ 485,100</u> |
|--------------|-------------------|

Section 4. The officers of Randolph County are hereby authorized to proceed with approved project costs in accordance with all General Statutes of North Carolina and within terms of the contracts approved by the Randolph County Board of Commissioners.

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of General Statutes of North Carolina and of the grantor agency and the grant agreements.

Section 6. Funds may be disbursed from the Capital Project Fund for the purpose of making payments as due.

Section 7. This Capital Project Ordinance shall be entered in the minutes of the Board of the Randolph County Commissioners and after adoption copies of this Ordinance shall be filed with the finance officer, the budget officer, and the clerk to the board.

Section 8. This Capital Project Ordinance is adopted on May 2, 2022 and expires two years following receipt of the final grant distribution.

Upon motion of , seconded by , the foregoing ordinance was passed by the following vote:

Ayes: 5

Noes: 0

I, Dana S. Crisco, Clerk to the Board of the Randolph County Commissioners, do hereby certify that the foregoing ordinance was duly adopted by the governing body of Randolph County at a regular meeting thereof, a quorum being present.

This the 2nd day of May 2022.

---

Clerk to the Board



## Randolph County Historic Landmark Preservation Commission

201 Worth Street ♦ Asheboro, North Carolina 27203

April 20, 2022

**TO: Randolph County Board of Commissioners**  
**FROM: Mac Whatley, Chair, Historic Landmark Preservation Commission**  
**RE: Reappointment of Historic Landmark Preservation Commission members**

The terms of commission members William Ivey and Lynne Qualls expire on June 1, 2022. Both have served on the HLPC since its inception, and both have agreed to continue to serve.

Mr. Ivey is an at large member. Ms. Qualls is the appointee for County Commissioner District 5.

We respectfully request the reappointment of Mr. Ivey and Ms. Qualls to three-year terms beginning June 1, 2022.

Thank you.



## RANDOLPH COUNTY PUBLIC LIBRARIES

April 20, 2022

**To: Randolph County Board of Commissioners**  
**From: Ross Holt, Library Director**  
**Re: Library Board of Trustees appointments**

The term of Ralph Hardison on the library Board of Trustees expires June 1, 2020. Ralph wishes to continue on the board, on which he has served since 1986 and as chairman since 1989. At the board's April meeting, he was re-elected as chair.

Please reappoint the irreplaceable Ralph Hardison to a six-year term beginning June 1.

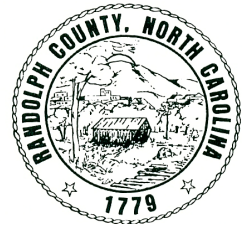
The term of Carole Lowe, who also has served on the board since 1986 and who served as vice-chair for many years, also ends on June 1. Carole has announced that she will retire from the board. We applaud Carole's many years of service and will very much miss her support and wisdom!

We are in the process of filling her vacancy.

Thank you.

201 WORTH STREET • ASHEBORO, NC 27203  
[RANDOLPHLIBRARY.ORG](http://RANDOLPHLIBRARY.ORG)  
[RANDQUEST.ORG](http://RANDQUEST.ORG)

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Budget Amendment – Building Inspections

Our contract with Toyota Battery Manufacturing, North Carolina will provide incentives that include reimbursement of their cost of building inspection permits. The expected fee collections from the first building is expected to be \$250,000, collected in the current fiscal year. Since these permit fees will be refunded later, we need to record the liability as well as the collections. We will submit periodic budget amendments as construction continues, in order to have the entire reimbursement ready to be disbursed to the Company each January.

Please approve the following budget amendment to the General Fund:

---

### 2021-2022 Budget Ordinance

Budget amendment #\_\_\_\_\_

### General Fund

| Revenues             | Increase  | Decrease |
|----------------------|-----------|----------|
| Permits and Fees     | \$250,000 |          |
| Appropriations       | Increase  | Decrease |
| Building Inspections | \$250,000 |          |

Dear Commissioners:

Saturday, May 14th marks the 30th anniversary of one of America's great days of giving - the National Association of Letter Carriers *Stamp Out Hunger* Food drive.

Letter carriers walk through the community every day, often coming face to face with a sad reality for too many, hunger.

So, each year on the second Saturday in May, letter carriers across the country collect non-perishable food donations from our customers. These donations go directly to local food pantries to provide food to people in Randolph County who need our help.

Over the course of its 29-year history, the drive has collected well over 1.88 billion pounds of food, thanks to a postal service universal delivery network that spans the entire nation, including Puerto Rico, Guam and U.S. Virgin Islands.

The need for food donations is great. Currently, more than 42 million Americans are unsure where their next meal is coming from. More than twelve million are children who feel hunger's impact on their overall health and ability to perform in school. And nearly 5.2 million seniors over age 60 are food insecure, with many who live on fixed incomes often too embarrassed to ask for help.

Our food drive's timing is crucial. Food banks and pantries often receive the majority of their donations during the Thanksgiving and Christmas holiday seasons. By springtime, many pantries are depleted, entering the summer low on supplies at a time when many school breakfast and lunch programs are not available to children in need.

Participating in this year's Letter Carrier Stamp Out Hunger Food Drive is simple. Just leave a non-perishable food donation in a bag by your mailbox Saturday, May 14th and your letter carrier will do the rest. With your help, letter carriers and the US Postal Service have collected over 1.88 billion pounds of food in the United States over the 29 years as a national food drive. Please help us in our fight to end hunger, as we celebrate our 30<sup>th</sup> anniversary year in America's great day of giving.

Sincerely,  
Tim Greene  
Retired Letter Carrier  
Asheboro NC 27205



## RANDOLPH COUNTY BOARD OF COMMISSIONERS

Randolph County Office Building ■ 725 McDowell Road  
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

Darrell Frye, Chairman  
David Allen, Vice Chairman  
Kenny Kidd  
Maxton McDowell  
Hope Haywood

Hal Johnson, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

# Proclamation

## Letter Carriers' *Stamp Out Hunger* Food Drive Day

**WHEREAS**, every year on the second Saturday in May, letter carriers across the country collect non-perishable food as part of the nation's largest one-day food drive, distributing the donations to local food banks; and

**WHEREAS**, The Letter Carriers' Stamp Out Hunger Food Drive is just one example of how letter carriers work to make a difference in the lives of those they serve. Since the pilot drive was held in 1991, more than 1.82 billion pounds of food have been collected; and

**WHEREAS**, we recognize all letter carriers for their hard work and their commitment to their communities. All of the food collected in our community stays in our community and we support carriers' efforts to help those in need in our community; and

**WHEREAS**, we also recognize the noteworthy milestone of 30 years that the National Letter Carriers' Food Drive celebrates in 2022.

**NOW, THEREFORE**, the Randolph County Board of Commissioners does hereby proclaim the 14<sup>th</sup> day of May 2022, as "LETTER CARRIERS' FOOD DRIVE DAY" in Randolph County and encourages the citizens of the community to support the food drive by placing non-perishable food items in or near their mailbox on Food Drive Day. The letter carrier will pick it up while delivering the mail and together, we can all help to feed our hungry.

This the 2<sup>nd</sup> of May 2022.

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Darrell Frye, Chairman  
Randolph County Board of Commissioners



# RANDOLPH COUNTY

## BOARD OF COMMISSIONERS

Randolph County Office Building ■ 725 McDowell Road  
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

Darrell Frye, Chairman  
David Allen, Vice Chairman  
Kenny Kidd  
Maxton McDowell  
Hope Haywood

Hal Johnson, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

# Proclamation

## HURRICANE PREPAREDNESS WEEK 2022

**WHEREAS**, hurricanes and tropical systems have impacted every North Carolina county with disastrous results; and

**WHEREAS**, North Carolina is repeatedly one of the leading states nationally for overall damage from hurricanes; and

**WHEREAS**, hurricanes and tropical storms can cause life-threatening hazards such as flooding, storm surge, destructive winds, tornadoes and landslides; and

**WHEREAS**, flooding claims lives every year, usually when motorists attempt to drive through flooded roadways, and

**WHEREAS**, insurance companies suggest residents review and update their homeowners or renters insurance policy to ensure it includes coverage for flooding, accidental damage and natural disasters; and

**WHEREAS**, people are less likely to be injured when they have prepared ahead of time and know what to do when a hurricane threatens; and

**WHEREAS**, people should prepare their personal emergency supply kit to use at home or during an evacuation with enough food and water to sustain the members of their household for three days or longer, and should know their evacuation routes and comply with local and state authorities when asked to evacuate; and

**WHEREAS**, the ReadyNC.gov website is available to help people make emergency preparedness plans and provide current weather and traffic conditions; and

**WHEREAS**, the National Weather Service, local and state government officials all work together before and during a hurricane or tropical storm to reduce the dangers posed to lives and property and provide a quick, effective response to these storms; and

**WHEREAS**, the observance of Hurricane Preparedness Week by Randolph County residents provides better protection from the dangers of hurricanes and tropical storms;

**NOW THEREFORE**, the Randolph County Board of Commissioners does hereby proclaim the week of May 1-7, 2022, as “**HURRICANE PREPAREDNESS WEEK**” in Randolph County. The Board encourages all county residents to plan and prepare by assembling their personal emergency supply kits and updating their emergency plans.

