

RANDOLPH COUNTY COMMISSIONERS MEETING AGENDA

6:00 P.M. – July 11, 2022

Historic Courthouse – 145 Worth Street, Asheboro NC

- I. Call to Order – Chairman Frye**
- II. Pledge of Allegiance**
- III. Public Comment Period** (Pursuant to N.C.G.S. § 153A-52.1)
- IV. Consent Agenda**
 - A. Approve Board of Commissioners Regular Meeting Minutes of June 6, 2022, Special Meeting Minutes of May 31, 2022, June 9, 2022, and June 13, 2022
 - B. Reappoint Zeb Holden to the RCC Board of Trustees
 - C. Appoint Ken Austin to replace Keith Slusher on the Planning Board
 - D. Reappoint Lydia Walton to the Regional Partnership Workforce Development Board
 - E. Appoint Pam Webb to replace Cathy Hayes on the City of Randleman Planning Board
 - F. Elect Darrell Frye as the Voting Delegate and David Allen as the Alternate for the NCACC Annual Conference
 - G. Approve Budget Amendment – Public Health (\$221,416)
 - H. Approve Budget Amendment – P Card Encumbrances (\$362,025)
 - I. Approve Budget Amendment – Strategic Planning Grants (\$725,000)
 - J. Approve Budget Amendment for TDA
 - K. Establish StRAP Grant Project Fund (\$422,194)
- V. New Business**
 - A. Consider Request from Bordeaux Construction for Extension on Detention Center Expansion-*John Witcher, Bordeaux Construction/Paxton Arthurs, County Engineer*
 - B. Consider Smith-Sinnett-Public Health Space Needs Study-*Robert Carmac, Smith-Sinnett*
 - C. Historic Courthouse Museum Design Addendum – *Paxton Arthurs, County Engineer*
 - D. Lancaster Customworks, Inc.- *Kevin Franklin, EDC President*
 - 1. Public Hearing
 - 2. Consider Resolution Authorizing the County to Enter Into an Economic Development Incentive Agreement
 - E. Tax Assessor/Collector Matters
 - 1. Presentation of Annual Settlement Report – *Debra Hill, Tax Collector*
 - 2. Reappoint Debra Hill to a New Four-Year Term – *Chairman Frye*
 - 3. Charge to Collect 2022-2023 Taxes – *Chairman Frye*
 - F. Human Resources Updates– *Jill Williams, Human Resources Director*
 - 1. Request for Adoption of 2022-2023 Classification and Pay Plan
 - 2. Request to Reclassify an Elections Position from Part-time to Full-time
 - G. Consider Abolishment of Current Fire Protection County Service Districts for East Side, Level Cross, Randleman, and Tabernacle (capped at 15 cents) and the Creation of New Fire Protection County Service Districts without the 15 Cent Cap (Process each fire district separately)—*Aimee Scotton, Associate County Attorney/Erik Beard, Fire Marshal*

RANDOLPH COUNTY COMMISSIONERS MEETING AGENDA

6:00 P.M. – July 11, 2022

Historic Courthouse – 145 Worth Street, Asheboro NC

1. Consider Factors Necessitating the Abolishment of the Current Capped District and the Creation of a New District.
 2. Adopt Resolutions Making the Required Findings, Setting a Public Hearing on the Matters, and Directing the Associate County Attorney to Oversee the Publication and Mailing of Required Notices and Preparation of Required Reports. (Suggested September 6, 2022, 6:00 p.m.)
- H. Consider Ambulance Purchase-*Chief Donovan Davis, Emergency Services*
- I. Proposed USDA/REMC Loan for the Farm Food and Family Education Center (F3EC) – *Will Massie, Assistant County Manager/Finance Officer*
- J. County Manager's Update
- K. Commissioner's Updates
- L. Closed Session – Economic Development [N.C.G.S.143-318.11(a)(4)]

Upcoming Board Term Expirations

September

Randolph County Nursing Home Community Advisory Committee-vacancy

October

Randolph County Public Facilities Corporation – Suzanne Dale, Will Massie, and Dana Crisco; **Randolph County Tourism Development Authority** – Barbara Gallimore, Luke Hollingsworth, and Pam Brown; **Randolph County Child Fatality Review/Community Child Protection Team** – Bradley Beck

Chaplin Michael Trogdon from the Sheriff's office will give the invocation.

June 6, 2022

The Randolph County Board of Commissioners met in regular session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioner Kenny Kidd, Commissioner Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, County Attorney Ben Morgan, Deputy Clerk to the Board Sarah Pack, and Clerk to the Board Dana Crisco. Chaplain Michael Mabe from the Randolph County Sheriff's Office gave the invocation and everyone recited the Pledge of Allegiance. The meeting was livestreamed on Facebook and YouTube.

Special Recognitions

Larry Poole retired on May 16th from Information Technology with 20 years of service. Mr. Poole was recognized by both Chairman Frye and Information Technology Director Michael Rowland, after which, Chairman Frye presented Mr. Poole with an engraved clock on behalf of the Board.

Public Comment Period

Pursuant to N.C.G.S. § 153A-52.1, Chairman Frye opened the floor for public comment and closed it after everyone wishing to speak had done so. County Attorney Ben Morgan read aloud the Public Comment Rules of Procedure.

Tim Saunders, 1402 E. Allred Street, Asheboro, said he is a Vietnam veteran. He commended the staff working at the Board of Elections. He invited attendees to volunteer to work election polls, particularly if there is question regarding the integrity of the vote. He said many people have been killed recently by firearms according to the news. There is no doubt an issue with mental health. Something needs to be done.

Pat Chamberlin, 615 Shamrock Road, Asheboro, has been a resident for over forty years. She was moved to speak after, at a previous meeting, the Board voted to leave the confederate monument where is, as is in front of the Historic Courthouse. She is concerned about why the Board deviated from their regular procedure to hold this vote. People all over the country are moving confederate monuments because it's the right thing to do. She asked the Board to take action to start a committee and investigate legal options to move the monument.

David Poe, 637 Anns Court, Asheboro, said his property is at the bottom of a slope. There is flooding already that would be made worse if timber is cut. Erosion in soggy areas will become worse, and possible structural damage is possible. He learned of this action on Friday.

Mr. Morgan said he believes there may be a rezoning application before the City of Asheboro regarding this property. There is nothing on the agenda regarding this property.

Dwain Roberts, 4654 Rainbow Trail, Ramseur, said southern heritage is not going away.

Josh Britton, 1124 Westover Terrace, Asheboro, is an ordained minister and the Executive Director of Mount Shepherd Retreat Center. The community is overwhelmed by an extreme

burden in the foster care system. It is apparent that Social Services is underfunded to serve children in the community. He asked that, on the 78th anniversary of D-Day, the Board consider requests to move the Confederate monument from in front of the Historic Courthouse.

Franklin Suggs, 412 Ivy Rock Court, Randleman, said a Board member called the Confederate monument “just an object” at a previous meeting. Citizens with opinions on both sides of the matter were being patronized. There was a hasty, unanimous vote to leave the monument where it is. This makes citizens feel as if they don’t matter. What kind of threat to the monument would provoke this sort of emotional response? Intelligence and reason should be the driving forces behind decision making. If the monument is “just an object” there should be no issue with moving it to a different location.

Ken Rhodes, 712 Stoney Creek Drive, Asheboro, said a property near his home is set to be timbered by the owners who inherited it. The land is sloped, which would cause building challenges. The City of Asheboro would have to annex the land in order to build on it. In a nearby location, there was an abundance of rodents and pests that moved in towards homes with land was clear cut.

Mr. Morgan said there is nothing before the Board of Commissioners regarding this topic. If there is an application for this request, it will not come before this Board.

Chairman Frye said this is a City of Asheboro issue.

Clyde Foust, 3746 Midway Acres Road, Asheboro, asked attendees to think about their children, if applicable. He asked how people would feel if someone came to their home in the middle of the night to take their child as payment. This happened hundreds of times in Randolph County. This was legal in 1857. This was the wrong decision. This is not anything God would want for the United States. The Confederate Constitution said it was illegal to outlaw negro slavery. He asked how people would feel if the County kept a thirty-foot statue in front of the Courthouse when it memorializes a Confederacy that made this law.

Brad Barber, 5014 Troy Smith Road, Liberty, passed out information to the Board regarding an appeal.

Mr. Morgan asked Mr. Barber not to address a pending appeal.

Mr. Barber said he is not here to specifically discuss the appeal. He is unhappy with the way the Tax Department is handling property valuation. His property value increased approximately \$50,000, costing an additional \$1,200 per year. He feels that the Tax Department made unfair assumptions regarding his basement. The Tax Department is arbitrarily making changes to grades in order to adjust property values. He asked that the Board look into this.

Chairman Frye asked if Mr. Barber had appeared in front of the Board of Equalization and Review. Mr. Barber said he had and he had been instructed by council to appear before the Board of Commissioners.

Consent Agenda

Chairman Frye asked the Board to add Commissioner Hope Haywood as an alternate Voting Delegate for the NACo Annual Conference.

Commissioner Haywood called attention to the Library grant that came about thanks to the Community Navigators. This grant is for sensory kits for seniors.

Public Library Director Ross Holt said there will be three classes conducted in the County by the North Carolina Dementia Alliance and there will be DVDs available for checkout, as well as 11 sensory kits for checkout by citizens.

On motion of Haywood, seconded by Allen, the Board voted 5-0 to approve the Consent Agenda as amended, as follows:

- *approve Board of Commissioners Regular Meeting Minutes of May 2, 2022 and Special Meeting Minutes of May 9, 2022;*
- *reappoint Lisa Canoy, Mark Hensley, Ann Hoover, Betty Hunt, Duffy Johnson, Tyler Keziah, Robert Lawler, Elizabeth Mitchell, Tara Aker, Randall Russell, Carolyn Vickrey, and Emma Washington and Appoint Laura Regan, Chad Gurley, and Melody Cummings to the Randolph County Aging Services Planning Committee;*
- *approve Updated Funding for the HCCBG FY22-23 Allocations for Randolph Senior Adults Association and Regional Consolidated Services;*
- *appoint Darby Vereyken to fill the remaining term as the hospital representative on the Local Emergency Planning Committee;*
- *elect Darrell Frye as Voting Delegate and Hope Haywood as Alternate Voting Delegate for NACo Annual Conference in August;*
- *approve Budget Amendment-Emergency Telephone System Fund (\$34,409), as follows:*

2021-2022 Budget Ordinance General Fund—Budget Amendment #58		
Revenues	Increase	Decrease
<i>Appropriated Fund Balance</i>	<i>\$34,409</i>	
Appropriations	Increase	Decrease
<i>Transfer to Emergency Telephone System Fund</i>	<i>\$34,409</i>	

Emergency Telephone System Fund		
Revenues	Increase	Decrease
<i>Transfer from General Fund</i>	<i>\$34,409</i>	
Appropriations	Increase	Decrease
<i>E-911 System</i>	<i>\$34,409</i>	

- *approve Budget Amendment-Sheriff's Office (\$170,239), as follows:*

2021-2022 Budget Ordinance General Fund—Budget Amendment #59		
Revenues	Increase	Decrease
Miscellaneous	\$11,500	
Restricted Intergovernmental	\$158,739	
Appropriations	Increase	Decrease
Sheriff	\$170,239	

- approve Budget Amendment-Public Library (\$2,902), as follows:

2021-2022 Budget Ordinance General Fund—Budget Amendment #60		
Revenues	Increase	Decrease
Restricted Intergovernmental	\$2,902	
Appropriations	Increase	Decrease
Public Library	\$2,902	

- approve Budget Amendment-Travel (\$7,500), as follows:

2021-2022 Budget Ordinance General Fund—Budget Amendment #61		
Revenues	Increase	Decrease
Appropriated Fund Balance	\$7,500	
Appropriations	Increase	Decrease
Governing Body	\$7,500	

- approve Budget Amendment-Fibertex Incentive Contract (\$50,000), as follows:

2021-2022 Budget Ordinance General Fund—Budget Amendment #62		
Revenues	Increase	Decrease
Appropriated Fund Balance	\$50,000	
Appropriations	Increase	Decrease
Other Economic and Physical Development	\$50,000	

Sandhills Center Annual Update

Victoria Whitt, Sandhills Center Chief Executive Officer, said during its March 8th meeting, the Sandhills Center Board of Directors discussed the issue of the County General Budget Request from the 11 constituent counties for FY 22/23. Based on a review of the current fiscal situation that impacts our State and counties, it was decided that the Center would not request an increase in County General Funding from Randolph County. This continues the practice of not requesting an increase for the past 18 years. Importantly, all county funding received is directed in support of local County Behavioral Health Urgent Care Centers and other county designated services/programs.

FY 21/22 Current County Allocation: \$844,000

FY 22/23 Funding Request \$844,000

Ms. Whitt said since beginning the management of Medicaid service dollars in December 2012, Sandhills Center has realized savings and has made a commitment to reinvest those savings in the community. During the past year, Sandhills Center has worked with county and community representatives from each of our 11 constituent counties to identify high priority needs and projects at the county level. Sandhills Center has been able to reallocate local funds and commit Local Management Entities/Managed Care Organizations (LME/MCO) reinvestment savings to numerous projects in each of our counties.

Ms. Whitt discussed the opening of a new Sandhills Center building. She shared statistics regarding the Behavioral Health Urgent Care Center. She described the Crisis Center and gave statistics regarding citizens served. She gave an update of future expansion opportunities planned for the Sandhills Center. There are several upcoming events in Randolph County including outreach and training events. Medicaid transformation is still occurring.

Sandhills Center staff will continue to meet with County Managers and others to review the use of current county allocations and to identify behavioral health service areas in the county that may have been underserved and identify how available funding could be used to impact those areas.

Chairman Frye asked how Medicaid transformation has affected staffing. Ms. Whitt said staffing needs have increased.

Vice-Chairman Allen commended Ms. Whitt and her staff. The past seven years has held a lot of uncertainty, but the staff keeps working through the chaos.

Commissioner McDowell asked if demographics differ from north to south in the territory Sandhills Center serves. Vice-Chairman Allen said in some more rural counties there can be challenges finding providers but the reflection of mental health needs are essentially the same.

Children's Home Society TogetherWorks Program

Trent Staton, Area Director, Children's Home Society of North Carolina, thanked the Board for the opportunity to submit a three-year proposal to continue partnering with the County. Staff at the Children's Home Society (CHS) are excited about the opportunity to invest in families in Randolph County. CHS believes that keeping families safely together whenever possible offers the best possible outcomes for children. They also understand the challenges that local communities face in having the autonomy to make decisions that meet their unique priorities.

Mr. Staton said in preparation for this proposal, CHS had the honor of interviewing more than 70 residents in Randolph County including 50 parents/caregivers and 20 leaders ranging from school superintendents, government leaders, donors, community organizers, and non-profit CEOs to learn about local strengths, needs, and concerns. CHS also received and analyzed census data (across 27 key indicators), child welfare data, community service data, and financial data. The results, which will be shared with the community by August, indicate that strategic investment in Randolph County has tremendous potential to improve child, family, and community outcomes.

Donna Wood, Strategy Director, Institute for Family, said CHS believes in families, in communities, and in the tremendous potential in Randolph County. Investing in families through

prevention is key to reducing the costly impact of a 72% increase in children in foster care that Randolph County experienced over the past five years (up from 172 in FY17 to 296 in FY21). CHS is eager to work with Randolph County agencies toward a shared goal of preventing costly child welfare interventions and ensuring that all children in Randolph County can reach their full potential.

There is a clear area of opportunity in the community. Ms. Wood discussed strategies for entering the community and engaging with families to participate. She showed a map with a central area showing concentrated stressors and highly diverse, dense populations. There are four solutions to implement over a two-year period, including 1) launch citizen engagement team, 2) identify local drivers of foster care increase, 3) prioritize solutions, 4) finalize solutions and move forward.

TogetherWorks is a resident-driven process grounded in research that brings together families and historical decision makers to: (1) determine the key drivers for child welfare involvement; (2) identify local priorities that can strengthen the community and keep families together; and (3) develop and test solutions to prevent costly child welfare interventions.

TogetherWorks is based on research showing that civic participation in addressing shared priorities reduces rates of substance use and violence in communities while improving physical and mental health, all of which are strongly correlated with child welfare involvement. The process also relies heavily on the expertise of families with "lived experience" which has been shown through research to enhance the effectiveness of regulations, policies, and practices. The TogetherWorks process also focuses on research-based strategies that prevent child maltreatment such as economic security and social connections.

Matt Anderson, Vice President of Programs and Business Development, Children's Home Society of North Carolina, said CHS is seeking \$200,000 per year for three years to continue TogetherWorks as a public/private partnership in Randolph County. If received, CHS intends to raise and invest an additional \$750,000 over the same three-year period. This would position Randolph County as a leader in a national movement towards shifting investments from late-stage interventions to upstream prevention and shifting decision-making authority to communities.

Commissioner Haywood asked if this was a request for Strategic Planning funding, which is not taxpayer dollars. Mr. Anderson said that was correct. Commissioner Haywood asked for clarification regarding some of the programs and services that are available in other counties. Mr. Anderson said there are multiple programs in other counties. Commissioner Haywood noted that there are many community partners in the county that have been involved with this program. Partnerships are being developed with agencies that are already active in the county. Commissioner Haywood asked if the funding request was a "not to exceed" for the County and Mr. Anderson said he believed so. The additional funds will be raised separately.

Chairman Frye asked for clarification regarding a gap of \$400,000 in the funding plan and asked about the opportunities to close that gap. Mr. Anderson said they are working to raise the funds and may use foundations, individual donors, State partners, and more. Chairman Frye said in Randolph County Department of Social Services (DSS) handles foster care. He asked how

Social Services would be benefitted. Mr. Anderson said the increase of children in foster care has overwhelmed DSS. This partnership will ease the burden of an increasing number of children in foster care. Children's Home Society has an array of services including foster care and adoption.

Commissioner McDowell said he is on the Social Services Board and knows that the numbers are accurate and there was an 18-year-old that Randolph County couldn't place, so this person ended up in Stanly County. There is an issue finding foster care homes in the county. Commissioner McDowell asked if the \$350,000 in funding in the Total Project Budget was still pending and Mr. Anderson said yes. Commissioner McDowell asked for clarification regarding the community approach. Mr. Anderson referenced qualitative and quantitative data displayed on previous presentation slides. Commissioner McDowell said Children's Home Society comes from a place of stability in their strategic plan.

Commissioner Haywood asked if CHS will work with local agencies to instill programming that will work for Randolph County and Mr. Anderson said yes. Commissioner Haywood asked where continuation costs will come from at the end of three years. Mr. Anderson said in that time, CHS will be able to analyze data and establish programs by leveraging existing resources. At the end of three years, new solutions will be implemented. Those solutions will impact sustainability over time.

Vice-Chairman Allen asked what areas of the county would be covered by services in reference to the size of the focal point. Mr. Anderson said the 27203 zip code is a highly saturated area with stressors for families. The issues in this particular area probably reflect issues throughout the county.

Commissioner McDowell asked if the number of children in foster care decreasing is an indicator of success and Mr. Anderson said it would be.

Chairman Frye asked how many employees CHS has. Mr. Anderson said there were six.

Vice-Chairman Allen asked Mr. Anderson to report back to the Board about their progress and urged him to look into other areas of the county, including more rural areas as opposed to urban.

Commissioner Haywood pointed out the success of the Community Navigators in libraries and said TogetherWorks is a preventative approach as well. Library Director Ross Holt agreed and said sometimes the Community Navigators assisted in crisis intervention.

Public Hearings for Fire Tax Districts

Associate County Attorney Aimee Scotton explained the need for public hearings regarding the fire tax service districts. It is proposed that the existing districts be abolished and new ones established without a fifteen-cent cap.

Climax Fire Department

At 7:52 p.m. Chairman Frye opened the Public Hearings. There were no speakers for Climax.

On motion of Allen, seconded by Kidd, the Board voted 5-0 to approve a Resolution Abolishing the Current Fifteen Cent Capped Climax Fire Protection County Service District and Creating a New Service District Without the Cap, as follows:

**RESOLUTION ABOLISHING THE CURRENT FIFTEEN CENT CAPPED
CLIMAX FIRE PROTECTION COUNTY SERVICE DISTRICT AND CREATING
A NEW SERVICE DISTRICT WITHOUT THE CAP**

WHEREAS, the Climax Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the "Capped District"; and

WHEREAS, increases in the costs of providing fire protection and emergency medical, rescue and first responder/ambulance services have rendered the current service district insufficient to meet the needs of the district with the fifteen (15) cents cap in place; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the "Proposed New District"; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board caused a report to be prepared and available for public inspection pursuant as required by North Carolina General Statute 153A-302, said report attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Board set a public hearing on this matter for May 2, 2022 and instructed the Associate County Attorney to mail notice of the public hearing, at least four weeks before the date of the hearing, by any class of U.S. mail which is fully prepaid to the owners, as shown by the county tax records as of the preceding January 1 of all property located within the proposed district; and

WHEREAS, the Associate County Attorney certified the mailing of the notice of public hearing referenced above and the public hearing was held on May 2, 2022; and

WHEREAS, the Board set an additional public hearing on this matter for June 6, 2022 and instructed the Associate County Attorney to have notice of this public hearing published at least once not less than one week before the date of the hearing; and

WHEREAS, the Associate County Attorney certified the publication of the notice referenced above and the June 6, 2022 public hearing was held; and

WHEREAS, the Board has considered the current or future need for the Capped District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and
2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and
3. It is impossible or impracticable to provide these services on a countywide basis; and
4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and
5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the Climax Fire Protection County Service District that was formed under North Carolina General Statute 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation; and

BE IT FURTHER RESOLVED that the Board hereby creates a new Climax Fire Protection County Service District for the provision of fire protection and emergency, medical, rescue and ambulance services pursuant to North Carolina General Statutes 153A-301 and 153A-302 effective July 1, 2022, with the boundaries shown on the map included as Attachment A to this Resolution and containing the exact same properties that were included in the district being abolished.

Franklinville Fire Department

There were no speakers for Franklinville.

On motion of Allen, seconded by Kidd, the Board voted 5-0 to approve a Resolution Abolishing the Current Fifteen Cent Capped Franklinville Fire Protection County Service District and Creating a New Service District Without the Cap, as follows:

RESOLUTION ABOLISHING THE CURRENT FIFTEEN CENT CAPPED FRANKLINVILLE FIRE PROTECTION COUNTY SERVICE DISTRICT AND CREATING A NEW SERVICE DISTRICT WITHOUT THE CAP

WHEREAS, the Franklinville Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and

emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the "Capped District"; and

WHEREAS, increases in the costs of providing fire protection and emergency medical, rescue and first responder/ambulance services have rendered the current service district insufficient to meet the needs of the district with the fifteen (15) cents cap in place; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the "Proposed New District"; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board caused a report to be prepared and available for public inspection pursuant as required by North Carolina General Statute 153A-302, said report attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Board set a public hearing on this matter for May 2, 2022 and instructed the Associate County Attorney to mail notice of the public hearing, at least four weeks before the date of the hearing, by any class of U.S. mail which is fully prepaid to the owners, as shown by the county tax records as of the preceding January 1 of all property located within the proposed district; and

WHEREAS, the Associate County Attorney certified the mailing of the notice of public hearing referenced above and the public hearing was held on May 2, 2022; and

WHEREAS, the Board set an additional public hearing on this matter for June 6, 2022 and instructed the Associate County Attorney to have notice of this public hearing published at least once not less than one week before the date of the hearing; and

WHEREAS, the Associate County Attorney certified the publication of the notice referenced above and the June 6, 2022 public hearing was held; and

WHEREAS, the Board has considered the current or future need for the Capped District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and
2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and
3. It is impossible or impracticable to provide these services on a countywide basis; and
4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and
5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the Franklinville Fire Protection County Service District that was formed under North Carolina General Statute 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation; and

BE IT FURTHER RESOLVED that the Board hereby creates a new Franklinville Fire Protection County Service District for the provision of fire protection and emergency, medical, rescue and ambulance services pursuant to North Carolina General Statutes 153A-301 and 153A-302 effective July 1, 2022, with the boundaries shown on the map included as Attachment A to this Resolution and containing the exact same properties that were included in the district being abolished.

Guil-Rand Fire Department

There were no speakers from Guil-Rand.

On motion of Frye, seconded by Kidd, the Board voted 5-0 to approve a Resolution Abolishing the Current Fifteen Cent Capped Guil-Rand Fire Protection County Service District and Creating a New Service District Without the Cap, as follows:

RESOLUTION ABOLISHING THE CURRENT FIFTEEN CENT CAPPED GUIL-RAND FIRE PROTECTION COUNTY SERVICE DISTRICT AND CREATING A NEW SERVICE DISTRICT WITHOUT THE CAP

WHEREAS, the Guil-Rand Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the "Capped District"; and

WHEREAS, increases in the costs of providing fire protection and emergency medical, rescue and first responder/ambulance services have rendered the current service district insufficient to meet the needs of the district with the fifteen (15) cents cap in place; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the "Proposed New District"; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board caused a report to be prepared and available for public inspection pursuant as required by North Carolina General Statute 153A-302, said report attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Board set a public hearing on this matter for May 2, 2022 and instructed the Associate County Attorney to mail notice of the public hearing, at least four weeks before the date of the hearing, by any class of U.S. mail which is fully prepaid to the owners, as shown by the county tax records as of the preceding January 1 of all property located within the proposed district; and

WHEREAS, the Associate County Attorney certified the mailing of the notice of public hearing referenced above and the public hearing was held on May 2, 2022; and

WHEREAS, the Board set an additional public hearing on this matter for June 6, 2022 and instructed the Associate County Attorney to have notice of this public hearing published at least once not less than one week before the date of the hearing; and

WHEREAS, the Associate County Attorney certified the publication of the notice referenced above and the June 6, 2022 public hearing was held; and

WHEREAS, the Board has considered the current or future need for the Capped District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and
2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and

3. *It is impossible or impracticable to provide these services on a countywide basis; and*
4. *It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and*
5. *There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.*

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the Guil-Rand Fire Protection County Service District that was formed under North Carolina General Statute 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation; and

BE IT FURTHER RESOLVED that the Board hereby creates a new Guil-Rand Fire Protection County Service District for the provision of fire protection and emergency, medical, rescue and ambulance services pursuant to North Carolina General Statutes 153A-301 and 153A-302 effective July 1, 2022, with the boundaries shown on the map included as Attachment A to this Resolution and containing the exact same properties that were included in the district being abolished.

Westside Fire Department

There were no speakers for Westside. Chairman Frye closed the Public Hearings at 7:53 p.m.

On motion of Haywood, seconded by Kidd, the Board voted 5-0 to approve a Resolution Abolishing the Current Fifteen Cent Capped Westside Fire Protection County Service District and Creating a New Service District Without the Cap, as follows:

***RESOLUTION ABOLISHING THE CURRENT FIFTEEN CENT CAPPED
WESTSIDE FIRE PROTECTION COUNTY SERVICE DISTRICT AND
CREATING A NEW SERVICE DISTRICT WITHOUT THE CAP***

WHEREAS, the Westside Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the "Capped District"; and

WHEREAS, increases in the costs of providing fire protection and emergency medical, rescue and first responder/ambulance services have rendered the current service district insufficient to meet the needs of the district with the fifteen (15) cents cap in place; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken

together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the "Proposed New District"; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board caused a report to be prepared and available for public inspection pursuant as required by North Carolina General Statute 153A-302, said report attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, the Board set a public hearing on this matter for May 2, 2022 and instructed the Associate County Attorney to mail notice of the public hearing, at least four weeks before the date of the hearing, by any class of U.S. mail which is fully prepaid to the owners, as shown by the county tax records as of the preceding January 1 of all property located within the proposed district; and

WHEREAS, the Associate County Attorney certified the mailing of the notice of public hearing referenced above and the public hearing was held on May 2, 2022; and

WHEREAS, the Board set an additional public hearing on this matter for June 6, 2022 and instructed the Associate County Attorney to have notice of this public hearing published at least once not less than one week before the date of the hearing; and

WHEREAS, the Associate County Attorney certified the publication of the notice referenced above and the June 6, 2022 public hearing was held; and

WHEREAS, the Board has considered the current or future need for the Capped District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

- 1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and*
- 2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and*
- 3. It is impossible or impracticable to provide these services on a countywide basis; and*
- 4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and*
- 5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.*

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the Westside Fire Protection County Service District that was formed under North Carolina General Statute 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation; and

BE IT FURTHER RESOLVED that the Board hereby creates a new Westside Fire Protection County Service District for the provision of fire protection and emergency, medical, rescue and ambulance services pursuant to North Carolina General Statutes 153A-301 and 153A-302 effective July 1, 2022, with the boundaries shown on the map included as Attachment A to this Resolution and containing the exact same properties that were included in the district being abolished.

Library Contract with Ramseur

Ross Holt, Public Library Director, said the operation of public libraries in Randolph County is a cooperative venture between the County and the municipalities. Over time, governance arrangements between individual libraries and the County have changed. The system is now comprised of four libraries operated by the County with significant municipal support (Asheboro, Archdale, Franklinville and Seagrove), and three libraries operated by their municipalities with significant County support (Liberty, Ramseur, and Randleman).

The Town of Ramseur has asked the County to take over operation of the Ramseur Public Library. While beloved in the community and continuing to provide excellent library service to the people of Ramseur and the surrounding area, the library has been perennially underfunded and understaffed.

Mr. Holt said an agreement has been reached with the Town for the County to take over operation of the Ramseur library. As was the case when the County took over the Archdale library in 1991, an infusion of County funding will be required to implement this agreement. This funding is requested in our 2022-2023 County budget proposal; if approved, the agreement will take effect July 1.

Highlights of the proposed agreement include:

- The County provides new funding for the salaries of the two full-time staff on the County pay plan as Librarian II (branch manager) and Library Technician.
- The Town reimburses the County for two new positions, a part-time library assistant (19 hours per week) and a housekeeper (five hours per week).
- The Town reimburses the County for expenses including a significantly increased book budget, a new programming budget, and other expenses (copier lease, supplies, etc.).
- The Town retains responsibility for the building and grounds.
- Endowments and bequests to the library held by the Town can be turned over to the Randolph County Public Library Trust Fund.
- Net new cost for the County is \$113,896; the Town would save about 62 percent of its current expenditure on the library.

County operation of the Ramsey library would constitute a best practice and is in keeping with goals outlined in the Randolph County Public Libraries' new 2021-2026 strategic plan.

Consider Sewer Design for Seagrove

County Engineer Paxton Arthurs welcomed Mike Walker and Donnie Lassiter of Seagrove – Ulah Metropolitan Water District. Mr. Arthurs said several months ago, Seagrove – Ulah Metropolitan Water District submitted an application for American Rescue Plan Act (ARPA) funds for an expansion of their Waste Water Treatment Plant (WWTP) to 120,000 gallons per day. As part of the Water – Sewer Master Plan Study, Wooten Company has recommended that the County proceed with this project based upon its impact to Economic Development. Wooten Company went a step further by recommending that the capacity be increase to 175,000 gallons per day due to anticipated development. Currently, there are several projects that are being developed that will use up all of the available capacity and this expansion will be needed for this and future growth.

Last month, the County assisted the Seagrove – Ulah Water District with issuing a Request For Qualifications from engineering firms for the design of this expansion. Only one company submitted a response. Luckily, that company was LKC Engineering, who has previously done work for the District and has a very favorable history with their Board.

Mr. Arthurs said the District's Board reached out to Bill Lester, who is the principal engineer with LKC and asked him to prepare a proposal for engineering services.

