

# RANDOLPH COUNTY COMMISSIONERS MEETING AGENDA

December 1, 2025

Historic Courthouse, 145-C Worth St., 2nd Floor, Asheboro, NC

- I. **Call to Order** - *Chairman Frye*
- II. **Pledge of Allegiance** - *Pastor Michael Mabe*
- III. **Reorganization of Board** - (Note: Items A & B must be acted upon in separate motions)
  - A. Elect Chairman for one-year term (currently Darrell Frye)
  - B. Elect Vice Chairman for a one-year term (currently Kenny Kidd)
  - C. Appoint County Attorney (currently Ben Morgan)
  - D. Appoint Clerk to the Board (currently Dana Crisco)
  - E. Appoint Representative to the Board of Health (currently Hope Haywood)
  - F. Appoint Representative to the Social Services Board (currently Lester Rivenbark)
  - G. Appoint Representative to the High Point Metropolitan Planning Organization (HPMPO) (currently Darrell Frye)
  - H. Appoint Alternate to the High Point Metropolitan Planning Organization (HPMPO) (currently Lester Rivenbark)
  - I. Appoint Representative to the Juvenile Crime Prevention Council (currently Kenny Kidd)
  - J. Appoint Representative to the Piedmont Triad Regional Planning Organization (RPO) (currently Hope Haywood)
  - K. Appoint Alternate to the Piedmont Triad Rural (RPO) (currently Lester Rivenbark)
  - L. Appoint Delegate to the Piedmont Triad Regional Council (currently Darrell Frye)
  - M. Appoint Representative to the Piedmont Authority for Regional Transportation (currently Darrell Frye)
  - N. Appoint Tourism Development Authority Liaison (currently Kenny Kidd)
  - O. Appoint Representative to Trillium Health Resources Regional Advisory Board (currently David Allen)
  - P. Appoint Corporate-Municipalities Wellness Coalition and Healthy Communities Liaison (currently Hope Haywood)
  - Q. Appoint Voluntary Ag District Board Liaison (currently David Allen)
  - R. Appoint Piedmont Triad Regional Development Corporation Liaison (PTRDC) (currently David Allen)
  - S. Appoint the Chairman of the Animal Services Advisory Board (currently Kenny Kidd)
  - T. Appoint Representative to the Piedmont Triad Eastern Piedmont NC Home Consortium (currently Hope Haywood)

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## IV. Public Comment Period

## V. Approve Agenda

## VI. Consent Agenda

- A. Approve Board of Commissioners Regular Meeting Minutes of November 3, 2025
- B. Consideration of Reappointments to the Randolph County Board of Health
- C. Consideration of Appointments to the Randolph County Board of Health
- D. Adopt Resolution to Remove Plat Officers for Randolph County
- E. Adopt Resolution to Add Plat Officer for the City of Archdale
- F. Reappoint Michael Somero and Mike Ayers to the Randolph County Board of Equalization and Review
- G. Reappoint Michael Somero to the Randolph County Tax Commission
- H. Approve EMS Franchise Renewals
- I. Approve MOA Between Randolph County & Cooperative Ext. for Randolph County Commercial Kitchen
- J. Approve Surety Bonds for Elected and Appointed County Officials
- K. Approve Project Amendment #6 - PTRWA to Asheboro Water Line (\$2,400,000)
- L. Approve Project Amendment #5 - Asheboro City Schools Facilities Project
- M. Approve Budget Amendment - Public Works (\$50,000)
- N. Approve Budget Amendment - TDA #4
- O. Approve Budget Amendment - TDA #5 (\$2,830)
- P. Approve Project Amendment #8 - Ramseur Water and Sewer Improvements Project
- Q. Approve Audit Contract Extension with Cherry Bekaert
- R. Approve Contract Extension for the Tobacco Trust Grant

## VII. New Business

- A. Project Woodstock - Earth Retention Industries - *Crystal Gettys, RC Economic Development Corp. Business Recruitment Director*
  - 1. Public Hearing
  - 2. Consider Resolution Authorizing the County to Provide One-Half of the Local Match Requirement for an Economic Development Project