Adopted this the 2<sup>nd</sup> of May 2022.

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Darrell Frye, Chairman  
Randolph County Board of Commissioners

ATTEST:

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Dana Crisco, Clerk to the Board



# Juvenile Day Reporting Center

## S.T.E.P. Center

*Strengthening Teens, Empowering Parents*

Pamela Resch, DIRECTOR  
355 SOUTH FAYETTEVILLE STREET UNIT B  
ASHEBORO, NORTH CAROLINA 27203  
Tel: (336) 683-8226  
Fax: (336) 683-8217

To: Randolph County Board of Commissioners

From: Pamela Resch, Director of Juvenile Day Reporting Center

Date: May 2, 2022

Re: Budget Amendment-Juvenile Day Reporting Center

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The Juvenile Day Reporting Center (JDRC) was recently approved to participate in a Statewide Teen Court Traffic Pilot Program and applied for and received Discretionary Funding from NCDJJP for the training of three employees. The JDRC was awarded an additional \$4,182.00 for this training. In addition, the Restitution program has been awarded an additional \$1,500 for a Summer Camp Initiative for juveniles at risk. The JCPC Board is requesting this budget amendment to record these additional funds provided by the State.

| General Fund Ordinance        |          |
|-------------------------------|----------|
| Revenue                       | Increase |
| Restricted Intergovernmental  | \$5,682  |
| Expenditure                   | Increase |
| Juvenile Day Reporting Center | \$5,682  |



# Juvenile Day Reporting Center

## S.T.E.P. Center

*Strengthening Teens, Empowering Parents*

Pamela Resch, DIRECTOR  
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ASHEBORO, NORTH CAROLINA 27203  
Tel: (336) 683-8226  
Fax: (336) 683-8217

To: Randolph County Board of Commissioners

From: Pamela Resch, Director of Juvenile Day Reporting Center

Date: May 2, 2022

Re: Budget Amendment-Juvenile Day Reporting Center

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The Juvenile Day Reporting Center (JDRC) was recently approved to receive funding in the form of discretionary funds. The JDRC was awarded an additional \$36,708.00 for a new van, a new laptop computer, 2 new desktop computers with licensing fees and monitors, 4 vehicle cameras, 2 computer cameras to enhance programming and funding for a special gun/gang violence summer camp for juveniles at risk. Any required County match for these items has been covered through the salaries funded by Randolph County. The JCPC Board is requesting this budget amendment to record these additional funds provided by the State.

| General Fund Ordinance        |          |
|-------------------------------|----------|
| Revenue                       | Increase |
| Restricted Intergovernmental  | \$36,708 |
| Expenditure                   | Increase |
| Juvenile Day Reporting Center | \$36,708 |



**RANDOLPH COUNTY PUBLIC WORKS**  
725 McDowell Road  
Asheboro, North Carolina 27205  
Telephone (336) 318-6605 \* Fax (336) 636-7573

# Memo

**To:** Randolph County Board of Commissioners  
**From:** Paxton Arthurs, Randolph County Engineer  
**Date:** May 2, 2022  
**Re:** Farm, Food, and Family Education Center Design

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Recently, with funding from the State and allocation of County Funds, the Farm, Food, and Family Education Center has begun to move forward. HH Architecture, who was previously selected as the Designer for this project, has completed an updated programming study for the newly reconfigured project. Attached is a copy of their proposal for continued design services. At your May Board meeting, Kristen Hess, who is the principal Architect with HH Architecture, will present an overview of the programming study as well as this proposal for design, bidding, and construction administration.

We will be glad to answer any question you may have at that time.

Thank you.

HH ARCHITECTURE

4/21/2022

Hal Johnson  
County Manager  
Randolph County  
725 McDowell Road  
Asheboro, NC 27205

Re: **Randolph County Farm Food & Family Education Center**  
HH Project Number: 22-004

Dear Mr. Johnson,

HH Architecture is pleased to present this proposal for Schematic Design through Construction Administration for the Randolph County Farm Food and Family Education Center (F3EC). This letter outlines our understanding of the project, scope for professional design services, project schedule, inclusions, exclusions, and fee.

### **Basic Scope**

Randolph County has charged HH Architecture with the design of the F3EC, located at 1800 US Hwy 64 E, just south of the intersection of Vista Parkway within the city limits of Asheboro, North Carolina.

As outlined by the advanced planning narrative completed by HH Architecture on March 30, 2022, the F3EC will include:

- A 28,000 sf Food and Family Resource Center (FFRC), housing NC cooperative extension offices, county soil and water offices, meeting/class space, and several community resources including an incubator commercial kitchen, food hub, and makerspace.
- A 36,500 sf Training and Event Center (TEC), housing a covered arena and interior exhibit hall.
- Several accessory buildings around the site, including:
  - A 2,200 sf incubator barn
  - A 1,000 sf workshop/equipment shed
  - A 2,400 sf animal staging shelter associated with the TEC program
  - A 1,000 sf greenhouse
  - A 1,500 sf raw materials storage shed

The total project budget allocated for F3EC is \$25,000,000 with construction costs estimated at \$23,919,125 during the advanced planning phase. HH understands that some value engineering/

reduction of scope may be required during schematic design to reconcile the advanced planning construction cost estimate with the total project budget. For the purposes of this proposal, the advanced planning construction estimate is assumed as anticipated construction cost. Project delivery method is assumed to be design-bid-build with construction by a single-prime contractor. We estimate to have construction completed by the end of calendar year 2024.

Architectural design scope includes:

- Overall leader of the project and Owner's point of contact.
- Confirmation of programmatic requirements.
- Conducting meetings with the Owner and stakeholder groups (up to 6 meetings included).
- Design of the combined 72,600 square feet of buildings at F3EC, as listed in above "Basic Scope".
- Code analysis and compliance for the design.
- (4) Renderings including (2) exterior and (2) interior views.
- Coordination of all design disciplines.
- Secure approvals from all Authorities Having Jurisdiction.
- Provide cost estimates at each phase.
- Assist with bidding administration.
- Conduct and lead construction administration services.

Site/Civil & Landscape Architecture design scope includes:

- Existing Conditions/Demolition Plan
- Site Plan
- Grading Plan
- Drainage Plan and Profiles
- Stormwater Management Plan
- On-Site Utility Plan and Profiles
- Phased erosion Control Plan
- Roadway Improvements Plan
- Details
- Landscape Plan (Prospect Landscape Architecture)
- Site Lighting Plan (by others)
- Structural Design (Retaining Wall) Plan
- Final Design Calculations where applicable to Civil/Site Portion
- Provide quantities (only related to civil design) for opinions of probable cost throughout phases of design
- Final package of Technical Specifications (for items only related to civil design)
- Coordination with design team throughout design
- Submit NCDEQ and NCDOT Permits/Resubmit Site Plan and Construction Permit Applications as required. Correspondence and coordination of application packages and revisions/responses to comments will also be incorporated.
- Attend weekly design meetings
- Attend (2) meetings with client per design phase
- TWC will prepare and coordinate permitting efforts associated with the following permit agencies:
  - Site Plan/Construction Plan Approval to City of Asheboro
  - Utility Plan Permitting and Approval (if required-PWS and NC-DWR)
  - NCDOT (Driveway and Encroachments)
  - NCDEQ stormwater Permitting (Not required, suggested)
  - NCDEQ Erosion Control Permitting and Approval
- Attend pre-bid conference

- Answer any contractor RFIs and provide required clarification documents during the bid period.
- The following will be included within the Construction Administration scope of work:
  - Review and approve, for conformance with the design concept, any necessary shop and working drawings furnished by contractors for civil related components.
  - Review change order submittals for civil related work.
  - Respond to contractor RFIs during construction.
  - TWC will attend one (1) pre-construction meeting and monthly construction meetings for up to 12 months.
- The following will be included within the Construction Observation scope of work:
  - Provide periodic observation of the work related to site design (including but not limited to paving, utilities, stormwater, erosion control). Engineer will interpret the intent of the drawings and specification to protect Owner against defects and deficiencies in construction on the part of the subcontractors. Engineer's observer shall observe material and finished workmanship, check all layouts of work, keep the necessary or required records of inspection, make reports to the project Engineer, and provide liaison between the Engineer and Architect. The Engineer will not, however, guarantee the performance by any contractor. (Note, for budgeting purposes, we have assumed attendance of one full day (8 hr) site visit per week for an assumed "site" construction period up to 4 months. Full construction period may last approximately 15 months or more).
  - Submit observation reports to client after each visit.
  - Field reports, including photo documentation and narrative of issues or incomplete work will be provided. This is anticipating a total of three (3) site visits within this scope of work.
  - Owner Architect Contractor (OAC) meetings every two weeks during our scope of work. A site visit will be conducted after each OAC meeting.
  - Answer questions from the contractors' RFIs and provide bulletin drawings as needed.
  - Review and approve shop drawings for the specified products and materials.
  - Review substitution requests related to our scope of work.
- Coordination with the city of Asheboro for the design of utility extensions will be conducted to ensure our design meets the requirements of their system.