Mr. Arthurs asked that the Board:

- Award a contract to LKC Engineering for design, bidding, and construction administration for the Expansion of the WWTP at a cost of \$343,500, and authorize the County Manager to sign the contract.
- Approve the associated budget amendment in the amount of \$343,500 to initiate the project using ARPA funds.

On motion of McDowell, seconded by Kidd, the Board voted 5-0 to award a contract to LKC Engineering for design, bidding, and construction administration for the Expansion of the Wastewater Treatment Plant, authorize the County Manager to sign the contract, and approve the associated budget amendment to the Coronavirus Recovery Grant Fund in the amount of \$343,500, as follows:

Coronavirus Recovery Grant Project Ordinance Budget Amendment #4		
Revenues	Increase	Decrease
<i>None</i>		
Appropriations	Increase	Decrease
<i>Seagrove WWTP Expansion</i>	\$343,500	
<i>Contingency</i>		\$343,500

Addendum to Contract with Wooten for I-74 Industrial Site Sewer Design

County Engineer Paxton Arthurs said at the March Commissioners Meeting, the Board awarded a contract to Wooten Company for design, bidding and construction administration of the sewer to serve the I-74 Industrial Site. Since that time Wooten has begun preliminary design of the system. They have indicated that the capacity of the proposed industrial site is estimated at 150,000 gallons per day. Several years back, Wooten assisted the County along with the Piedmont Triad Regional Water Authority, Archdale City, and Randleman City in a service area study for Highway 311. At that time, they estimated that the capacity of the Randleman Sewer basin was 350,000 gallons per day. Rather than sizing the forcemain for just this project, the line could serve the entire sewer basin to accommodate future development. This will involve increasing the size of the pump station, enlarging the diameter of the pipe, and extending the length of the forcemain to tie in at a different point in Asheboro's sewer system that can accommodate this increased capacity.

Mr. Arthurs requested that the Board:

- Approve the amendment to the contract with Wooten Company, at a cost of \$82,350, for additional design services associated with the increase in capacity of the sewer for the I-74 Industrial Site, and authorize the County Manager to sign the amendment.
- Approve the associated budget amendment in the amount of \$82,350 to the project using ARPA funds.

On motion of Haywood, seconded by Kidd, the Board voted 5-0 to approve the amendment to the contract with Wooten Company, authorize the County Manager to sign the amendment, and approve the budget amendment to the Coronavirus Recovery Grant Fund in the amount of \$82,350, as follows:

<i>Coronavirus Recovery Grant Project Ordinance Budget Amendment #5</i>		
<i>Revenues</i>	<i>Increase</i>	<i>Decrease</i>
<i>None</i>		
<i>Appropriations</i>	<i>Increase</i>	<i>Decrease</i>
<i>I-74 Sewer Line</i>	<i>\$82,350</i>	
<i>Contingency</i>		<i>\$82,350</i>

County Manager's Update

County Manager Hal Johnson said one of the requirements of the Opioid Settlement Funds was that the County facilitate a meeting with municipalities and community partners. This is an opportunity for input from the county. The meeting is scheduled for June 15th at 10:00 a.m. at AVS Banquet Center. Emergency Services and Public Health will give an update on the impact of opioids in the county. This will be the first of required annual meetings for the distribution of opioid funds.

Commissioners Update

Chairman Frye said the Workforce Development Realignment situation is still being addressed. The decision date has been extended to July 1, 2023.

The budget for Piedmont Triad Regional Council is over 48 million dollars. Grants make up 87% of the budget. Dues from counties only provide 2.5%.

Vice-Chairman Allen reminded everyone there is a County budget meeting on June 9th.

Adjournment

At 8:24 p.m. on motion of Allen, seconded by Haywood, the Board voted 5-0 to adjourn.

Darrell Frye, Chairman

David Allen

Kenny Kidd

Maxton McDowell

Hope Haywood

Sarah Pack, Deputy Clerk to the Board

May 31, 2022 Special Meeting-Budget Presentation

The Randolph County Board of Commissioners met at 6:00 p.m. for a special budget session in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, and Commissioners Kenny Kidd, Maxton McDowell, and Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, Deputy Clerk Sarah Pack, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube.

Chairman Frye welcomed attendees and explained the purpose of the meeting.

Manager's Proposed Budget

County Manager Hal Johnson said, in accordance with North Carolina law, the County Manager and County Finance Officer are required to present to the Board of County Commissioners, and the citizens of Randolph County, a proposed balanced budget for the next fiscal year, 2022-2023. The law requires that the budget ordinance be adopted by July 1, 2022.

This meeting is also the beginning of a process that will lead to adoption of a final budget after review, public hearing, and consideration by the County Commissioners.

The total proposed budget is \$154,592,290. The budget is balanced. It maintains services at necessary levels to address the most urgent needs of the county. The proposed budget is financially sustainable. No increase in property tax is recommended in the proposed budget. The proposed budget retains the 2019 revenue neutral tax rate of 63.27 cents per \$100 valuation.

In addition to the introduction to the proposed Fiscal Year (FY) 2022/23 County Budget, there will be presentations from Asheboro City Schools, Randolph County Schools, and Randolph Community College. On June 9th, budget presentations will be heard from County Departments, and on Monday, June 13th, Fire Department presentations and requests from Community Agencies will be considered. June 13th, beginning after 6:30 p.m., is also the time of Public Hearing concerning the proposed budget. Final Budget Adoption is scheduled for Monday, June 20th.

Mr. Johnson said no Board of County Commissioners, in the history of Randolph County, has had to address as many critical issues as this Board of Commissioners has faced over the past 6 years. There have been multiple capital improvement projects to enhance education and county services, emergency services facility and staffing expansions to enhance our capabilities, renovations to courthouse facilities, law enforcement needs and the expansion/renovation of the Detention Center, the expanding needs of Public Health and Social Services, employee turnover and retention issues, training and recruitment of professional staff, economic development challenges in addition to the planning and development issues involving the Greensboro-Randolph Megasite, the bankruptcy of Randolph Health and its continued operations due to County commitment to funding support through the Rural Health Stabilization funds, public health and economic impacts of the COVID-19 pandemic, and challenges presented as a result of the opioid/Fentanyl addiction crisis.

Mr. Johnson said this was his eighth budget as County Manager. Every budget has brought its special challenges. Last year, during the budgeting process, there were concerns with the continuing negative effects of the pandemic. The expectations were that there would be a significant economic negative impact from the pandemic. The federal stimulus boosted the local economy leading to an increase in sales tax. As a result, the County budget remained strong beyond negative assumptions due to the pandemic.

The budgetary challenges this year are to again anticipate uncertainty in the economy. Those uncertainties still exist in this proposed budget. Challenges of the current tight labor market, rising inflation, and expected higher interest rates are trends that may impact economic growth. Every year the County receives a sales tax revenue forecast from the Fiscal Research Division of the North Carolina General Assembly. For this upcoming fiscal year, they are assuming a 2.7% sales tax growth statewide. This is substantially down from the current year of 12.6%.

While County leadership is mindful of the current uncertain economic conditions, and the proposed budget allows us to plan for any eventuality, it is believed that the future success of the Megasite with Toyota Battery Manufacturing along with major expansions in some of the existing industries can lead to future transformative growth in Randolph County.

Funding Priorities

Retention of current employees and Randolph County's ability to recruit in a challenging job market is a priority and critical for our ability to provide services to our citizens. The priority for this year's budget is a 5% cost of living and market adjustments to the employee compensation plan. Many businesses and governments have increased employee compensation this past year and Randolph County does not want to fall behind in our ability to recruit and maintain a workforce.

Finally, the proposed budget increases funding for the merit program so that Department Heads can truly reward those employees that have consistently stepped up during these challenging times. The amount of funds available for merit has not changed since 2017. This has resulted in fewer recognitions at the same time that we are asking more of our employees.

New Positions (July 1, 2022)

During the budget process, Department Heads will update the Board on their operations and pressures they are facing. 33 new positions have been requested by County Department Heads. No new positions were possible in the Proposed Budget with the lower sales tax revenue forecast. If anticipated sales tax revenue is increased to 5%, the following 13 positions are recommended for approval in the July 1, 2022, budget:

Administration:	Reporting Specialist HR Administrative Assistant (Recruiting)
Emergency Services:	4 Assistant 911 Shift Supervisors
Juvenile Day Reporting:	2 Processing Assistants
Social Services:	1 Income Maintenance Caseworker 2 Visitation Monitors
Child Support Services:	2 Lead Specialist

Public Library: To be determined

Reclassifications

Reclassifications for several positions would be included to address current job requirements and standards.

Additional Positions to be Considered by January 2023 (depending on Budget status)

Public Buildings:	Maintenance Technician
Emergency Services:	4 Telecommunicators
	1 Deputy Director
Juvenile Day Reporting:	Supervisor
Social Services:	Paralegal
Veterans Services:	Veterans Services Technician (Part-Time)

Capital Outlay

Departmental Capital Outlay requests have been recommended in the proposed budget that are part of the normal replacement schedule. This includes routine replacement of Sheriff's Office vehicles, ambulances, and other County vehicles. The Budget allows for the funding of all capital outlay requests with the exception of 2 additional ambulances requested by Emergency Services.

Schools

The two public school systems (Asheboro City Schools and Randolph County Schools) requested a 4.2% total increase in current expense. However, this increase is not included in the proposed budget at this time. Total average daily membership (ADM) is projected to decline. The ratio of ADM between Randolph County Schools (RCS) and the Asheboro City Schools (ACS) has shifted which results in more Current Expense and Capital Funding apportioned to Randolph County schools.

Randolph Community College (RCC) has requested a 7.02 % increase in current expense. This is not included in the proposed budget. An annual portion of the Article 46 sales tax distribution totaling \$500,000 will be transferred to RCC Capital Projects.

Randolph Health

The \$12 million Rural Healthcare Stabilization Loan will provide funding to improve Randolph Health (Hospital) capital and equipment needs. Debt service for this \$12 million loan to be repaid by the County beginning in FY 23 in the amount of \$1,120,000 is included in the proposed budget.

Community Organizations

Several outside community organizations have requested increases to their appropriations. Ash-Rand Rescue applied for an additional \$34,000 for part-time staff. This has been included in the proposed budget. All other outside organizations funding has been maintained at existing levels in the proposed budget.

Strategic Planning

Since 2017, the Board of Commissioners have approved one-time strategic planning community grants of \$2,924,330. These grants have strengthened 31 organizations and programs impacting the health, safety, and well-being, from all areas of Randolph County. These funds are made possible due to the annual Landfill Lease Distribution received from our landfill operator, Waste Management.

Mr. Johnson said that Assistant County Manager/Finance Officer Will Massie, would present a more detailed review of County revenue and expenditures as proposed in the 2022/23 Budget.

FY 2022-2023 Proposed Budget

Will Massie, Assistant County Manager/Finance Officer, presented a review of County revenues and expenditures in the Proposed FY 2022-23 Budget. The priority for this Budget includes the Employee Pay Plan Adjustment. Thirty-three new positions were requested, but none are included in the budget. Thirteen positions are recommended for approval. Essential department vehicle funding is also a budgetary priority.

The property tax base is a combination of real and personal property. This Budget maintains the revenue neutral rate of 63.27 cents per \$100 valuation. The collection rate is 99%. One cent on the tax rate provides \$1,229,085. Mr. Massie discussed recent countywide property valuation and changes between fiscal years since 2014, and revenue trends from county Department of Motor Vehicle distributions.

Mr. Massie explained the FY 21-22 sales tax collections. The County is currently collecting more than budgeted, but the collection percentage has dropped. There will be an estimated 2.7% growth in regular tax collections in FY 22-23. There is an estimated \$4,330,000 for Medicaid Hold Harmless. Article 46 tax is dedicated to capital reserve and RCC. In the proposed budget, taxes account for of total revenues.

Unfunded departmental requests include 33 positions and six existing position reclassifications. The operation of the Ramseur Library is included as well, with two full-time and two part-time positions included.

Mr. Massie compared ADM of the RCS and ACS school systems and gave a brief overview of funding requests, current expenses, current capital, and construction capital. Education accounts for 23.5% of the total budget.

There is over \$17 million allotted for debt service this fiscal year. Mr. Massie described the pay schedule for the Rural Health Stabilization Loan over the next 12 years. The Public School Building Capital Fund includes lottery payments that have not changed. Schools are requesting their tax rates stay the same. Climax and Farm Fire Departments are requesting an increase in fire district tax rates.

Mr. Massie explained other annual funds to consider in the budget. There are various capital projects in different stages of completion. There is no new dept being considered this fiscal year. Mr. Massie showed distributions of landfill lease revenues and where the funding goes. There is

currently over \$1.3 million estimated in the FY 22-23 Well-Being Reserve. There are some pending applications for strategic funds, including Lydia's Place and the Children's Home Society.

Vice-Chairman Allen asked what the State sales tax average. Mr. Massie said typically the County is at a similar rate to the State.

Asheboro City Schools Presentation

Dr. Aaron Woody, Asheboro City Schools (ACS) Superintendent, thanked Commissioners for their leadership and presented budget requests for Asheboro City Schools. He recognized several Board of Education members and Administrators in attendance.

Dr. Woody gave a brief update on current events in the school system, including graduation ceremonies, summer learning, and other summer programs.

Asheboro City Schools requested \$300,000 for the Continuation Budget for expected increases in retirement and health insurance as well as for salary increases.

Total current expense funding of \$6,644,403 is included in this request. Dr. Woody asked the Board to continue supporting the tax rate of 14.39 cents for the Asheboro City Schools Supplemental Tax District. This County appropriation request represents an increase of \$300,000 to cover the continuation budget items over the FY21-22 appropriation.

Dr. Woody gave an overview of Year 8 of the 10 Year Capital Improvement Plan and requested total capital outlay of \$1,086,929. This request includes an increase of \$100,000 over the funding provided for the FY 21-22 school year. He also gave a brief update on the Asheboro High School renovation and showed photographs of the progress.

Dr. Woody thanked the Board for their continued support.

Randolph County Schools Presentation

Dr. Stephen Gainey, Randolph County Schools (RCS) Superintendent, introduced several staff members and administrators in attendance and presented the Randolph County Schools budget request.

Dr. Gainey said RCS is requesting continuation costs of \$828,000 which include increases for insurances, retirement, salaries, charter school growth, and utilities. Capital outlay requests in the amount of \$100,000 cover increased costs in the "9-Year Facility Upgrade/Repair Plan." The total of all items is \$928,000. This is the smallest request in nine years.

Commissioner McDowell asked how many students attend charter schools outside of the county and Dr. Gainey answered that there were 201 students attending out-of-county brick and mortar schools.

Randolph Community College

Daffie Garris, Vice President for Administrative Services for Randolph Community College (RCC), introduced members of the college leadership team in attendance. She thanked the Board for their support.

Chairman Frye asked if RCC would have an interim president. Ms. Garris said yes.

Ms. Garris detailed several ceremonies held on campus that had previously been suspended due to the COVID-19 pandemic. A substantial amount of restricted federal funding was disbursed as student aid during this time. A new HVAC system has been purchased in the amount of \$850,000.

Continuation costs are high. An increase of \$221,000 has been requested for current operating costs. Employee retention is vital. RCC has adopted a living wage of \$15 which has affected the pay scale for all employees. This caused a significant increase in salary costs. Health care and retirement benefits are also expensive; there have been substantial cost increases in the last few years. Maintenance and housekeeping supplies, as well as fuel, have increased in cost. The requested increase is modest and is truly needed. This has been an extremely difficult budget year.

She thanked the Board for their support and continued funding.

Chairman Frye said workforce development realignment is a looming challenge. The County is working with RCC to address this issue.

Chairman Frye identified Department Heads present in the audience, including Human Resources Director Jill Williams, Social Services Director Tracie Murphy, Public Health Director Tara Aker, and Public Library Director Ross Holt, and commended them for their participation in tonight's budget process.

Adjournment

At 7:33 p.m., on motion of Allen, seconded by Haywood, the Board voted 5-0 to adjourn.

Darrell Frye, Chairman

David Allen

Kenny Kidd

Maxton McDowell

Hope Haywood

Sarah Pack, Deputy Clerk to the Board

June 9, 2022 Budget Meeting (County Department Presentations)

The Randolph County Board of Commissioners met at 6:00 p.m. for a special budget session in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioners Kenny Kidd, Maxton McDowell, and Hope Haywood were present. Also present were County Manager Hal Johnson, Finance Officer Will Massie, Deputy Clerk Sarah Pack, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube. County department heads were given the opportunity to present their budget requests.

Human Resources (HR)

Jill Williams, Human Resources Director, said she would be discussing recruitment and retention efforts for Randolph County. The goal is to recruit, retain and develop a qualified workforce in order to best serve the citizens of Randolph County. Additionally, there is a need to develop employees who can be the next generation of supervisors and Department Heads; employees who have the institutional knowledge of the county, as well as the skills and abilities to move into leadership roles.

Randolph County was selected as the 2021 Industry of the Year. Much of this can be credited to the leadership of the Board in bringing industry to Randolph County and to County employees for their ability to work and serve the community in the face of many challenges, including the Coronavirus Pandemic and staffing shortages. County employees have continued to provide services throughout the challenges of the COVID-19 pandemic and have stepped up to ensure services are provided, during these staffing shortages, to help mitigate gaps in services.

When looking at the education and skills required for County employment positions, there are 7% that require Associate's Degree or 1-year degree programs, 21% that require bachelor's degrees, master's degrees and doctorate degrees, 45% that require certifications (BLET, EMT, Building Inspectors), and 13% that require some type of specialized pre-employment work experience and/or post-employment training.

Because approximately 86% of the County's 919 positions require additional certifications, advanced degrees and experience, the County's employees are easily marketable in other public and private sector jobs. These positions provide critical services to the public: public safety, emergency medical care and public assistance. When the public/citizens call us, they want immediate service and they want us to know what we're doing.

Ms. Williams discussed Cost of Living Adjustments (COLA) in years past. In the past 12 years, employees have received between 0% and 3% each year for a COLA. This year, a 5% COLA is proposed, which will not only increase the employee's pay, but will also increase contributions to retirement and 401(k).

Additionally, for the upcoming fiscal year, Ms. Williams said there is a request for an increase in merit funds. The request is to increase the current merit funds by \$100,000 and to request a one-time adjustment of \$500,000 in order to recognize many of our public safety employees for what they have had to respond to during the Coronavirus Pandemic.

The merit increases for public safety employees will have primary emphasis on those positions where employees were working with the public in a non-controlled or limited controlled environment and were working throughout the majority of the Coronavirus Pandemic. The market for public safety positions has changed drastically and the County wants to recognize employees for their commitment to the County and citizens during this time. These merit adjustments will move employees' pay up the pay scale and will be an increase to their compensation (and benefits contributions) as long as they work for the County. We hope this will help retain our employees who did what we asked them to do during very challenging times.

If approved, American Rescue Plan Act (ARPA) funds will be used this first year. HR and County Management are determining the amount of the \$500,000 each department will receive and the departments are managing those employees who may be eligible.

Merit as an ongoing increase to employee pay and benefits (retirement, 401(k), FICA) was reinstated in the 2015-2016 fiscal year budget. Prior to that, for about three years, the County had offered one-time bonuses as merit that did not impact/increase an employee's pay going forward.

A challenge with the Merit Pay Program is that the "merit" pot of money has not increased in almost seven years. As salaries have increased over the years, either due to the Classification studies, cost-of-living adjustments, or market adjustments, there is just not as much to go around. Of 919 full-time positions/employees, 133 received merits in 2021-2022. These merits averaged \$601 annually or .55 cents per hour. Increasing the funding of the Merit Pay Program will allow it to be more effective in recognizing, rewarding, and retaining high performing employees.

Ms. Williams said there are other options to consider in addition to the COLA and merit increase. The County has had two comprehensive classification studies within the past ten (10) years. The Springsted Study, which moved positions to open ranges was implemented in April 2012. This was followed by the three-year classification and compensation study completed by Piedmont Triad Regional Council from 2017 – 2019, with the final implementation of group 3 effective 7/1/2019.

Due to the instability in the labor market, the County may need to consider updating the classification plan sooner rather than later, in order to help ensure that the county remains competitive with the market, which includes a mix of private businesses and other government agencies.

There are 272 people currently employed in the Sheriff's Office: There are 85 in the step progression process, between Base (Step 1) and Step 12. There are 103 at Step 12, which is Standard Job Rate. There are 82 between Step 13 and the midpoint (Step 24) and 2 are above midpoint. There are 169 in a 5% range of Step 12 to Step 16. Of the 619 general employees, 211 are between Base and Step 11, 179 are at Standard Job Rate (Step 12), and 32 are at or above the midpoint (Step 24).

Ms. Williams said what is seen right now is businesses, industries, and government agencies "reacting" to the labor market shortage and trying innovative measures to attract, retain and

compensate staff. More frequent classification studies may help the County to remain competitive with the market, which includes a mix of private businesses and other government agencies.

In reference to other benefits, the School of Government has provided data regarding dental insurance, with 51 of 79 reporting counties paying 50% - 100% of the employee-only premium. The average premium is \$30. The county-contribution average is \$18, making the employee cost-share average \$12. At this rate, the County's contribution total would equal approximately \$16,200 per month. The annual total would equal approximately \$194,400.

In reference to 401(k) benefits for non-sworn staff, 81 counties offer 401(k) to non-sworn employees. There are 54 counties that make employer contributions. There are 27 counties that make no employer contribution. Of the 54 that contribute, 27 contribute 3% or more. Randolph County's employer contribution rate is up to 2%.

According to the School of Government, 64 counties provide longevity pay. Contribution rates vary widely from flat dollar amounts starting at \$25, to 5% with one year of service. This amount increases based on years of service.

The County's turnover rate percentage continues to hover in the mid-teens. Ideally this number should be in the single digits, even accounting for retirements and necessary dismissals. In 2021, the turnover rate for the calendar year was 18.78%. The 2022 calendar year is trending at 18.10%. There are 88 vacant County positions.

Ms. Williams said Human Resources is coming before the Board again this year to request an additional position to expand recruitment efforts and classification. This would be an Administrative Assistant position that would provide dedicated administrative support for the department. Duties would include answering phones, managing personnel files, scanning, and assisting other HR staff with administrative support on projects, as needed. This position will provide front desk duties, freeing up other HR staff to perform their normal duties. This position will support other HR initiatives including training and development, classification, benefits administration, employee relations, and risk management.

The last time a position was added to HR was in 2010, increasing the staff to five (5). At that time the County had 751 positions (724.8 full-time and 26 part-time). At the start of the 2021-2022 fiscal year, the County had 919 positions (892 full-time and 27 part-time). An average recommended ratio of HR staff to employees is 1:100.

Commissioner Haywood asked if the Public Safety increase would apply to all public safety positions and Ms. Williams said yes, but within those departments there may be groups that are more public-facing than others. Commissioner Haywood said 911 telecommunicators are not forward facing, but they have worked very hard and retention is difficult. Ms. Williams said the ARPA guidelines are being considered when Department Heads determine which groups of employees will receive this benefit. Commissioner Haywood said it would be better to err on the side on generosity to keep valuable employees in place.

Sheriff (SO)

Sheriff Seabolt said the Randolph County Sheriff's Office is in agreement with the 2022-2023 proposed budget by the County Manager. However, there are two additional requests:

- 1) Reclassification of the Fleet Maintenance Manager
- 2) 5% increase for Deputies and Detention Officers in addition to a cost of living adjustment (COLA)

Prior to establishing the Fleet Maintenance Facility, the Civil Captain traditionally managed the Sheriff's Office fleet. In addition to the supervisory responsibilities of Civil, the Captain was responsible for ordering new vehicles, scheduling vehicle equipment installs, writing vehicle maintenance work orders, managing vehicle repairs, assigning vehicles and auctioning vehicles that had reached the end of service. The fleet was managed from an observational point of view and therefore not properly documented, effective nor efficient.

When Fleet Maintenance was established, the existing Special Equipment Corporal was assigned additional responsibilities of maintaining and servicing vehicles as well as several of the management responsibilities to increase accountability, improve fleet management and establish maintenance records on each vehicle.

The Fleet Maintenance Corporal is now responsible for:

- Managing vendors and keeping inventory
- Holding deputies responsible for the condition of their vehicles
- Supervising part-time employees and volunteers assigned to Fleet
- The safety of every vehicle
- Over \$7 million worth of county assets
- A supply budget exceeding \$800,000
- Cleaning and maintaining the fleet maintenance building and scheduling repairs
- Occupational Health and Safety Administration (OSHA) Compliance
- Equipment maintenance, repairs, and calibrations
- Overseeing repairs to those vehicles involved in collisions
- Maintaining records and overseeing preventive maintenance schedule on parts

In addition to those responsibilities, the Corporal works flexible hours, coming in as early as 5:30 a.m. to perform maintenance during patrol shift changes. The Corporal is also on-call and often responds after business hours to maintain the fleet and prevent vehicles from having to be towed in for service. The Corporal reports directly to the Administrative Major and operates Fleet Maintenance without direct supervision. Fleet Maintenance has returned nearly \$228,000 from the automotive supply budget in the past budget two years.

Due to the additional job duties, supervisory responsibilities, and accountability, Sheriff Seabolt requested that the Corporal's position be reclassified to Lieutenant. The total cost for this reclassification is \$8,580 including fringe benefits.

As of June 1, 2022, the Randolph County Sheriff's Office has 19 open positions, including 16 Detention Officer positions and 3 Deputy Sheriff positions. Surrounding Sheriff's Offices such as

Davidson, Alamance, Chatham, Montgomery, and Stanly counties have a higher starting base pays than Randolph County, with the exception of Detention Officer pay in Montgomery County. Those counties are seeking substantial pay increases. Examples include Alamance requesting an \$8000 increase for deputies and Davidson requesting a 12% increase for deputies and detention officers. Four deputies have left since April for higher paying jobs. Several others have recently taken on part-time jobs to make ends meet. Sheriff Seabolt discussed the starting wages of some of the surrounding counties.

Sheriff Seabolt said there are several reasons that the SO is having a difficult time retaining officers, including the following:

- Randolph County salaries are lower starting out compared to other neighboring Sheriffs' Offices and Police Departments
- No Longevity Pay Program to reward tenure
- No Shift Premium Pay for members who work a late shift (3rd Shift)
- After two years of service there are no additional pay increases available unless promoted

Neighboring Sheriffs' Offices are seeking substantial pay increases for deputies and detention officers to increase recruiting and retain members. Based on our tax revenue, it is understandable that Randolph County Sheriff's Office pay is slightly less than all surrounding counties. The Sheriff's job is to offset that with good leadership and create a pleasant, positive work environment. However, as inflation continues to rise and surrounding counties substantially increase pay, quality leadership cannot replace the impact of a higher paycheck for deputies. They are and will be forced to seek higher pay from another agency.

The members of the Sheriff's Office are truly grateful for a 5% COLA. However, an additional 5% salary increase, at a minimum, will hopefully keep the Randolph County Sheriff's Office competitive in recruitment and ensure the retention of deputies and officers in whom we have already trained, educated, and invested.

There have been approximately 2000 permits issued for homes, condos and other housing in the Archdale/Trinity area and the Toyota battery plant is expected to employ nearly 10,000 individuals in the coming future. Randolph County is therefore expected to grow exponentially in the next three years. As this growth occurs, more calls for service and more opportunities for criminal activity are expected. The Sheriff's Office is in the process of negotiating a contract for three additional deputy positions with the City of Trinity in preparation for that projected growth. The SO must prepare now for those demands on law enforcement. Randolph County is changing and Sheriff Seabolt said it is his responsibility to prepare for those changes.

In the past year, the SO has lost 37 employees; those members accounted for a combined total of 84 years of experience that is working somewhere else. The majority of those left for higher salaries with neighboring departments. Sheriff Seabolt is concerned with the County's ability to compete with other departments because our salaries are already lower.

It is therefore imperative that the County does everything possible to retain the officers and attract new recruits with competitive salaries and benefits. Sheriff Seabolt urged the Board to

seriously and prayerfully consider the request for an overall 10.00% pay increase for deputies and detention officers.

Sheriff Seabolt said as the Sheriff of Randolph County for the past three and half years, he has been a good steward of taxpayer money. He has found ways to save money and generate additional revenue so it could be used for other needs in the Sheriff's Office instead of asking for additional funding. The Command Staff and the Sheriff are committed to seeking ways to provide better services to the citizens of Randolph County while also being good stewards of their tax dollars.

Chairman Frye asked if all hires are Basic Law Enforcement Training (BLET) certified. Sheriff Seabolt said not all detention officers are certified. The SO reaches out to recruits completing BLET to try to hire them. Times have changed and law enforcement is not as noble a profession as it once was. Chairman Frye asked if the detention officer vacancies are due to the jail expansion. Sheriff Seabolt said some have left because the department is understaffed and the hours are long. Employees are having to complete extra duties due to short staff.

Vice-Chairman Allen asked if the Sheriff's Budget \$500,000 contingency accounts for the additional 5% request beyond the COLA. Sheriff Seabolt said the additional 5% equates to \$843,214.

Commissioner Haywood asked if new hires are trained through Randolph Community College. Sheriff Seabolt said some are attending BLET programs and the SO will sponsor them. Salary has presented a challenge in recruitment efforts. Some employees come from other local agencies for political or personal reasons.

Chairman Frye asked if a non-certified officer can be put on patrol. Sheriff Seabolt said it is legal, but the civil liability is too much and it is not something he would do.

Commissioner McDowell asked how many positions are vacant in the detention center and Sheriff Seabolt said 16 positions are vacant. The Sheriff said he approaches community members that he sees and educates them about the opportunities at the SO.

Sheriff Seabolt introduced Deputy Colten Scarberry, who recently submitted his resignation. Deputy Scarberry said this job has never been about money, but due to inflation, he has accepted another role outside of law enforcement in order to make ends meet. It's been an honor to serve Randolph County, but having to dig into savings in order to simply live has become too much of a burden. He has worked for the County for a year and came due to the small-town feel.

Chairman Frye thanked Deputy Scarberry for his service.

Emergency Services (ES)

Donovan Davis, Emergency Services Chief, said employees see things that civilians never imagine. They protect and serve and do the best they can to minimize loss of life and damage to property. ES is in a similar position to SO. The competition with the private sector is intense.

Jared Byrd, Emergency Services Deputy Chief, showed a graph displaying the number of employees lost each month of the year. Through the COVID-19 pandemic, the number of employees leaving per month is steadily increasing.

Chairman Frye asked why so many have been lost. Deputy Chief Byrd said some of the number comes from a purge of inactive part-time members.

As of June 1st, there are a total of 12 full-time vacancies between EMS and 911. Seven of those are in EMS, which is an 8% vacancy rate, and 5 of those are in 911, which is a 17% vacancy rate. One person in a full-time role in 911 is still in training, so essentially, they are working at only 80% of their normal full-time staff.

Deputy Chief Byrd said ES Administration has been working hard to replace the staff. A huge challenge to the hiring process now, is that staff that normally is responsible for hiring and training new employees are doing the job of front-line employees because of the shortages. For example, in the 911 Division, Major Heaton and Captain King are typically responsible for hiring and on-boarding new employees. However, in the last month, they have both permanently moved to fill two critically short night-shift positions in the 911 Center. In a best-case scenario, this could be a 6-month commitment. It's extremely difficult for leaders in the 911 division to participate in interviews, on-boarding, and training, and do their normal administrative jobs when they are working 40-60 hours per week at night.

But despite an attempt to increase hiring, little progress has been made according to Deputy Chief Byrd. This year to date, ES has hired 17 new employees. However, 17 existing employees have resigned their position. As of June 9th, ES has already had 3 resignations this month. Despite hiring 17 new employees, ES has gotten no closer to filling any of the 12 full-time vacancies.