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- B. Waste Management Annual Report - *Bob Peeler, Waste Management Government Relations, Mike McFeeley, Waste Management District Manager*
- C. TDA Annual Report - *Amber Scarlett, TDA Executive Director*
- D. Consider Request for New Voting System - *Melissa Kirstner, Elections Director*
- E. Consider Proposal for Law Enforcement Clerk IV Position - *Chief Deputy Steven Nunn*
- F. Consider Request to Retain Positions Following Zoo Contract Termination - *Chief Deputy Steven Nunn*
- G. Consider Farmland Preservation Fund from PUV Rollback Proceeds - *Zeb Holden, County Manager*
- H. Set Date for Annual Planning Retreat - *Chairman Frye*
- I. County Manager's Update
- J. Commissioner's Updates

## Upcoming Board Term Expirations

**February - Piedmont Triad Regional Workforce Development Board - Scott Kidd; Seagrove-Ulah Metropolitan Water District - Scott Cole; Voluntary Agricultural District Advisory Board - Bobby Allen, Ken Austin, Bernard Beck**

**March - Randolph County Board of Equalization and Review - Kent Elliott**

November 3, 2025

The Randolph County Board of Commissioners met in regular session at 6:00 p.m. in the 1909 Randolph County Historic Courthouse Meeting Room, 145 Worth Street, Asheboro, NC. Chairman Darrell Frye, Vice-Chairman Kenny Kidd, Commissioner David Allen, Commissioner Hope Haywood, and Commissioner Lester Rivenbark were present. Also present were County Manager Zeb Holden, Assistant County Manager/Finance Officer Will Massie, Assistant County Manager William Johnson, County Attorney Ben Morgan, and Clerk to the Board Dana Crisco. Bishop Michael Trogdon from the Randolph County Sheriff's Office gave the invocation and everyone recited the Pledge of Allegiance. The meeting was livestreamed on YouTube.

### **Special Recognitions**

Major Jeff Cook retired November 1, 2025 from the Sheriff's Office with 28 years of service. Major Cook was recognized by Sheriff Greg Seabolt, after which, Chairman Frye presented him with an engraved clock on behalf of the Board.

Sergeant Tammy Hughes retired November 1, 2025 from the Sheriff's Office with 18 years of service. Sergeant Hughes was recognized by Sheriff Greg Seabolt, after which, Chairman Frye presented her with an engraved clock on behalf of the Board.

### **Public Comment Period**

Pursuant to N.C.G.S. §153A-52.1, Chairman Frye opened the floor for public comment and closed it after everyone wishing to speak had done so. County Attorney Ben Morgan read aloud the Public Comment Rules of Procedure.

Chairman Frye stated that the comment period would be fifteen minutes. All others would have the chance to speak after New Business.

**Carl Hicks**, 744 Ivy Creek Dr., Randleman, said removing books limits choices.

**Jonathan Burris**, 4362 Black Mountain Rd., Asheboro, is not happy with the outcome of the Library hearing. He feels the Library Board of Trustees is not serving the people.

**Rebeka Todd**, 3316 Todd Hagerman Trl., Sophia, believes that the Library Board made a thoughtful decision about the library book.

**Susan Scott**, 516 West Kivett St., Asheboro, liked the choice of the Library Board of Trustees. She saw a post from a Forsyth County pastor directing people to the Randolph County meeting. She was not happy about this.

**Virginia Wall**, 348 Lindley Ave., Asheboro, feels that people who call themselves Christians are trying to push their views on others. She had a close friend on the Library Board of Trustees that she is honoring that person by coming to speak.

### **Approve Agenda**

Chairman Frye announced that New Business Item H. Consider Changes to the Unified Development Ordinance (UDO) was being moved to the top of New Business

*On motion of Kidd, seconded Rivenbark, to approve the Agenda, as amended.*

### **Consent Agenda**

Commissioner Allen commented on Adoption Awareness month and encouraged citizens to adopt children that are in need.

Chairman Frye read the Proclamation to honor Jerome Davis and his team. He also read the Resolution for Operation Green Light.

Commissioner Haywood spoke of the DOT Resolution and explained the process for DOT to take over a street.