#### MEP Basic Services:

- Schematic Design Phase:
  - Consultant will prepare schematic design documents for review and comment by Architect and required regulatory agencies. The schematic design documents will include a general description of systems and project components, and will form the basis for further design work during the subsequent design phase.
- Design Development Phase:
  - Consultant will prepare design development documents for review and comment by Architect and required regulatory agencies. The design development documents will consist of basic one-line drawings and an outline technical specification. These documents shall fix and describe the size and character of the Project as to systems, materials, and other such elements as may be appropriate and will form the basis for further design work during the subsequent design phase.
- Construction Documents Phase:
  - Consultant will prepare construction documents for review and comment by Architect and required regulatory agencies. These documents shall consist of

drawings and technical specifications, setting forth in detail the requirements for the construction of the Project.

- Bidding:
  - Consultant will assist Architect in obtaining bids or negotiated proposals and assist in awarding Contract(s) for Construction.
- Construction:
  - Submittal Review:
    - At Architect's request, Consultant will review Contractor submittals, such as shop drawings, product data, samples and other data, but only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents.
  - Construction Site Visits:
    - Consultant will visit the site at intervals the Consultant deems appropriate in order to observe the progress and quality of the Work completed by the Contractor.
      - 10 Monthly Construction Meetings
      - 15 site visits (1.5 additional site visits/month)
      - 25 total
  - RFI Review:
    - At Architect's request, Consultant shall assist with preparing a response to the Contractor's request for clarification or interpretation of the requirements of the Construction Documents, commonly referred to as a RFI.
  - Change Order Review:
    - At Architect's request, Consultant shall assist with preparation of Change Orders and Construction Change Directives, with supporting documentation and data if deemed necessary by Consultant, for Architect's approval and execution in accordance with the Contract Documents, and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are not inconsistent with the intent of the Contract Documents.
  - Contractor Payment Review:
    - Based on site visits and observations, and evaluations of the Contractor(s)'s Applications for Payment, Consultant will, upon request from Architect, assist with review of the amounts due the Contractor(s).

Plumbing design scope includes:

- Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
- Domestic water system design.
- Sanitary waste system design.
- Roof drainage design by Consultant shall be limited to piping only (no roofing or drains).
- Natural gas piping design by Consultant shall be limited to piping beyond the load side of the meter.
- Shop plumbing infrastructure system design shall be limited to:
  - System types: compressed air.
- Design of plumbing site utilities by the Consultant shall be limited to:
  - Domestic water main to be stubbed at 10' (maximum) beyond building footprint. Design for site utility beyond this point is the design responsibility of the Architect.
  - Waste, sanitary and roof drainage to be stubbed at 10' (maximum) beyond building footprint. Design for site utility beyond this point is the design responsibility of the Architect.

- Plumbing infrastructure design for specialty equipment shall be based on equipment layout and equipment consumption/use data provided by the Architect. Specialty equipment may or may not be included as part of this project, but is generically defined herein as items not designed by Consultant.
- Plumbing design in response to how the Owner will utilize the facility (program usage, hazardous materials, etc) shall be based on Owner provided information and data as required by codes, standards, etc. NOTE: Testing, analysis, reporting, etc required to qualify the Owner's facility usage (program, hazardous material handling, etc) shall be the responsibility of Architect.
- Features:
  - Toilets
  - Miscellaneous (breakrooms, custodial, etc.).
  - Shop
  - Domestic hot water generation: new water heater.
  - Commercial kitchen/servery equipment plumbing infrastructure design limits by Consultant to end at valved water/gas stub-out and/or floor drain. Kitchen/servery equipment (including sinks) and final connections are the design responsibility of Architect/Kitchen Designer.
  - Shop areas requiring special plumbing considerations shall be limited to compressed air.
  - Aquatic equipment plumbing infrastructure design limits by Consultant to end at valved water/gas stub-out and/or floor drain. Aquatic equipment and/or systems (water feature, etc) and final connections are the design responsibility of Architect/Aquatic Designer.

Mechanical design scope includes:

- Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022
- Design shall include air handling and heat transfer systems.
- HVAC system design (air transfer segregation/isolation, special exhaust, ventilation rates, space pressurization, humidity control, etc) shall be limited to:
  - Designed for basic comfort and odor control only
- HVAC controls design
- Natural gas piping design by Consultant shall be limited to piping beyond the load side of the meter.
- HVAC infrastructure design for specialty equipment shall be based on equipment layout and equipment consumption/use data provided by the Architect. Specialty equipment may or may not be included as part of this project, but is generically defined herein as items not designed by Consultant.
- HVAC design in response to how the Owner will utilize the facility (program usage, hazardous materials, etc) shall be based on Owner provided information and data as required by codes, standards, etc. NOTE: Testing, analysis, reporting, etc required to qualify the Owner's facility usage (program, hazardous material handling, etc) shall be the responsibility of Architect.
- Features:
  - Air handling systems (AHU, VAV, duct, controls).
  - Laboratory exhaust (duct, fans and controls).
  - New building controls (DDC).

Electrical design scope includes:

- Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
- Design shall include interior power systems.

- Design shall include interior lighting systems.
- Design of electrical site utilities by the Consultant shall be limited to:
  - Secondary distribution beyond the service transformer.
- Electrical infrastructure design for specialty equipment shall be based on equipment layout and equipment consumption/use data provided by the Architect. Specialty equipment may or may not be included as part of this project, but is generically defined herein as items not designed by Consultant.
- Electrical design in response to how the Owner will utilize the facility (program usage, hazardous materials, etc) shall be based on Owner provided information and data as required by codes, standards, etc. NOTE: Testing, analysis, reporting, etc required to qualify the Owner's facility usage (program, hazardous material handling, etc) shall be the responsibility of Architect.
- Features:
  - Secondary power (panels, feeders, branch circuitry, receptacles).
  - New building power system/service.
  - Interior lighting (egress, standard illumination).
  - Exterior pedestrian lighting (building mounted only and/or minimal bollards adjacent building walkways).
  - Commercial kitchen/servery equipment electrical infrastructure design limits by Consultant to end at outlet and/or disconnect. Kitchen/servery equipment and final connections are the design responsibility of Architect/Kitchen Designer.

Communications design scope includes:

- Telecommunications/Data:
  - Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
  - Design shall be based on equipment layout and equipment consumption/use data provided by the Architect and/or Owner.
  - Unless noted otherwise herein, Consultant design to support telecommunications/data systems will be limited to incidental electrical power (local 120-volt outlets).
  - Any telecommunications/data design consultant under the charge of the Architect and/or Owner shall be responsible for the professional seals required to correspond with any plans or specifications that the telecommunications/data design consultant intends to submit for inclusion into the construction documents.
  - Design shall include only passive equipment defined as outlets, associated cabling (fiber/copper) in structured raceway/cable-tray systems, telecom racks and wire management, voice blocks and rack mounted patch panels within the extents of the building.
  - Features:
    - Basic telecommunications layout to support project areas
- Audio/Visual:
  - Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
  - Design shall be based on equipment layout and equipment consumption/use data provided by the Architect and/or Owner.
  - Unless noted otherwise herein, Consultant design to support audio/visual systems will be limited to incidental electrical power (local 120-volt outlets) and incidental telecommunications/data (local outlets).
  - Any audio/visual design consultant under the charge of the Architect and/or Owner shall be responsible for the professional seals required to correspond

with any plans or specifications that the audio/visual design consultant intends to submit for inclusion into the construction documents.

- Design shall include only empty raceway system defined as back boxes, junction boxes, conduits and structured raceway (cable-tray, ladder, etc) within the extents of the building.
- Features
  - “Smart” classrooms (infrastructure).

Electronic Safety and Security design scope includes:

- Fire Alarm
  - Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
  - Design shall include fire alarm systems.
  - Fire Alarm design in response to how the Owner will utilize the facility (program usage, hazardous materials, etc) shall be based on Owner provided information and data as required by codes, standards, etc. NOTE: Testing, analysis, reporting, etc required to qualify the Owner’s facility usage (program, hazardous material handling, etc) shall be the responsibility of Architect.
  - Features:
    - New fire alarm system.
- Emergency Responder Radio Coverage System (ERRCS)
  - Owner accepts all responsibilities if building code official deems it necessary to study, design and/or install a ERRCS after completion of any facility before final acceptance. Architect/Consultant will endeavor to make simple presumptive efforts during the design phase to better facilitate the future installation of an ERRCS. Such efforts will be limited to empty conduits between the roof and certain telecommunication points/rooms. Owner understands that these efforts are not guaranteed to be perfect or complete due to their presumptive nature.
  - Any ERRCS design consultant under the charge of the Architect and/or Owner shall be responsible for the professional seals required to correspond with any plans or specifications that the ERRCS design consultant intends to submit for inclusion into the construction documents.
- Security CCTV and/or Intrusion Detection
  - Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
  - Design shall be based on equipment layout and equipment consumption/use data provided by the Architect and/or Owner.
  - Unless noted otherwise herein, Consultant design to support security CCTV and/or intrusion detection systems will be limited to incidental electrical power (local 120-volt outlets) and incidental telecommunications/data (local outlets).
  - Any security CCTV and/or intrusion detection design consultant under the charge of the Architect and/or Owner shall be responsible for the professional seals required to correspond with any plans or specifications that the security CCTV and/or intrusion detection design consultant intends to submit for inclusion into the construction documents.
  - Design shall include only empty raceway system defined as back boxes, junction boxes, conduits and structured raceway (cable-tray, ladder, etc) within the extents of the building.
  - Features:
    - Basic security system layout to support project areas.
- Electronic Access Control

- Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
- Design shall be based on equipment layout and equipment consumption/use data provided by the Architect and/or Owner.
- Unless noted otherwise herein, Consultant design to support electronic access control systems will be limited to incidental electrical power (local 120-volt outlets) and incidental telecommunications/data (local outlets).
- Any electronic access control design consultant under the charge of the Architect and/or Owner shall be responsible for the professional seals required to correspond with any plans or specifications that the electronic access control design consultant intends to submit for inclusion into the construction document
- Design shall include only empty raceway system defined as back boxes, junction boxes, conduits and structured raceway (cable-tray, ladder, etc) within the extents of the building.
- Features:
  - Exterior door entry points
  - Certain interior door entry points (data center, etc)

Fire Suppression scope includes:

- Design limited to within the extents of the building structure, unless noted otherwise herein or as identified in the Farm Food and Family Education Center, Advanced Planning Study, Randolph County, NC dated March 31, 2022.
- To the extent required by Code, fire sprinkler design will consist of establishing the criteria and performance requirements to allow for final design and system hydraulic calculation to be completed by the Construction Contractor.
- Design of fire sprinkler site utilities by the Consultant shall be limited to:
  - Note: All site utility work (fire mains, fire hydrants, backflow preventer, etc) shall be responsibility of Architect. This includes exterior fire main site work design and related installation whereby piping main enters and extends up into the building 12" above finished floor.
- Fire suppression infrastructure design for specialty equipment shall be based on equipment layout and equipment consumption/use data provided by the Architect. Specialty equipment may or may not be included as part of this project, but is generically defined herein as items not designed by Consultant.
- Fire suppression design in response to how the Owner will utilize the facility (program usage, hazardous materials, etc) shall be based on Owner provided information and data as required by codes, standards, etc. NOTE: Testing, analysis, reporting, etc required to qualify the Owner's facility usage (program, hazardous material handling, etc) shall be the responsibility of Architect.
- Features:
  - Ordinary hazard wet-pipe fire sprinkler unless noted otherwise.
  - Dry-pipe fire sprinkler limited to specific areas: attic, loading dock, covered patio, open balconies.

Structural design scope includes:

- Complete structural design and construction documents for the new education complex which is anticipated to consist of the following:
  - 28,000 sf Food and Family Resource Center – Conventional steel structure
  - 36,500 sf Training and Event Center – Pre-engineered metal building
  - 2,400 sf Animal Staging Area – Pre-engineered metal building
  - 1000 sf Greenhouse – Pre-engineered metal building
  - 1,000 sf Farm Equipment/Workshop -Pre-engineered metal building
  - 2,200 sf Incubator barn – Pre-engineered metal building
  - Raw Storage – wood structure for material storage
- The Food and Family Resource Center is anticipated to consist of a structural steel frame with steel roof beams supporting metal deck.
- Lynch Mykins will provide the design of the cast-in-place concrete foundations only for the PEMB structures and we will not be engineer-of-record for the metal building. Lynch Mykins anticipates receiving reactions from PEMB manufacturer for the purpose of designing the foundations. If reactions are not received prior to issuance of Construction Documents, additional services will be requested for re-design of the foundations.

Cost Estimation scope includes:

- Production of +/-5 separate estimates (office building, event arena, accessory buildings, sitework) at each design phase
- Pre/post review, estimate revisions for each design phase
- Allowance for alternates pricing
- Attend each design phase kickoff meetings

#### **Additional Services**

- Fire Pump Design
  - If determined necessary during design, HH Architecture proposes an additional service fee for design of a fire pump to serve the buildings' fire suppression systems.
- Kitchen Design
  - Full kitchen design, including equipment selection and specifications, code-compliant kitchen hood design
    - Demonstration kitchen
    - Commercial Kitchen
    - Food Hub
- Additional Office Space at Food and Family Resource Center (FFRC)
  - If determined necessary during design, HH Architecture proposes an additional service fee for the addition of office space at FFRC (federal departments not shown in the advanced planning study) up to 5,000 sf.

#### **Assumptions and Clarifications:**

In providing this proposal, we have made the following assumptions:

1. Updated Fire flow tests will be provided by (Owner); these updated fire flow tests will be required to determine if a fire pump will be necessary for the buildings' fire suppression system.
2. Site topographic survey and Subsurface Utility Engineering survey will be provided by (Owner) outside of this contract. Files will be provided to design team in PDF and CADD format.
3. Facility will not pursue enhanced energy efficiency and sustainability design or accreditation (i.e. LEED).

4. Project area does not fall within a FEMA flood hazard area.
5. It is assumed the receiving sewer has capacity for the anticipated project flows. If a downstream capacity analysis is needed, additional fee may be required.
6. (Owner) will provide a topographic survey with accurate utility locations shown for the area of work.
7. (Owner) will provide updated Geotech services.
8. No State Construction Office oversight for this project.
9. Project designed as single bid package with construction occurring in a single phase under a single prime construction contract.
10. (Owner) to provide copies of any utility mapping they may have from previous as-built drawings or as provided to the owner by the local utility provider.

### **Consultants**

For Civil Engineering and Landscape Architecture, we propose:

**The Wooten Company**

Raleigh, NC

Contact: Lester Lowe

llowe@thewootencompany.com

Phone: 919.828.0531 x836

For Structural Engineering, we propose:

**Lynch Mykins Structural Engineers, PC**

Raleigh, NC

Contact: Collette Ramirez

cramirez@lynchmykins.com

Phone: 336.480.1603

For Plumbing, Mechanical, Electrical, and Fire Protection Engineering as well as telecommunications/data, and electronic safety/security design, we propose:

**Stanford White / Salas O'Brien**

Raleigh, NC

Contact: Bill Smith

bill.smith@salasobrien.com

Phone: 984.200.9020

For Cost Estimating, we propose:

**Palacio Collaborative**

Atlanta, GA

Contact: Tony Murphy

tmurphy@palaciocollaborative.com

Phone: 919.605.8952

For Kitchen/Food Service Design (additional service), we propose:

**Camacho Food Service Design and Consulting**

Norcross, GA

Contact: Anja Kuechenmeister

anjak@camachousa.com

Phone: 770.582.1144

**Phases**

*Schematic Design:* Perform preliminary code analysis. Provide written project narrative, building plans, elevations, typical sections, site plan, and opinion of probable cost. Attend up to (2) coordination meetings with the Owner. Submit to Owner and coordinate for approval.

*Design Development:* Respond to all SD comments. Continue design process in all disciplines. Provide code summary sheet, life safety plans, floor plans, building / wall sections, elevations, roof plan, reflected ceiling plan, and opinion of probable cost. Provide room and door finish schedules. Provide engineering drawings as required. Attend up to (2) coordination meetings with the Owner. Submit to Owner and coordinate for approval.

*Construction Documents:* Respond to all DD comments. Provide full working drawings and specifications. Submit to Owner and AHJ and coordinate for approval. Provide opinion of probable cost. Attend up to (2) coordination meetings with the Owner.

*Bidding:* Lead and administer the Bidding and Negotiation process.

*Construction Administration:* Basic fee includes construction administration for an estimated duration of 15 months. Perform architectural coordination, submittal review, and related Construction Administration. Lead the pre-construction meeting. Provide weekly jobsite visits (up to 60) and lead monthly construction meetings, punch list, and final inspection.

## Estimated Construction Cost

We understand the anticipated cost for this project to be as follows, as determined by the advanced planning estimate:

|                                     |                      |
|-------------------------------------|----------------------|
| Construction Estimate               | \$ 23,919,125        |
| Construction Contingency (3%)       | <u>\$ 717,574</u>    |
| <b>Subtotal</b>                     | <b>\$ 24,636,699</b> |
| Owner Soft Costs (20%)              | <u>\$ 4,927,340</u>  |
| <b>Total Project Estimated Cost</b> | <b>\$ 29,564,039</b> |

## Fee

For the scope detailed above, we propose the following lump sum fees:

### Basic Fees

|                             |                    |
|-----------------------------|--------------------|
| Schematic Design            | \$356,100          |
| Design Development          | \$544,900          |
| Construction Documents      | \$742,200          |
| Bidding                     | \$102,600          |
| Construction Administration | <u>\$542,900</u>   |
| <b>Subtotal Basic Fees</b>  | <b>\$2,288,700</b> |

### Additional Fees

|                                                          |                  |
|----------------------------------------------------------|------------------|
| Fire Pump Design                                         | \$9,200          |
| Kitchen Design (Commercial, Demonstration, and Food Hub) | \$32,900         |
| Additional FFRC office space, up to 5,000 sf             | <u>\$160,800</u> |
| <b>Subtotal Additional Fees</b>                          | <b>\$202,900</b> |

|                                   |                    |
|-----------------------------------|--------------------|
| <b>Total = Basic + Additional</b> | <b>\$2,491,600</b> |
|-----------------------------------|--------------------|