Labor shortage is affecting many County departments making presentations, but one huge challenge ES is facing, is despite many days working with fewer employees per shift, the call volume and workload is higher than ever seen before.

During 2021, ES ran more EMS calls than ever before. The call volume staff were facing last year put stress on the entire medical system, both at the EMS and hospital levels. However, the 2022 EMS volume is on course to shatter the record set last year. Already by the end of last month, ES has run 1,871 more medical calls above a 5-year average.

Chief Deputy Byrd said on average, it takes 58 minutes to handle an EMS call from the time it is dispatched, until the ambulance is available for the next call. He gave an example that if an additional ambulance was brought on today just to handle the additional 1,871 calls above the 5-year average this year, it would take an ambulance 75 straight days working non-stop, 24 hours a day, 7-days per week, to respond to all of the additional calls. That doesn't account for normal volume. That is 75 less days throughout ES service that an ambulance has been available to run emergency calls. That volume stresses any agency, much less one that is working with around 90% of it's normal staff.

On Monday this week, around 2 p.m., all 11 of the ambulances in Randolph County, including the County's 9 and the two franchised ambulances, were all assigned to medical calls at the exact same time. For a period of about 25 minutes, had there been a car wreck or other medical emergency, there would not have been an ambulance in this county to respond.

Looking back at the 911 division. Again, 911 does so many tasks it's extremely hard to quantify everything they do. 2022 is running right up there as one of the busiest years ES has seen. 911 staff have answered just under 100,000 telephone calls as of May 30. That is 3,344 calls above the running 5-year average by this time of the year. If a staff member was hired to answer the telephone, and it took them just 4 minutes to answer, take the information, dispatch the call and hang up, it would take someone working 8 hours per day, non-stop, without any breaks, more than 28 straight days just to answer the additional call volume ES seen so far this year. 911 staff has done that working at just 80% of their normal staffing.

The inability to keep up with the workload is appearing in ES statistics. Deputy Chief Byrd said for the first time that he is aware, ES is beginning to fall below the standard of having 90% of all 911 calls answered within 10 seconds, which is state requirement standard.

Employees are extremely stressed and the workload quickly becomes unbearable, and many have taken higher hourly pay in industries that are looking for similar skillsets with the offer of less stress. ES has lost three supervisors and two telecommunicators so far this year. This equates to more than 140 years of combined Randolph County 911 experience in the last 3 years.

Deputy Chief Byrd said that national 911 staffing models recommend that we should have 12 people per shift answering our emergency calls based on our counties data. ES is currently running 5-7 people per shift depending on the day. In this budget year, ES is asking for an additional 8 employees. Having 8 new employees would allow us to assign 2 additional staff to each of the 4 shifts. This would bring us to a total of 9 per shift if we can get fully staffed again.

Every week, there are staff working 17 hour shifts just to keep the 911 Center staffed to minimum levels. Some are working from 7AM to midnight, going home to get 4 hours of sleep, only to be back at 7AM the next morning for their next 12-hour shift. If it weren't for them, the work couldn't be done. ES staff have been amazing at bending over backwards, altering their schedules, and changing their lives around to work when there are staffing shortages because they care about their county and the citizens. Many of the staff that have stuck with the job are burned out. They are tired and they are frustrated. They have been sacrificing for nearly two years. If the County can't give them the reinforcements and help they need as soon as possible, Deputy Chief Byrd said his fear is that we are going to lose more staff and emergency calls are going to be delayed. Even if this Board were to approved 8 new positions this month, it would take 4-5 months of training until they were functional. Randolph County cannot afford to lose anyone else in the 911 division.

There are a lot of staff who have left, or will be leaving when they complete nursing school. Some others have gone to urgent cares, hospital-based systems, or the private sector who have just recently begun recruiting paramedics. Paramedics have a lot of clinical skills that are valuable to hospitals. With the same amount of education, which is a two-year program, a paramedic can

increase their hourly rate by \$10 per hour in a hospital setting. In the current pay plan, a long-time experienced front line paramedic working in our agency would rarely make more than \$24 per hour, significantly less than a new graduate nurse.

Randolph County ES isn't the only agency facing these problems. These are the highlighted topics at every seminar or conference Deputy Chief Byrd has been to in the last year. Counties have determined that in order to survive, they must compete. He showed a presentation slide with news articles of North Carolina counties recruiting for ES positions. Many counties are competing with dollars. Deputy Chief Byrd said he had never seen recruiting for public safety as competitive as it has been recently.

Deputy Chief Byrd said he was surprised when he attended training recently at a statewide EMS conference in Greensboro that scattered among the many vendors selling their products were several County ES agencies recruiting for employees. This is a conference, where EMS agencies send their staff for training, and there were other counties there with vendor booths handing out brochures trying to lure EMS providers to their agency with their recently approved pay increases. Also, the Cone Health system gave ES a heads up several months ago that they were considering adding paramedics in their emergency rooms as a cost saving measure. Traditionally Paramedics cost less per hour than nurses, but they offer many of the same clinical skills. This will further shallow the pool of available Paramedics.

In October of last year, the Board authorized ES to offer 8 new paramedics a \$4,500 sign on bonus to come work for Randolph County. Since this approval, ES has only been able to offer this bonus to 4 new employees. There have just not been enough applicants.

Right behind 911 and EMS divisions, the Technical Service division is the next area additional staff is needed. Each year, there are more and more devices and technology added to the department to maintain service, and the two employees in Technical Services work extremely hard to keep everything operational despite more and more projects added to their responsibility. As ES continues to grow, this division needs to grow to support staff and equipment.

Deputy Chief Byrd said staff are weary. They are physically and mentally exhausted. They have been digging their heels in for the better part of two years. Each pay period, he has been signing timesheets of employees who have put in 70-hour work weeks. They are sacrificing family events, vacations, their kids' ball games, and their health to come into work and be busier than they ever have been before. It's not sustainable. Good long-time employees are burning out faster than we can replace them. Each month, they look over to the chair beside them and wonder who will be the next to go. It's a snowball effect that is turning into an avalanche for ES.

Commissioner Haywood asked what sort of training is required for the 911 call center. Deputy Chief Byrd said ES tries to hire out of a classroom setting. There is a lot of learning required, usually taking 4-6 months before the employee can function on their own.

Chief Davis said the morgue has increased by 25% occupancy each year since opening in 2018. Since 2018, there have been 847 decedents. For 2022, there has been double the number from this time last year. It is extremely time-consuming, and a lot of communication and logistical

coordination is required when dealing with the funeral/cremation services, transportation services, chief medical examiner's office, law enforcement, donor services, etc.

Chief Davis said an ES Assistant Director position is needed in order to focus on quality management, safety, legislative and regulatory monitoring and compliance, performance measurements, and policy implementation and improvements.

Chief Davis explained the FY 22/23 budget requests, including:

- Four (4) 911 Asst. Shift Supervisors
- Four (4) 911 Telecommunicators
- One (1) Technology Specialist
- One (1) Morgue Manager
- One (1) Emergency Management Resource Specialist
- One (1) Assistant Director
- Two (2) additional replacement ambulances

Chairman Frye asked if the request included two additional ambulances other than the two already included in the budget and Chief Davis said yes. Chairman Frye clarified that the requested positions are a priority and Chief Davis said yes.

Vice-Chairman Allen asked if the increase in pay will draw more applicants. Chief Davis said he hopes so; currently 11 employees are in the Paramedic program at RCC which will take two years. A two-year degree will soon be required for paramedics. There are no classes for telecommunicators at the college level. Chief Davis said ES has asked the SO to cut back on requests in order to be able to manage the volume of requests.

Commissioner McDowell asked where all the necessary people will come from. Chief Davis said 911 will be easier to hire for due to in-house training. The additional positions requested would help to disperse workload. Employees are leaving for higher pay, less stress, and longevity benefits.

Social Services (DSS)

Tracie Murphy, Social Services Director, recognized her staff in attendance and gave an overview of the state of Randolph County's families and children. She said that 20% of children are living in households that are food insecure and \$62 million has been issued to Randolph citizens in Food and Nutrition Services (FNS) benefits this fiscal year (average caseload of 1100). The median family income in the county is \$47, 288. Petitions for Abuse, Neglect and Dependency have increased from 70 in FY 18/19 to 139 FY 20/21. More than 40,000 citizens are receiving Medicaid with 25,000 moving into Managed Care on July 1, 2021. \$199 million in medical benefits has been provided to Randolph county citizens and Medicaid expansion is possible, which would affect an additional 11,000 eligible citizens.

Social Services is supporting retention through leadership development, Leadership Academy and mentorship.

Ms. Murphy reviewed the funding structure for Social Services. The total budget for FY 2022-2023 is \$20,942,071. DSS is funded 52% by revenues and 48% by County funds. An increase of \$128,968 is being requested over last year's budget. Four positions are being requested:

- Two Visitation Monitor positions – the number of children in care is over 200. The additional monitors will ensure that court ordered visits are completed and social work staff is supported in their duties.
- One Paralegal position – this position is required to support increased legal workload. The number of filed petitions has doubled since 2018-2019.
- One Food and Nutrition worker – needed to support increased FNS caseloads.

Ms. Murphy said there is a 39% turnover rate for Social Workers. Every creative idea has been utilized. At a recent hiring event, DSS was able to hire 10 workers due to an experimental expedited process.

Chairman Frye asked the reason for the high turnover rate. Ms. Murphy said child welfare workers see things they should never have to see. She gave examples of horrific situations that staff have experienced. There are some things that staff just cannot see.

Chairman Frye remarked that the difference in revenues and county funding used to be more. Ms. Murphy said the amount is the requested amount, not the spent amount.

Commissioner McDowell said DSS receives State and Federal funding as well.

Chairman Frye thanked Ms. Murphy and her staff for their dedication and commitment.

Commissioner Haywood asked Ms. Murphy's thoughts on the public-private partnership proposed by the Children's Home Society. Ms. Murphy says she supports anything that keeps children out of the welfare system. There need to be new solutions applied to old problems. She said she doesn't know enough about the program to have a firm opinion, but she supports assisting families before they enter the child welfare system.

Commissioner McDowell asked where staff members are recruited from. Ms. Murphy said it is difficult to find employees who are willing to do the tough work that child welfare and foster care requires. These employees are required to have a qualifying four-year degree. A Master's degree and experience is preferred. Ms. Murphy said work/life balance is very difficult in this line of work.

Chairman Frye said many people do not understand the critical issues that DSS responds to right here in Randolph County.

Public Health (PH)

Tara Aker, Public Health Director, recognized Health Board Chair Marty Trotter who was in attendance. Commissioner Haywood also serves on the Public Health Board.

Ms. Aker said there are no major requests in her budget, but she has similar sentiments regarding recruitment, retention, longevity, and merit. Turnover rates are high. Nurse positions

are very difficult to fill. She anticipates potential upcoming challenges in Environmental Health; current employees have been in the department for over 20 years each. In a few years, there will be a “mass exodus” of retirements in Environmental Health.

The demand for Environmental Health Specialists is causing counties to raise salaries in order to attract talent. The starting salary in Moore County is higher than several of the 20 year veterans of the Randolph County Environmental Health agency. \$42,000 is the starting salary in the hiring range in Randolph County, whereas it is \$60,000 in Moore County. There are educational requirements for Environmental Health Specialists. It’s important to prepare now for the impending retirements.

Public Buildings (PB)

Robert Cross, Public Buildings Director, said he is not experiencing a turnover issue, but he does see retirements becoming an issue. Experienced help tends to be in the 40-55-year-old range. PB employees wear a lot of hats and do a lot behind the scenes to keep the County running. There are approximately 200 HVAC units in County buildings; this takes two teams of two to manage.

He is asking for a technician position to help manage this load with even teams. Road signs in the county are also managed by PB which is a large commitment. Mr. Cross said there is a need to plan for retirements now.

Soil & Water Conservation District (SW)

Kaitlyn Johnson, Soil and Water Environmental Specialist, said they are happy with the proposed budget. SW will be receiving \$422,194 in grant funding. She thanked the Board for their budget.

Chairman Frye asked if the worst sites will be addressed with the initial allocation and Ms. Johnson said yes.

Animal Services (AS)

Ashley Morris, Business Manager, thanked the Board for their support. AS has asked for more spay and neuter funds due to increased intake. Additional funding for vaccines and vehicle fuel has been requested as well.

Jonathan Moody, Animal Control Manager, said AS is requesting an Animal Control Officer (ACO) position. Last year, AS requested to use the SO Fleet Maintenance Garage for their vehicles and the savings has been immense. This has been an efficient and effective way to manage the AS fleet. Call volume has increased for ACOs by a substantial amount. In the past, response times have been a challenge. These times have been improved, but will continue to be lowered with an additional ACO. The requested ACO will also manage dangerous dog cases.

Juvenile Day Reporting Center (JDRC)

Pam Resch, Juvenile Day Reporting Center Director, said two years ago, a Substance Abuse Case Manager was requested and granted. Last year, a peer mentor was requested and granted. Both positions were desperately needed in the community.

Over the past ten years, the JDRC typically serves 250 youth per year. This year, JDRC has served over 700 youth. Innovated programming has been a major factor in serving youth. The two positions that were granted over the last two years have been extremely beneficial to the community. Randolph County has been selected by the State to participate in a pilot program for Teen Traffic Court. This is a critical, life changing service to youth. Several staff members will be certified as defensive driving instructors. These courses will be available to youth at no cost as of July 1st.

JDRC has also been selected for the EKG2 pilot program. This is a gang and gun program taught alongside law enforcement. JDRC has also partnered with RCC to provide GED options for students who are not allowed on campus. RCC has provided technology, a faculty member, and support, and JDRC has provided a safe space to learn. JDRC also provides a place for expelled youth to continue learning while they are not allowed on campus.

JDRC has grown immensely in the past two years. JDRC has received a grant of over \$400,000 to assist in expanding programming. Ms. Resch asked for two transportation driver positions to be reclassified from part-time to full-time. She also asked for an Office Manager position to ease the administrative workload.

Grant monies have provided for new technologies and vehicles for JDRC. The community deserves the best services possible.

Child Support Services (CSS)

Damon Brown, Child Support Director, praised Randolph County's department heads for their support and commitment to the County.

Mr. Brown is requesting two new Case Manager positions for the first time since 2014. These positions will be reimbursed by the Federal government at a rate of 66% percent. The caseload rate has dramatically increased to over 5,000 cases. Similar counties have lower caseload rates and a greater number of staff. Mr. Brown gave comparative rates of other counties and their staffing levels.

Commissioner Kidd asked for clarification regarding salary costs. Mr. Brown said the County's funding would be approximately \$45,000.

Planning & Zoning (PZ)

There was no representative of Planning and Zoning present.

Veterans Services (VS)

Elizabeth Wood, Veterans Services Officer, gave a brief overview of the FY 2022-2028 Strategic Plan for Veterans Services, comprised of four main goals:

- Goal 1 ensures clear communications and messages are consistent across veteran services and the ecosystem of human services.
- Goal 2 Ensure access to resources while tailoring the delivery of benefits and customizing care, memorialization, and services to foster equity and promote independence and optimal outcomes and well-being for veterans, their families, caregivers, and survivors.

- Goal 3 ensures veteran services' culture of accountability drives ethical behavior and trust across the organization and throughout the ecosystem of human service partners.
- Goal 4 ensures the department manages resources as strategic assets, including people, infrastructure, data, and technology, and leverages governance, evidence, best practices, and management principles to improve performance and outcomes for veterans and other beneficiaries.

FY 2022 included numerous accomplishments for VS including the conversion of 4500 paper case files to the electronic database Veterans Benefits Management System and the launch of video and teleconferencing for claim assistance and appellate hearings (initiated FY 2020) in response to the pandemic. The VS Team conducted 1,050 hearings to date. All staff members are fully accredited to prepare, present, and prosecute claims on behalf of veterans before the Department of Veteran Affairs. Ms. Wood said VS began the mobile veteran service officer initiative (Pilot) in 2022 to aid consumers in the community who can't come to the Asheboro office.

Ms. Wood detailed a number of future opportunities for VS, including launch of an E-Newsletter and virtual/in-person Town Hall meetings, collaboration with multiple County departments for new programs, and launch of the Mobile Veteran Service Officer Program. She gave examples of a surge of requests over the past two years for mobile intakes. Since April 2020, over 70 calls have been received from elderly veterans or family members who lack the ability to travel to the Asheboro office. Ms. Wood said funding of one additional full-time and one additional part-time position would ensure needs of the citizens are met through this mobile outreach opportunity. VS has evolved greatly and these changing needs must be met.

Ms. Wood briefly reviewed key strategies for the year, which include new methods for advertising and promotion, distributing a consumer satisfaction survey, and engaging in community partnerships.

Chairman Frye asked if veteran suicides were an issue in Randolph County and Ms. Wood said yes.

Register of Deeds (ROD)

Krista Lowe, Register of Deeds, said she had no additional requests. The ROD was an essential service that did not close during the pandemic; she thanked her staff for all their hard work. Revenues have increased while the budget has stayed the same. The ROD has been approved as a passport office by the State.

County Attorney Ben Morgan said the County is very fortunate to have such unbelievable, top-notch staff at the ROD.

Commissioner Haywood asked how the message about processing passports is being spread. Ms. Lowe said there are a number of marketing efforts underway to reach citizens.

Adult Day Reporting Center (ADRC)

Tim Lovin, Adult Day Reporting Center Case Manager, asked the Board to fund an additional \$1,500 for transportation costs.

Chairman Frye asked if the cost was related to fuel or more clients. Mr. Lovin said both fuel and more clients are a factor.

Mr. Lovin thanked the Board and said he greatly appreciated working with local government.

Tax (TX)

Debra Hill, Tax Administrator, has no additional budgetary requests. Operating expenses will increase for this year's budget due to a countywide reappraisal. A general ledger account will also be added for credit card fees. TX is working to become paperless, with technicians using devices in the field to process transactions. Tax bills can now be received via email as well. Recruitment has been a challenge. A Real Estate Appraiser position has been vacant for almost a year.

Chairman Frye asked how real estate values have changed. Ms. Hill said values have skyrocketed and the revaluation will be difficult.

Vice-Chairman Allen asked about the anticipated effects on interest rates and Ms. Hill said the rates would slow.

Information Technology (IT)

Michael Rowland, Information Technology Director, is happy with the budget as presented. The budget does include the security projects that were presented at the annual budget retreat. Mr. Rowland thanked the Board and County Administration for their support over the years.

Chairman Frye asked how current the County's technology is. Mr. Rowland said there is a replacement plan for infrastructure, hardware, and software.

Elections (EL)

Melissa Johnson, Elections Director, recognized several board members and staff members in attendance. EL is requesting considerably less funding this year. The budget fluctuates due to the number of elections in a given year. The requested budget does include a few improvements such as voting equipment and a mobile tech system for voter convenience. One capital request is included for security of the front counter.

Chairman Frye asked if there were plans for a building in Archdale. Ms. Johnson said the plans are to continue using Braxton Craven School as a polling place for as long as possible.

Cooperative Extension (CE)

Kenny Sherin, County Extension Director, said he is happy with the budget. There is a very small increase over last year's budget. The part-time summer 4-H workers were included in the budget as programming can resume after halting during the COVID-19 pandemic. The two American Rescue Plan Act (ARPA) funded positions that were approved have employees starting July 1st.

Mr. Sherin thanked the Board for their support of the Farm, Food, and Family Education Center. This will have a big impact on agriculture in Randolph County. Mr. Sherin thanked County Engineer Paxton Arthurs for his tireless help as well.

Building Inspections (BI)

David Bryant, Building Inspections Director, said he is happy with the budget and has requested two additional vehicles and increased fuel funding for next year.

Public Library (LB)

Ross Holt, Public Library Director, said the museum project at the Historic Courthouse is in the architectural design phase and will be ready for bid in the fall. A Museum Curator position is being requested in conjunction with this project. This position would begin in January 2023. The cost for Fiscal Year (FY) 2022-2023 would be \$36,384 which accounts for six months of funding. This position is critical for museum operation.

The Library's Strategic Plan (2021-2026) includes provision for digital literacy and Community Navigators. Patrons have reacted positively to digital literacy programs. Federal funding has provided Technology Act Grants for library services, allowing for program expansion. The Community Navigators have proven to be very successful, with 101 clients served between February 16 and May 15. Of these cases, 56% were followed through with 12% in progress. There have been a large number of referrals, particularly from the Asheboro area. Mr. Holt discussed agencies, organizations, and professionals who are engaged with this program. There are a variety of services the Navigators can help to match clients with, including housing, medical information, transportation, employment, and more. The community has been very receptive and the Navigators have been able to assist many patrons.

Mr. Holt reviewed highlights from the FY 2021-2022 for the library. There has been an increase in checkouts, both print and online, the mobile library is back on the road, and in-person activities have resumed.

Lastly, the Library has conducted a Patron Survey and received very positive feedback from the community.

Public Works (PW)

Paxton Arthurs, County Engineer, said the main change to the PW works budget is a significant decrease in revenue due to scrap tires going to Waste Management at the landfill.

Administration (AD)

Will Massie, Assistant County Manager/Finance Officer, said Finance is asking for a position to reporting for all of the different State and Federal funding coming to the County. \$20,000 has been included for public information request software as well.

Adjournment

At 9:01 p.m., on motion of Allen, seconded by Haywood, the Board voted unanimously to adjourn.

Darrell Frye, Chairman

David L. Allen

Kenny Kidd

Maxton McDowell

Hope Haywood

Sarah Pack, Deputy Clerk to the Board

June 13, 2022 Toyota Battery Manufacturing Master Agreement

The Randolph County Board of Commissioners met in special session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioner Kenny Kidd, Commissioner Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, Deputy Clerk to the Board Sarah Pack, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube.

Chairman Frye opened the meeting and explained in order to convey the land of the Megasite to Toyota Battery Manufacturing North Carolina (TBMNC), a resolution would need to be passed to authorize the County to enter into a Master Agreement with them. Grading has been completed, but construction cannot start until the properties are conveyed to TBMNC, allowing the company to become a taxpaying entity.

Aimee Scotton, Associate Attorney, spoke about the number of entities that will be required to turn their land over to Toyota. She said the agreement was already approved on December 6, 2021. She detailed the changes that had been made. The Company has asked for the County to have a land planning study done so that compatible uses will be represented. The one-mile radius zoning is particularly important due to the change that TBMNC will bring. The County is responsible only for its portion of the incentives.

Vice-Chairman Allen asked about the water supplied by Greensboro. Ms. Scotton said the City of Greensboro will not extend water any farther than the one-mile radius.

Ms. Scotton apologized for the quick notice and turn around of this agreement. Chairman Frye noted that the emails sent to the County Manager regarding the changes on the Friday night before the meeting at 10 p.m.

Commissioner Haywood asked about the one-mile radius. Ms. Scotton said that Toyota wanted to change the zoning to industrial. This was refused because citizens would have their property rezoned without permission. There will be no high-density residential zoning in a one-mile radius.

On motion of Kidd, seconded by McDowell, the Board voted 5-0 to approve the Resolution Authorizing the County of Randolph to Enter into a Master Agreement for the Toyota Economic Development Project, as follows:

RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO ENTER INTO A MASTER AGREEMENT FOR THE TOYOTA ECONOMIC DEVELOPMENT PROJECT

WHEREAS, Section 158-7.1 of the North Carolina General Statutes authorizes a county to undertake an economic development project by extending assistance to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, Randolph County (“County”), the Greensboro-Randolph Megasite Foundation, Inc. (“GRMF”), and North Carolina Railroad Holdings I, LLC (“NCRR”) are the owners of those parcels of property collectively known as the Greensboro Randolph Megasite (the “Megasite”); and

WHEREAS, Toyota Battery Manufacturing, Inc. (the “Company”) is a Delaware corporation that is or shall be authorized to do business in the State of North Carolina; and

WHEREAS, the Company plans to construct, install, equip, and operate facilities for the production of automotive batteries at the Megasite (the “Project”); and

WHEREAS, the Company plans to invest at least one billion dollars (\$1,000,000,000.00) in capital costs, which include real and personal property in the Project and create or cause to be created at least one thousand seven hundred and fifty (1,750) new full-time jobs during Phase I of the Project; and

WHEREAS, the Company is considering an expansion of the Project that, if the Company elects to proceed with in a three year-period, would require an increase of its investment to a total of three billion dollars (\$3,000,000,000.00) in capital costs, which include real and personal property in the County and would increase its job creation commitment to at least three thousand eight hundred and seventy-five (3,875) full-time jobs (Phase II); and

WHEREAS, in order to aid and encourage the Company to locate, develop, and construct the Project in the County, on or about December 6, 2021, the Randolph County Board of Commissioners held a public hearing on the Project and considered various incentives to the Company; and

WHEREAS, at the close of the public hearing on December 6, 2021, the Randolph County Board of Commissioners adopted a resolution entitled “Resolution Authorizing the Conveyance of Real Property for Economic Development,” authorizing the Chairman of the Board of Commissioners to execute a land conveyance agreement (the “Property Rider”) with the Company to effectuate the transfer of the Megasite properties owned by the County (and those owned by GRMF that are transferred to the County) to the Company and to execute any documents necessary to accomplish said transfer; and

WHEREAS, at the close of the public hearing on December 6, 2021, the Randolph County Board of Commissioners also adopted a resolution entitled “Resolution Authorizing the County of Randolph to Enter into an Economic Development Incentives Contract,” authorizing the Chairman of the Board of Commissioners to execute an economic development agreement (the “EDA”) memorializing the incentives to the Company that were approved at the December 6, 2021 meeting; and

WHEREAS, the Project is made possible only through commitments and cooperation from multiple agencies at both the local and state level, including but not limited to the County, the Company, the GRMF, the NCRR, the North Carolina Department of Commerce (“DOC”), the North Carolina Department of Transportation (“DOT”), and the City of Greensboro (“City”); and

WHEREAS, in order to memorialize the commitments and cooperation of each party to the Project, the Company has drafted a Master Agreement by and between DOC, DOT, the City, the County, the GRMF, the NCRR, and the Company; and

WHEREAS, both the Property Rider and the EDA are referenced in and exhibits to the Master Agreement; and

WHEREAS, the Master Agreement does not contain economic commitments from the County that were not considered and approved at the December 6, 2021 meeting; and

WHEREAS, the Randolph County Board of Commissioners has reviewed a draft of the Master Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Randolph County, this 13th day of June, 2022, as follows:

Section 1. The County is authorized to enter into a Master Agreement in substantially the same form as that presented to the Board of County Commissioners at this meeting. It is understood that minor changes may be made to the Master Agreement before it is presented for execution, but there will be no changes that materially and adversely affect the rights and/or obligations of the County.

Section 2. The Chairman of the Randolph County Board of Commissioners is hereby authorized to execute on behalf of the County of Randolph the Master Agreement as provided in Section 1 above.

Adjournment

At 5:47 p.m. on motion of Allen, seconded by Haywood, the Board voted 5-0 to adjourn.

Darrell Frye, Chairman

David Allen

Kenny Kidd

Maxton McDowell

Hope Haywood

Dana Crisco, Clerk to the Board

June 13, 2022-Outside Agencies, Fire Departments, and Budget Public Hearings

The Randolph County Board of Commissioners met in special budget session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman David Allen, Commissioner Kenny Kidd, Commissioner Maxton McDowell, and Commissioner Hope Haywood were present. Also present were County Manager Hal Johnson, Assistant County Manager/Finance Officer Will Massie, Deputy Clerk to the Board Sarah Pack, and Clerk to the Board Dana Crisco. The meeting was livestreamed on Facebook and YouTube.

City of Asheboro

Mayor David Smith made a presentation for funding help for Phase II of the McCrary Ballpark Renovation Project. Sports has become an economic engine. Phase I was the turf for the field. The request for \$1.5 million would help with Phase II. The grandstand and accessory buildings still need total restoration.

Randolph Senior Adults Association (RSSA)

Mark Hensley, Executive Director, gave an update of the different programs offered at RSSA. The Meals on Wheels service continues to be strong. There have been approximately 90,000 meals served during Fiscal Year (FY) 21-22. He thanked the Board for their continued support.

Lydia's Place

Reverend Alexis Coleman, Executive Director, explained the concept of Lydia's Place and how it would serve homeless women and families. They have a 501(c)(3) status with the federal government. She spoke of the buildings to be used for the shelter and the renovations needed. A case worker will work with guests and direct them to partnering agencies in the community to help move them into a permanent housing situation. Homelessness can have many contributing factors so there will be an array of services.

Mayor David Smith made a statement that the Asheboro City Council will make a contribution toward the capital needs of Lydia's Place.

Chairman Frye asked about other funding. Rev. Coleman shared that they have private donors and have applied for two grants, one for operations expenses and one for capital. They will be able to appear before the North Carolina Coalition to End Homelessness and ask for operating expenses as well. She clarified that the funding that would come from the Commissioners would be used for capital expenses. She mentioned coming before the Board again once the shelter is successful and asking for operating expenses at that time.

Chairman Frye asked if men and women would be housed together. Rev. Coleman stated that they would take families and single women. It is important to keep families together.

Commissioner Haywood asked Rev. Coleman about her professional experience. Rev. Coleman said she was a corporate project manager. She is now a Certified Trainer in Bridges Out of Poverty and a trained facilitator in Getting Ahead, two programs to move individuals from

poverty to self-sufficiency. She has learned that community collaboration is necessary to create and sustain a successful project.

Chairman Frye asked Rev. Coleman how she came to be a Reverend. Rev. Coleman said it was a second career but breaking the homeless cycle is her passion.

Commissioner Haywood asked what Rev. Coleman was hearing from schools. Rev. Coleman stated she is part of the Randolph County Housing Coalition. The Dropout Prevention Specialists from the schools are also on this board. At one time, there have been more than 300 homeless children in Randolph County.

OE Enterprises

Donna Musson, Program Director, explained what OE Enterprises, Inc. does in creating opportunities for personal and professional growth for persons with disabilities and other barriers. OE Enterprises is a thriving business that promotes achievement, self-reliance, life choices, and respect through relationships with community partners. She thanked the Board for their support.

Jennifer, a client of OE Enterprises, expressed her love for her job and how grateful she is to have her job.

Chairman Frye asked about available Federal grants. Ms. Musson said are some Federal grants available but none of those jobs are in Randolph County.

Chairman Frye inquired about who paid the workers. Ms. Musson stated that the companies pay OE then OE pays the employees. OE pays them at least minimum wage.

Shelter of Hope

Paulette Handy, Assistant Executive Director, thanked the Commissioners for their support and spoke of her appreciation for Lydia's Place as a women's shelter in the county. She read a statement from Executive Director Jeff Looney also thanking the Board for their support.

Chairman Frye asked if the residents could stay at the shelter during the day. Ms. Handy said that those on disability could stay since they were not eligible to work.

Chairman Frye asked where other funding comes from. Ms. Handy mentioned sources such as churches, individuals, and community organizations.

Commissioner Haywood inquired as to when the shelter had opened. Ms. Handy stated the official opening was February 1, 2010. Funding started from the County in 2015.

Commissioner McDowell asked how many beds were in the shelter and if they fed residents. Ms. Handy stated 32 beds and there is a waiting list. Everyone is fed even if they are not housed in the shelter. They feed approximately 45 people every day. The residents are required to pay rent so they learn to sustain themselves when they find permanent housing.

Commissioner Kidd asked if they housed women and children. Ms. Handy replied no.

Commissioner McDowell asked about the set-up of the shelter. Ms. Handy said the rooms are a dorm style.

Commissioner Haywood asked if any renovations had been done. Ms. Handy said any renovations have been done by staff and residents.

Chairman Frye asked if the residents could do work at the shelter to help pay their rent. Ms. Handy said it depended on their skills and abilities.