*On motion by Kidd, seconded by Rivenbark, to approve the Consent Agenda, as presented, as follows:*

- *approve Board of Commissioners Regular Meeting Minutes of October 6, 2025 and Special Meeting Minutes of October 6, 2025 and October 21, 2025;*
- *adopt Adoption Awareness Proclamation 2025, as follows:*

#### ***ADOPTION AWARENESS MONTH - NOVEMBER 2025***

***WHEREAS***, November is Nationally celebrated as ADOPTION AWARENESS MONTH to express the right of every child to grow up in a permanent, secure, and loving family; and

***WHEREAS***, caring adults can make all the difference in the lives of young people, sibling groups, children with special needs teenagers; and

***WHEREAS***, the Randolph County Department of Social Services serves nearly 140 children in substitute care who live apart from their birth families, and adoption is the permanent plan for 51 of these children; and

***WHEREAS***, Randolph County actively promotes the timely adoption of children, and 53 adoptions have been finalized since June 2024, some of whom have special needs; and

***WHEREAS***, children waiting for adoptive families and those families who have adopted these children require and deserve community support. Adoption Awareness Month is an opportunity to celebrate foster and adoptive families and spread awareness on behalf of approximately 10,900 children in foster care in North Carolina who continue to wait for a loving and permanent family.

***NOW, THEREFORE***, the Randolph County Board of Commissioners does hereby proclaim November 2025 as ADOPTION AWARENESS MONTH in our county, and we urge our citizens to recognize and support this observance.

- *adopt Proclamation Honoring Jerome Davis and the Carolina Cowboys Professional Bull Riding Team, as follows:*

#### ***HONORING JEROME DAVIS AND THE CAROLINA COWBOYS PROFESSIONAL BULL RIDING TEAM***

***WHEREAS***, the Carolina Cowboys were founded as one of eight original teams in the Professional Bull Riders Association (PBR); and

*WHEREAS, Jerome Davis, one of Randolph County's hometown heroes, became the team coach in 2022; and*

*WHEREAS, the team competed in the 2025 PBR Camping World Team Series on October 24, 25, and 26, 2025 at the T-Mobile Arena in Las Vegas, NV ; and*

*WHEREAS, team members include Alvaro Ariel, Cooper Davis, Alisson De Souza, Clay Guiton, Derek Kolbaba, Jess Lockwood, Kyler Oliver, Afonso Junior Quintino, Adriano Salgado, Gabriel Henrique da Silva, Daylon Swearingen, and Ethan Winckler; and*

*WHEREAS, each bull rider contributed their own special talents to the team; and*

*WHEREAS, Clay Guiton won the 2025 Teams Championship MVP; and*

*WHEREAS, the Carolina Cowboys won the Championship Series.*

***NOW, THEREFORE, BE IT PROCLAIMED** that the Randolph County Board of Commissioners officially acknowledges the talents, skills, teamwork, sportsmanship, and successes of the Carolina Cowboys throughout 2025 and, on behalf of our citizens, does hereby extend this expression of our pride in these prestigious milestones.*

- *approve Firefighter's Relief Fund Appointees;*
- *adopt Resolution for Operation Green Light, as follows:*

**RESOLUTION IN SUPPORT OF OPERATION GREEN LIGHT**

*WHEREAS, the residents of Randolph County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and*

*WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces and who have paid the high price for freedom by placing themselves in harm's way for the good of all have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and*

*WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers to help former fellow service members access more than \$52 billion in federal health, disability, and compensation benefits each year; and*

*WHEREAS, approximately 200,000 service members transition to civilian communities annually and an estimated 20 percent increase will occur in the near future; and*

*WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life and are at a high risk for suicide during their first year after military service; and*

*WHEREAS, Randolph County wishes to honor the service and sacrifice of our men and women in uniform transitioning from active service as well as those who are already Veterans.*

***NOW, THEREFORE, BE IT RESOLVED,** that the Randolph County Board of Commissioners does hereby declare the County as a Green Light for Veterans County from November 4th through November 11th and asks citizens to display a green light at their homes and places of business.*

- *adopt Resolution Adding Streets in the White Oaks Subdivision to the State System, as follows:*

*WHEREAS, the Department of Transportation has investigated White Oaks Subdivision; and*

*WHEREAS, Acorn Drive, Crackling Woods Lane, Timber Trail, and Sapling Way are streets that have been found to meet minimum requirements for addition.*