## Schedule

The durations below, assuming project kickoff by 5/23/2022 achieves project completion by end of calendar year 2024.

| <u>Design Phases</u>          | <u>Duration</u> | <u>Start</u> | <u>End</u> |
|-------------------------------|-----------------|--------------|------------|
| Schematic Design              | 9 weeks         | 5/23/2022    | 7/22/2022  |
| SD Cost Estimate              | 1 week          | 7/25/2022    | 7/29/2022  |
| SD Owner Review               | 3 weeks         | 8/1/2022     | 8/19/2022  |
| Design Development            | 12 weeks        | 8/22/2022    | 11/11/2022 |
| DD Cost Estimate              | 2 weeks         | 11/14/2022   | 11/25/2022 |
| DD Owner Review               | 4 weeks         | 11/28/2022   | 12/23/2022 |
| Holiday Break                 | 2 weeks         | 12/26/2022   | 1/6/2023   |
| Construction Documents        | 12 weeks        | 1/9/2023     | 3/31/2023  |
| Final Cost Estimate           | 3 weeks         | 4/3/2023     | 4/21/2023  |
| Final Owner Review/Permitting | 10 weeks*       | 4/24/2023    | 6/30/2023  |
| Prepare Bid Documents         | 2 weeks         | 7/3/2023     | 7/14/2023  |
| Bid Selection                 | 4 weeks         | 7/17/2023    | 8/11/2023  |
| Construction Contracts        | 4 weeks*        | 8/14/2023    | 9/8/2023   |
| Building Construction         | 60 weeks*       | 9/11/2023    | 11/1/2024  |
| Final Punch and Inspection    | 4 weeks*        | 11/1/2024    | 11/29/2024 |

*\*Note – Typical duration for single prime contractor for design-bid-build delivery. In all scenarios, the ultimate permitting and construction duration is out of the design team's control.*

## Exclusions

Excluded Services, not anticipated, but to be billed as Additional Services only if required:

(Edit list of typical exclusions below per project)

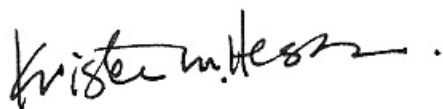
- General:
  - Project scope increase/change in instruction from Owner
  - Meetings with the Owner beyond the number included above (if requested)
  - Design for phased construction or early packages
  - Design of complex or excessive bid alternates
  - Hazardous materials testing and abatement design
  - Special inspections as defined by Chapter 17 in the NC Building Code.
  - Construction Materials and Compaction Testing.
  - Construction Permit Fees (to be billed as reimbursable if required)
  - Serving as expert witness
  - Project budget is increased and/or additional scope items are added to the project
  - Any significant redesign effort after approval of the Schematic Design package
  - Food service equipment layout (if additional service is not selected)
  - Costs associated with advertising
  - Commissioning or commissioning design
  - Coordination with Commissioning agent
  - Life Cycle Cost Analysis reporting
  - Computer day-lighting simulations
  - Energy measurement and verification plans
  - Post-occupancy collection of energy data
  - Post-occupancy energy model calibrations or evaluation of energy consumption
  - Design or assistance with any sustainable certification program (i.e. LEED, Green Globes, etc.)

- Analysis and/or reporting of hazardous materials (chemicals, flammables, dust, carcinogens, etc) to be used, stored and/or handled by the Owner.
  - Review and permitting fees
  - CA visits beyond the visits included above
  - CA services beyond the identified construction time frame
  - Project Closeout and Record Drawings
  - Any services not listed above will be billed as Additional Services
- Architectural:
  - Furniture design or specifications
  - Any services not listed above will be billed as Additional Services.
- Structural:
  - Special Inspections
  - Design of flood protected works as defined in ASCE-24
  - Retaining wall design (by civil)
  - Any services not listed above will be billed as Additional Services.
- Fire Suppression Systems:
  - Standpipe system (assumed no need)
  - Pre-action system (assumed no need)
  - Clean agent system (assumed no need)
  - Foam solution system (assumed no need)
  - Kitchen hood chemical fire suppression (design responsibility of Architect/Kitchen designer, only if additional service is selected)
  - Paint booth chemical fire suppression system (assumed no need)
  - Fire pump and/or water storage tank not included (adequate pressure assumed). If required, then scope fee shall be adjusted.
  - Backflow prevention not included (new device exterior to building shall be design responsibility of Architect/Civil).
- Plumbing Systems:
  - Lab gas (assumed no need)
  - Veterinary service areas (assumed not applicable)
  - Medical gas (assumed no need)
  - Backflow prevention (new device exterior to building shall be design responsibility of Architect/Civil).
  - Grease trap (new device exterior to building shall be design responsibility of Architect/Civil).
  - Oil and/or sediment interceptor (new device exterior to building shall be design responsibility of Architect/Civil).
  - Site irrigation not included.
  - Rainwater catchment/re-use (assumed not applicable).
  - Gray-water system (assumed not applicable).
- Mechanical Systems:
  - Veterinary service areas (assumed not applicable)
  - Kitchen hood design (design responsibility of Architect/Kitchen Designer). Consultant design responsibility shall be limited to associated air systems (exhaust fan, make-up air unit, ductwork).
  - Paint booth design (assumed no need)
  - Geothermal systems (assumed not applicable)

- Electrical Systems:
  - Exterior site and parking lighting (design and installation by local utility provider—leased by owner).
  - Generator system (assumed no need).
  - Uninterrupted Power Supply (UPS) (assumed no need and/or local systems to be provided by Owner).
  - Photovoltaic collection systems (assumed not applicable).
  - Lightning protection systems
- Communications:
  - Telecommunications/Data
    - Site utilities
    - Patch cords or active electronic components (routers, switches, UPS) design (including sealing of drawings/specifications)
  - Audio/Visual
    - Site utilities
    - Cabling Note: With the exception of incidental electrical power and telecommunications/data, design (including sealing of drawings/specifications) is not included for conductors/cabling/outlets for any audio/visual related systems
    - Equipment Note: Design (including sealing of drawings/specifications) is not included for any audio/visual related equipment (projectors, speakers, screens, etc).
- Electronic Safety and Security:
  - Fire Alarm
    - Fire alarm site utilities
  - Emergency Responder Radio Coverage System (ERRCS)
    - Design of ERRCS
    - Signal strength study related to verification and/or need of ERRCS
  - Security CCTV and/or Intrusion Detection
    - Security CCTV and/or intrusion detection site utilities
    - Design (including sealing of drawings/specifications) is not included for any general construction components (door hardware, window operators, etc) related security CCTV and/or intrusion detection
    - Cabling Note: With the exception of incidental electrical power and telecommunications/data as described above, design (including sealing of drawings/specifications) is not included for conductors/cabling/outlets for any security CCTV and/or intrusion detection related systems
    - Equipment Note: Design (including sealing of drawings/specifications) is not included for any security CCTV and/or intrusion detection related equipment (cameras, video recorders, storage/servers, monitoring stations, motion detectors, panic buttons, door contacts)
  - Electronic Access Control
    - Design of electronic access control site utilities
    - Design (including sealing of drawings/specifications) for any general construction components (door hardware, door operators, gates, etc) related to electronic access control.
    - Cabling Note: With the exception of incidental electrical power and telecommunications/data as described above, design (including sealing of drawings/specifications) is not included for conductors/cabling/outlets for any electronic access control related systems.
    - Equipment Note: Design (including sealing of drawings/specifications) is not included for any electronic access control related equipment (card readers, proximity sensors, door controllers, power supplies).

- Site/Civil Design:
  - Early Site Package
  - On-site/off-site pump station design for sanitary sewer
  - Off-site utility extensions
  - Fire flow testing/modeling
  - Topographical and/or boundary survey
  - Easement acquisition/plats/recording
  - Additional geotechnical investigation and report
  - New traffic impact analysis (TIA)
  - Redesigns ordered by the Owner after final plans have been accepted by the Owner and/or permitted
  - Rezoning/special use permitting
  - Additional on-site and/or off-site utilities improvements beyond what is listed in the original scope of services.
  - Lighting plan design
  - Low voltage landscape lighting can be shown (location and type only) by LA with electrical design by others
  - Tree conservation plan/calculations
  - Color renderings of landscaping/hardscapes
  - Any additional right-of-way improvements beyond what is required along the property frontage
  - Mechanical, electrical, plumbing and fire protection services
  - Environmental delineation and permitting of impacts (Wetlands, Streams, Buffers, etc.)
  - Phase I/II environmental site assessment studies/reports including testing for asbestos, lead paint and radon
  - Archeological or historic survey
  - Construction cost estimating, quantities will be provided
  - Construction phase services beyond those listed in the scope of services including but not limited to bidding, monthly construction meetings, etc.
  - All review/permitting/recording fees required per agency associated with obtaining approvals
  - At this time, the following survey services are not included in the scope of work. These can be added as an amendment to this proposal:
    - As-built survey
    - Construction staking
  - Any services not listed above will be billed as Additional Services

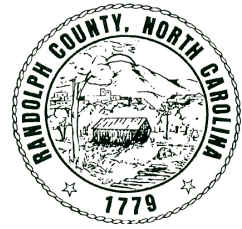
Please let me know if you need additional information. We are excited to begin this project!