Randolph Arts Guild (RAG)

Mike Miller, Director, had a slide presentation of various events RAG has had over the last year which was shown while he spoke. RAG has worked on outreach to all of Randolph County and has diversified the board with members from different areas of the county. The Arts Guild is working to obtain funding from municipalities. Programs are geared to feature artists with diverse skills. He spoke of other annual events. They are asking for increase because the two biggest fundraisers had to be canceled. The Rummage Sale and Fall Festival were not held due to COVID. They are rebuilding their programming now. Arts factor into the quality of life and economic development of a community.

Commissioner Allen asked about the Liberty Arts Guild. Mr. Miller said they had been supportive of them and are helping them get started.

Communities in Schools

Paula Owens, Executive Director, thanked the Board for the opportunity to present to the Board. She gave statistics of the number of students that had been served. She detailed the programs that were implemented or continued during the school year. Pinnacle Bank has asked to be a partner with them. Pinnacle employees will be reading buddies.

Ash-Rand Rescue

Larry Pugh, outgoing President, and Eddie Goodwin, incoming President, asked for additional funding for a paid position. They are struggling to get volunteers during the work-week. They have held fundraisers but have not received enough money to cover a paid position.

Chairman Frye asked if they were still able to get volunteers. Mr. Pugh responded that they had volunteers for weekends. They are competing with other emergency responding agencies throughout the county.

Commissioner McDowell asked how many calls they responded to per year. Mr. Pugh said it was close to 300.

Family Crisis Center (FCC)

Dare Spicer, Executive Director, introduced Board Vice-President Stephanie Phillips and District Attorney Andy Gregson. FCC has historically served women in abusive situations but now they also help human trafficking victims. They are asking for \$75,000 which generates

\$400,000 in matches. She is very appreciative for the support. Emmy's House, the Child Advocacy Center (CAC) has been helpful in treating children who have been abused. There is a small meeting room in Emmy's House that won't allow the whole team to meet together in the same room. The request of \$95,000 is for an addition to serve as a multi-purpose room for large internal meetings, audits, and children's and caregiver support groups.

DA Gregson spoke regarding the number of cases of child sex offenders. There are also others coming into the court system. He has never seen this number of offenders before. His colleagues are experiencing an increase in offenders too. He spoke of how well the CAC has done treating the children.

Ms. Phillips spoke about the fact that virtual meetings were not as efficient for the type of discussion and confidential information that occurs when investigating these cases. She advocated for the addition of this room.

Boys and Girls Club of High Point

Floyd Johnson, President and Chief Executive Officer, introduced Chairman Gary Parks from their board. He thanked the Board for the opportunity to speak. He spoke of the different programs they offer to their clients. The children are helped with their school work and have after school care and snacks. The clients are not charged for the services. He spoke of the possibility of a second location in Ramseur.

Climax Fire Department

Chief Gary McGee explained why his department was seeking an increased tax rate. He said that volunteers were harder to find and they needed to be able to pay staff members. They also struggle with retaining them because they don't have the financial resources available. The demand for the services of the department have increased. Aging equipment needs to be upgraded and more employees are necessary to continue to maintain their Insurance Rating and possibly move to a 3 rating. They also need to be prepared for the Toyota facilities.

Commissioner Allen asked what moving from a 4 Insurance Rating would mean. Chief McGee said it would benefit commercial property. Residents have the lowest insurance rate at a 4 rating.

Commissioner Kidd asked if the tax rate they are requesting is the same rate they asked for in Guilford County and if he had heard any feedback on the requested increase. Chief McGee confirmed that it was the requested rate with Guilford County and he has not heard any negative feedback about an increase.

Commissioner Allen said Climax Fire Department's budget was the 3rd highest in the county but seventh in call response. Chief McGee said the difficulty they are seeing in hiring and the equipment need is the reason for the request.

Farmer Fire Department

Chief Tracy Boyles said he agreed with everything Chief McGee had said. All of the departments are having the same set of problems. Farmer has had the lowest tax rate for many, many years. They are asking for an average tax rate. To keep their Insurance Rating, they need

newer, larger equipment. Chief Boyles is the only full-time employee. Pay has to be higher to keep their people. Their building is in need of renovation. It was built in the 1970s.

Randolph County Economic Development Corporation (EDC)

Kevin Franklin, President, said he appreciated the opportunity to speak and the support over the years. This year has been a banner year with the announcements of economic development and growth by Toyota Battery Manufacturing and Technimark. Mickey Truck Bodies and Kraftsman Trailers also had growth. He asked for a 10% increase in funding, the first increase request in five years. The municipalities were also asked for a 10% increase. Workforce development will be extremely important in the upcoming year.

Commissioner McDowell commended the EDC on their hard work.

EDC Appropriation Public Hearing

Chairman Frye said pursuant to Section 158-7.1 of the North Carolina General Statutes, the County intends to consider appropriating Three Hundred Sixty-Seven Thousand Nine Hundred Fifty Dollars (\$367,950.00). At 8:12 p.m., Chairman Frye opened the Public Hearing and closed it after no one wanted to speak.

Budget Public Hearing

At 8:13 p.m., the Chairman stated that pursuant to NCGS 159-12 the governing board must hold a public hearing on the proposed budget. All individuals who wish to address the budget must be afforded an opportunity to speak. He opened the public hearing and invited citizens to speak concerning the Proposed Budget and closed it after no one wished to speak.

Budget Discussion

There was no discussion.

Adjournment

At 8:14 p.m. on motion of Allen, seconded by Haywood, the Board voted 5-0 to adjourn.

Darrell Frye, Chairman

David Allen

Kenny Kidd

Maxton McDowell

Hope Haywood

Dana Crisco, Clerk to the Board



RANDOLPH COMMUNITY COLLEGE

629 Industrial Park Avenue, Asheboro, NC 27205-7333

President's Office

Phone: (336) 633-0286

PRESIDENT

Robert S. Shackleford Jr.

BOARD OF TRUSTEES

Chair

F. Mac Sherrill

Vice Chair

T. Reynolds Lisk Jr.

Harvey C. Boone

John M. Freeze

James G. Gouty

M. Zebadiah Holden

Robert E. Morrison

Larry D. Reid

J. Brooke Schmidly

Cynthia G. Schroder

R. Andrews Sykes

Chris L. Yow

Student Trustee

Gabriell McArthur

SGA President

May 31, 2022

Mr. Darrell Frye, Chair

Randolph County Board of Commissioners

2105 Shady Oak Lane

Archdale, NC 27263

Dear Darrell:

This letter is written to inform you that the term of appointment for Mr. Zeb Holden, a member of the Randolph Community College Board of Trustees, expires on June 30, 2022. We sincerely hope that the Randolph County Board of Commissioners will reappoint Mr. Holden for another four-year term.

Mr. Holden serves on our Budget & Finance/Building & Grounds Committee as well as our Effective Trusteeship Committee. He is a dedicated trustee and advocate for RCC, and he is our only Board member from the northwestern part of the county (Archdale, NC). Mr. Holden is very interested in continuing his service on the College's Board of Trustees.

We would appreciate your help in this process so that we can have a full slate of Trustees at the beginning of the fiscal year (July 1, 2022). If you need additional information, please feel free to contact us.

Sincerely,

F. Mac Sherrill, Chairman

Randolph Community College Board of Trustees

Robert S. Shackleford Jr., Ph.D.

Randolph Community College

c: Hal Johnson, Randolph County Manager



RANDOLPH COUNTY
DEPARTMENT OF PLANNING & DEVELOPMENT
204 East Academy Street • Post Office Box 771
Asheboro, North Carolina 27204-0771
Telephone: (336) 318-6555 • Fax: (336) 318-6550

MEMO

To: The Randolph County Board of Commissioners

From: Jay Dale Planning Director

Date: June 30, 2022

Subject: Planning Board Membership

At the recommendation of Commissioner David Allen, Mr. Ken Austin has been nominated to fill the vacancy left by Mr. Keith Slusher on the Randolph County Planning Board. Mr. Austin is a 37-year resident of Randolph County with a background in mortgage finance as well as agriculture. Mr. Austin has served on a number of boards including the Voluntary Agricultural District (VAD) Board and the Farm Bureau Board. With his background I believe Mr. Austin would make an excellent addition to the Randolph County Planning Board and if appointed I look forward to working with him.

LOCAL TELEPHONE NUMBERS

Asheboro: (336) 318-6555 • Archdale/Trinity: (336) 819-3555

<http://www.randolphcountync.gov>

Crisco, Dana S.

From: Wilkins, Karen <KWilkins@REGIONALCS.ORG>
Sent: Tuesday, June 14, 2022 8:48 AM
To: Crisco, Dana S.
Cc: Wall, Tammy
Subject: Regional Partnership WDB Request for reappointment for Lydia Walton

Categories: Meetings

Dana,

I hope all is well and you are staying cool in this heat. If I have already sent the request for Lydia Walton to be reappointed to the RPWDB, I apologize for sending this again.

Lydia, represents the business sector (energizer) and will serve for a 3 year term. Her current term ends 6/30/2022. I would like to request, her reappointment be on the July 11, 2022 agenda, if possible?

Please let me know if you need more information or have any questions.

Thank you,

Karen C Wilkins
Workforce Development Operations Manager
Regional Partnership Workforce Development Board
109 N. Main Street
Randleman, NC 27317
Office: (336) 629-5141 ext. 811
Fax: (336) 799-4312



A proud partner of the
American Job Center®
network



From: William Johnson <wjohnson@cityofrandleman.com>
Sent: Thursday, May 19, 2022 3:09 PM
To: Johnson, Hal C. <Hal.Johnson@randolphcountync.gov>
Subject: PLANNING BOARD ETJ SEAT

Good Afternoon Hal,

Cathy Hayes, Planning Board Member who serves as the ETJ Seat has resigned. My Board will probably vote to select and recommend a replacement on June 7th. From my understanding since it's the ETJ seat your Board must approve also so I will be sending the selection to you that week and wanted to give you a heads up. The nominee in question is Pam Webb who lives in the Holley Grove subdivision her address is 714 Holly Grove Dr.

Best,

William Johnson, MPA
City Manager
City of Randleman
336-495-7509



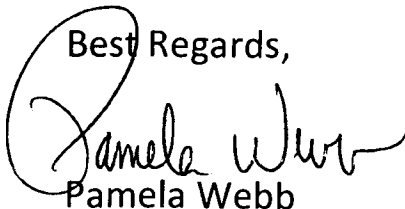
I am interested in serving on the Randleman Planning & Zoning Board Authority because I love to learn and be involved. I absolutely love our community of Randleman, and I want to see it continue to grow and prosper, in ways that benefit all members of our wonderful community. I have lived in the Holly Grove subdivision for over 20 years. This subdivision, as you know, is in the ETJ area of Randleman.

I recently attended my nephew's college graduation, and the words of the commencement speaker really hit home with me. Basically, the speaker stated that as we get older and more mature in our careers, we should strive to be mentor, share our knowledge, serve others and give back. I am at that point in my career.

I am a Realtor® in the Triad area. I love selling homes and property in and around the Triad area. I think I would bring a lot of knowledge of our industry, and be a great asset to the planning & zoning board. I currently serve as past president of the High Point Regional Association of Realtors in High Point. I continue to attend meetings locally, state and nationwide to learn and strengthen my knowledge of real estate and issues that affect our industry. I am involved in the Archdale-Trinity Chamber of Commerce, and in 2023 have been asked to serve as their Chamber Secretary. I would have that same dedication in serving Randleman.

I would appreciate your consideration of my application to fill the vacancy of the ETJ position on the Randleman Planning & Zoning Board Authority.

Best Regards,

A handwritten signature in black ink, appearing to read "Pamela Webb". The signature is fluid and cursive, with a large loop at the beginning.

Pamela Webb

714 Holly Grove Drive

Randolph County Public Health

ASHEBORO, NORTH CAROLINA 27205-7368

Ira McDowell Governmental Center

2222-B South Fayetteville Street



Telephone (336) 318-6200

Fax (336) 318-6234

Memo – Budget Amendment

To: Randolph County Board of Commissioners

From: Tara Aker, Health Director

Date: 6/16/2022

Re: Budget Amendment – Public Health

Randolph County Public Health has received funding in the amount of \$212,840 from funding appropriated from the State Fiscal Recovery Fund to the Department of Health and Human Services, Division of Public Health. Funds will be used to expand communicable disease surveillance, detection, control, and prevention activities to address the COVID-19 public health emergency and other communicable disease challenges impacted by the COVID-19 public health emergency.

Additional funding in the amount of \$8,576 was received from the Women's and Children's Health Section/Nutrition Services Branch. Funds will be used to increase breastfeeding initiation and duration among women participating in Randolph County Public Health's WIC Program through enrollment in mother-to-mother peer breastfeeding support.

Please make the following budget amendment to the General Fund:

2022-23 Ordinance

General Fund

Budget amendment #_____

Revenues	Increase	Decrease
Restricted Intergovernmental	\$221,416	
Appropriations	Increase	Decrease
Public Health	\$221,416	

Randolph County Administration



Memo

To: Randolph County Board of Commissioners

From: Will Massie, Finance Officer

Date: 7/8/2022

Re: Budget Amendment #1 – P Card Encumbrances

NC General Statute 1159-28 requires local governments to verify that there is money budgeted before any obligation of public funds are incurred. This procedure is referred to as the preaudit certification. This requirement includes electronic transactions such as procurement cards and gas cards.

The Local Government Commission (LGC) adopted administrative rules to address the execution of the preaudit and disbursement process related to electronic transactions for local governmental units. We are required to encumber the purchase card limits in departmental budgets.

To comply with this requirement, we are requesting the following amounts be carried forward from the 2021-22 budget into the 2022-23 budget. These amounts were taken from the departmental budgets and were encumbered throughout the year to cover any outstanding electronic transactions for the month. We plan to carry forward these amounts each year to reflect the required encumbrances, rather than restricting the annual departmental appropriations. Actual transactions will be charged to the appropriate general ledger account when the card balance is paid. This method will assist the smaller departments.

The regular encumbrance carryforwards for contracts and purchase orders will be submitted in August.

Please make the following budget amendment:

2022-2023 Budget Ordinance**Budget Amendment # 1**

General Fund	
Revenues	Increase
Appropriated Fund Balance	\$362,025
Appropriations	Increase
Administration	\$16,100
Information Technology	\$12,000
Tax	\$14,000
Elections	\$7,000
Register of Deeds	\$4,000
Public Buildings	\$148,000
Sheriff	\$28,700
Animal Services	\$9,000
Emergency Services	\$17,700
Building Inspections	\$4,500
Adult DRC	\$500
Juvenile DRC	\$3,000
Planning and Zoning	\$1,300
Cooperative Extension	\$8,875
Soil and Water	\$1,500
Public Works	\$2,000
Public Health	\$37,100
Social Services	\$15,500
Veteran Services	\$500
Child Support Services	\$1,000
Public Library	\$29,750

Randolph County Administration



Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 7/8/2022

Re: Budget Amendment – 2022-23 Strategic Planning Grants

Randolph County has set aside the annual landfill revenues in reserve funds to be used for well-being initiatives that support the County's strategic planning goals. At the June 20 meeting, the Board voted to support the following organizations. The County can transfer monies from the Health and Well-Being Reserve, once the July distribution is received.

\$30,000	Shelter of Hope
\$95,000	Emmy's House
\$100,000	Lydia's Place
\$500,000	City of Asheboro – McCrary Park

T

2022-2023 Budget Ordinance

Budget amendment #_____

General Fund

Revenues	Increase	Decrease
Transfer from Well-Being Reserve	\$725,000	
Appropriations	Increase	Decrease
Other Human Services	\$225,000	
Other Cultural and Recreational Appropriations	\$500,000	



Memo

To: TDA Board of Directors
From: Suzanne Dale, Finance Officer
CC: Amber M. Skeen, Clerk to the Board
Date: 06/29/2022
Re: FY 2021-22 – Budget Amendment #2022_04

Budget Amendment #4 was approved by the TDA Board on March 29 to recognize funds awarded to the TDA from Randolph County as part of the ARPA grant. Since that time, the grant rules have changed. Randolph County will now be reclassing the TDA salary expenditures that qualify for ARPA funding reimbursement out of the TDA budget to the County ARPA budget. The TDA would like to request that the TDA Board of Directors approve moving this original budget amendment from ARPA grant revenues to Occupancy tax revenues to recognize the additional occupancy tax collections that have been collected this year. We have currently collected \$1,045,531, which is \$345,531 more than what was originally budgeted. By recognizing this \$120,000 in the Occupancy tax budget line item, the TDA will be able to fund the remaining salaries that were removed from the original ARPA funding and finish out the remaining expenditures for the June 30 fiscal year.

This request does not change the current budgeted amounts that have been approved by the TDA Board. This request only moves the amount originally anticipated from the County for ARPA funds to the Occupancy Tax revenue budget.

We ask your approval for this line item budget adjustment for the reasons stated above.



Steve Troxler
Commissioner

North Carolina Department of Agriculture
and Consumer Services

N. David Smith
Chief Deputy Commissioner

June 27, 2022

Kaitlyn Johnson
Randolph SWCD
2222-A S. Fayetteville St.
Asheboro, NC 27205

NOTIFICATION OF FUNDING OFFER

Dear Kaitlyn Johnson,

On behalf of Commissioner Steve Troxler and the North Carolina Department of Agriculture and Consumer Services - Division of Soil & Water Conservation, I am pleased to inform you that \$422,194.00 for your project, StreamFlow Rehabilitation Program (StRAP), was approved.

The original contract packet must be completed and returned to the NCDA&CS, making sure that the contracts and certain forms have been signed, dated, and witnessed. Since this is a witness contract, there are two (2) options to complete the contract. It is acceptable to have everyone sign the contract electronically or submit two (2) original signed contracts. Depending on the method you choose, please return as shown below:

Electronic Signed Contract:

Heather Reichert
Administrative Specialist
Heather.reichert@ncagr.gov

Original signatures email:

Heather Reichert, Administrative Specialist
N.C. Department of Agriculture & Consumer Services, Division Name
1614 Mail Service Center
Raleigh, NC 27699-1614

By completing these documents, you are agreeing to the specific stipulations, the general terms and conditions and specific reporting requirements. All authorized representative signatures must be in **blue or black** ink. Please use the Contract Check Off List to ensure all attachments are included and are in the correct order for each contract packet. **Failure to complete and return the contract packets within 60 days of this letter or the deadline of any written extension provided will result in funding cancellation for the project.**

One fully-executed, an original contract will be returned to you for your records. If you have any questions about your contract or any of the forms contained in your offer packet, please call Heather Reichert at 919-707-3768, or feel free to send an email to heather.reichert@ncagr.gov.

I would like to take this opportunity to thank you for participating in the StreamFlow Rehabilitation Program (StRAP).

Sincerely,

N. David Smith
Chief Deputy Commissioner

Enclosures
cc: Heather Bruce, Grants Manager



Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 7/8/2022

Re: Establish StRAP Grant Project Fund

The NC General Assembly approved money in the budget appropriations bill for the 2021-2022 and 2022-2023 fiscal years, creating the Streamflow Rehabilitation Assistance Program (StRAP). It allocates money for projects that protect and restore the integrity of drainage infrastructure to reduce flooding across the state's waterways.

Projects could include:

- clearing debris or sediment that has blocked streams and drainage ways,
- stabilizing and restoring streams and streambanks and
- rehabilitating or improving certain small watershed structural projects that were previously constructed pursuant to the Watershed Protection and Flood Prevention Act of 1954, as amended.

At the April Board meeting, the Commissioners approved the grant submission by Randolph County Soil & Water Conservation District. They have since been notified of a grant allocation of \$422,194.

As Board action, please approve the following ordinance to establish the StRAP Grant Project Fund.



RANDOLPH COUNTY

StRAP GRANT PROJECT ORDINANCE

BE IT ORDAINED by the Board of the Randolph County Commissioners that, pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. This ordinance is to establish a budget for projects and programs to be funded by the Streamflow Rehabilitation Assistance Program (StRAP), intended to improve waterways in the County.

Section 2. The following amounts are anticipated to be available to complete this project:

StRAP Grant	\$ 422,194
Investment Earnings	<u>106</u>
	<u>\$ 422,200</u>

Section 3. The following amounts are appropriated for expenditures for the grant project:

Streamflow Rehabilitation	<u>\$ 422,200</u>
---------------------------	-------------------

Section 4. The officers of Randolph County are hereby authorized to proceed with approved project costs in accordance with all General Statutes of North Carolina and within terms of the contracts approved by the Randolph County Board of Commissioners.

Section 5. The Finance Officer is hereby directed to maintain within the Project Fund sufficient specific detailed accounting records to satisfy the requirements of General Statutes of North Carolina and of the grantor agency and the grant agreements.

Section 6. Funds may be disbursed from the Project Fund for the purpose of making payments as due.

Section 7. This Project Ordinance shall be entered in the minutes of the Board of the Randolph County Commissioners and after adoption copies of this Ordinance shall be filed with the finance officer, the budget officer, and the clerk to the board.

Section 8. This Project Ordinance is adopted on July 11, 2022 and expires two years following receipt of the grant distribution.

Upon motion of _____, seconded by _____, the foregoing ordinance was passed by the following vote:

Ayes: 5

Noes: 0

I, Dana S. Crisco, Clerk to the Board of the Randolph County Commissioners, do hereby certify that the foregoing ordinance was duly adopted by the governing body of Randolph County at a regular meeting thereof, a quorum being present.

This the 11th day of July, 2022.

Clerk to the Board



RANDOLPH COUNTY PUBLIC WORKS
725 McDowell Road
Asheboro, North Carolina 27205
Telephone (336) 318-6605 * Fax (336) 636-7573

Memo

To: Randolph County Board of Commissioners
From: Paxton Arthurs, County Engineer
Date: July 11, 2022
Re: Detention Center Update and proposed Change Order

Recently, we received approval from the State to move forward into Phase 3. Unfortunately, the Contractor needed more time than they anticipated and they have realized that the project will take longer to complete now that the Maintenance building needs to be postponed until Phase 4. Additionally, the Contractor has funded multiple expenses from their contingency and are requesting a change order to replace these funds.

Please see the attached request from Bordeaux. John Witcher, who is Project Manager for Bordeaux, will be at your July Board meeting to present this request and answer any questions.

If you would like accept this request, please take the following action:

- Award a Change Order to Bordeaux Construction to add \$322,796 in funds and a 4-month time extension to the contract.
- Authorized the County Manager to sign the Change Order.
- Approved the associated budget adjustment to move \$322,796 to the Detention Center Capital Project.

Thank you.



Mr. Paxton Arthurs
 Randolph County Jail
 725 McDowell Road
 Asheboro, NC 27205
Paxton.arthurs@randolphcountync.gov (sent via email only)

Reference: Randolph County Detention Center
 PCO 276 – CM Contingency & Time Extension

Dear Paxton,

Bordeaux is requesting that the owner provided additional funding for the CM Contingency, Owner Contingency as well as a four-month time extension. Below is a breakdown of the request.

1. Request for funding: \$322,796

a. CM Contingency used for the Owner	\$	544,796.00
b. Projected Owner Contingency	\$	185,000.00
c. Projected PCO in Item 6	\$	65,500.00
d. Credited Unused Allowances	\$	(340,000.00)
e. Credited unused Safety / Smoke Control Moneys	\$	(186,000.00)
Total Requested for CM Contingency	\$	269,296.00
Total Requested for Owner Contingency	\$	53,500.00
Total Requested	\$	322,796.00

- Sum of CM Contingency used for cost types: “Owner requested”, “Owner requested to improve the Future Longevity”, “Owner Request for Safety”, and “Owner Request for Maintenance” funded from CM contingency after Owner Contingency was expended 6/28/2021
- Projected owner contingency is calculated by using the percent spent on owner requested items to date and projecting forward on the remaining balance of the contract
- Cost for PCO’s found recently
- Credit for projected unused allowances
- Balance of remaining Safety/Smoke Control contingency created in CO #5
- Any unused contingency will be used by the CM for the four months of General Conditions that were requested \$150,000.

Randolph County Administration



Memo

To: Randolph County Board of Commissioners

From: William Massie, Finance Officer

Date: 7/8/2022

Re: Randolph County Detention Center Capital Project - Amendment #11

A multi-year capital project fund has already been established to account for Detention Center project costs, separate from the General Fund.

As the project continues in the renovation phase, there were issues identified which need to be resolved. In order to address these additional construction costs, we can move budgeted funds from contingency. These are funds that were initially advanced to initiate the project design, but were reimbursed from debt proceeds in 2019.

To update the budget for the Detention Center Project, please approve the following project amendment:

Randolph County Detention Center Capital Project Fund

Amendment #11

Revenues	Increase	Decrease
None	-	
Appropriations	Increase	Decrease
Construction	\$322,796	
Contingency		\$322,796



RANDOLPH COUNTY PUBLIC WORKS
725 McDowell Road
Asheboro, North Carolina 27205
Telephone (336) 318-6605 * Fax (336) 636-7573

Memo

To: Randolph County Board of Commissioners
From: Paxton Arthurs, County Engineer
Date: July 11, 2022
Re: Health Department Renovation Design

Recently, Smith Sinnett Architecture completed a Space Needs Study for the Health Department. This study was to investigate the future needs of the Health Department and to look into ways of making the space more efficient. A Summary of the Space Needs Study, along with a proposal for continued Design services is included with this memo.

At your July Board meeting, Robert Carmac, who is a principal Architect with Smith Sinnett, will be attending to present the findings of the study, and to request authorization to continue with design services.

If you would like to move forward with this project, I ask that you take the following action:

- Approve an addendum to the contract with Smith Sinnett to add \$ 185,000 for the Design, Bidding, and Construction Administration of the Health Department Renovation.
- Authorize the County Manager to sign the contract addendum.

Thank you.

May 16, 2022

Randolph County
Paxton Arthurs, Public Works Director
725 McDowell Road
Asheboro, North Carolina 27205

Health Department Renovation

SUMMARY OF PROPOSED WORK

PROJECT BUDGET - \$2,000,000

1. Project Budget (Owner's Cost, Services, and Services) is \$2,000,000.
2. County will contribute \$1mil and the Health Department will contribute \$1mil to make up the project budget.
3. Construction budget is estimated approximately \$1,800,000

BASE BID:

1. Base Bid work will prioritize updated the flow of check-in/check-out, relocating the pharmacy, relocating the dental clinic to the old WIC area, and relocating the front hallway offices to the current dental area.
2. Area of Work
 - a. Check In/Out, Pharmacy, and Triage
 - i. Create a new check in/out office out of the current Pharmacy area.
 - ii. Office, storage room, and small toilet will be removed to create a new corridor into the lobby.
 - iii. Triage areas will be converted into fully walled areas with doors.
 - iv. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces. Provide new casework as necessary.
 - b. New Dental Area
 - i. Create (4) new Dental exam rooms, (4) new offices, and a new waiting room in the old WIC area.
 - ii. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces. Provide new casework as necessary.
 - iii. Dental area will have its own separate entrance into its space.
 - c. Conference/Break
 - i. Create a large conference room and new breakroom in the old WIC area.
 - ii. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces. Provide new casework as necessary.

- d. Old Dental Suite
 - i. Convert area into a (7) office suite. Adjust circulation so the suite has an internal corridor and two points of access.
 - ii. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces.
- e. Break, Exercise, and Storage
 - i. Renovate existing area for a small break area, an exercise room and a large storage room. This area will be isolated by doors from the more public exam area.
 - ii. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces. Provide new casework as necessary.
- f. Exam 136, 137, 140, 141, & Nurse Station
 - i. Area will be reconfigured to create (4) exam rooms that are fully walled with a door. The nurse's station will be updated and reconfigured to try to improve the efficiency of space.
 - ii. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces. Provide new casework as necessary.
- g. Conference Room
 - i. New flooring, new lights, new ceiling, and paint existing walls.
 - ii. Provide infrastructure for additional IT and A/V in the space. Update room with new A/V.
 - iii. Convert attached room back to a storage room and expand wall out to create a larger storage room.
- h. Lobby
 - i. New flooring, new lights, new ceiling, and paint existing walls.

ALTERNATE 1: Owner Preferred

1. Door Hardware to match Existing

ALTERNATE 2: Exam Room Finish Upgrades

1. New flooring, new lights, new ceiling, paint walls, and paint existing door frames. Existing doors shall remain. Provide new casework as necessary.
2. Some of the existing exam rooms that are currently being used for storage will be converted back into exam rooms. Total of (11) exam rooms in this alternate.
3. Pass thru will be created in toilet 142a into Lab 143.

ALTERNATE 3: Corridor West Finish Upgrades

1. New flooring, new lights, new ceiling, paint walls, and paint existing door frames.

ALTERNATE 4: Offices Northwest Finish Upgrades

1. New flooring, new lights, new ceiling, paint walls, and paint existing door frames.

ALTERNATE 5: Offices Southwest Finish Upgrades

1. New flooring, new lights, new ceiling, paint walls, and paint existing door frames.

ALTERNATE 6: Offices Northeast Finish Upgrades

1. Convert area into a (9) office suite. Adjust circulation so the suite has an internal corridor and two points of access.
2. New flooring, new lights, new ceiling, paint walls, and new door/frames as necessary. HVAC shall be adjusted to provide adequate conditioned air into the spaces.

ALTERNATE 7: Corridor East Finish Upgrades

1. New flooring, new lights, new ceiling, paint walls, and paint existing door frames.
2. Add a door to separate the more public exam areas from the corridor leading to the Office suites.