*NOW, THEREFORE, BE IT RESOLVED by the Randolph County Board of Commissioners that .54 miles of Acorn Drive, .14 miles of Crackling Woods Lane, .36 miles of Timber Trail, and .11 miles of Sapling Way, the White Oaks Subdivision be added to the Division of Highway' Secondary Road System.*

- *approve Budget Amendment - Public Health (-\$38,738), as follows:*

<b>2025-2026 Budget Ordinance General Fund – Budget Amendment #29</b>		
<b>Revenues</b>	<b>Increase</b>	<b>Decrease</b>
<i>Restricted Intergovernmental</i>		\$38,738
<b>Appropriations</b>	<b>Increase</b>	<b>Decrease</b>
<i>Public Health</i>		\$38,738

- *approve Project Amendment - Liberty Water & Sewer Improvement (\$21,000), as follows:*

<b>Liberty Water and Sewer Improvement Capital Project Ordinance Amendment #1</b>		
<b>Revenues</b>	<b>Increase</b>	<b>Decrease</b>
<i>Transfer from Rural Water Infrastructure Fund</i>	\$21,000	
<b>Appropriations</b>	<b>Increase</b>	<b>Decrease</b>
<i>Engineering</i>	\$21,000	

<b>Rural Water &amp; Sewer Infrastructure Capital Project Ordinance Amendment #8</b>		
<b>Revenues</b>	<b>Increase</b>	<b>Decrease</b>
<b>Appropriations</b>	<b>Increase</b>	<b>Decrease</b>
<i>Transfer to Liberty W&amp;S Capital Project</i>	\$21,000	
<i>Contingency</i>		\$21,000

- *approve Budget Amendment - Social Services (\$25,208), as follows:*

<b>2025-2026 Budget Ordinance General Fund – Budget Amendment #30</b>		
<b>Revenues</b>	<b>Increase</b>	<b>Decrease</b>
<i>Restricted Intergovernmental</i>	\$25,208	
<b>Appropriations</b>	<b>Increase</b>	<b>Decrease</b>
<i>Social Services</i>	\$25,208	

- *approve Budget Amendment - Sheriff's Office (\$33,490), as follows:*

<b>2025-2026 Budget Ordinance General Fund – Budget Amendment #31</b>		
<b>Revenues</b>	<b>Increase</b>	<b>Decrease</b>

<i>Restricted Fund Balance</i>	\$33,490	
<b><i>Appropriations</i></b>	<b><i>Increase</i></b>	<b><i>Decrease</i></b>
<i>Sheriff</i>	\$33,490	

- *consider acceptance of NC DOT Right-of-Way Purchase Offer and associated Budget Amendment, as follows:*

<b><i>2025-2026 Budget Ordinance General Fund – Budget Amendment #32</i></b>		
<b><i>Revenues</i></b>	<b><i>Increase</i></b>	<b><i>Decrease</i></b>
<i>Miscellaneous</i>	\$65,000	
<b><i>Appropriations</i></b>	<b><i>Increase</i></b>	<b><i>Decrease</i></b>
<i>Public Works</i>	\$65,000	

- *reappoint Reggie Beeson, John Cable, and Ken Austin to the Randolph County Planning Board;*
- *appoint Jonathan McCollum and Janet Imrick to the Local Emergency Planning Committee;*
- *reappoint Bonnie Renfro to the Randolph County Social Services Board.*

**UDO Changes**

*On motion of Kidd, seconded by Rivenbark, the Board voted 5-0 to table the changes to the Unified Development Ordinance (UDO) until January 5, 2026.*

**Transfer of Funds for the Randolph County Board of Education**

Dr. Stephen Gainey, Superintendent of the Randolph County School System, said on October 20, 2025, the Randolph County Board of Education authorized the transfer of \$750,000.00 from the local current expense fund to the capital outlay fund. Pursuant to N.C.G.S. 115C-433(d), the County Commissioners also must approve this transfer between funds. It was Dr. Gainey’s understanding that the County Commissioners should act on this request to authorize the transfer within 30 days.

Dr. Gainey thanked the Board for help with this matter. These funds will allow our school system to address at one-time capital outlay project involving "the clean up and remediation of the land clearing and inert debris fill area" located on the property of Trinity High School.