Kristen Hess, AIA, LEED AP  
Principal, CEO

Cc: Paxton Arthurs via email: [Paxton.Arthurs@randolphcountync.gov](mailto:Paxton.Arthurs@randolphcountync.gov)

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Budget Amendment –Farm, Food and Family Education Center Capital Project

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To fully budget the contract for architectural services for the Center, please approve the following budget amendment to the Agricultural Center Capital Project Fund:

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**Agricultural Center Capital Project Ordinance**

Amendment # 4

| Revenues          | Increase  | Decrease  |
|-------------------|-----------|-----------|
|                   |           |           |
| Appropriations    | Increase  | Decrease  |
| Professional fees | \$417,000 |           |
| Construction      |           | \$417,000 |

**MEMORANDUM**

**To:** Randolph County Board of Commissioners

**From:** Aging Services Planning Committee

**Date:** April 26, 2022

**Re:** Recommendations for the Home and Community Care Block Grant – FY 2022/2023

This memo is to serve as the Randolph County Aging Services Planning Committee's (ASPC) recommendation for the awarding of the Home and Community Care Block Grant (HCCBG) funds for a three-year period that begins on July 1, 2022 and runs through June 30, 2025. This memo confirms the allocation amount approved for Randolph County and the allocation amounts for the two service providers, Regional Consolidated Services (RCS) and the Randolph Senior Adults Association (RSAA).

The services provided for the three-year period will remain the same as in the current Fiscal Year. The categories of services are:

1. Adult Day Care, Congregate Nutrition, Home Delivered Meals, Information & Options Counseling and Transportation
2. In-Home Aid – Levels I, II, and III and Housing & Home Improvement

As of this date, the state of NC has not announced the county allocations for the HCCBG and therefore, this recommendation is made using the current year allocation amount of \$897,253.00. When the state issues the county allocation amounts and should there be a change from the current year funding we will re-submit accordingly. The Randolph County current fiscal year allocation also being used for FY 2022/2023 is as follows

\$897,253.00 (an increase of \$58,511.00 over the prior Fiscal Year allocation)

For the three-year period of 7/1/2022 – 6/30/2025, the Aging Services Planning Committee recommends RSAA to provide the Category 1 services listed above and that RCS be approved to provide the Category 2 services. Further, the ASPC unanimously recommends that the FY 2022/2023 allocations be split between the providers as follows:

|                                  |              |
|----------------------------------|--------------|
| RSAA                             | \$586,904.00 |
| RCS                              | \$310,349.00 |
| Total Randolph County Allocation | \$897,253.00 |

The above allocations were approved by the ASPC at their April 26, 2022 meeting. Therefore, the ASPC recommends to the Randolph County Board of County Commissioners the providers and allocations referenced in this document. We ask that the Commissioners formally approve this request at their May 2, 2022 meeting. Upon the Commissioner approval, Randolph County Finance Officer Will Massie and Commissioner Chairman Darrell Frye will need to sign the DAAS-731 form in duplicate. Thank you.

  
R. Mark Hensley

Aging Services Planning Committee Chair

Home and Community Care Block Grant for Older Adults

DAAS-731 (Rev. 4/16)

PTRC 3/2021

County Funding Plan

County: Randolph

July 1, 2022 through June 30, 2023

County Services Summary

Revison:

| Provider              | Services            | A                   |         |        |        | B           | C            | D       | E       | F           | G                | H             | I           |
|-----------------------|---------------------|---------------------|---------|--------|--------|-------------|--------------|---------|---------|-------------|------------------|---------------|-------------|
|                       |                     | Block Grant Funding |         |        |        | Required    | Net          | NSIP    | Total   | Projected   | Projected        | Projected     | Projected   |
|                       |                     | Access              | In-Home | Other  | Total  | Local Match | Service Cost | Subsidy | Funding | HCCBG Units | eimbursemer Rate | HCCBG Clients | Total Units |
| Randolph Senior       | Transportation-Gen  | 167411              |         |        |        | 18601       | 186012       |         | 186012  | 18965       | 10.7714          | 320           | 22500       |
| Adults Association    | Congregate Meals    |                     |         | 93480  |        | 10387       | 103867       | 19200   | 123067  | 22500       | 7.5863           | 260           | 24000       |
|                       | Home Delivered      |                     |         | 200593 |        | 22288       | 222881       | 52000   | 274881  | 35000       | 6.5315           | 300           | 65000       |
|                       | Adult Day Care      |                     | 69420   |        |        | 7713        | 77133        |         | 77133   | 1615        | 42.9900          | 45            | 3500        |
|                       | Info & Options      | 56000               |         |        |        | 6222        | 62222        |         | 62222   | N/A         | N/A              | N/A           | N/A         |
|                       |                     |                     |         |        |        | 0           | 0            |         | 0       |             |                  |               |             |
|                       |                     |                     |         |        |        | 0           | 0            |         | 0       |             |                  |               |             |
| Regional Consolidated | Lvl 1-Home Mgmt     |                     | 58485   |        |        | 6498        | 64983        |         | 64983   | 1692        | 38.4060          | 50            | 1692        |
| Services              | Lvl 2-Personal Care |                     | 104148  |        |        | 11572       | 115720       |         | 115720  | 2476        | 46.7367          | 25            | 2476        |
|                       | Lvl 3-Personal Care |                     | 122541  |        |        | 13616       | 136157       |         | 136157  | 2868        | 47.4745          | 25            | 2868        |
|                       | Housing/Home Impr   |                     | 25175   |        |        | 2797        | 27972        |         | 27972   |             |                  | 18            |             |
|                       |                     |                     |         |        |        | 0           | 0            |         | 0       |             |                  |               |             |
|                       |                     |                     |         |        |        | 0           | 0            |         | 0       |             |                  |               |             |
|                       |                     |                     |         |        |        | 0           | 0            |         | 0       |             |                  |               |             |
|                       | Total               | 223411              | 379769  | 294073 | 897253 | 99695       | 996947       | 71200   | 1068147 |             | //////////       | 1043          | 122036      |

 4/26/2022  
Signature, Service Provider

Signature, County Finance Officer

Date

Signature, Chairman, Board of Commissioner Date

**Home and Community Care Block Grant for Older Adults**

**County Funding Plan**

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County\_Randolph

July 1, 2022 through June 30, 2025

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.

Randolph Senior Adults Association, Inc.  
(Name of agency/office with lead responsibility)

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
(date)

Darrell Frye, Chairman  
(Type name and title of signatory agent)



# RANDOLPH COUNTY SHERIFF'S OFFICE

## SHERIFF GREGORY J. SEABOLT

727 McDowell Road  
Asheboro, North Carolina 27205  
Phone: 336.318.6699 Fax: 336.318.6618

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### MEMO

To: Board of County Commissioners

From: Business Manager, Justin Brubaker

Date: May 2, 2022

RE: Inmate Medical Service Contract for Detention Center / Mediko, Inc.

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The Randolph County Sheriff's Office has been in the process of reviewing Mediko, Inc. our current inmate medical provider and other potential suiters. In doing so, we reviewed one new additional proposal from Correctional Healthcare for the 2022-2023 budget year. After comparing and contrasting both of these providers, the Sheriff's Office wishes to renew the contract with Mediko, Inc.

The cost to renew these services with Mediko, Inc. is \$791,532.55 for the year, which comes to \$65,961.04 per month.

In conclusion, please approve the renewal of the contract with Mediko, Inc for the 2022-2023 budget year, and authorize the County Manager to sign the contract renewal.



## Randolph County

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Office of the County Manager  
725 McDowell Road  
Asheboro, North Carolina 27205  
[www.randolphcountync.gov](http://www.randolphcountync.gov)

**TO:** Board of County Commissioners

May 2, 2022

**FROM:** Hal Johnson, County Manager

**SUBJECT:** Opioid Litigation Settlement and Action Moving Forward

On January 2, 2018, the Board of Commissioners received a detailed report from the Public Health Director and Emergency Services Director concerning the opioid epidemic and its growing impacts on Randolph County citizens, public health, law enforcement, and emergency services. After receiving this report, the Board of County Commissioners unanimously approved a Resolution finding that there exists a serious public health and safety crisis involving opioid abuse, addiction, morbidity, and mortality in Randolph County. This Resolution Declared the Opioid Crisis a Public Nuisance in Randolph County, and unanimously approved the engagement of attorneys for litigation against manufacturers and distributors of opioids.

The North Carolina Association of County Commissioners (NCACC) notified Counties that on July 22, 2021, a \$26 billion national settlement agreement was reached with the nation's major pharmaceutical distributors which manufactured and marketed opioids. This agreement would resolve the claims of both states and local governments across the country.

The national opioid settlement is expected to bring as much as \$750 million to North Carolina over an 18-year period. Counties will receive 80% of these funds based on population. Randolph County is expected to receive \$9,824,046 to be distributed over 18 years. Randolph County's first payment of \$377,436 is expected in late spring 2022 and another payment of \$830,054 is expected in late summer 2022. The County would then receive yearly payments ending in 2038.