SUMMARY OF SPACES (assumes all alternates accepted)

	<u>EXISTING</u>	<u>PROPOSED</u>
Offices	35	40
Exam Rooms	11	16
Dental Exam Rooms	3	4
Dental Wait	1	1
Storage Area	-	-125sf
Lab	1	no change
Board Room	1	no change
Board Room Storage	98sf	185sf
Pharmacy	207sf	290sf
Check In/Out	0	1
Exercise Room	0	1
Break Area	225sf	557sf
Conference Room	115sf	340sf

SMITH SINNETT ARCHITECTURE

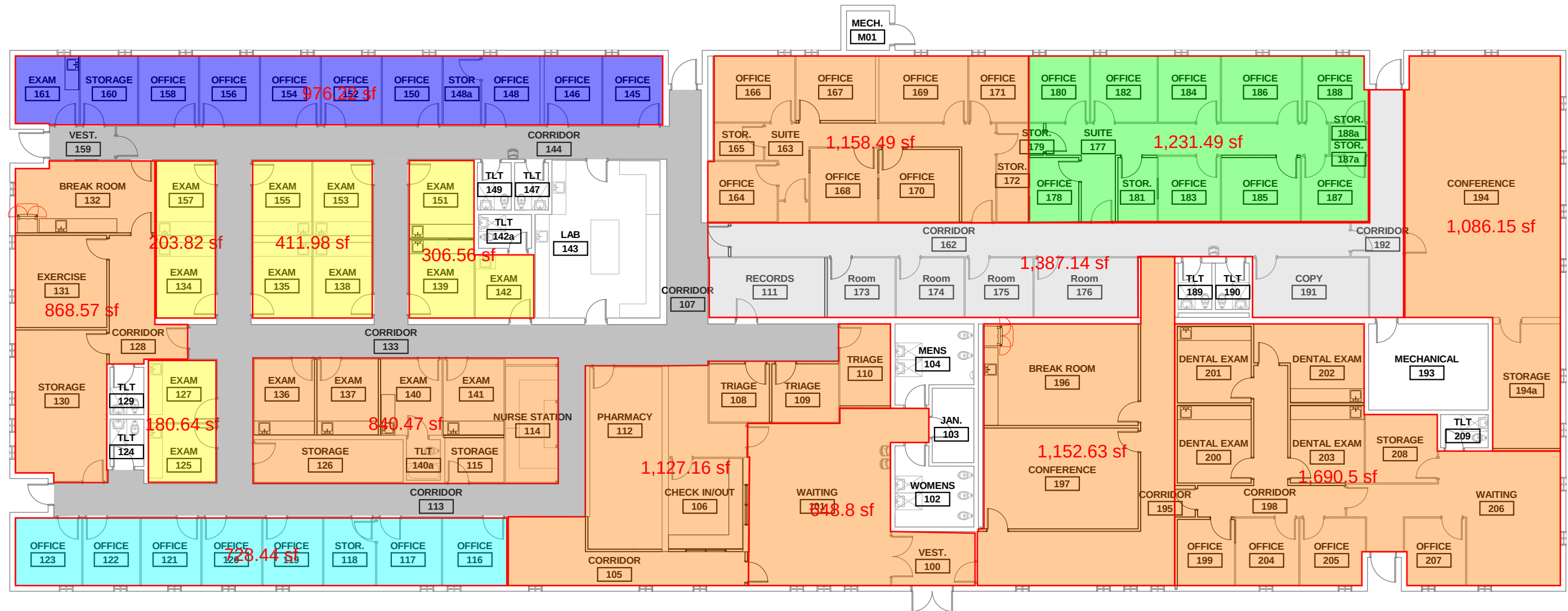


By: Robert Carmac, Principal
(Name and Title)

Randolph County HEALTH DEPARTMENT			11-May-22
Summary: FEASIBILITY COST ESTIMATE			
Owner's Costs			
Item	Quantity	Cost	Total
Furniture / Fixtures / Equipment	0	\$0	\$0
Technology	1	\$5,000	\$5,000
Sub-Total Owner's Costs			\$5,000
Services			
Item	Quantity	Cost	Total
Feasibility Study	1	\$16,000	\$16,000
Architectural / Engineering Services	1	\$178,000	\$178,000
Construction Testing	0	\$2,500	\$0
Sub-Total Services			\$194,000
Construction Costs			
Item	Quantity	Cost	Total
Check In/Out, Pharmacy, and Triage	1128	\$175.00	\$197,400
New Dental Area	1691	\$225.00	\$380,475
Conference/Break	1153	\$150.00	\$172,950
Old Dental Suite	1159	\$150.00	\$173,850
Break, Exercise, and Storage	869	\$150.00	\$130,350
Exam 136, 137, 140, 141, & Nurse Station	841	\$150.00	\$126,150
Conference Room	1087	\$125.00	\$135,875
Lobby	649	\$125.00	\$81,125
Allowance - Moisture Mitigation System	5000	\$3.00	\$15,000
Allowance - Abrasive Blast Floor Prep	5000	\$2.00	\$10,000
Allowance - Flooring Leveling	1000	\$2	\$1,500
Allowance - Access Control	1	\$5,000	\$5,000
Allowance - Data	1	\$8,000	\$8,000
Allowance - Fire Alarm	1	\$5,000	\$5,000
Contingency Allowance	1	\$50,000	\$50,000
BASE BID TOTAL			\$1,492,675
Alternate 1 Owner Preferred	1	\$0	\$0
Alternate 2 - Exam Room: Finish Upgrade	1104	\$90	\$99,360
Alternate 3 - Corridor West: Finish Upgrade	1964	\$90	\$176,760
Alternate 4 - Offices Northwest: Finish Upgrade	977	\$90	\$87,930
Alternate 5 - Offices Southwest: Finish Upgrade	729	\$90	\$65,610
Alternate 6 - Offices Northeast: Finish Upgrade	1232	\$90	\$110,880
Alternate 7 - Corridor East: Finish Upgrade	1388	\$90	\$124,920
ALTERNATE TOTAL			\$665,460
Total Construction Costs			\$2,158,135
TOTAL			\$2,357,135

FUNDS	
County	\$1,000,000.00
Health Department	\$1,000,000.00
Total	\$2,000,000.00

NOT IN SCOPE			
Alternate 8 - Lab: Finish Upgrade	411	\$150	\$61,650
Alternate 9 - Restroom: Finish Upgrade	619	\$250	\$154,750



T 919 781 8582
F 919 781 3979

4600 Lake Boone Trail
Suite 205
Raleigh, NC 27607

info@smithsinnett.com

OPTION 4

HEALTH DEPARTMENT RENOVATION

2021035
03 MAY 2022

June 16, 2022

Randolph County
Paxton Arthurs, Public Works Director
725 McDowell Road
Asheboro, North Carolina 27205

Proposal – Health Department Renovation Design Fee

We appreciate the opportunity to assist Randolph County in providing architectural and engineering services for the scope of work listed below.

The proposed scope of work includes the following:

1. Scope of work is based on the feasibility / spaces needs study and scope of work that was completed May 16, 2022. (Study and Scope of work is attached to this Proposal).
2. Renovation consists of a phased and bid alternate approach to the existing 19,000sqft Health Department Building.
3. Meet with the Department's key staff and selected County personal to discuss the Study's floorplan and project direction. Adjustments to be made based on input as the design is developed. Meet with key staff as various milestone points during the design period.
4. Design an existing building renovation based on the developed space program and scope developed in the feasibility study.
5. Modify and update the existing hvac and electrical systems based on the proposed design and renovation.
6. Modify and update the existing plumbing as necessary for the proposed design. Accessibility will be addressed in so much as required by the 2018 North Carolina Existing Building Code.
7. Design shall include the following phases: schematic design, design development, construction documents, bidding, and construction administration.
8. Construction administration will consist of submittal review, RFI & ASI responses, and review of change proposals. Site inspections shall be once a week as the project requires and a scheduled monthly meeting for the duration of the project.

Proposed Design Fee: \$185,000

HOURLY RATES – If Needed

Hourly rate shall be based as follows.

Principal -	\$175/hour
Project Manager -	\$150/hour
Project Architect -	\$130/hour
Project Designer -	\$110/hour
Designer -	\$ 90/hour
Administrative -	\$ 75/hour

OWNER TO PROVIDE

- a. Building access for review of the space if needed.
- b. Any existing floorplan or digital files that are available.
- c. Roof access to inspect the roof and rooftop mechanical units if needed.



NOT INCLUDED WITHIN PROPOSED FEE

- Engineering including Civil and/or Sprinkler System.
- Structural engineering is limited to minor elements such as misc. lintels, cutting of concrete slab for trenches, and minor bracing and support for new HVAC equipment. This does not include a full structural engineering support design if the existing roof is not capable of supporting the new HVAC units.
- No engineering work is anticipated for the site and/or parking area.
- No new outside utility upgrade is needed.
- Subsurface Survey, Topographic Survey, Building Survey, and Construction Testing Services.

These items can be added to the project scope as Additional Services. Fee for the Additional Services shall be negotiated at the time the services are requested.

PROPOSED DELIVERY SCHEDULE

- Design is estimated at 6 months, based on the nature of the project as established in the study. Bidding is estimated for early 2023. We will try to meet the Owners requirements for schedule if it is different then what has been provided.

CONDITION OF CONTRACT

- Terms and conditions of this proposal shall be governed by the AIA Form B101-2017 (*Standard Form of Agreement Between Owner and Architect*) between Smith Sinnett Architecture and Randolph County dated (October 4, 2021).

ACCEPTED FOR

Smith Sinnett Architecture

Randolph County

By: Robert Carmac, Principal
(Name and Title)

By: _____
(Name and Title)

Signature 

Signature _____

Date: 06/16/2022

Date: _____

**RANDOLPH COUNTY PUBLIC WORKS**

725 McDowell Road

Asheboro, North Carolina 27205

Telephone (336) 318-6605 * Fax (336) 636-7573

Memo

To: Randolph County Board of Commissioners
From: Paxton Arthurs, County Engineer
Date: July 11, 2022
Re: Historic Courthouse Museum Design Addendum

Last Fall, you awarded a contract to Hobbs Architects for Design, Bidding, and Construction Administration for the Historic Courthouse Museum. Since that time the designers have been working on developing the design. Due to the age of the HVAC unit in the attic, we have asked them to give us a proposal to include the replacement of this unit in the design. Additionally, we recently had the area of the proposed elevator addition surveyed. After the survey, it was discovered that the new addition would cause an existing drainage catch basin to need to be relocated as well as the existing parking area to be modified and that the services of a Civil Engineer would be needed. A copy of the Design Addendum from Hobbs Architects is included with this memo for your review.

If you would like to move forward with these changes, I ask that you take the following action:

- Approve an addendum to the contract with Hobbs Architects to add \$ 44,950 for designing the replacement the upstairs HVAC as well as including Civil design to the contract.
- Authorize the County Manager to sign the contract addendum.

Thank you.

Memo

To: Randolph County Board of Commissioners

From: William Massie, Finance Officer

Date: 7/8/2022

Re: Budget Amendment - Historic Courthouse Capital Project Amendment #3

A multi-year capital project fund, separate from the General Fund, has already been established to account for the design costs related to the renovation of the Historic County Courthouse. The design contract costs of \$44,950 can be moved from the initial construction budget, to keep the project moving forward.

Please approve the following amendment to the Historic Courthouse Capital Project ordinance.

**Historic Courthouse Capital Project Fund
Amendment #3**

Revenues	Increase	Decrease
Appropriations	Increase	Decrease
Professional Services	\$44,950	
Construction		\$44,950



CONTRACT AMENDMENT #1:

RANDOLPH COUNTY COURTHOUSE MUSEUM & HISTORICAL EXHIBIT SPACE

June 17, 2022

The work in this amendment includes design services to replace the HVAC unit currently located in the attic and serving the top floor of the historic Randolph County Courthouse. It is proposed that the new HVAC unit be located on the mezzanine level of the second floor within an expansion of the existing attic access closet. This proposal also includes civil engineering design services for site improvements associated with the new elevator addition, including extensions of existing sidewalks, new ADA parking, modifications to existing storm-water systems,

Hobbs Architects, PA will provide professional architectural services required to complete design and construction administration for the proposed scope of work. Our design consultants include:

- P-M-E and Structural Engineering
- Civil Engineering
- SKA Consulting Engineers, Inc.
- Westcott, Small & Associates

Proposed Additional Services Include the following:

As-Built Drawings:

- Given the addition of HVAC scope in the mezzanine and attic spaces, drawings must be prepared that will become the basis of the construction drawings moving forward. Scope includes as-built drawings of the mezzanine and portions of the attic space as needed to complete the HVAC design.

Additional Standard Design Services:

- Architectural, structural, and MEP design for the addition of new HVAC to the mezzanine level of the Courthouse 2nd floor. This will involve expansion of the existing attic access closet to accommodate the new unit. Additional drawings and specifications will be incorporated into the project contract documents including:
 - o Mezzanine Life Safety Plan, Demolition Plan, Floor Plan, and Reflected Ceiling Plan
 - o Partial Attic Plan as needed
 - o Mezzanine Finish, Door, and Hardware Schedule as needed
 - o Mezzanine Interior Elevations as needed
- Additional Construction Administration services:
 - o Monitor/Observe construction activities related to the addition of the new HVAC unit and expansion of the attic access closet.
- See also the attached proposal by SKA Consulting Engineers, Inc.

Civil Engineering Services:

- Please see the attached proposal by Westcott, Small & Associates

Scope of Work does not include:

- All exclusions outlined in Standard Design Services Scope of Work dated October 20, 2021, except for the civil engineering services defined within in this design amendment.



Hobbs Architects, P.A.

480 Hillsboro Street, Suite 400 – Chatham Mills P.O. Box 1457
Pittsboro, North Carolina 27312

919.545.2004 voice
919.545.9002 fax

Proposed Fee Schedule:

Fees for this additional work will be billed on a percentage basis in accordance with the progress of the work.

- Current contract amount: \$ 198,600
- Design Amendment #1:
 - o Hobbs Architects \$ 13,200
 - o SKA Consulting Engineering, Inc. \$ 15,500
 - o Westcott, Small & Associates \$ 15,700
 - Design Amendment #1 Total: \$ 44,950
- Total contract amount: \$ 243,550

Signatures:

Chevon (File) Moore, AIA, Hobbs Architects, PA

Date: _____

Mr. Hal Johnson, County Manager

Date: _____



Hobbs Architects, P.A.
159 West Salisbury Street
PO Box 1457
Pittsboro, NC 27312

Attention: Mrs. Chevon Moore, AIA (via: cmoore@hobbsarchitects.com)

Reference: **Proposal for Engineering Consulting Services**
Randolph County Courthouse Museum & Historical Exhibit Space
Additional Services – 2nd Floor HVAC
Asheboro, North Carolina
SKA Proposal Number 2022-014-049

Dear Mrs. Moore:

SKA Consulting Engineers, Inc. (SKA) appreciates the opportunity to submit this proposal for additional design services for replacement of the HVAC system serving the upper floor of the historical Randolph County Courthouse. The following is a summary our proposed scope of services, our proposed compensation, and limitations of service for this project.

Proposed Scope of Services

SKA proposes to provide the following services:

- Design of VRF replacement for current DX AHU located in the attic above the second floor Commissioners Meeting Room including demolition and duct modifications.
- Design of electrical modifications for new HVAC equipment.
- Design of structural system modifications required to support new HVAC equipment.

The design shall be incorporated into the current project and follow the previously defined project phasing in construction administration.

Limitations and Exclusions

The following limitations and exclusions apply to our proposed scope of design services:

1. Additional service fees apply to changes in the scope of work or terms of this agreement and may include, but are not necessarily limited to, the following conditions:
 - a. Studies of proposed changes to scope of work, whether they are accepted or not.
 - b. Alternate designs in addition to those that may be included in the scope of work.

QUALITY. INTEGRITY. INNOVATION.

Structural Mechanical–Electrical-Plumbing-Fire Protection Building Solutions-Roofing-Waterproofing



- c. Resolution of construction errors and non-compliant construction.
 - d. Changes after design work is complete for reasons beyond our control, including cost cutting, code changes, etc.
 - e. Value Engineering designs.
-
- 2. All services provided by SKA are subject to SKA's General Conditions of Service. Please see attached General Conditions. If there is a conflict between SKA's General Conditions of Service and any other part of the Agreement, the provisions of SKA's General Conditions of Service shall take precedence.
 - 3. The proposed scope of structural design assumes that the new HVAC equipment does not exceed a 5% increase in loads imposed to the building.
 - 4. The proposed fee includes one bid period for each discipline.
 - 5. Construction material testing and Special Inspection services are not included in this proposal, but can be provided as part of a separate proposal
 - 6. Services related to systems commissioning are not included in this proposal.
 - 7. Cost estimates are not included in the scope of this proposal.
 - 8. Advanced Packages or Early Released drawings result in additional and more intense drafting, design, coordination and construction administration effort for the designer. If requested, these can be provided for an additional fee.
 - 9. Services related to identification and remediation of hazardous materials is not included in the scope of this proposal.

Proposed Compensation

SKA proposes to provide the scope of design services described herein for the lump sum fee of \$15,500.

This fee does not include redesign. Should additional services be required or requested beyond the scope of this proposal, such as changes due to budgetary overages, value-engineering efforts, building manufacturer design changes, and/or changes in scope, after approval is given to proceed with completion of the Working Drawings, SKA shall be compensated for additional efforts on an hourly rate basis by Hobbs Architects in accordance with our current billing rate schedule. Hourly rates are subject to change at the end of each calendar year.

During the construction phase, we propose to bill on a monthly basis based on the percentage of completion of the structural work. Additional services not included in the scope of work will be performed as requested on an hourly basis in accordance with our current billing rate schedule.



SKA Consulting Engineers, Inc. appreciates this opportunity to submit a proposal for engineering services on this project. If you have any questions about this proposal, or if the scope of work is not as expected, please do not hesitate to call. If you find this proposal acceptable, please return one signed copy to us. We look forward to working with you on this project.

Sincerely,

SKA CONSULTING ENGINEERS, Inc.

A handwritten signature in blue ink that reads "Stephen D. Moorefield".

Stephen D. Moorefield, PE

A handwritten signature in blue ink that reads "Susan W. Russell".

Susan W. Russell, PE

Attachments: SKA General Conditions of Service
cc: SKA – LLR

ACCEPTANCE:

The terms and conditions of this agreement SKA Proposal No. 2022-014-049 and the attachments are acceptable to Hobbs Architects.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Please return one signed copy of this Agreement to our office.



GENERAL CONDITIONS OF SERVICE

These General Conditions of Service are incorporated by reference into the foregoing Letter Proposal from SKA Consulting Engineers, Inc. ("SKA"), and shall be part of the Agreement under which services are to be performed by SKA for Client. The term "Agreement" shall mean the Letter Proposal from SKA, these General Conditions, any Fee Schedule and/or Schedule of Limitations/Exclusions that may be included in or attached to the Letter Proposal, and any other contract documents executed by SKA and Client.

Section 1: Scope of Services. The scope of services shall include all services provided by SKA, in its discretion, which are reasonably necessary and appropriate for the effective and prompt fulfillment of SKA's obligations under the Agreement. It is understood that the scope of services and the schedule, if any, set forth in the Letter Proposal are based on information provided by or on behalf of Client. In performing its scope of services, SKA may rely upon information supplied by or on behalf of Client, the contractors or consultants involved in the project upon which SKA's services are being provided ("the Project"), and information available from generally accepted reputable sources, without independent verification of this information by SKA. If this information is incomplete or inaccurate, or if unexpected conditions are discovered, the scope of services and the schedule and charges for performing the scope of services may change, even as the work progresses.

Section 2: Client's Duties / SKA's Right of Entry / Project Safety. To allow SKA to perform the scope of services, Client shall, at no expense to SKA: (a) provide all information regarding Client's requirements and operations necessary for the orderly progress of SKA's work; (b) designate a representative with authority to transmit and receive instructions and information, and to interpret and define Client's policies and requests for services; (c) provide a safe environment on and around the Project for SKA's work; and (d) provide access to publicly and privately owned property as required for SKA to perform the work, including the use of scaffolds or similar mechanical contrivances. Client grants to SKA, and its consultants and independent contractors, the right to enter the Project and property owned by Client and/or others in order for SKA to perform its work on the Project. Client agrees to obtain all legal rights-of-entry required for SKA to perform its work on the Project, and to hold harmless, indemnify and defend SKA from any alleged damages as a result of any unauthorized entry. SKA will perform work only under conditions deemed safe by SKA's personnel. Client will compensate SKA for any safety or security measures required by hazardous or unsafe job conditions. SKA is not responsible for the safety of other persons or property.

Section 3: Documents. All reports, notes, drawings, specifications, data, calculations, and other documents prepared by SKA shall remain the property of SKA. SKA shall store documents relating to SKA's services under the Agreement for a reasonable time after the completion of SKA's services. SKA will exercise reasonable care in safeguarding these documents, but disclaims any liability for loss of or damage to the documents. Client agrees not to use SKA-generated documents for marketing purposes, nor to use such documents for projects other than "the Project", without SKA's express written authorization. Review and authorization are essential because of the different circumstances associated with such use, including the passage of time.

Client agrees to waive any claim against SKA and to defend, indemnify and hold harmless SKA from any claim or liability for injury or loss or otherwise arising from any party's unauthorized reuse of documents prepared by SKA.

Section 4: Samples. Soil, rock, water and/or other samples obtained from the Project are the property of Client. SKA will have no obligation to maintain or preserve such samples after the completion of SKA's services under the Agreement. SKA shall immediately dispose of all samples unless Client instructs SKA otherwise in writing. Client is responsible for charges for storage by SKA of samples requested by Client. If requested by Client to store samples, SKA will exercise reasonable care in such storage, but disclaims any liability for loss of or damage to samples. In any event, if any such samples are contaminated by hazardous substances or suspected hazardous substances, it shall be Client's sole responsibility to immediately arrange for the lawful disposal of such substances, including the removal of all contaminated samples from the custody of SKA and transporting them to a lawful disposal site. SKA is entitled to dispose of all samples if storage charges are not paid within 45 days of invoice date.

Section 5: Hazardous Materials. "Hazardous materials" includes, but is not limited to, any substance, waste, oil, asbestos, lead, pollutant (including mold and mildew) or contaminant, in whatever form, now or hereafter included with such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended.



The scope of services for this Agreement does not include, and expressly excludes, any responsibility for detection, remediation, accidental release, or any services relating to hazardous materials. If SKA encounters, or reasonably suspects that it has encountered, hazardous materials on the Project, SKA shall cease activity on the Project and promptly notify Client. Client shall initiate action, where appropriate, to identify and investigate the nature and extent of hazardous materials on the Project, and to abate and/or remove the same as may be required by federal, state or local law now existing or hereinafter enacted or amended. Unless otherwise specifically provided in writing, the services to be provided by SKA do not include identification of hazardous materials, and SKA has no duty to identify or attempt to identify the same on the Project. It is further understood and agreed that the services of SKA may be uninsurable as a result of the presence or potential presence of hazardous materials on the Project. If such circumstances arise, Client agrees to hold harmless, indemnify and defend SKA, its employees, consultants, independent contractors and agents, from and against any and all claims, lawsuits, damages, liability and costs, including but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of hazardous materials.

Section 6: Construction Observation Services. When construction observation services are included in the Agreement, SKA will provide personnel to make periodic observations to determine if construction is in general compliance with the contract documents. Client understands that SKA is not a guarantor or insurer of the work of the contractor or any of its subcontractors. Client understands that the contractor is solely and exclusively responsible for the accuracy and adequacy of construction and for all other activities performed by the contractor and its subcontractors and suppliers, including the methods and means of construction; supervision of personnel and construction; control and operation of machinery; falsework, scaffolding and other temporary construction aids; safety in, on and about the site; and compliance with all OSHA and other applicable state and local governmental agency regulations. SKA's monitoring of the contractor's performance expressly excludes and specifically disclaims any responsibility for review or observation of the adequacy and sufficiency of the contractor's safety measures or of safety conditions on the Project.

Section 7: Standard of Care. Services performed by SKA under this Agreement will be conducted in a manner consistent with that degree of care and skill ordinarily exercised by members of the engineering profession currently practicing in the same locality and under similar circumstances. No other representation, warranty or guaranty, expressed or implied, is included or intended in this Agreement, or in any report, opinion, document, or otherwise provided by SKA to Client.

Section 8: Suspension or Termination of Work. Client may, at any time and for any reason, suspend further services by SKA immediately upon SKA's receipt of written notice from Client. However, Client shall nonetheless remain liable for and shall promptly pay SKA for all services rendered to the date upon which SKA receives the written notice of suspension, plus suspension charges. Suspension charges shall include the cost of assembling documents, personnel and equipment rescheduling or reassignment, and fees or expenses charged as a result of commitments made to others by SKA on Client's behalf. If payment of SKA's invoices by Client is not made when due, SKA may, upon seven days' written notice to Client, suspend performance of services under this Agreement. If payment in full is not received by SKA within seven days of the date of the notice, the suspension shall take effect without further notice. SKA shall not resume services until payment of SKA's invoices are brought current. If SKA's invoices are not brought current within thirty days of the date of the notice, SKA may terminate this Agreement, under which circumstances Client will be liable to SKA for the amounts set forth above associated with Client's termination of the Agreement, plus the reasonable profit anticipated by SKA had SKA fully completed its work under the Agreement, and any other costs or expenses incurred as a result of SKA's cessation of work on the Project. SKA shall have no liability to Client or others for delay or damage caused because of such suspension of services. Client agrees to indemnify, hold harmless and defend SKA from and against any and all claims or liability arising or resulting from any suspension of services.

Section 9: Insurance / Liability. SKA carries workers compensation, general liability and professional liability insurance in amounts consistent with industry standards for firms our size with our average project sizes and annual billings. SKA will furnish appropriate insurance certificates to Client upon request. In the event Client requests that SKA acquire insurance coverage beyond SKA's normal levels of coverage, Client will pay SKA the costs associated with the acquisition of the additional coverage, plus a 10% administrative fee. If for whatever reason SKA cannot reasonably acquire the additional coverage requested by Client, Client agrees that SKA's normal coverage types and amounts are acceptable to Client. Client understands and agrees that SKA's total liability to Client for any and all injuries, claims, losses, expenses, or damages whatsoever, including attorneys' fees and legal expenses, arising out of or in any way related to the Project or this Agreement from any cause or causes, including, but not limited to, SKA's negligence, errors, omissions, breach of contract, or breach of warranty shall not exceed the total amount recoverable from SKA's insurance. Client also understands and agrees that



SKA's total liability to Client for any and all injuries, claims, losses, expenses, or damages whatsoever, including attorneys' fees and expenses, as described above which is not covered by insurance coverage, shall not exceed the total of SKA's fees for the services rendered to Client on the Project. SKA shall not be liable for any reason for special, indirect or consequential damages, including loss of use and lost profit. SKA shall take reasonable precautions to minimize damage to Client's property and/or to property owned by others during the conduct of any SKA field work and testing on the Project. Client understands that in the normal course of this type of work damage to Client's property and/or to property owned by others may occur, and that SKA shall not be liable for such damage.

Section 10: Conflicts of Interest: Client understands that SKA has a broad client base. This assignment may involve parties with adverse interests to clients with whom SKA has current or past relationships. It is SKA's policy to make reasonable attempts to identify such relationships prior to acceptance of a professional assignment, but SKA cannot assure that conflicts or perceived conflicts will not arise, and SKA does not accept and expressly disclaims any costs, expenses or damages claimed by Client for such occurrences.

Section 11: Consultants / Independent Contractors. SKA occasionally retains consultants as independent contractors to assist in the performance of SKA's work. If independent contractors are utilized by SKA on the Project, the services of these independent contractors will be billed to Client at the cost charged by the independent contractor to SKA, plus 10% if the independent contractor has at least \$500,000 of Professional / General Liability insurance, or 20% if the independent contractor has a lesser level of Professional / General Liability insurance. Such consultants shall be afforded the same rights and protections as SKA hereunder.

Section 12: Reimbursable Expenses. SKA will bill direct non-payroll expenses at cost plus 10%. Direct expenses shall include, but shall not be limited to, the following:

- a) Out-of-pocket expenses, such as travel, lodging, and costs for consultants, independent contractors and any other outside services SKA deems reasonably necessary for purposes of performing SKA's work under this Agreement.
- b) Costs of providing copies of receipts or detailed back-up information concerning charges included in SKA's invoices.
- c) Other costs reasonably incurred in the performance of SKA's work on the Project.

In addition to the above, charges for the use of SKA field and laboratory equipment, reproduction facilities, etc., will generally be billed consistent with SKA's current reimbursable rate schedule. Such items not listed on SKA's current reimbursable rate schedule will be billed at approximately 1% of replacement cost per day, subject to adjustment for minimum or extended usage.

Section 13: SKA's Invoices / Payment Terms. SKA's invoices will be based primarily upon the time spent by SKA's personnel involved with SKA's work on the Project, with this time being billed at the rates set forth in SKA's current Fee Schedule. SKA's expenses, including costs associated with SKA's retention of consultants and SKA's reimbursable expenses, will be included in SKA's invoices. SKA's time charges are accrued on an hourly basis, unless other arrangements are established. Minimum time charges for personnel at a job site are 8 hours per day, unless the time of the SKA employee or consultant on the day at issue is also used on another job. Hourly rates are not increased for overtime. Billing rates may be increased annually. Client understands and agrees that time is of the essence with respect to payment of SKA's invoices, and that timely payment is a material part of the consideration for services rendered by SKA under this Agreement. Client is responsible for payment of SKA's invoices, unless arrangements for another party to pay SKA's invoices are made in advance of SKA's performance of work, with said arrangements being made part of this Agreement. In the event that an agent for Client engages SKA on behalf of Client and Client fails to pay SKA's invoices on a timely basis, then Client's agent is also responsible for payment of SKA's invoices. Client shall pay all SKA's invoices, which will be submitted periodically and on a monthly basis, unless otherwise provided in this Agreement. SKA's invoices are due upon receipt by Client and are payable no later than thirty (30) days after the date of the invoice. Interest and finance charges of one and one-half percent (1.5%) per month or eighteen percent (18%) per annum will be assessed on all delinquent balances of principal past due, with interest and finance charges beginning to accrue on the thirty-first (31st) day after the date of the invoice. Any payments received by SKA thereafter shall be first applied to accrued interest and finance charges, and then to the principal balances of the oldest invoices first. If Client reasonably objects to all or any portion of any invoice, Client



shall nevertheless timely pay the undisputed amount of such invoice and notify SKA of such objection in writing within fourteen (14) days of the date of the invoice; otherwise, such objections are expressly waived. Client shall pay all expenses and costs, including reasonable attorneys' fees, incurred by SKA in the enforcement of this Agreement, including expenses and costs incurred by SKA in the collection of amounts owing to SKA.

Section 14: Miscellaneous Provisions.

Precedence: These General Conditions take precedence over any inconsistent or contradictory provisions contained in any other document included in the Agreement.

Entire Agreement: The Agreement constitutes the entire agreement between Client and SKA, supersedes all prior discussions or communications between Client and SKA, and cannot be changed, amended or altered unless in writing and acknowledged by SKA.

Governing Law: The laws of the State of North Carolina shall govern the validity and interpretation of this Agreement.

Mediation: All claims, disputes or controversies arising out of this Agreement shall be submitted to mediation prior to commencement of any legal action to enforce any of the terms of this Agreement, unless otherwise agreed in writing by the parties to this Agreement. This provision does not apply if a statute of limitations or a statute of repose may affect a claim of a party, in which event the party may commence legal action prior to submission of the dispute to mediation. If litigation is filed before mediation of the dispute, the mediation process shall begin within thirty (30) days after service of the summons and complaint, unless otherwise agreed upon by the parties to this Agreement.

No Third Party Liability: SKA's services are being performed solely for Client's benefit. No contractor, subcontractor, supplier, fabricator, manufacturer, tenant, occupant, consultant, or other third party shall have any claim against SKA as a result of SKA's services. Client shall defend, indemnify and hold harmless SKA from any third party claims arising from SKA's services for Client.

Project-Specific Work: SKA's work product, including its conclusions, relates only to the Project. Any use of SKA's work product, including but not limited to its conclusions, on any other project is not authorized by SKA, and SKA accepts no responsibility for any attempt to apply SKA's work product from the Project to any other project.

Transmission of SKA's Work Product: In the event that SKA's work product is stored or transmitted by some form of electronic media, Client agrees that SKA shall not be held liable for the completeness, transmission, accuracy or longevity of these materials, nor for misuse thereof.

Letter Proposal Duration: SKA's Letter Proposal expires 120 days after transmission to Client, unless a different expiration date is included in the proposal. SKA may withdraw or modify its Letter Proposal at any time prior to acceptance by Client.

Legal Process: Client is responsible, after notification from SKA, for payment of SKA's time charges, attorneys' fees and other expenses resulting from a required response by SKA to subpoenas or court orders issued at the request of any person or entity concerning any part of SKA's work associated with the Project. SKA's charges in this regard will be based on SKA's billing rates in effect at the time of SKA's receipt of the subpoena or court order.

WESTCOTT, SMALL
— & ASSOCIATES —

ENGINEERING | PLANNING | CONSULTING

June 10, 2022

Ms. Chevon Moore, AIA
Hobbs Architects, PA
159 West Salisbury Street
Pittsboro, North Carolina 27312

RE: CONTRACT FOR CIVIL ENGINEERING SERVICES
COURTHOUSE MUSEUM (V1)

Dear Ms. Moore:

Westcott, Small & Associates, PLLC ("WSAA") is pleased to submit this contract to provide the requested engineering services associated with the renovation of the Historic Randolph County Courthouse at 145 Worth Street in Asheboro, NC. The project includes extending sidewalks and providing one ADA parking space and ADA access to the proposed rear entry. Additional improvements may include minor storm drainage modifications and connection to the proposed drainage pits adjacent to the building. It is assumed that a grading permit and permanent stormwater control measure (SCM) will not be required.