On August 2, 2021, the Board of County Commissioners approved a Resolution approving the Memorandum of Agreement (MOA) between the State of North Carolina and Local Governments on use of the funds relating to the settlement of Opioid Litigation. The MOA was developed and facilitated by the North Carolina Association of County Commissioners (NCACC).

The N.C. Attorney General's Office and the State Health Department created very specific guidelines and procedures for how each county can use its share of the money. Randolph County will choose programs from the following **High-Impact Opioid Abatement Strategies Option A**, as listed in the MOA:

***EXHIBIT A TO NC MOA: HIGH-IMPACT OPIOID ABATEMENT STRATEGIES***

*("OPTION A" List) In keeping with the National Settlement Agreement, opioid settlement funds may support programs or services listed below that serve persons with Opioid Use Disorder (OUD) or any co-occurring Substance Use Disorder (SUD) or mental health condition. As used in this list, the words "fund" and "support" are used interchangeably and mean to create, expand, or sustain a program, service, or activity.*

- 1. Collaborative strategic planning.*** *Support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues.*
- 2. Evidence-based addiction treatment.*** *Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – including Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence-based addiction treatment. This may include capital expenditures for facilities that offer evidence-based treatment for OUD. (If only a portion of a facility offers such treatment, then only that portion qualifies for funding, on a pro rata basis.)*

**3. Recovery support services.** Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.

**4. Recovery housing support.** Fund programs offering recovery housing support to people in treatment or recovery, or people who use drugs, such as assistance with rent, move-in deposits, or utilities; or fund recovery housing programs that provide housing to individuals receiving Medication-Assisted Treatment for opioid use disorder.

**5. Employment-related services.** Fund programs offering employment support services to people in treatment or recovery, or people who use drugs, such as job training, job skills, job placement, interview coaching, resume review, professional attire, relevant courses at community colleges or vocational schools, transportation services or transportation vouchers to facilitate any of these activities, or similar services or supports.

**6. Early intervention.** Fund programs, services, or training to encourage early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions, including Youth Mental Health Exhibits, page 2 First Aid, peer-based programs, or similar approaches. Training programs may target parents, family members, caregivers, teachers, school staff, peers, neighbors, health or human services professionals, or others in contact with children or adolescents.

**7. Naloxone distribution.** Support programs or organizations that distribute naloxone to persons at risk of overdose or their social networks, such as Syringe Service Programs, post-overdose response teams, programs that provide naloxone to persons upon release from jail or prison, emergency medical service providers or hospital emergency

departments that provide naloxone to persons at risk of overdose, or community-based organizations that provide services to people who use drugs. Programs or organizations involved in community distribution of naloxone may, in addition, provide naloxone to first responders.

**8. Post-overdose response team.** Support post-overdose response teams that connect persons who have experienced non-fatal drug overdoses to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.

**9. Syringe Service Program.** Support Syringe Service Programs operated by any governmental or nongovernmental organization authorized by section 90-113.27 of the North Carolina General Statutes that provide syringes, naloxone, or other harm reduction supplies; that dispose of used syringes; that connect clients to prevention, treatment, recovery support, behavioral healthcare, primary healthcare, or other services or supports they need; or that provide any of these services or supports.

**10. Criminal justice diversion programs.** Support pre-arrest or post-arrest diversion programs, or pre-trial service programs, that connect individuals involved or at risk of becoming involved in the criminal justice system to addiction treatment, recovery support, harm reduction services, primary healthcare, prevention, or other services or supports they need, or that provide any of these services or supports.

**11. Addiction treatment for incarcerated persons.** Support evidence-based addiction treatment, including Medication-Assisted Treatment with at least one FDA-approved opioid agonist, to persons who are incarcerated in jail or prison.

**12. Reentry Programs.** Support programs that connect incarcerated persons to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need upon release from jail or prison, or that provide any of these services or supports.

## **Action Items Moving Forward:**

### **1. Annual Meeting of the County and municipalities:**

The Memorandum of Understanding, Option A, requires that each county receiving Opioid Settlement Funds shall hold at least one annual meeting with all municipalities in the county in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between local governments. These meetings shall be open to the public.

Ongoing planning will be provided by the **Randolph County Opioid Collaborative**. This collaborative has been initiated and coordinated by the Randolph County Department of Public Health since February 2017, with funds approved by the Board of Commissioners through the Strategic Planning Initiative. Collaborative meetings brought together community partners with shared interest to discuss the issues and share strategies/resources/services recommended to address the opioid epidemic.

### **2. Establish Special Revenue Fund and Opioid Project Ordinance**

A: Creation of special revenue fund: Adopt the Opioid Settlement Grant Project Ordinance which will account for the expenditure of opioid funds. The MOA requires every Local Government receiving Opioid Settlement Funds to create a separate special revenue fund that is designated for the receipt and expenditure of the Opioid Settlement Funds.

B: Procedures for special revenue fund: Funds in this special revenue account shall not be commingled with any other money or funds of the County.

C: Interest earned on special revenue fund: Any interest earned on the special revenue fund must be used in a way that is consistent with the Memorandum of Agreement (MOA).

D: Process for drawing from special revenue funds: Settlement funds received are held in Contingency and not expended until properly authorized. Recommendations for project funding will be provided for *final approval of the Board of County Commissioners* after review by the Randolph County Opioid Collaborative as facilitated by the Randolph County Public Health Department.

As individual projects are approved by the County Commissioners, each budget amendment for this fund will identify the specific High-Impact Abatement Strategies the expenditure is made to support. (Exhibit A to NCMOA).

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**The following is the most current drug related overdose data for Randolph County provided by the Public Health Department and Emergency Services:**

***The most current data has expanded to include all types of medications and drugs overdose information.***

**Drug overdose deaths:**

- Overdose deaths occurring among North Carolina residents have been on the rise. This metric includes deaths involving all types of medications and drugs: opioids (commonly prescribed opioids, heroin and synthetic narcotics like fentanyl and fentanyl-analogues), stimulants (cocaine, methamphetamine), benzodiazepines, and others. This metric includes fatal overdoses of all intents; over 90% of these deaths are unintentional. As a key OSUAP metric, a goal was set to reduce the expected number of overdose deaths by 20% by the end of 2024.
- **Deaths in Randolph County: the rate of unintentional overdose deaths among residents of Randolph in 2020 was 57.1 (rate per 100,000**

**residents. Number of deaths: 82): in 2019 there were 58 deaths in Randolph County; in 2018 there were 46 deaths in Randolph County.**

#### **Drug overdose ED visits:**

- In 2019, for every 1 drug overdose death there were 5 Emergency Department (ED) visits due to overdose in North Carolina. These ED visits are limited to unintentional and undetermined intent cases only and overdose codes of drugs and medicaments with dependency potential. As a key OSUAP metric, a goal was set to reduce the expected number of overdose ED visits by 20% by the end of 2024.
- **The rate of drug overdose ED visits in Randolph County in 2020: 218.6 (rate per 100,000 residents. Number of ED visits: 314); in 2019 there were 259 ED visits in Randolph County; in 2018 there were 260 ED visits in Randolph County.**

#### **From CDC:**

##### US County Opioid Dispensing Rates:

- Opioid dispensing rate per 100 persons (Randolph County):
  - 2018: 53.7 prescriptions
  - 2019: 33.7 prescriptions
  - 2020: 31.0 prescriptions

**Randolph County Opioid (& other substance use) Collaborative:** The collaborative reinitiated in November 2021 after being suspended during the height of the COVID-19 pandemic. Collaborative meetings continue to bring together stakeholders with vested interest in identifying, supporting and implementing strategies to address the opioid and substance use issue.

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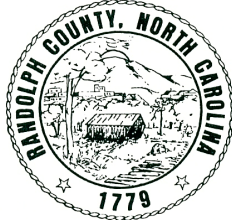
## **Randolph County Emergency Services:**

The opioid epidemic has affected Randolph County EMS in several ways. The number of overdoses has steadily increased each year since 2015. Overdose calls are very time consuming and almost always require law enforcement, EMS, and fire Department response. EMS has expanded protocols to train first responders on how to use reversal medications. The additional stress an overdose call places on our County paramedics and EMTs has been evident.

In 2019, there were 664 overdoses reported directly to our 9-1-1 center. Of those, 36 were fatal. **2020 showed a decrease in the number of overdoses reported, 574, but the number of fatalities rose to 53. In 2021, the number of overdoses reported was 596, but the number of fatalities rose to 74.** Already in the first half of 2022, there have been 123 overdoses reported and 21 drug-related deaths.

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**Attached: Opioid Settlement Grant Project Ordinance**



# Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 4/19/2022

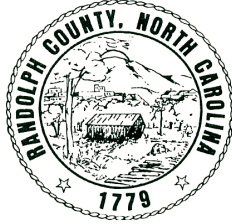
Re: Establish Opioid Settlement Project Fund

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For several years, there has been national litigation to hold the opioid industry accountable for the widespread substance abuse in the country. As you know, nationwide settlement agreements have been reached that would resolve all opioid litigation brought by state and local governments against the three largest drug distributors and manufacturer.

On August 3, 2021, the Board approved the N.C. Memorandum of Agreement (NCMOA), which specified how the settlement funds could be used. Under the terms of the NCMOA, the County has certain responsibilities before the funds can be utilized to address community needs. First, a special revenue fund must be established to account for the distributions, which is attached. Distributions are expected over the next 18 years, totaling over \$9.8 Million.

As Board action, please approve the following ordinance to establish the Opioid Settlement Project Fund.



## **RANDOLPH COUNTY OPIOID SETTLEMENT GRANT PROJECT ORDINANCE**

BE IT ORDAINED by the Board of the Randolph County Commissioners that, pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. This ordinance is to establish a budget for projects and programs to be funded by distributions from the National Opioid Settlement. As directed under the North Carolina Memorandum of Agreement (NCMOA), specific opioid mitigation strategies will be authorized by the Board of County Commissioners after determination that such costs are eligible under federal and state law. Funds remain in contingency until such specific programs are authorized and budgeted as required by the NCMOA.

Section 2. The following amounts are anticipated to be available to complete this project:

|                                 |                     |
|---------------------------------|---------------------|
| Opioid Settlement Distributions | \$ 9,824,046        |
| Investment Earnings             | <u>75,954</u>       |
|                                 | <u>\$ 9,900,000</u> |

Section 3. The following amounts are appropriated for expenditures for the grant project:

|             |                     |
|-------------|---------------------|
| Contingency | <u>\$ 9,900,000</u> |
|-------------|---------------------|

Section 4. The officers of Randolph County are hereby authorized to proceed with approved project costs in accordance with all General Statutes of North Carolina and within terms of the contracts approved by the Randolph County Board of Commissioners.

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of General Statutes of North Carolina and of the grantor agency and the grant agreements.

Section 6. Funds may be disbursed from the Project Fund for the purpose of making payments as due.

Section 7. This Project Ordinance shall be entered in the minutes of the Board of the Randolph County Commissioners and after adoption copies of this Ordinance shall be filed with the finance officer, the budget officer, and the clerk to the board.

Section 8. This Project Ordinance is adopted on May 2, 2022 and expires two years following receipt of the final settlement distribution.

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing ordinance was passed by the following vote:

Ayes: 5

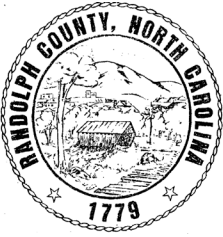
Noes: 0

I, Dana S. Crisco, Clerk to the Board of the Randolph County Commissioners, do hereby certify that the foregoing ordinance was duly adopted by the governing body of Randolph County at a regular meeting thereof, a quorum being present.

This the 2nd day of May, 2022.

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Clerk to the Board

**RANDOLPH COUNTY PUBLIC WORKS**

725 McDowell Road

Asheboro, North Carolina 27205

Telephone (336) 318-6605 \* Fax (336) 636-7573

# Memo

To: Randolph County Board of Commissioners

From: Paxton Arthurs, County Engineer

Date: May 2, 2022

Re: Northgate - DSS Renovation Project

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Recently the County advertised bidding of the Northgate Renovation for DSS, and had the bid opening on April 19<sup>th</sup>. We had good competition with 6 contractors submitting bids; unfortunately, due to rising material and equipment prices, the low bid came in above our estimated construction cost by \$40,382. A copy of the bid tabulation sheet which includes a description of the alternate items is included with this memo along with an updated budget.

At the opening of the bids, the lowest responsible bidder was S & S Building and Development. This is the same contractor that is finishing up the current renovation project for Child Support and the Criminal Division of the Sheriff's Office.

In order to proceed with this project, I ask that you take the following actions:

- Accept Alternates 1 – 5
- Award a contract to S & S Building and Development in the amount of \$ 1,318,792 for the renovation of the DSS space at Northgate Commons.
- Authorize the County Manager to sign the Contract.

I will be glad to answer any questions at your May Board meeting.

Thank you.

Randolph County - Northgate Commons  
DSS Space  
Construction Budget  
May 2, 2022

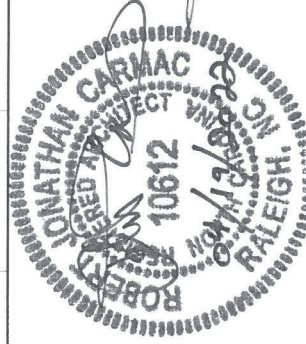
| Construction Costs             | Cost                  |
|--------------------------------|-----------------------|
| Base Bid (S & S Bldg & Dev)    | \$1,175,336           |
| Alt. 1 (Owner Preferred)       | \$0                   |
| Alt. 2 (Façade Improvements)   | \$61,638              |
| Alt. 3 (Store Fornt - Office)  | \$29,418              |
| Alt. 4 (Store Fronts - Print)  | \$21,478              |
| Alt. 5 (Skylights)             | \$30,922              |
| <u>Subtotal</u>                | <u>\$1,318,792</u>    |
| Owner Costs                    |                       |
| Design Services                | \$100,000.00          |
| Construction Testing           | \$2,000.00            |
| Furniture, Fixtures, Equipment | \$140,000.00          |
| Technology                     | \$28,000.00           |
| Owners Reserve                 | \$11,000.00           |
| <u>Subtotal</u>                | <u>\$281,000.00</u>   |
| <u>Grand Total</u>             | <u>\$1,599,792.00</u> |

**Bid Tabulation:**

**Northgate Complex Renovation - Randolph County**

19-Apr-22

| Single Prime General |                                                | License No. | Bid Bond | MBE | Base Bid    | Alt-1                        | Alt-2                                | Alt-3                                | Alt-4                                     | Alt-5     | TOTAL       |
|----------------------|------------------------------------------------|-------------|----------|-----|-------------|------------------------------|--------------------------------------|--------------------------------------|-------------------------------------------|-----------|-------------|
|                      |                                                |             |          |     |             | Owner Preferred Manufacturer | Additional Front Façade Improvements | Storefront Replacement - Office Area | Storefront Replacement - Print Store Area | Skylights |             |
| 1                    | BAR Construction Co.<br>Greensboro, NC         | 7973        | X        | X   | \$1,394,000 | \$0                          | \$145,000                            | \$22,000                             | \$25,500                                  | \$52,000  | \$1,638,500 |
| 2                    | Garanco, Inc.<br>Pilot Mountain, NC            | 34928       | X        | X   | \$1,264,800 | \$0                          | \$100,900                            | \$44,300                             | \$17,500                                  | \$28,800  | \$1,456,300 |
| 3                    | HM Kern Corporation<br>Greensboro, NC          | 8542        | X        | X   | \$1,237,000 | \$0                          | \$120,000                            | \$18,000                             | \$18,000                                  | \$24,500  | \$1,417,500 |
| 4                    | Laughlin Sutton Construction<br>Greensboro, NC | 3067        | X        | X   | \$1,280,000 | \$0                          | \$90,000                             | \$13,750                             | \$13,750                                  | \$25,000  | \$1,422,500 |
| 5                    | Lomax Construction<br>Greensboro, NC           | 37571       | X        | X   | \$1,390,300 | \$0                          | \$44,200                             | \$15,300                             | \$13,600                                  | \$32,300  | \$1,495,700 |
| 6                    | S&S Building & Development<br>Greensboro, NC   | 61690       | X        | X   | \$1,175,336 | \$0                          | \$61,638                             | \$29,418                             | \$21,478                                  | \$30,922  | \$1,318,792 |



*Robert Carmac*  
Smith Sinnett Architecture, P.A.  
Robert Carmac, AIA

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: William Massie, Assistant County Manager / Finance Officer

Date: 4/29/2022

Re: Courthouse Renovation Capital Project Ordinance Amendment #4

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In February 2020, the Board authorized the courthouse renovation project. In order to account for all costs related to the project, a multi-year capital project fund was established, separate from the General Fund. G.S. 159-13.2 states “a project ordinance authorizes all appropriations necessary for the completion of the project and neither it nor any part of it need be readopted in any subsequent fiscal year”.

This project is being funded with county reserves dedicated for capital. The General Fund has previously transferred the \$2,236,729 to fund the project. However, additional costs will be incurred to complete the front desk area and cover higher than expected furniture costs.

Accordingly, a budget amendment is needed to update the total project cost by \$26,000.

We anticipate that this will complete the project.

We request the Board of Commissioners approve the following budget amendments to update the project:

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**2021-2022 Budget Ordinance**  
Budget amendment # \_\_\_\_\_  
**General Fund**

| <b>Revenues</b>                                   | <b>Increase</b> | <b>Decrease</b> |
|---------------------------------------------------|-----------------|-----------------|
| Appropriated Fund Balance                         | \$26,000        |                 |
| <b>Appropriations</b>                             | <b>Increase</b> | <b>Decrease</b> |
| Transfer to Courthouse Renovation Capital Project | \$26,000        |                 |

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**Courthouse Renovation Capital Project Ordinance**  
Amendment # 4

| <b>Revenues</b>            | <b>Increase</b> | <b>Decrease</b> |
|----------------------------|-----------------|-----------------|
| Transfer from General Fund | \$26,000        |                 |
| <b>Appropriations</b>      | <b>Increase</b> | <b>Decrease</b> |
| Furniture & equipment      | \$7,100         |                 |
| Construction               | \$18,900        |                 |