SCOPE OF SERVICES:

Based on our understanding of the project, we will provide the following services:

Construction Documents:

1. Using the survey and previously developed schematic design provided by the Client, WSAA will coordinate with the design team to prepare site, grading and storm drainage plans.
2. WSAA will prepare the existing conditions, demolition and erosion control plans as well as the related construction details for the proposed construction.
3. If required, WSAA will develop engineering calculations for the storm drainage improvements.
4. WSAA will provide PDF versions of the construction drawings to the Client for inclusion in the submittal package.
5. WSAA will promptly address review comments and provide revised plans to the Client for submittal.
6. WSAA will meet with the Client/owner up to three (3) times during the design process.
7. WSAA will develop technical specifications for the sitework portion of the project.

Bidding:

8. WSAA will provide PDF versions of the civil technical specifications and approved construction drawings to the Client for inclusion in the bid package.
9. If requested, WSAA will attend the prebid meeting.
10. WSAA will address questions received during the subconsultant bidding phase related to the site portion of the project and will provide related design clarification to the client for distribution.

Limited Construction Administration:

11. WSAA will attend a preconstruction meeting and up to three (3) site visits/meetings for a total of up to four (4) site visits/meetings throughout construction.
12. WSAA will review applicable shop drawings and assist the Client in reviewing the construction schedule, schedule of values and pay requests.

SPECIFICALLY EXCLUDED FROM THIS FEE:

1. Stormwater Control Measure Design
2. Utility Design including water, sewer, storm drainage, communications, gas, electric, etc.
3. Utility, Building, NCDEQ Permitting
4. Prints
5. Rezoning & Special Use Permit
6. Landscape and Decorative Hardscape Design
7. Surveying, Construction Stakeout, Plats
8. Downstream Stormwater Analysis and Flood Study
9. Site Lighting Design
10. Retaining Wall Design
11. Cost Estimate/Opinion of Probable Cost
12. As-Built Drawings/Certifications
13. Traffic Impact Analysis
14. Construction Observation/Administration
15. Geotechnical/Environmental Engineering/Testing
16. Sanitary sewer forces main and/or pumps station, Septic system design
17. Zoning Fees, Review Fees, Inspection Fees, Impact Fees, Meter Fees, Capacity Use Fees, Bonds, etc.
18. Attendance of P&Z, Town Council or other Public Meetings
19. Rezoning & Special Use Permit, Applications, etc.
20. Downstream studies (storm and sanitary sewer) and flood studies
21. Off-site improvements, including turn lanes
22. Fire flow calculations, fire pump calculations and associated permits

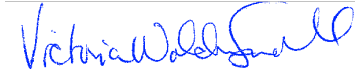
FEES:

We propose to perform the scope of services described above for a lump sum fee as follows:

Construction Documents	\$10,900
Bidding	\$1,200
Limited Construction Administration	\$3,600
Total	\$15,700

Invoicing will be in accordance with the Schedule of Rates (Attachment A). All services will be provided in accordance with the attached Terms and Conditions (Attachment B). If additional services become necessary, we will acquire written authorization in advance from the Client, and bill for these services in accordance with the attached Schedule of Rates (Attachment A) or at an agreed to lump sum fee. WSAA reserves the right to temporarily install a sign on the site during construction identifying WSAA as the contracted engineer and to use images of the site and project in marketing materials. We look forward to working with you on this project.

Sincerely Yours,
Westcott, Small & Associates, PLLC



Victoria Waldron Small, PE
Principal

Attachments: Schedule of Rates (Attachment A)
Terms and Conditions (Attachment B)

AGREED TO AND ACCEPTED

Signature & Date: _____

Printed Name & Title: _____

Attachment A Schedule of Rates

Staff	Hourly Rate
Professional Engineer	\$150.00/hour
Engineering Intern	\$85.00/hour
Field Technician	\$75.00/hour
Engineering Draftsman	\$65.00/hour
Administrative	\$35.00/hour
Outside Consultants	Cost *1.1
Prints	\$2.00 - \$3.00/sheet
Mileage	\$0.58/mile

1. Charges are due and payable fifteen (15) days after the invoice date. Interest will be charged at the rate of 1% per month for outstanding balances over one month old.
2. Construction administration staff will be billed at equivalent grade, depending on qualifications.
3. Time spent providing depositions or courtroom testimony will be billed at 150% of the hourly rate.

Attachment B

TERMS AND CONDITIONS

Section 1. Services. The Client hereby agrees to engage Westcott Small & Associates, PLLC (hereinafter referred to as WSAA) and WSAA hereby agrees to perform certain services for the party to whom the agreement letter is addressed (hereinafter referred to as Client) in accordance with the scope in the authorizing agreement.

Section 2. Client's Responsibilities. The Client agrees to provide WSAA with all existing data, plans, and other information in the Client's possession, which are necessary for the performance of Services. The Client further agrees to provide any additional data, plans, or other information as may be specified in authorized work orders.

Section 3. Standard of Care and Warranty. WSAA agrees that its Services will be performed with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions and circumstances. No other warranty, expressed or implied, is made. WSAA's interpretations and recommendations may be based on the results of test borings by others, surveys or other investigative work. The Client recognizes that subsurface conditions elsewhere in the work area may differ from those at the exploration locations and that conditions may change over time. WSAA will not be responsible for the interpretation or use by others of data developed by WSAA.

Section 4. Compensation. The lump sum fee for WSAA's services includes labor, overhead and profit. WSAA will prepare monthly invoices based on WSAA's estimate of the proportion of the total services actually completed during the billing period to the lump sum fee. If an up front retainer was required then the retainer will be applied to the final billing of the project.

Section 5. Payment. Invoices are due fifteen (15) days from the invoice date. Client agrees to pay a finance charge equal to one percent (1%) per month on past due accounts. Invoices not paid within 90 days from the invoice date will be given to an attorney for collection and a stop work order will be issued on the project. Client agrees to reimburse WSAA for all fees associated with collection. Invoices for Services performed on a time-and-materials basis will be submitted showing labor (hours worked) and total expenses, but not actual documentation. If requested by the Client, documentation will be provided by WSAA at the cost of providing such documentation including labor and copying costs.

Section 6. Notices. Communications from the Client shall be to WSAA's designated project manager or principal-in-charge of the work. Oral communications shall be confirmed in writing.

Section 7. Opinions of Cost. WSAA makes no representation concerning any opinions of cost provided in connection with these services other than that all cost figures represent our professional opinion of probable cost. WSAA shall not be responsible for fluctuations in cost factors.

Section 8. Confidentiality. WSAA shall maintain as confidential and not disclose to others without Client's prior written consent, all information obtained from Client, not otherwise previously known to WSAA in the public domain, as Client expressly designates in writing to be "Confidential." The provisions of this paragraph shall not apply to information in whatever form which (i) is published or comes into the public domain through no fault of WSAA, (ii) is published by or obtained from a third party who is under no obligation to keep the information confidential, or (iii) is required to be disclosed by law on order of a court, administrative agency or other authority with proper jurisdiction.

Section 9 Independent Contractor. WSAA's relationship with the Client under this Agreement shall be that of independent contractor. The employees, methods, equipment, and facilities used by WSAA shall at all times be under its exclusive direction and control, and the Client shall not exercise control over WSAA except insofar as may be necessary to ensure performance and compliance with this Agreement.

Section 10. Insurance. WSAA agrees to purchase and maintain at its own expense general liability insurance, and automobile liability insurance. Certificates of insurance shall be provided to Client upon request in writing. Within the

limits and conditions of such insurance, WSAA agrees to reimburse the Client for any damages sustained by the Client which are covered by WSAA's insurance to the extent of the limitations and exclusions contained within said insurance policies and Sections 11 and 12 of this Agreement. WSAA agrees to purchase additional insurance as requested by the Client (presuming such insurance is available) provided the premiums for such additional insurance are reimbursed by the Client.

Section 11. Indemnification. WSAA shall indemnify, and hold the Client harmless from and against any claim asserted by any person or entity (other than an officer, director, employee or agent of Client) arising out of WSAA's negligent acts, errors, or omissions, subject to the limitations and exclusions contained herein in Sections 12 and 14. Client shall indemnify and hold WSAA harmless from and against any claim asserted by any person or entity (other than an officer, director, employee, or subcontractor of WSAA) arising out of Client's negligent acts, errors, or omissions.

Section 12. Liability Limitation. WSAA's liability to the Client for any loss or damage, including, but not limited to, special and consequential damages, arising out of or in connection with this Agreement from any cause, including WSAA's professional negligence, errors, or omissions shall not exceed the greater of \$10,000 or the compensation received by WSAA hereunder, and Client hereby releases WSAA from any liability above such amount.

Section 13. Jobsite Safety. Neither the professional activities of WSAA nor the presence of the WSAA employees and subcontractors at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WSAA personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any earth or safety precautions. The client agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made evident in the Client's agreement with the General Contractor.

Section 14. Disputes. If a dispute arises relating to the performance of the Services covered by this Agreement, and legal or other costs are incurred, the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time at current billing rates, court costs, attorney's fees, and other claim-related expenses. In the event of any litigation, Client agrees to pay to Engineer interest on all past due balances at the rate of twelve percent (12 %) per annum.

Section 15. Termination. This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure of performance by the other party or if the Client suspends the work for more than three months. In the event of termination, WSAA shall be paid for services performed prior to the termination notice date plus reasonable termination expenses, including the cost of completing analyses, records, and reports necessary to document job status at the time of termination.

Section 16. No Waiver. The failure of a party to enforce strictly any provision of this Agreement shall not be deemed to act as a waiver of any provision, including the provision not so enforced.

Section 17. Choice of Law. This Agreement is deemed to be made under and shall be construed according to the laws of the State of North Carolina.

Section 18. Successors and Assignments. The Client and WSAA each binds itself and its successors, executors, administrators, and assigns to the other party of this Agreement and to the successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement.

Section 19. Amendments. All modifications to this agreement shall be made in writing and approved by both Client and WSAA.

Section 20. Severability. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

Section 21. Entire Agreement. This Agreement, including all attachments authorized hereunder, constitutes the entire agreement between the parties hereto and it supersedes all prior or contemporaneous agreements, whether oral or written, with respect to the subject matter hereof. In case of conflict or inconsistency between this Agreement and any other contract documents, this Agreement shall control. No agreement hereafter made between the parties shall be binding on either party unless reduced to writing and signed by an authorized officer of the party sought to be bound.

Project Company:	Lancaster Custom Crafted Upholstery
Investment:	\$5,026,000 (including \$4.295M in real property and \$731k in M&E)
Jobs:	27 new jobs (retention of 25 existing fulltime positions)
Average wage:	\$46,000
Incentives proposal:	Up to \$120,700 over five years (\$79,000 from Randolph County, up to \$41,700 from the City of Archdale – breakdown mirrors differential in tax rates and additional considerations by the City of Archdale).
Request:	Approve incentive proposal to encourage selection of Archdale site.

Lancaster is a high-end upholstery manufacturer currently located in an 18,000 sf facility in Archdale. The 30+ year old company has enjoyed multiple consecutive years of double-digit sales growth and has outgrown the current facility. There is no room at the current location for expansion, so the company is considering construction of a new building on a greenfield site. Two locations have been shortlisted for the project: a site on Archdale Road adjacent to the Archdale Industrial Park and a location in Virginia.

If the Archdale Rd site is selected, the full investment in the project is anticipated to exceed \$5 million, including \$4.295 million in real property and \$731,000 in new M&E. The company will retain the current fulltime workforce of twenty-five employees and plans to create twenty-seven new jobs over a five year period related to the expansion project. The average annual wage of the new jobs will be at least \$46,000, exceeding Randolph County's average annual private sector wage of \$40,522.

The company has requested consideration of local incentives from Archdale and Randolph County to aid in the decision between the Archdale and Virginia locations sites.

Based on the incentive calculation equivalent to 60% of anticipated tax revenue over a five-year period and additional considerations by the City of Archdale, Lancaster is eligible for a total cash incentive from the City of Archdale and Randolph County of up to \$120,700 over five years. Because of the differing tax rates, Randolph County's portion of the incentive would be \$79,000 and Archdale's would be up to \$41,700.

The EDC believes that this is a good economic development project, promoting retention of jobs, reinforcing a legacy industry, supporting the creation of new high-quality jobs and generating new taxable investment in Archdale and Randolph County. Therefore, the EDC requests that Randolph County approve the above-stated incentive offer as an enticement for Lancaster to expand in Archdale and Randolph County.



RANDOLPH COUNTY

BOARD OF COMMISSIONERS

Darrell Frye, Chairman
David Allen, Vice Chairman
Kenny Kidd
Maxton McDowell
Hope Haywood

Randolph County Office Building ■ 725 McDowell Road
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

Hal Johnson, County Manager
Ben Morgan, County Attorney
Dana Crisco, Clerk to the Board

RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO ENTER INTO AN ECONOMIC DEVELOPMENT INCENTIVES CONTRACT

WHEREAS, Section 158-7.1 of the North Carolina General Statutes authorizes a county to undertake an economic development project by extending assistance to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, the Board of Commissioners of Randolph County has held a public hearing to consider whether to participate in an economic development project that will result in the County of Randolph (the “County”), the City of Archdale (the “City”), and Lancaster Customworks, Inc. (the “Company”) approving an economic development incentives package whereby the County would contribute up to seventy-nine thousand dollars (\$79,000.00) and the City would contribute up to forty-one thousand seven hundred dollars (\$41,700.00) for a total expenditure of up to one hundred twenty thousand seven hundred dollars (\$120,700.00) to or on behalf of the Company to offset the costs of the Company’s acquisition and expansion of manufacturing operations in the City of Archdale, Randolph County, North Carolina; and

WHEREAS, upon the completion by the Company of this expansion project, the Company will have generated new value/investment in real and personal property and equipment associated with the project in an amount equal to or in excess of five million twenty-six thousand dollars (\$5,026,000.00) and created a minimum of twenty-seven (27) new full-time jobs in the County and City while retaining twenty-five (25) existing full-time positions; and

WHEREAS, this economic development project will stimulate and stabilize the local economy, promote business in the County and City, and result in the creation of a significant number of jobs in the County and City; and

WHEREAS, the County has in its General Fund available revenues sufficient to fund this economic development project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Randolph County, this 11th day of July, 2022, as follows:

Section 1. The County is authorized to expend up to seventy-nine thousand dollars (\$79,000.00) of County funds for the Lancaster Customworks, Inc. economic development project.

Section 2. The appropriation outlined in Section 1 above will be paid to or on behalf of the Company pursuant to a performance-based incentive contract. In addition to the standard terms found in contracts that the County routinely executes in the ordinary course of business, the economic development incentives contract entered into by and between the County, the City, and the Company must contain the following essential terms and conditions:

- a. The total payment made to or on behalf of the “Company” under this contract shall not exceed one hundred twenty thousand seven hundred dollars (\$120,700.00).
- b. Up to seventy-nine thousand dollars (\$79,000.00) of the contract amount will be paid by the County, and up to forty-one thousand seven hundred dollars (\$41,700.00) of the contract amount will be paid by the City.
- c. The contract amount will be paid over a period of five (5) years to coincide with the Company’s satisfactory completion of certain performance requirements. The said performance requirements include, but are not limited to, the following:
 - i. The Company must deliver to the County and the City written certification that, the actual value of new investment by the Company in real and personal property and equipment in connection with this project equals or exceeds five million twenty-six thousand dollars (\$5,026,000.00), at least four million two hundred ninety-five thousand (\$4,295,000.00) of which shall be in real property and seven hundred thirty-one thousand (\$731,000.00) of which shall be in personal property, machinery and equipment. The written certification of the actual value of the new investment shall further certify that said new investment is located within the corporate limits of the City of Archdale in Randolph County; and
 - ii. The Company must provide Employment Security Reports to the County and the City evidencing the creation of twenty-seven (27) new full-time jobs having an average annual wage of forty-six thousand dollars (\$46,000.00), while retaining the twenty-five (25) full-time jobs that existed before the start of the project.
- d. The contract must provide the County and the City with a means of recouping a portion of the contract amount if the Company’s facilities, as expanded, do not remain in full operation, maintaining the newly created jobs referenced above, for a period of five (5) years immediately following the date on which the final installment of the contract amount is paid to the Company.
- e. If the Company does not remain in full operation during this five (5) year period, a portion of the incentive money must be returned. The amount to be returned shall decrease on a pro-rated amount for each year of said period that the Company remains in full operation in the City and County. Any amounts returned by the Company in this manner shall be divided proportionately between the County and the City based on the payments made to the Company by the County and the City.

Section 3.

The Chairman of the Randolph County Board of Commissioners is hereby authorized to execute on behalf of the County of Randolph a contract drafted in accordance with Section 2 of this resolution and any other documents necessary for the implementation of this economic development project. The County's participation in this economic development project is expressly contingent upon participation by the City as outlined herein.

Darrell Frye, Chairman
Randolph County Board of Commissioners

ATTEST:

Dana Crisco, Clerk
Randolph County Board of Commissioners

NOTICE OF PUBLIC HEARING

The County of Randolph (“County”) proposes to appropriate and expend County funds for the following economic development project pursuant to Section 158-7.1 of the North Carolina General Statutes. The County intends to consider entering into an economic development incentives contract for an economic development project (the “Project”) with Lancaster Customworks, Inc. (the “Company”) and the City of Archdale (the “City”).

The County and City are considering incentive payments in an amount not to exceed a total of \$120,700.00, to be paid over a five-year period. The maximum amount to be provided by the City will be \$41,700.00, and the maximum amount to be provided by the County will be \$79,000.00. In addition, as a part of the economic incentive, the City will also consider allowing the Owner to pay a fee to the City in lieu of building a portion of any required sidewalk running along Archdale Road. These payments will be conditioned upon the Company satisfying certain performance requirements.

In order to receive the proposed economic incentive payments, the Company must make an investment commitment of \$5,026,000.00 in the City and County over a five-year period, said amount to include a minimum investment of \$4,295,000.00 in real property and site improvement costs, and a minimum investment of \$731,000.00 in business personal property. In addition, the Company must retain twenty-five (25) current full-time jobs, and create twenty-seven (27) new full-time jobs in the City and County, said new jobs having an average annual wage of \$46,000.00. The Company will also dedicate any additional right of way upon request by the City for the purpose of constructing any required sidewalk. The County will fund these payments with available revenues in its General Fund. The governing board for the County believes this Project will stimulate and stabilize the local economy and result in the creation of a significant number of new, permanent jobs in Archdale and Randolph County.

The County will hold a public hearing on the proposal to appropriate and expend funds for this Project. Any incentive approved by the County after this public hearing shall be expressly contingent upon participation by the City of Archdale as provided herein.

The County’s public hearing will be held at a meeting to begin at 6:00 p.m. on July 11, 2022 in the 1909 Randolph County Historic Courthouse Meeting Room, 145-C Worth Street, Asheboro, North Carolina. All interested persons are invited to attend and present their views.

TAX DEPARTMENT

RANDOLPH COUNTY OFFICE BUILDING
725 MCDOWELL RD, ASHEBORO, NC 27205-7370

Date: June 9, 2022
To: Randolph County Commissioners
From: Debra Hill, Tax Administrator
RE: 2021-2022 Annual Settlement Report

I will be presenting the 2021-2022 Annual Tax Settlement Report to the Board at the July 11 Commissioners meeting, as required by G.S. 105-373. This report must be accepted before the Tax Collector can be charged to collect the next year levy.

Some of the Settlement Report highlights that will be presented are:

- The 2021-2022 collections percentage for the County. The overall collection percentage for all tax districts on real estate, business and individual personal property.
- A graph of current and prior years collection rates.
- Breakdown of 2021-2022 delinquent taxes by property type.
- Taxes uncollectable for 2021-2022 fiscal year and prior years due to bankruptcy or Property Tax Commission appeals that have not been adjudicated.
- The amount of discount given for early payment of taxes.
- Minimal Taxes Report

The actual collection percentages and dollar amounts will not be available until after the end of the fiscal year on June 30th. I will have the Annual Settlement Report available at the July 11 meeting. If you have any questions prior to the meeting on Monday July 11 please give me a call @ 318-6531 or email me at Debra.Hill@randolphcountync.gov



RANDOLPH COUNTY HUMAN RESOURCES

♦ Randolph County Office Building ♦ 725 McDowell Road
♦ Asheboro, North Carolina 27205

To: Randolph County Commissioners
CC: Hal Johnson, Will Massie
From: Jill N. Williams, Human Resources Director
Date: July 11, 2022
Subject: 2022 – 2023 Randolph County Classification Plan Approval

2022 – 2023 Classification Plan Approval

I am requesting your approval of the 2022 – 2023 Randolph County Classification Plan to be effective July 1, 2022. Your approval is required pursuant to the Randolph County Employee Policies and Procedures Manual and in order for us to be in compliance with the Office of State Human Resources requirements for filing our Pay Plan under G.S. 126 provisions known as the State Human Resources Act.

Five (5) unique tables make-up the complete classification plan: Emergency Services, General Employees, Law Enforcement, Medical, and Tourism Development Authority (TDA).

The Emergency Services portion of the plan is currently called the Emergency Medical Services Classification Plan because it consists only of classes/positions in Emergency Medical Services, including Emergency Medical Technicians, Paramedics, etc. All other Emergency Services classifications are included with the General Employees. In order to efficiently implement the 7% Cost of Living / Market Adjustment for Emergency Services, all Emergency Services classifications that are in the General Employees portion of the plan are being moved to the Emergency Services portion of the classification plan and being assigned new grade numbers effective July 1, 2022. A chart of these position changes is listed on the following page.

Classifications that are being added, removed, or reclassified are outlined below and on the following pages.

CLASSIFICATION / POSITION TITLES ADDED / REMOVED:

- Added: 911 Assistant Shift Supervisor, Grade E213
- Added: Digital Content Coordinator, Grade 313 (TDA)
- Added: Emergency Services Office Assistant, Grade 209
- Added: Emergency Services Office Manager, Grade E216
- Added: Fire Plans Examiner, Grade E220
- Added: Lead Child Support Specialist, Grade 116
- Added: Reporting Specialist, Grade 119
- Removed: Emergency Intake Specialist, Grade 111

Emergency Services

Classifications/Positions moved from the General Employees table to the Emergency Services table. All are being assigned a new grade number; two are being assigned a new grade number and job title.

Classification	Current Grade	New Grade 7.1.22
Emergency Services Office Assistant <i>(Job title change from Office Assistant IV, which will remain on General Employee Plan)</i>	109	E209
Telecommunicator	112	E212
911 Shift Supervisor	114	E214
ES Logistics Coordinator	114	E214
Emergency Services Office Manager <i>(Job title change from Office Manager, which will remain on General Employee Plan)</i>	116	E216
911 Assistant Communications Supervisor	117	E217
Emergency Services System Specialist	117	E217
Fire Inspector I	117	E217
Fire Inspector II	118	E218
Emergency Management Planner	119	E219
Emergency Services Training Administrator	119	E219
911 Communications Supervisor	120	E220
Fire Inspector III	120	E220
Fire Plans Examiner	120	E220
Assistant Emergency Medical Services Operations Officer	121	E221
Deputy Fire Marshal	121	E221
Emergency Management Coordinator	121	E221
Emergency Services System Manager	121	E221
Emergency Medical Services Operations Officer	123	E223
Fire Marshal	123	E223
Emergency Services Deputy Director	124	E224
Emergency Services Director	129	E229

RANDOLPH COUNTY HUMAN RESOURCES

♦ Randolph County Office Building ♦ 725 McDowell Road
♦ Asheboro, North Carolina 27205

RECLASSIFICATIONS / GRADE REASSIGNMENTS:

The following reclassifications / grade reassignments were approved for the 2022-2023 fiscal year, to be effective July 1, 2022.

Classifications with a reclassification / grade reassignment (listed alphabetically)			
Classification through 6/30/22	Grade	Classification change effective 7/1/22	Grade
Assistant County Manager/Finance Officer	132	Assistant County Manager / Finance Officer	135
Child Support Services Director	120	Child Support Services Director	123
ES Logistics Coordinator	114	ES Logistics Coordinator	E214
Extension Support Specialist	110	Extension Support Specialist	111
Juvenile Day Reporting Center Program Director	119	Juvenile Day Reporting Center Program Director	125

ACTION REQUESTED:

I request the Board's approval of the 2022-2023 Randolph County Classification Plan effective 7/1/22.

Attachments:

2022-2023 Randolph County Classification Plan

**2022 - 2023 Randolph County
Emergency Services
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk				HOURLY		
			Min	Mid	Max		Min	Mid	Max
E200			15,080.58	16,328.63	17,680.68		7.25	7.85	8.50
E201			20,988.01	26,562.62	32,324.44		10.09	12.77	15.54
E202			22,028.05	27,893.87	33,967.71		10.59	13.41	16.33
E203			23,130.49	29,329.13	35,694.17		11.12	14.10	17.16
E204			24,295.33	30,785.18	37,483.04		11.68	14.80	18.02
E205			25,522.58	32,324.44	39,355.11		12.27	15.54	18.92
E206			26,812.23	33,967.71	41,331.19		12.89	16.33	19.87
E207			28,164.28	35,694.17	43,411.27		13.54	17.16	20.87
E208			29,578.74	37,483.04	45,595.35		14.22	18.02	21.92
E209		EMERGENCY SERVICES OFFICE ASSISTANT	31,076.40	39,355.11	47,904.24		14.94	18.92	23.03
E210			32,636.46	41,331.19	50,296.33		15.69	19.87	24.18
E211			34,279.72	43,411.27	52,834.03		16.48	20.87	25.40
E212		TELECOMMUNICATOR	36,006.18	45,595.35	55,475.73		17.31	21.92	26.67

**2022 - 2023 Randolph County
Emergency Services
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk				HOURLY		
			Min	Mid	Max		Min	Mid	Max
E213		911 ASSISTANT SHIFT SUPERVISOR	37,815.85	47,904.24	58,263.04		18.18	23.03	28.01
		EMERGENCY MEDICAL TECHNICIAN							
E214		911 SHIFT SUPERVISOR	39,708.73	50,296.33	61,175.15		19.09	24.18	29.41
		ADVANCED EMT							
		ES LOGISTICS COORDINATOR							
E215		PARAMEDIC	41,705.60	52,834.03	64,253.67		20.05	25.40	30.89
E216		EMERGENCY SERVICES OFFICE MANAGER	43,806.48	55,475.73	67,498.60		21.06	26.67	32.45
		PARAMEDIC FIELD TRAINING OFFICER							
E217		911 ASSISTANT COMMUNICATIONS SUPERVISOR	46,011.37	58,263.04	70,847.52		22.12	28.01	34.06
		EMERGENCY SERVICES SYSTEM SPECIALIST							
		FIRE INSPECTOR I							
E218		PARAMEDIC CREW CHIEF	48,320.26	61,175.15	67,498.60		23.23	29.41	32.45
		FIRE INSPECTOR II							

**2022 - 2023 Randolph County
Emergency Services
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
E219		EMERGENCY MANAGEMENT PLANNER	50,753.95	64,253.67	78,127.80	24.40	30.89	37.56
		EMERGENCY SERVICES TRAINING ADMINISTRATOR						
		PARAMEDIC SUPERVISOR						
E220		911 COMMUNICATIONS SUPERVISOR	53,291.65	67,498.60	82,059.16	25.62	32.45	39.45
		FIRE INSPECTOR III						
		FIRE PLANS EXAMINER						
E221		ASSISTANT EMERGENCY MEDICAL SERVICES OPERATIONS OFFICER	55,954.15	70,826.72	86,177.71	26.90	34.05	41.43
		DEPUTY FIRE MARSHAL						
		EMERGENCY MANAGEMENT COORDINATOR						
		EMERGENCY SERVICES SYSTEM MANAGER						
E222			58,762.26	74,404.46	90,483.48	28.25	35.77	43.50
E223		EMERGENCY MEDICAL SERVICES OPERATIONS OFFICER	61,715.97	78,127.80	94,976.45	29.67	37.56	45.66
		FIRE MARSHAL						

**2022 - 2023 Randolph County
Emergency Services
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
E224		EMERGENCY SERVICES DEPUTY DIRECTOR	64,815.29	82,059.16	99,739.84	31.16	39.45	47.95
E225			68,060.22	86,177.71	104,752.83	32.72	41.43	50.36
E226			71,471.55	90,483.48	109,994.63	34.36	43.50	52.88
E227			75,049.29	94,976.45	115,486.04	36.08	45.66	55.52
E228			78,814.23	99,739.84	121,331.07	37.89	47.95	58.33
E229		EMERGENCY SERVICES DIRECTOR	82,766.38	104,752.83	127,342.50	39.79	50.36	61.22
E230			86,905.74	109,994.63	133,686.74	41.78	52.88	64.27
E231			91,253.11	115,486.04	140,363.80	43.87	55.52	67.48
E232			95,829.29	121,331.07	147,394.47	46.07	58.33	70.86
E233			100,634.27	127,342.50	154,757.95	48.38	61.22	74.40
E234			105,668.06	133,686.74	162,495.85	50.80	64.27	78.12
E235			110,951.47	140,363.80	170,628.96	53.34	67.48	82.03

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
100	OSHR only	CHORE PROVIDER	15,080.58	16,328.63	17,680.68	7.25	7.85	8.50
101		TRANSPORTATION AIDE/DRIVER	20,592.79	26,105.00	31,804.42	9.90	12.55	15.29
102			21,632.83	27,457.06	33,406.08	10.40	13.20	16.06
103			22,756.08	28,829.91	35,090.95	10.94	13.86	16.87
104	OSHR only	COMMUNITY SOCIAL SERVICES ASSISTANT	23,900.12	30,265.16	36,838.22	11.49	14.55	17.71
	OSHR only	DATA ENTRY OPERATOR I						
105		HOUSEKEEPER	25,106.57	31,804.42	38,710.29	12.07	15.29	18.61
		OFFICE ASSISTANT II						
	OSHR only	PROCESSING ASSISTANT II						
106	OSHR only	DATA ENTRY OPERATOR II	26,375.41	33,406.08	40,644.76	12.68	16.06	19.54
		LIBRARY ASSISTANT						
107		OFFICE ASSISTANT III	27,706.67	35,090.95	42,683.24	13.32	16.87	20.52
	OSHR only	PROCESSING ASSISTANT III						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
108		ANIMAL SERVICES COORDINATOR	29,100.32	36,838.22	44,825.72	13.99	17.71	21.55
		ANIMAL CARE ATTENDANT						
		EXTENSION SECRETARY/RECEPTIONIST						
		HOUSEKEEPER LEAD						
		LIBRARY ACCOUNTING CLERK						
109		ANIMAL ADOPTION COORDINATOR	30,556.38	38,710.29	47,093.01	14.69	18.61	22.64
	OSHR only	MEDICAL OFFICE ASSISTANT						
		OFFICE ASSISTANT IV						
	OSHR only	PROCESSING ASSISTANT IV						
110		DEBT SETOFF COORDINATOR	32,095.63	40,644.76	49,464.30	15.43	19.54	23.78
	OSHR only	DENTAL ASSISTANT						
	OSHR only	INCOME MAINTENANCE TECHNICIAN						
		LIBRARY TECHNICIAN						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
110 continued		PERSONAL PROPERTY APPRAISAL TECHNICIAN	32,095.63	40,644.76	49,464.30	15.43	19.54	23.78
	OSHR only	PROCESSING ASSISTANT IV SUPERVISOR						
	OSHR only	SECURITY GUARD						
	OSHR only	SOCIAL WORKER TRAINEE						
		TAX BILLING CLERK						
		TAX CASHIER						
		TAX DATA ENTRY SPECIALIST						
111		EXTENSION SUPPORT SPECIALIST	33,718.10	42,683.24	51,939.60	16.21	20.52	24.97
	OSHR only	FOREIGN LANGUAGE INTERPRETER I						
	OSHR only	INCOME MAINTENANCE CASEWORKER I						
		LAND RECORDS TRANSFER SPECIALIST						
		MAINTENANCE WORKER						
	OSHR only	OFFICE WORK UNIT SUPERVISOR IV						
	OSHR only	PRACTICAL NURSE I						
		VETERAN SERVICE TECHNICIAN						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
112		4-H PROGRAM ASSISTANT	35,402.96	44,825.72	54,539.70	17.02	21.55	26.22
	OSHR only	ACCOUNTING TECHNICIAN I						
		ADMINISTRATIVE ASSISTANT						
	OSHR only	ADMINISTRATIVE ASSISTANT I						
	OSHR only	ADMINISTRATIVE SECRETARY II						
		DELINQUENT ACCOUNTS TECHNICIAN						
		DEPUTY REGISTER OF DEEDS						
		EDUCATION & OUTREACH SUPPORT SPECIALIST						
		ELECTIONS PROGRAM SPECIALIST						
		FINANCE TECHNICIAN I						
	OSHR only	HUMAN RESOURCES PLACEMENT SPECIALIST						
	OSHR only	MEDICAL LAB TECHNICIAN I						
		SPECIAL PROJECTS COORDINATOR						
		SUBSTANCE ABUSE WORKER						
		TAX INFORMATION SPECIALIST						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
113	OSHR only	ACCOUNTING CLERK IV	37,191.83	47,093.01	57,285.40	17.88	22.64	27.54
	OSHR only	ACCOUNTING TECHNICIAN II						
		ANIMAL CONTROL OFFICER						
		CASE MANAGER						
	OSHR only	ENVIRONMENTAL HEALTH TECHNICIAN						
		FINANCE TECHNICIAN II						
	OSHR only	INCOME MAINTENANCE CASEWORKER II						
	OSHR only	INCOME MAINTENANCE INVESTIGATOR I						
	OSHR only	INFORMATION PROCESSING TECHNICIAN						
		MENTORING PEER ADVOCATE						
	OSHR only	NUTRITIONIST I						
	OSHR only	OFFICE WORK UNIT SUPERVISOR V						
	OSHR only	PRACTICAL NURSE II						
		REAL PROPERTY APPRAISAL TECHNICIAN						
		SALES ANALYST						
	OSHR only	SOCIAL WORKER I						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
114		ASSISTANT VETERAN SERVICE OFFICER	39,063.90	49,464.30	60,155.91	18.78	23.78	28.92
		CHILD SUPPORT SPECIALIST						
		ELECTIONS SYSTEMS SPECIALIST						
	OSHR only	EXECUTIVE ASSISTANT I						
		FINANCE TECHNICIAN III						
		HOUSEKEEPER FOREMAN						
		HUMAN RESOURCES TECHNICIAN						
	OSHR only	HUMAN SERVICES COORDINATOR I						
		INFORMATION TECHNOLOGY SUPPORT TECHNICIAN						
		INSPECTIONS ADMINISTRATIVE TECHNICIAN						
		MAINTENANCE TECHNICIAN						
	OSHR only	MEDICAL LAB TECHNICIAN II						
		PROPERTY DEVELOPMENT TECHNICIAN						
		SIGN TECHNICIAN						
		VETERAN SERVICE OFFICER						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
115		ADDRESSING COORDINATOR	41,019.18	51,939.60	63,172.03	19.72	24.97	30.37
		DEPUTY TAX COLLECTOR						
		FINANCE TECHNICIAN IV						
	OSHR only	INCOME MAINTENANCE CASEWORKER III						
	OSHR only	INCOME MAINTENANCE INVESTIGATOR II						
		LIBRARIAN I						
		MANAGEMENT INFORMATION SYSTEM SPECIALIST						
	OSHR only	NUTRITIONIST II						
	OSHR only	PARALEGAL I						
		PAYROLL TECHNICIAN						
		PERSONAL PROPERTY APPRAISER						
	OSHR only	PUBLIC HEALTH EDUCATION SPECIALIST						
	OSHR only	PUBLIC HEALTH EDUCATOR I						
		TAX PARALEGAL						
	OSHR only	VOLUNTEER SERVICES DIRECTOR I						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
116		ADMINISTRATIVE ASSISTANT/DEPUTY CLERK TO THE BOARD	43,078.46	54,539.70	66,333.75	20.71	26.22	31.89
	OSHR only	COMPUTING SUPPORT TECHNICIAN I						
		CRIMINAL JUSTICE / PRE-TRIAL SUBSTANCE ABUSE COUNSELOR						
	OSHR only	DENTAL HYGIENIST I						
		HELPDESK TECHNICIAN I						
	OSHR only	INCOME MAINTENANCE SUPERVISOR I						
		LEAD CHILD SUPPORT SPECIALIST						
		MAINTENANCE FOREMAN						
		OFFICE MANAGER						
		PROJECT SAFE NEIGHBORHOODS COORDINATOR						
	OSHR only	PUBLIC HEALTH TECHNICIAN						
		REAL PROPERTY APPRAISER I						
		SOIL & WATER ENVIRONMENTAL SPECIALIST						
117		ASSISTANT REGISTER OF DEEDS - SYSTEM SUPPORT SPECIALIST	45,241.74	57,285.40	69,620.28	21.75	27.54	33.47
		BENEFITS COORDINATOR						
		CIRCULATION SUPERVISOR						
		CODES ENFORCEMENT OFFICER						
		COMPUTER ANALYST I						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
117 continued	OSHR only	ENVIRONMENTAL HEALTH SPECIALIST	45,241.74	57,285.40	69,620.28	21.75	27.54	33.47
		HELPDESK TECHNICIAN II						
		HUMAN RESOURCES SPECIALIST						
	OSHR only	HUMAN SERVICES COORDINATOR II						
	OSHR only	INCOME MAINTENANCE SUPERVISOR II						
		LAND RECORDS SUPERVISOR						
		PARENTS AS TEACHERS COORDINATOR						
		PAYROLL SPECIALIST						
		PERSONAL PROPERTY AUDITOR						
		PROPERTY DEVELOPMENT SPECIALIST						
	OSHR only	PUBLIC HEALTH EDUCATOR II						
		REAL PROPERTY APPRAISER II						
	OSHR only	SOCIAL WORKER II						
		SOIL & WATER ADMINISTRATOR						
		TAX DATA ANALYST						
		ZONING CODES ENFORCEMENT OFFICER						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
118	OSHR only	ACCOUNTING SPECIALIST I	47,509.03	60,155.91	73,114.81	22.84	28.92	35.15
	OSHR only	DENTAL HYGIENIST II						
		GIS MAPPER						
		GIS PLANNER						
		HUMAN RESOURCES COORDINATOR						
		LIBRARIAN II						
		LIBRARY BUSINESS MANAGER						
		MEDIA COMMUNICATIONS SPECIALIST						
		PLANNING SYSTEMS COORDINATOR						
		PROGRAM ACCOUNTANT						
		PROJECT MANAGER/ANALYST						
		REAL PROPERTY APPRAISER III						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
119		ADULT DAY REPORTING CENTER PROGRAM DIRECTOR	49,901.12	63,172.03	76,775.75	23.99	30.37	36.91
		ASSISTANT TAX COLLECTOR						
		CODES ENFORCEMENT OFFICER SPECIALIST						
		COUNTY HISTORY LIBRARIAN						
		FINANCE SPECIALIST						
	OSHR only	HUMAN SERVICES COORDINATOR III						
	OSHR only	HUMAN SERVICES EVALUATOR I						
		INFRASTRUCTURE SERVICES SPECIALIST						
	OSHR only	PUBLIC HEALTH NURSE I						
		PURCHASING OFFICER						
		REPORTING SPECIALIST						
		SENIOR CODES ENFORCEMENT OFFICER						
	OSHR only	SOCIAL WORKER III						
		SUBSTANCE ABUSE COUNSELOR						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
120	OSHR only	ACCOUNTING SPECIALIST II	52,397.22	66,333.75	80,644.70	25.19	31.89	38.77
		ANIMAL SERVICES MANAGER						
		ASSISTANT HUMAN RESOURCES DIRECTOR						
		BUSINESS OPERATIONS MANAGER						
		DEPUTY ZONING ADMINISTRATOR						
		DOCUMENT IMAGING SPECIALIST						
		FIELD OPERATIONS MANAGER						
		GIS SPECIALIST						
		LIBRARIAN III						
	OSHR only	NUTRITION PROGRAM SUPERVISOR						
		PERSONAL PROPERTY SUPERVISOR						
		PUBLIC SAFETY SPECIALIST						
		REAL PROPERTY APPRAISER SUPERVISOR						
	OSHR only	SOCIAL WORK SUPERVISOR I						
	OSHR only	SOCIAL WORKER INVESTIGATIVE/ ASSESSMENT AND TREATMENT						
		WEB DEVELOPER						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
121		BUSINESS ANALYST	55,018.12	69,620.28	84,680.06	26.45	33.47	40.71
		COMPUTER ANALYST II						
	OSHR only	COMPUTER SYSTEMS ADMINISTRATOR I						
		DATABASE ADMINISTRATOR/PROGRAMMER						
		GIS ANALYST/PROGRAMMER						
		INSPECTIONS DEPUTY DIRECTOR						
		NETWORK ADMINISTRATOR						
	OSHR only	PUBLIC HEALTH NURSE II						
	OSHR only	SOCIAL WORK SUPERVISOR II						
		VETERAN SERVICE DIRECTOR						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
122	OSHR only	COUNTY SOCIAL SERVICES TRAINING OFFICER	57,784.62	73,114.81	88,944.22	27.78	35.15	42.76
	OSHR only	ENVIRONMENTAL HEALTH SUPERVISOR I						
	OSHR only	INCOME MAINTENANCE ADMINISTRATOR I						
		INTERNAL AUDITOR						
	OSHR only	NUTRITION PROGRAM DIRECTOR						
	OSHR only	PUBLIC HEALTH NURSE III						
	OSHR only	PUBLIC HEALTH STRATEGIST						
	OSHR only	SOCIAL WORK SUPERVISOR III						
123		ANIMAL SERVICES DIRECTOR	60,675.93	76,775.75	93,374.79	29.17	36.91	44.89
		CHILD SUPPORT SERVICES DIRECTOR						
		CLERK TO THE BOARD/EXECUTIVE ASSISTANT TO THE COUNTY MANAGER						
		ELECTIONS DIRECTOR						
	OSHR only	ENVIRONMENTAL HEALTH DIRECTOR I						
		RISK MANAGER						
		WELLNESS ADMINISTRATOR						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
124		APPLICATION INTEGRATION MANAGER	63,712.85	80,644.70	98,054.97	30.63	38.77	47.14
		ASSISTANT LIBRARY DIRECTOR						
		DEPUTY FINANCE OFFICER						
		INFRASTRUCTURE SERVICES MANAGER						
	OSHR only	PUBLIC HEALTH NURSING SUPERVISOR I						
	OSHR only	SOCIAL WORK PROGRAM ADMINISTRATOR I						
		SOIL & WATER ENGINEER						
125	OSHR only	COUNTY SOCIAL SERVICES BUSINESS OFFICER I	66,895.37	84,680.06	102,963.96	32.16	40.71	49.50
		JUVENILE DAY REPORTING CENTER PROGRAM DIRECTOR						
126			70,244.30	88,944.22	108,122.56	33.77	42.76	51.98
127	OSHR only	ASSISTANT DSS DIRECTOR	73,759.64	93,374.79	113,530.77	35.46	44.89	54.58
	OSHR only	ASSISTANT LOCAL HEALTH DIRECTOR						
	OSHR only	ATTORNEY I						
		INSPECTIONS DIRECTOR						
		MAINTENANCE DIRECTOR						
	OSHR only	PHYSICIAN EXTENDER I						
	OSHR only	PUBLIC HEALTH DIRECTOR OF NURSING I						
		REGISTER OF DEEDS						

**2022 - 2023 Randolph County
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
128		COUNTY ENGINEER	77,462.18	98,054.97	119,188.58	37.24	47.14	57.30
		LIBRARY DIRECTOR						
		PLANNING & ZONING DIRECTOR						
129	OSHR only	ATTORNEY II	81,351.93	102,963.96	125,179.21	39.11	49.50	60.18
		HUMAN RESOURCES DIRECTOR						
		INFORMATION TECHNOLOGY DIRECTOR						
	OSHR only	PHYSICIAN EXTENDER II						
		TAX ADMINISTRATOR						
130		ASSOCIATE COUNTY ATTORNEY	85,428.89	108,122.56	131,440.26	41.07	51.98	63.19
131	OSHR only	COUNTY SOCIAL SERVICES DIRECTOR	89,713.85	113,530.77	138,013.31	43.13	54.58	66.35
	OSHR only	LOCAL HEALTH DIRECTOR						
132			94,206.82	119,188.58	144,939.97	45.29	57.30	69.68
133			98,928.60	125,179.21	152,157.85	47.56	60.18	73.15
134			103,879.20	131,440.26	159,770.94	49.94	63.19	76.81
135		ASSISTANT COUNTY MANAGER / FINANCE OFFICER	109,079.40	138,013.31	167,800.05	52.44	66.35	80.67

2022 - 2023 RANDOLPH COUNTY LAW ENFORCEMENT CLASSIFICATION PLAN

GRADE	CLASSIFICATION	SALARY MINIMUM	RANGE MAXIMUM
156	DETENTION COOK	27,665	42,600
157	LAW ENFORCEMENT CLERK III	29,080	44,743
158		30,536	47,010
159	DETENTION OFFICER/COOK	32,075	49,360
	LAW ENFORCEMENT CLERK IV		
	SHERIFF'S OFFICE ADMINISTRATIVE ASSISTANT I		
160		33,676	51,836
161	DETENTION OFFICER/COOK SUPERVISOR	35,361	54,436
162	SHERIFF'S OFFICE HUMAN SERVICE COORDINATOR	37,129	57,161
163	DETENTION OFFICER I	38,981	60,031
	DETENTION OFFICER/MAINTENANCE TECHNICIAN		
	PURCHASING AGENT		
	SHERIFF'S OFFICE ADMINISTRATIVE ASSISTANT II		
164	DEPUTY SHERIFF	40,936	63,026
	<i>BAILIFF</i>		
	<i>DESK OFFICER</i>		
	<i>ID TECHNICIAN</i>		
	<i>TRANSPORTATION</i>		
	DETENTION OFFICER II		
165	ADMINISTRATIVE OFFICER I	42,995	66,209
	DEPUTY SHERIFF SCHOOL RESOURCE OFFICER		
	DEPUTY SHERIFF II		
166	DETENTION SUBSTANCE ABUSE COUNSELOR	45,159	69,537
167	DETENTION CORPORAL	47,426	73,011
	DEPUTY SHERIFF CORPORAL		
	DEPUTY SHERIFF DETECTIVE		

2022 - 2023 RANDOLPH COUNTY LAW ENFORCEMENT CLASSIFICATION PLAN

GRADE	CLASSIFICATION	SALARY MINIMUM	RANGE MAXIMUM
168	DETENTION SERGEANT	49,797	76,672
	DEPUTY SHERIFF SERGEANT		
169	DEPUTY SHERIFF DETECTIVE SERGEANT	52,293	80,499
170	DETENTION MAINTENANCE SUPERVISOR	54,914	84,514
171	DETENTION LIEUTENANT	57,660	88,736
	DEPUTY SHERIFF LIEUTENANT		
172	BUSINESS OFFICER MANAGER	60,551	93,208
	DEPUTY SHERIFF INVESTIGATOR LIEUTENANT		
	DEPUTY SHERIFF SHIFT COMMANDER		
	GOVERNMENT RELATIONS & PUBLIC AFFAIRS DIRECTOR		
173		63,588	97,805
174	DEPUTY SHERIFF CAPTAIN	66,771	102,735
	DETENTION CAPTAIN		
175		70,119	107,873
176	DEPUTY SHERIFF MAJOR	73,635	113,240
	DETENTION MAJOR		
177	DEPUTY SHERIFF LIEUTENANT COLONEL	77,317	118,918
178	CHIEF DEPUTY COLONEL	81,186	124,867
179		85,242	131,128
180		89,506	137,680
181		93,978	144,545
182	SHERIFF	98,679	151,763

**2022 - 2023 Randolph County
Medical Classification Plan**

Grade	OSHR only	POSITION	ANNUAL - 40 hr/wk			HOURLY		
			Min	Mid	Max	Min	Mid	Max
200	OSHR only	DENTIST	92,126.74	147,290.46	202,433.39	44.29	70.81	97.32
		MEDICAL DIRECTOR						

**2022-23 Tourism Development Authority
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	POSITION	ANNUAL - 40 hr/wk			HOURLY		
		Min	Mid	Max	Min	Mid	Max
300		15,850.21	17,160.66	18,595.92	7.62	8.25	8.94
301	TRANSPORTATION AIDE/DRIVER	20,031.17	25,397.78	31,034.79	9.63	12.21	14.92
302		21,029.61	26,708.23	32,594.85	10.11	12.84	15.67
303		22,069.65	28,018.68	34,175.71	10.61	13.47	16.43
303	HIGH SCHOOL INTERN (PT - 500 HRS PER YEAR)				10.61	13.47	16.43
304		23,192.89	29,391.53	35,922.98	11.15	14.13	17.27
305	OFFICE ASSISTANT II OFFICE ADMINISTRATION COORDINATOR *VISITOR SERVICES & INFORMATION COUNSELOR	24,336.94	30,930.79	37,732.65	11.70	14.87	18.14
306	*TOURISM INFORMATION COORDINATOR	25,564.18	32,449.25	39,521.52	12.29	15.60	19.00
307	OFFICE ASSISTANT III	26,833.03	34,050.91	41,580.80	12.90	16.37	19.99
307	COLLEGE INTERN (PT - 500 HRS PER YEAR)				12.90	16.37	19.98
308	TOURISM SERVICES COORDINATOR	28,185.08	35,798.18	43,660.88	13.55	17.21	20.99
309	OFFICE ASSISTANT IV	29,578.74	37,545.44	45,803.36	14.22	18.05	22.02
310		31,076.40	39,396.72	48,091.45	14.94	18.94	23.12
311		32,615.65	41,414.39	50,504.34	15.68	19.91	24.28
312	ADMINISTRATIVE ASSISTANT	34,238.12	43,452.87	53,042.04	16.46	20.89	25.50
313	TOURISM MARKETING COORDINATOR DIGITAL CONTENT COORDINATOR	35,943.78	45,657.76	55,662.94	17.28	21.95	26.76
314		37,753.45	47,904.24	58,491.85	18.15	23.03	28.12
315		39,667.13	50,317.14	61,403.96	19.07	24.19	29.52
316	DIRECTOR OF TOURISM DIRECTOR OF VISITOR SERVICES & INFORMATION	41,601.60	52,750.83	64,461.68	20.00	25.36	30.99
317		43,681.68	55,475.73	67,706.60	21.00	26.67	32.55
318		45,865.76	58,242.24	71,097.13	22.05	28.00	34.18
319		48,153.85	61,175.15	74,633.27	23.15	29.41	35.88
320	DIRECTOR OF OFFICE ADMINISTRATION / CLERK TO THE BOARD	50,566.74	64,232.87	78,377.41	24.31	30.88	37.68
321		53,104.44	65,501.72	82,267.16	25.53	31.49	39.55
322		55,725.34	70,785.12	86,385.72	26.79	34.03	41.53
323		58,554.25	74,362.86	90,483.48	28.15	35.75	43.50
324		61,466.36	78,086.20	95,267.66	29.55	37.54	45.80

Effective July 1, 2022

*The pay rate for these positions are frozen for the 2022-23 fiscal year. 2% COLA Increase - from 2021-22 Budget

**2022-23 Tourism Development Authority
Classification Plan**

% between grades 5.00%
% within range 54%

Grade	POSITION	ANNUAL - 40 hr/wk			HOURLY		
		Min	Mid	Max	Min	Mid	Max
325		64,544.88	81,934.35	99,968.64	31.03	39.39	48.06
326		67,789.81	86,094.51	105,023.24	32.59	41.39	50.49
327	EXECUTIVE DIRECTOR	71,180.34	90,400.28	110,285.84	34.22	43.46	53.02
328		74,716.47	94,893.25	115,798.05	35.92	45.62	55.67
329		78,481.42	97,514.15	121,559.88	37.73	46.88	58.44

Effective - July 1, 2022

*The pay rate for these positions are frozen for the 2022-23 fiscal year. 2% COLA Increase - from 2021-22 Budget



Randolph County Board of Elections

Northgate Commons
1457 N. Fayetteville Street
Asheboro, North Carolina 27203
336-318-6900

*Margaret Megerian, Chair
Tiffany Alston, Secretary
Tanner Henson, Member
Pete Oldham, Member
Mary Joan Pugh, Member*

To: Randolph County Board of Commissioners
Hal Johnson, County Manager

Date: June 30, 2022

Subject: Request to Reclassify Elections Position

The Randolph County Board of Elections is requesting approval from the Board of Commissioners to reclassify its part-time Office Assistant III position to full-time Elections Program Specialist. The former employee announced her retirement on June 7, 2022, following the May 17th Primary Election. This did not allow time to request reclassification for the 2023 budget.

This position now requires a higher skill set than in year's past, needed to handle Airtable databases, TextMyGov voter communication and notification system, social media and the website, and our State Elections Information Management System. The position will be responsible for managing the campaign finance reporting requirements for all candidates, the Multi-partisan Assistance Team program that coordinates voting in nursing and assisted living facilities, and polling place management and ADA compliance. This reclassified position will also allow for cross training and will serve as backup for the absentee balloting program, precinct official training and preparation, operation and maintenance of voting equipment – hardware and software (tabulators, high-speed tabulators, laptops, ballot on demand ballot-marking machines, etc.).

Over the past several years, Elections has experienced an increased reliance on computers and other technology, increasing voter turnout, and the need for improved physical security and cybersecurity. The work of elections is no longer administrative but very technical in nature, requiring a higher skill set than ever before to efficiently and successfully conduct up to three elections and as much as 54 days of voting a year.

If approved, the Board of Elections has the needed reclassification funding in our fiscal year 2022 budget, if it is possible to carry over that funding to FY 2023. This reclassified position may also free-up funding usually needed to hire some additional part-time employees during election season.

For more information, please contact Melissa Johnson, Elections Director, at 336-318-6902 or melissa.johnson@randolphcountync.gov. Thank you.

Memo

To: Randolph County Commissioners
From: Erik Beard, County Fire Marshal
Aimee Scotton, Associate County Attorney
Date: 6/27/2022
Re: Consideration of Abolishment of Capped Service Districts for East Side, Level Cross, Randleman-Sophia, and Tabernacle and the Formation of Districts Without the Fifteen Cent Tax Rate Cap

As you are aware, several years ago, you created county service districts for fire protection and first responder, rescue and emergency services. These districts were created with a fifteen-cent cap on the tax rate in order to mirror the rural fire protection districts that they were replacing. Recently a few of the fire departments servicing these districts indicated the need to request a tax rate in excess of the fifteen-cent cap, and it is expected that others will need to do so in the future. In order to remove the fifteen-cent tax cap, the current districts need to be abolished and replaced with districts that do not have the cap. The abolishment of the current districts is fairly simple. You set a public hearing to consider the matter, and at the close of the public hearing, you can pass a resolution abolishing the district. Notice of the public hearing must be published at least one week before the date of the hearing. The creation of the new uncapped districts is slightly more complicated. If you move forward with this, for each of the requesting districts, you will be creating a new county service district for fire protection and for first responder, rescue and emergency services pursuant to North Carolina General Statute 153A-301(a)(2) and (7). The process for the creation of these districts is found in NCGS 153A-302. You have already followed this process for four fire districts. Tonight, we are asking you to begin this process for East Side, Level Cross, Randleman-Sophia, and Tabernacle. The process is outlined below:

First, you need to consider the following for each proposed district:

- a. the resident or seasonal population and population density of the proposed district;

- b. the appraised value of property subject to taxation in the proposed district;
- c. the present tax rates of the County and any cities or special districts in which the district or any portion thereof is located;
- d. the ability of the proposed district to sustain the additional taxes necessary to provide the services planned for the district; and
- e. any other matters that the Commissioners believe to have a bearing on whether or not the district should be established.

Fire Marshal Erik Beard has provided a fact sheet for each district containing the items that are required to be considered. You may, of course, consider any other item that you deem relevant to the matter.

Once you have considered these issues, you may pass the attached resolutions if you find that the following apply for each respective district:

- a. there is a demonstrable need for providing fire protection services in the district. For each of these districts, we have provided the number of calls received during the past year, so that you can see the need;
- b. it is impossible or impracticable to provide these services on a countywide basis;
- c. it is economically feasible to provide the proposed services in the district without unreasonable or burdensome tax levies; and
- d. there is a demonstrable demand for the proposed services by persons residing in the district. The number of calls in the past year is also information that can indicate the demand for these services.

The resolutions make certain the findings, call for the creation of a report that must be made available for public inspection and set public hearings on the creation of the respective new districts for your meeting on September 6, 2022. The resolutions also set the public hearing for the abolition of the current districts. Notice of the public hearing must be published at least one week before the hearing and must be mailed to property owners within the affected district at least four weeks before the hearing. The resolutions also direct me to oversee these mailings. I have included a draft of the letter that will be sent for your information.

If, after consideration of the items contained herein and on the attached fact sheets, you pass the attached resolutions and set the public hearing, we will compile the report for each proposed district and publish and mail notice of the public hearing in accordance with state law.



Randolph County

Office of the County Manager
725 McDowell Road
Asheboro, North Carolina 27205
www.randolphcountync.gov

Date of Mailing

Dear Resident,

You are receiving this letter because you are the owner of real or personal property (which may include motor vehicles) located in the East Side Fire Protection County Service District. Each year, the Randolph County Board of Commissioners sets the tax rate for this district and contracts with the East Side Fire Department for the provision of fire protection, first responder, rescue, and emergency services in the district.

The Randolph County Board of Commissioners is considering abolishing the current district, which is capped at 15 cents per \$100 valuation, and reestablishing it with a new county service district that does not have the 15-cent tax rate cap. It is important to note that this action, if approved by the Board of Commissioners, is **not a tax increase**. It will simply allow the East Side Fire Department to request a rate above the current 15-cent cap in order to provide for current and future growth and to maintain levels of service. **The Board of County Commissioners will ultimately set the rate during the annual budget process as it has always done.**

The boundaries of the proposed new district are displayed on the attached map and are identical to the current district. Please note: if you do not own real property, your personal property (such as a motor vehicle) is registered to an address falling within the boundaries of the proposed district.

A public hearing on this matter will be held at a meeting of the Board of County Commissioners scheduled for 6:00 p.m. on Tuesday, September 6, 2022, in the Randolph County Historic Courthouse Meeting Room, 145-C Worth Street, Asheboro, North Carolina. All interested persons are invited to attend and present their views.

This letter is for notification purposes only. You may receive multiple letters if you own multiple parcels of real property, personal property, or any combination of the two located within the proposed district. No action is required at this time. If you do not own real or personal property in this fire district, please disregard this notice. If you have questions regarding this notice, you may call the Clerk to the Board at 336-318-6301.

Sincerely,
Hal Johnson
Randolph County Manager

East Side Fire Protection Service District

Population: 7,415 (5.14% of county population)

Appraised Value of Property: \$619,538,570

******This figure represents the estimated net valuation of properties within the proposed district for the fiscal year beginning July 1, 2022.

Present tax rates within the district:

Randolph County – 0.6327

East Side Fire – 0.1500

Asheboro City School – 0.1439 (*Applicable only to portions of the service district)

Total calls for 2021: 1,101

Ability to Sustain Additional Taxes: Current tax rate in the East Side Fire Protection Service District is 0.1500. The creation of a new county service district does not change this rate nor does it guarantee an increase in said rate. The county commissioners shall continue to set tax rates in the same manner as before.

Plan for the Provision of Services: Services shall be provided within the proposed district through a contractual agreement between Randolph County and East Side Volunteer Fire Protection Association, Inc.

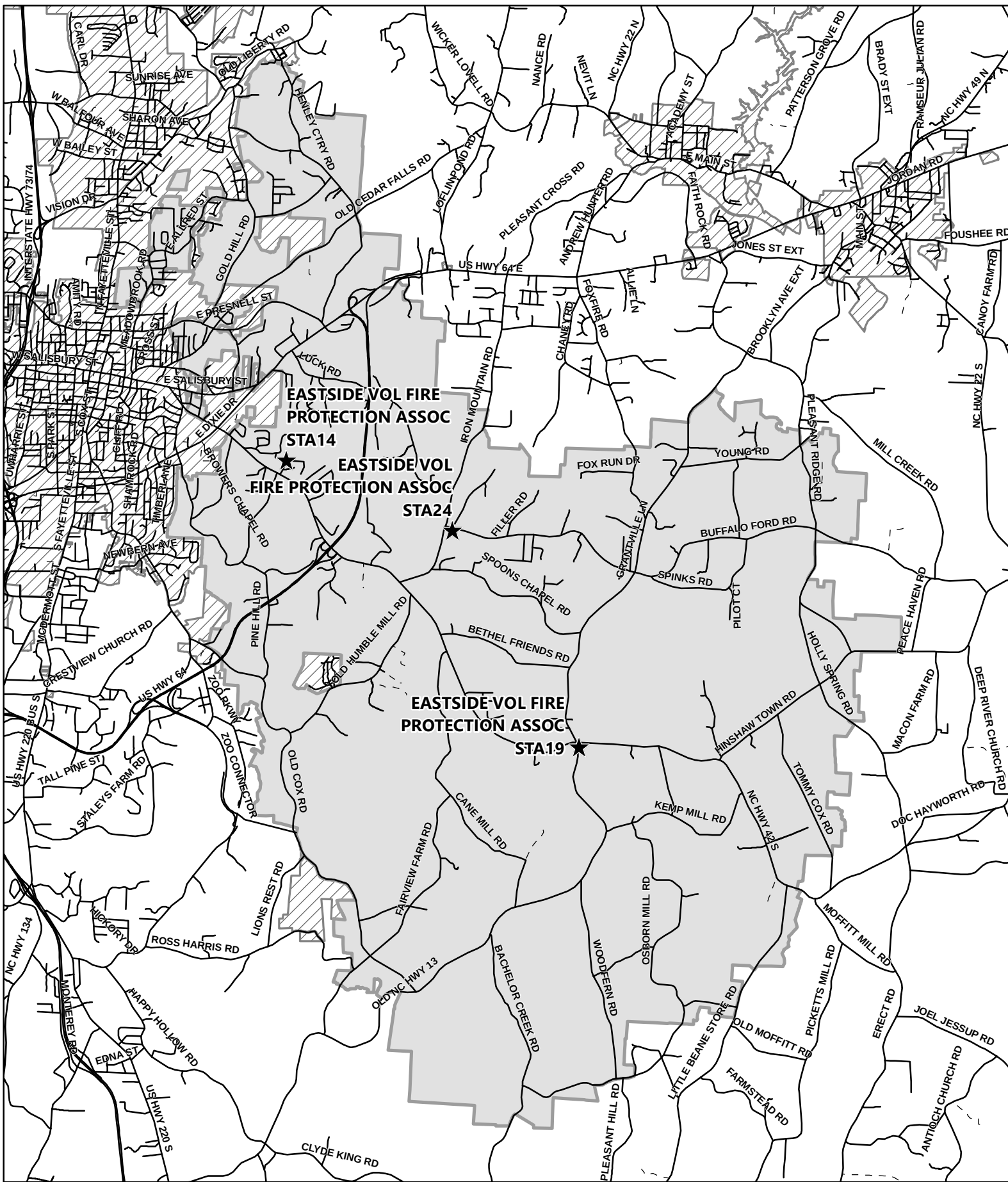
EASTSIDE FIRE DISTRICT

 Fire District  Adjacent County Roads
 Fire Station  City Limits
 Roads  County Boundary



1 inch = 1.4 miles

THIS MAP WAS PREPARED BY RANDOLPH COUNTY, NC FOR THE COUNTY'S INTERNAL USE. RANDOLPH COUNTY, ITS AGENTS AND EMPLOYEES MAKE NO WARRANTIES AS TO THE CORRECTNESS OR ACCURACY OF THE INFORMATION SET FORTH ON THIS MAP, WHETHER EXPRESSED OR IMPLIED, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MAP IS BASED ON STATE PLANE COORDINATE SYSTEM IN 1983 DATUM.



Level Cross Fire Protection Service District

Population: 4,260 (2.95% of county population)

Appraised Value of Property: \$288,952,335

******This figure represents the estimated net valuation of properties within the proposed district for the fiscal year beginning July 1, 2022.

Present tax rates within the district:

Randolph County – 0.6327

Level Cross Fire – 0.1500

Total calls for 2021: 702

Ability to Sustain Additional Taxes: Current tax rate in the Level Cross Fire Protection Service District is 0.1500. The creation of a new county service district does not change this rate nor does it guarantee an increase in said rate. The county commissioners shall continue to set tax rates in the same manner as before.

Plan for the Provision of Services: Services shall be provided within the proposed district through a contractual agreement between Randolph County and the Level Cross Volunteer Fire Department, Inc.

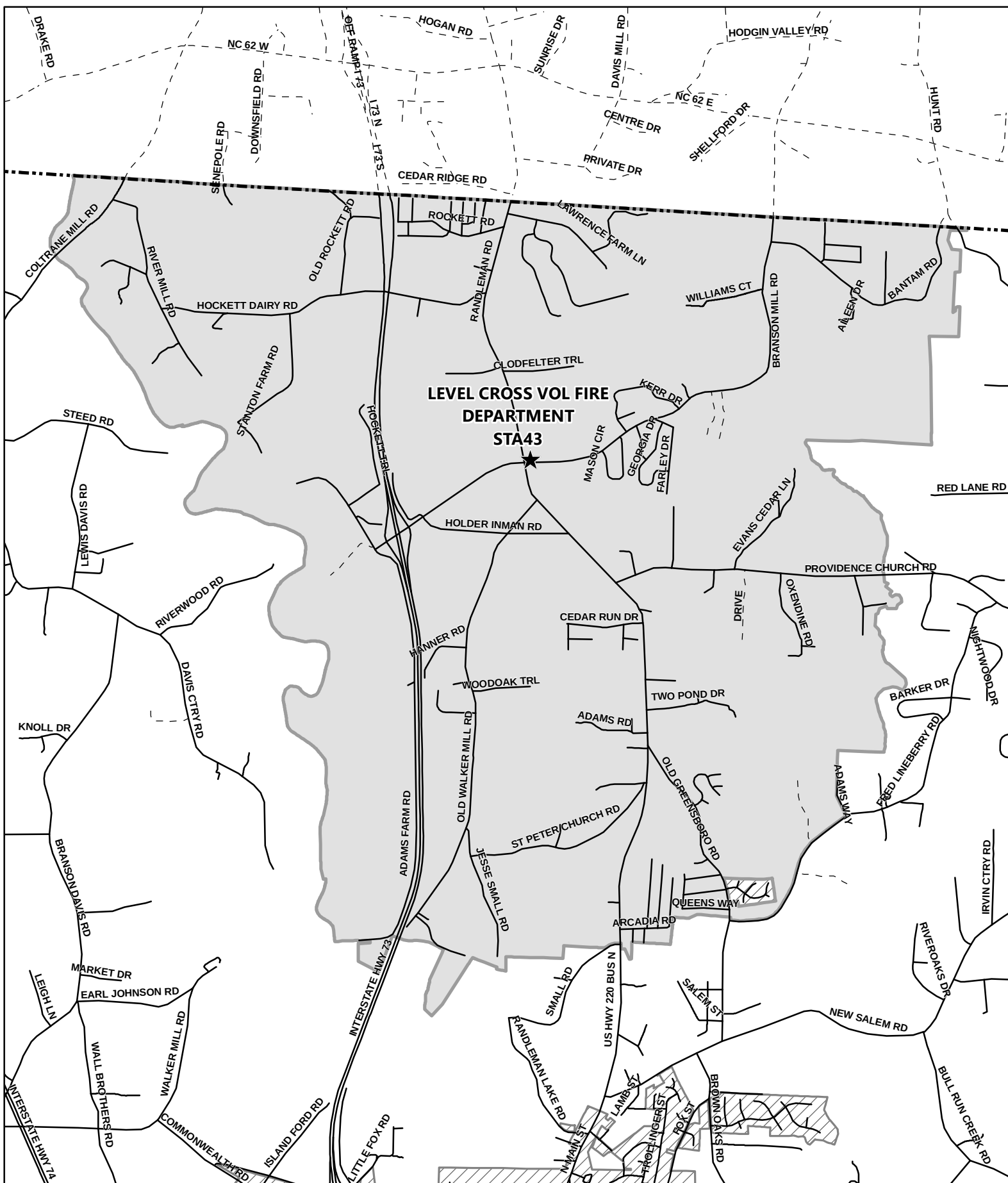
LEVEL CROSS FIRE DISTRICT

 Fire District  Adjacent County Roads
 Fire Station  City Limits
 Roads  County Boundary



1 inch = 0.7 miles

THIS MAP WAS PREPARED BY RANDOLPH COUNTY, NC FOR THE COUNTY'S INTERNAL USE. RANDOLPH COUNTY, ITS AGENTS AND EMPLOYEES MAKE NO WARRANTY AS TO THE CORRECTNESS OR ACCURACY OF THE INFORMATION SET FORTH ON THIS MAP, WHETHER EXPRESSED OR IMPLIED, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MAP IS BASED ON STATE PLANE COORDINATE SYSTEM IN 1983 DATUM.



Randleman-Sophia Fire Protection Service District

Population: 11,614 (8.06% of county population)

Appraised Value of Property: \$514,770,048

******This figure represents the estimated net valuation of properties within the proposed district for the fiscal year beginning July 1, 2022.

Present tax rates within the district:

Randolph County – 0.6327

Randleman-Sophia Fire – 0.1500

Total calls for 2021: 2,332

Ability to Sustain Additional Taxes: Current tax rate in the Randleman-Sophia Fire Protection Service District is 0.1500. The creation of a new county service district does not change this rate nor does it guarantee an increase in said rate. The county commissioners shall continue to set tax rates in the same manner as before.

Plan for the Provision of Services: Services shall be provided within the proposed district through a contractual agreement between Randolph County and the City of Randleman.

RANDLEMAN-SOPHIA FIRE DISTRICT

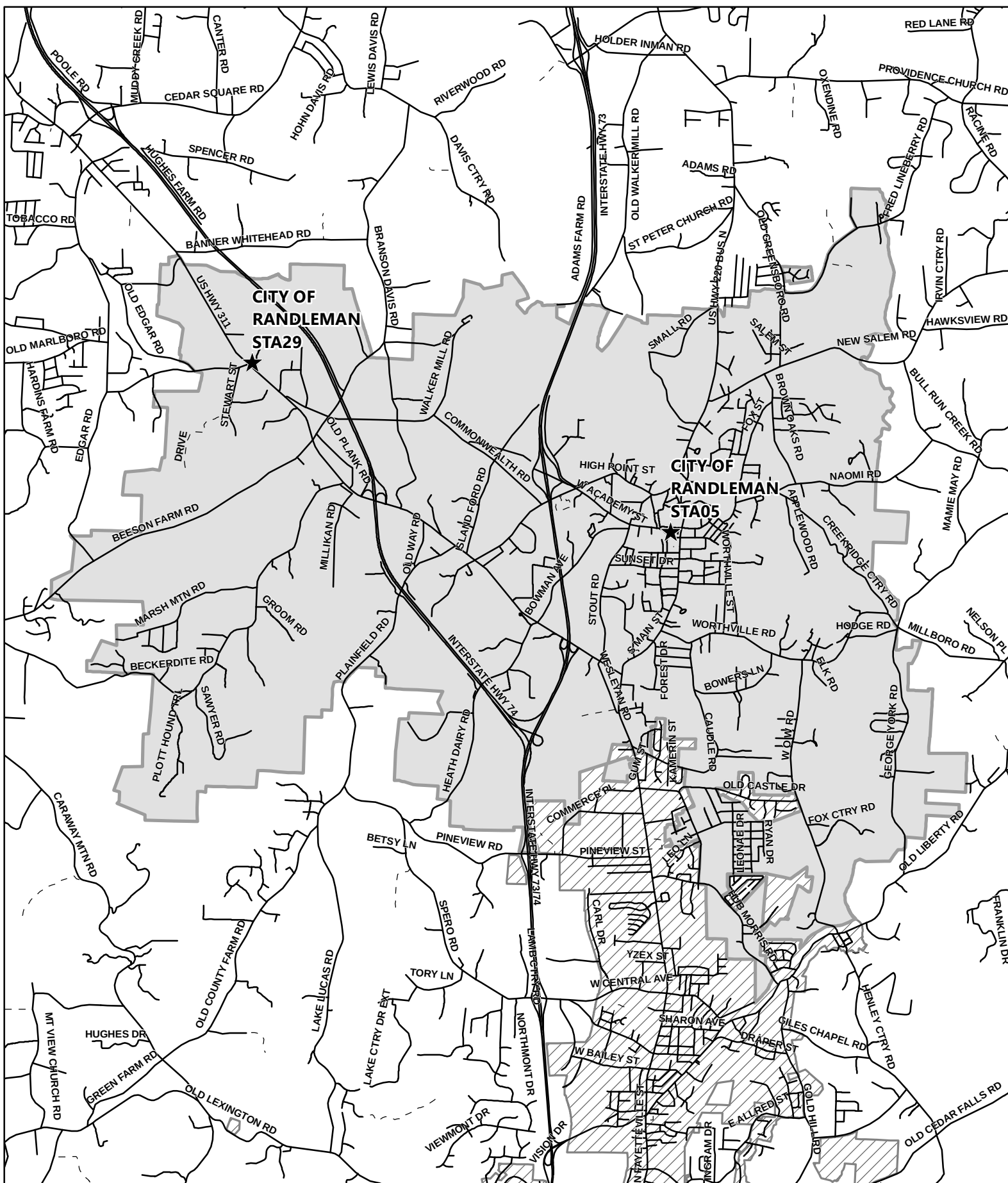


- Fire District
- Adjacent County Roads
- Fire Station
- City Limits
- Roads
- County Boundary



1 inch = 1.2 miles

THIS MAP WAS PREPARED BY RANDOLPH COUNTY, NC FOR THE COUNTY'S INTERNAL USE. RANDOLPH COUNTY, ITS AGENTS AND EMPLOYEES MAKE NO WARRANTY AS TO THE CORRECTNESS OR ACCURACY OF THE INFORMATION SET FORTH ON THIS MAP, WHETHER EXPRESSED OR IMPLIED, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MAP IS BASED ON STATE PLANE COORDINATE SYSTEM IN 1983 DATUM.



Tabernacle Fire Protection Service District

Population: 6,202 (4.30% of county population)

Appraised Value of Property: \$479,671,829

******This figure represents the estimated net valuation of properties within the proposed district for the fiscal year beginning July 1, 2022.

Present tax rates within the district:

Randolph County – 0.6327

Tabernacle Fire – 0.1225

Total calls for 2021: 848

Ability to Sustain Additional Taxes: Current tax rate in the Tabernacle Fire Protection Service District is 0.1225. The creation of a new county service district does not change this rate nor does it guarantee an increase in said rate. The county commissioners shall continue to set tax rates in the same manner as before.

Plan for the Provision of Services: Services shall be provided within the proposed district through a contractual agreement between Randolph County and the Tabernacle Volunteer Fire Department, Inc.

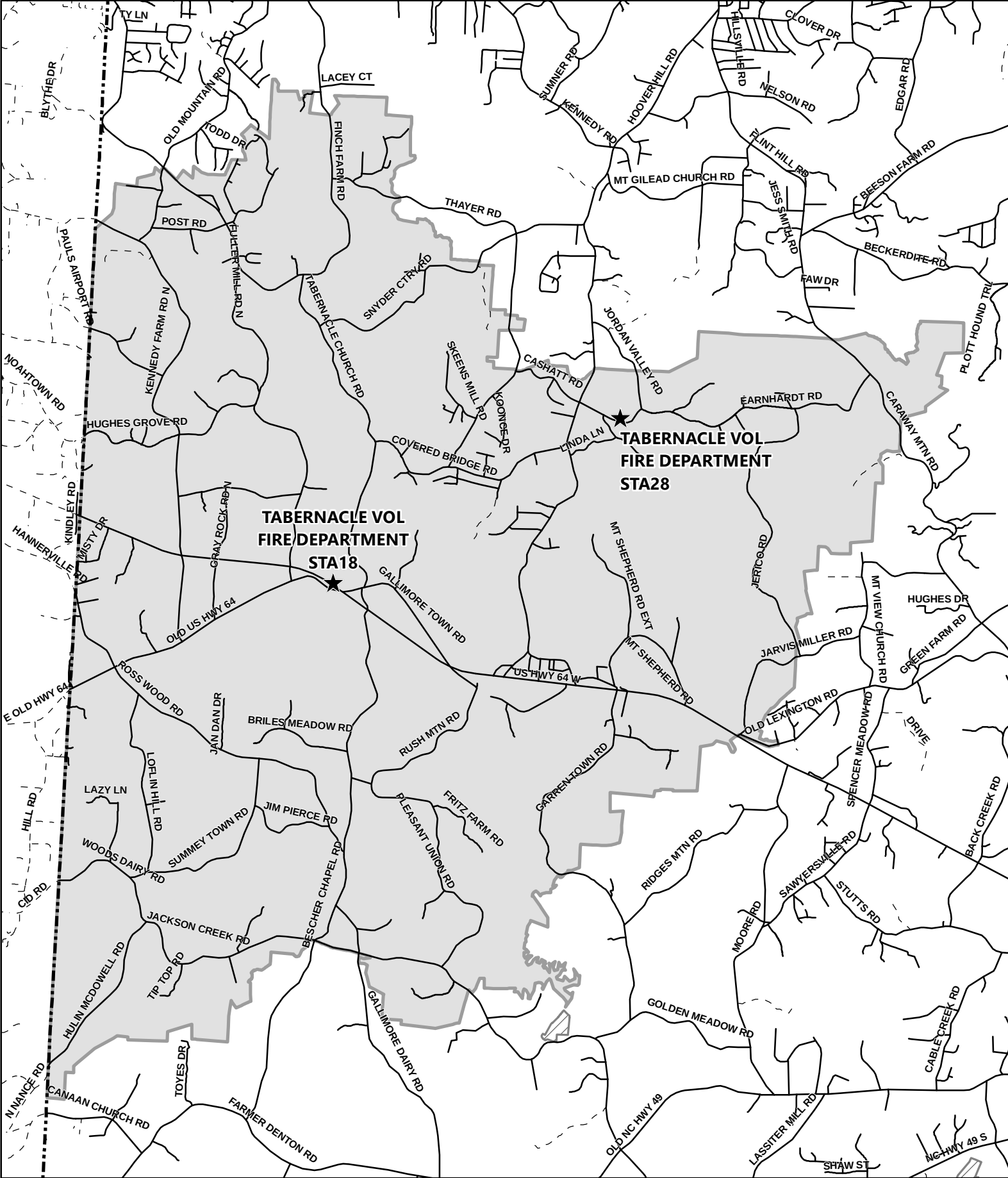


TABERNACLE FIRE DISTRICT

- Fire District
- Fire Station
- Roads
- Adjacent County Roads
- City Limits
- County Boundary

1 inch = 1.3 miles

THIS MAP WAS PREPARED BY RANDOLPH COUNTY, NC FOR THE COUNTY'S INTERNAL USE. RANDOLPH COUNTY, ITS AGENTS AND EMPLOYEES MAKE NO WARRANTY AS TO THE CORRECTNESS OR ACCURACY OF THE INFORMATION SET FORTH ON THIS MAP, WHETHER EXPRESSED OR IMPLIED, IN FACT OR IN LAW, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. MAP IS BASED ON STATE PLANE COORDINATE SYSTEM IN 1983 DATUM.





RANDOLPH COUNTY

BOARD OF COMMISSIONERS

Darrell Frye, Chairman
David Allen, Vice Chairman
Kenny Kidd
Maxton McDowell
Hope Haywood

Randolph County Office Building ■ 725 McDowell Road
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

RESOLUTION MAKING CERTAIN FINDINGS AND CALLING FOR A PUBLIC HEARING ON THE ABOLISHMENT OF THE CURRENT FIFTEEN CENT CAPPED EAST SIDE FIRE PROTECTION COUNTY SERVICE DISTRICT AND THE CREATION OF A NEW SERVICE DISTRICT WITHOUT THE CAP

WHEREAS, the East Side Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the “Capped District”; and

WHEREAS, it has become necessary for the fifteen (15) cent cap on the tax rate in the district to be removed; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the “Proposed New District”; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board has considered the current or future need for the Current District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and

2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and
3. It is impossible or impracticable to provide these services on a countywide basis; and
4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and
5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.

NOW, THEREFORE, BE IT RESOLVED, that the Board intends to pursue the abolition of the Current District and the creation of the Proposed New District and therefore sets a public hearing on the matter for 6:00 p.m. on September 6, 2022; and

BE IT FURTHER RESOLVED that notice of the public hearing shall be published at least one week before the hearing and that notice shall be mailed to the owners of property in the district at least four weeks before the hearing, and the Board directs the Associate County Attorney to oversee and certify the mailing and publication of said notice; and

BE IT STILL FURTHER RESOLVED that a report shall be prepared containing a map of the Proposed New District, a statement that the Proposed New District meets the findings contained herein, and a plan for providing fire service to the Proposed New District, said report to be available for public inspection in the Office of the Clerk to the Board at least four weeks before the date of the public hearing referenced above.

This the 11th day of July, 2022.

Darrell Frye, Chairman
Randolph County Board of Commissioners

ATTEST:

Dana Crisco, Clerk
Randolph County Board of Commissioners



RANDOLPH COUNTY

BOARD OF COMMISSIONERS

Randolph County Office Building ■ 725 McDowell Road
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

Darrell Frye, Chairman
David Allen, Vice Chairman
Kenny Kidd
Maxton McDowell
Hope Haywood

RESOLUTION MAKING CERTAIN FINDINGS AND CALLING FOR A PUBLIC HEARING ON THE ABOLISHMENT OF THE CURRENT FIFTEEN CENT CAPPED LEVEL CROSS FIRE PROTECTION COUNTY SERVICE DISTRICT AND THE CREATION OF A NEW SERVICE DISTRICT WITHOUT THE CAP

WHEREAS, the Level Cross Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the “Capped District”; and

WHEREAS, it has become necessary for the fifteen (15) cent cap on the tax rate in the district to be removed; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the “Proposed New District”; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board has considered the current or future need for the Current District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and

2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and
3. It is impossible or impracticable to provide these services on a countywide basis; and
4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and
5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.

NOW, THEREFORE, BE IT RESOLVED, that the Board intends to pursue the abolition of the Current District and the creation of the Proposed New District and therefore sets a public hearing on the matter for 6:00 p.m. on September 6, 2022; and

BE IT FURTHER RESOLVED that notice of the public hearing shall be published at least one week before the hearing and that notice shall be mailed to the owners of property in the district at least four weeks before the hearing, and the Board directs the Associate County Attorney to oversee and certify the mailing and publication of said notice; and

BE IT STILL FURTHER RESOLVED that a report shall be prepared containing a map of the Proposed New District, a statement that the Proposed New District meets the findings contained herein, and a plan for providing fire service to the Proposed New District, said report to be available for public inspection in the Office of the Clerk to the Board at least four weeks before the date of the public hearing referenced above.

This the 11th day of July, 2022.

Darrell Frye, Chairman
Randolph County Board of Commissioners

ATTEST:

Dana Crisco, Clerk
Randolph County Board of Commissioners



RANDOLPH COUNTY

BOARD OF COMMISSIONERS

Darrell Frye, Chairman
David Allen, Vice Chairman
Kenny Kidd
Maxton McDowell
Hope Haywood

Randolph County Office Building ■ 725 McDowell Road
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

RESOLUTION MAKING CERTAIN FINDINGS AND CALLING FOR A PUBLIC HEARING ON THE ABOLISHMENT OF THE CURRENT FIFTEEN CENT CAPPED RANDLEMAN-SOPHIA FIRE PROTECTION COUNTY SERVICE DISTRICT AND THE CREATION OF A NEW SERVICE DISTRICT WITHOUT THE CAP

WHEREAS, the Randleman-Sophia Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the “Capped District”; and

WHEREAS, it has become necessary for the fifteen (15) cent cap on the tax rate in the district to be removed; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the “Proposed New District”; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board has considered the current or future need for the Current District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and

2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and
3. It is impossible or impracticable to provide these services on a countywide basis; and
4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and
5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.

NOW, THEREFORE, BE IT RESOLVED, that the Board intends to pursue the abolition of the Current District and the creation of the Proposed New District and therefore sets a public hearing on the matter for 6:00 p.m. on September 6, 2022; and

BE IT FURTHER RESOLVED that notice of the public hearing shall be published at least one week before the hearing and that notice shall be mailed to the owners of property in the district at least four weeks before the hearing, and the Board directs the Associate County Attorney to oversee and certify the mailing and publication of said notice; and

BE IT STILL FURTHER RESOLVED that a report shall be prepared containing a map of the Proposed New District, a statement that the Proposed New District meets the findings contained herein, and a plan for providing fire service to the Proposed New District, said report to be available for public inspection in the Office of the Clerk to the Board at least four weeks before the date of the public hearing referenced above.

This the 11th day of July, 2022.

Darrell Frye, Chairman
Randolph County Board of Commissioners

ATTEST:

Dana Crisco, Clerk
Randolph County Board of Commissioners



RANDOLPH COUNTY

BOARD OF COMMISSIONERS

Darrell Frye, Chairman
David Allen, Vice Chairman
Kenny Kidd
Maxton McDowell
Hope Haywood

Randolph County Office Building ■ 725 McDowell Road
Asheboro, North Carolina 27205 ■ Telephone 336-318-6300

RESOLUTION MAKING CERTAIN FINDINGS AND CALLING FOR A PUBLIC HEARING ON THE ABOLISHMENT OF THE CURRENT FIFTEEN CENT CAPPED TABERNACLE FIRE PROTECTION COUNTY SERVICE DISTRICT AND THE CREATION OF A NEW SERVICE DISTRICT WITHOUT THE CAP

WHEREAS, the Tabernacle Fire Protection County Service District was formed under 153A-309.2 for the provision of fire protection services and emergency medical, rescue and ambulance services with a tax rate limitation of fifteen (15) cents per one hundred dollars (\$100) valuation, said district hereinafter referred to as the “Capped District”; and

WHEREAS, it has become necessary for the fifteen (15) cent cap on the tax rate in the district to be removed; and

WHEREAS, North Carolina General Statute 153A-306 allows for the current Capped District to be abolished upon a finding that the need for the district no longer exists and a public hearing on the matter; and

WHEREAS, North Carolina General Statute 153A-301 allows a County to establish a county service district for the provision of fire protection services and for the provision of emergency, medical, rescue and ambulance services within the district that has no cap except for the general rule that all tax rates in the district, taken together, cannot exceed one dollar and fifty cents (\$1.50) per one hundred dollars (\$100) valuation, hereinafter the “Proposed New District”; and

WHEREAS, it has been requested that the Board of County Commissioners abolish the current Capped District and create the Proposed New District, said Proposed New District having the same boundaries and containing the same properties as the current Capped District; and

WHEREAS, the Board has considered the current or future need for the Current District to be able to request a tax rate in excess of its current limitation, the population of the Proposed New District, the appraised value of property in the Proposed New District, the present tax rates in effect in the Proposed New District, the ability of the Proposed New District to sustain the taxing of the Proposed New District, the call history of the Proposed New District and other matters that the Board deemed relevant; and

WHEREAS, the Board, having considered such matters, makes the following findings:

1. The limitation on the tax rate of the Current District have rendered or will soon render it obsolescent to the provision of fire protection and emergency medical, rescue and ambulance services in the district; and

2. There is a demonstrable need for providing fire protection and emergency medical, rescue and ambulance services in the Proposed New District; and
3. It is impossible or impracticable to provide these services on a countywide basis; and
4. It is economically feasible to provide these services in the Proposed New District without unreasonable or burdensome annual tax levies; and
5. There is a demonstrable demand for fire protection and emergency medical, rescue and ambulance services in the Proposed New District.

NOW, THEREFORE, BE IT RESOLVED, that the Board intends to pursue the abolition of the Current District and the creation of the Proposed New District and therefore sets a public hearing on the matter for 6:00 p.m. on September 6, 2022; and

BE IT FURTHER RESOLVED that notice of the public hearing shall be published at least one week before the hearing and that notice shall be mailed to the owners of property in the district at least four weeks before the hearing, and the Board directs the Associate County Attorney to oversee and certify the mailing and publication of said notice; and

BE IT STILL FURTHER RESOLVED that a report shall be prepared containing a map of the Proposed New District, a statement that the Proposed New District meets the findings contained herein, and a plan for providing fire service to the Proposed New District, said report to be available for public inspection in the Office of the Clerk to the Board at least four weeks before the date of the public hearing referenced above.

This the 11th day of July, 2022.

Darrell Frye, Chairman
Randolph County Board of Commissioners

ATTEST:

Dana Crisco, Clerk
Randolph County Board of Commissioners



Randolph County
DEPARTMENT OF
EMERGENCY SERVICES

760 New Century Drive
Asheboro, NC 27205

Ph: 336-318-6911
Fax: 336-318-6951



www.randolphcountync.gov

Office of the Chief

TO: BOARD OF COMMISSIONERS
FROM: DONOVAN DAVIS, EMERGENCY SERVICES CHIEF
DATE: JULY 11, 2022
RE: APPROVE PURCHASE OF TWO (2) 2022 AMBULANCES

Pursuant to G.S. 143-129 (e)(3), which authorizes the County's participation in a competitive group purchasing program, I am requesting your approval to purchase two (2) 2022 Type I Ford F-450 4x4 Trauma Hawk ambulances through the Houston-Galveston Area Council's (HGAC) competitive bidding program. The HGAC is a formally organized program like the contract program through the State of North Carolina. The HGAC has competitively bid this ambulance type as required for the lowest available pricing. We have researched other competitive bids like the NC Sheriff's Association and the Savvik Buying Group. We found that in comparison to other contracts, the HGAC contract is at least ten percent cheaper, or the other contracts only offer bids for chassis, not including the patient compartment and specialized medical equipment.

The most cost-effective price we could find that met our requirements, after adding the patient compartment and specialty equipment, is *\$286,541 per ambulance, from Northwestern Emergency Vehicles*. The funds are allocated in my current budget and Northwestern is an authorized dealer through the HGAC. Total price has increased \$41,767 per ambulance since last year.

I am requesting Board to:

*Approve the purchase of two (2) 2022 Ford F-450 4x4 Trauma Hawk Type I ambulances from Northwestern Emergency Vehicles, Inc., of West Jefferson, NC, for the total amount of **\$573,082** under HGAC contract AM10-20.*

As always, thank you for your time and consideration. I am happy to answer any questions that you may have.

Randolph County Administration



Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 7/8/2022

Re: Proposed USDA Loan through Randolph Electric Membership Corp. - FFFEC

During the initial planning phases for the Agricultural Center, Randolph Electric Membership Corporation (REMC) had applied for two USDA Rural Development loans for the project (\$2 million each). One for the arena facility and one for the event center. We have received approval to move forward to use these proceeds for the revised Farm, Food and Family Education Center.

The loans are expected to be repaid to REMC over ten years, with zero percent interest. There is an administrative fee of one percent each year of the outstanding balance. The proceeds can be used for soft costs such as architectural fees, equipment, and other project expenses.

These debt contracts must follow the regular statutory approval processes. Accordingly, please approve submission of applications to the Local Government Commission for both \$2 million loans. We also request the Board set a public hearing on the proposed debt for the August 1 Board meeting.

The LGC will consider these applications at its September 22 meeting. The loans could close soon thereafter.

REDLG Loan Proposed Detail and Terms to Ultimate Recipient

Ultimate Recipient: Randolph County

Loan Amount: \$2M

Term: 10 year

Interest Rate: 0%

Number of Payments: 10

Administrative fee: 1% of outstanding balance annually

Security/Collateral: Cash deposit equal to the loan amount payable to Randolph EMC

Amortization Schedule						
Amount:	\$ 2,000,000		Admin fee 1% of the outstanding dept annually, 1% due at closing			
Term:	10 years		First payment due 12 months following closing			
No. Payments:	10					
		year	principle remaining	admin fee	principal payment	total payment
			\$ 2,000,000	\$ 20,000	0	\$ 20,000
		1	\$ 1,800,000	\$ 18,000	\$ 200,000	\$ 218,000
		2	\$ 1,600,000	\$ 16,000	\$ 200,000	\$ 216,000
		3	\$ 1,400,000	\$ 14,000	\$ 200,000	\$ 214,000
		4	\$ 1,200,000	\$ 12,000	\$ 200,000	\$ 212,000
		5	\$ 1,000,000	\$ 10,000	\$ 200,000	\$ 210,000
		6	\$ 800,000	\$ 8,000	\$ 200,000	\$ 208,000
		7	\$ 600,000	\$ 6,000	\$ 200,000	\$ 206,000
		8	\$ 400,000	\$ 4,000	\$ 200,000	\$ 204,000
		9	\$ 200,000	\$ 2,000	\$ 200,000	\$ 202,000
		10	\$ -	\$ -	\$ 200,000	\$ 200,000
		Totals		\$ 110,000	\$ 2,000,000	\$ 2,110,000

Amortization Schedule						
Amount:	\$ 2,000,000		Admin fee 1% of the outstanding dept annually, 1% due at closing			
Term:	10 years		First payment due 12 months following closing			
No. Payments:	10					
		year	principle remaining	admin fee	principal payment	total payment
			\$ 2,000,000	\$ 20,000	0	\$ 20,000
		1	\$ 1,800,000	\$ 18,000	\$ 200,000	\$ 218,000
		2	\$ 1,600,000	\$ 16,000	\$ 200,000	\$ 216,000
		3	\$ 1,400,000	\$ 14,000	\$ 200,000	\$ 214,000
		4	\$ 1,200,000	\$ 12,000	\$ 200,000	\$ 212,000
		5	\$ 1,000,000	\$ 10,000	\$ 200,000	\$ 210,000
		6	\$ 800,000	\$ 8,000	\$ 200,000	\$ 208,000
		7	\$ 600,000	\$ 6,000	\$ 200,000	\$ 206,000
		8	\$ 400,000	\$ 4,000	\$ 200,000	\$ 204,000
		9	\$ 200,000	\$ 2,000	\$ 200,000	\$ 202,000
		10	\$ -	\$ -	\$ 200,000	\$ 200,000
		Totals		\$ 110,000	\$ 2,000,000	\$ 2,110,000