*On motion of Frye, seconded by Kidd, the Board voted 5-0 to authorize the request of the Randolph County Board of Education to transfer \$750,000 from the Current Expense Fund to the Capital Outlay Fund.*

**United Way ALICE Report**

Samantha Baker, Executive Director of Randolph County United Way, gave the ALICE report. This is a snapshot showing the Asset Limited, Income Constrained, Employed households in the county. Many people are under great financial stress. They make too much money for assistance but cannot make ends meet.

Commissioner Haywood commented that there are citizens who are working and must pay for the necessities with very little left over.

Commissioner Rivenbark mentioned to the audience that the agenda packet is online if anyone would like to see the report.

### **Charters of Freedom**

Jeff Morse, representative of Charters of Freedom, stated Foundation Forward is a NC Nonprofit 501(c)(3). They build and gift to North Carolina Counties the Charters of Freedom as displayed in the National Archived Building in Washington. Their goal is to construct a Charters of Freedom “Setting” in each of the state’s 100 counties. The setting itself and its construction are gifted to the county. Any site preparation, ancillary landscaping, pavers, walkways, etc. will be the responsibility of the County. Paxton Authors has estimated that a 37’ x 12’ concrete pad to house the setting will cost around \$8,000.

Chairman Frye asked about the product sustaining the weather. Mr. Morse said that one had withstood the floods from Helene. The setting only needed minor repairs.

County Manager Zeb Holden said the next move would be to accept the gift. There will be some costs of a concrete surround and shrubbery. The ongoing cost would be electricity.

Commissioner Allen asked if the displays are lit at night. Mr. Morse stated that was an option and his contractors can help with the installation.

Chairman Frye inquired about the timeline. Mr. Morse said it was designed around the schedule of the County.

Commissioner Haywood remarked that this gift was very timely with America’s 250<sup>th</sup> year of Independence next July.

County Manager Holden asked for the components of the setting. Mr. Morse responded the Declaration of Independence, Bill of Rights, and Constitution with the option of the Civil Rights Act.

*On motion of Haywood, seconded by Allen, the Board voted 5-0 to accept the gift of the Charters of Freedom “Setting” with site preparation funding to be paid by Randolph County.*

### **America 250 Update**

Mac Whatley, Chairman of the America 250 committee, spoke about the website being live, RevolutionaryRandolph.org. He reminded the Board that the county will be celebrating their 250 year anniversary soon after that. Trevor Nutall from the City of Asheboro has a banner program. Amy Rudisill is working with the schools to have fourth graders design a County flag. Cam Mills is working on events for July 4, 2026.

### **Register of Deeds Reclassifications**

Will Massie, Assistant County Manager/Finance Officer said the Randolph County Register of Deeds is requesting approval from the Board of Commissioners to reclassify the Deputy positions to Deputy I, Deputy II currently and Deputy III, to implement in the near future. These proposed changes will secure a succession plan, which will focus on long-term stability, talent development,

and organizational resilience. This is a proactive strategy to ensure continuity of critical services and institutional knowledge. Reclassifying these positions prevents disruption and will maintain operational effectiveness when key positions become vacant due to retirements or other departures. It also creates clear career paths for existing employees, showing a commitment to their growth. This not only boosts morale and engagement, but also improves staff retention, which reduces long-term recruitment and training costs. By developing leadership from within, you ensure that future leaders are already aligned with the organization's mission and values.

Succession planning directly addresses the risk of leadership gaps and talent shortages, which is particularly relevant in the public sector. This proactive approach ensures a strong leadership pipeline is always in development.

Chairman Frye spoke highly of the Register of Deeds staff. He said this was an appropriate request.

Vice-Chairman Kidd reinforced the comment about the staff and how friendly and helpful they are.

*On motion of Allen, seconded by Kidd, the Board voted 5-0 to reclassify the Register of Deeds positions, as presented.*

#### **Sheriff's Office Holiday Accrual Policy**

Chief Deputy Steven Nunn stated the Randolph County Sheriff's Office proposes a revision to the holiday accrual policy for deputy sheriffs and detention officers working shifts. Currently, these employees receive 12 hours of holiday accrual when they work on a holiday, and 8 hours when they are scheduled off.

Within the personnel policy, a disparity exists as other Randolph County emergency response employees already earn 12 hours of holiday accrual regardless of whether they work on the holiday. By adopting a similar approach, our shift employees would receive an additional 24 hours of holiday accrual per year. We believe that this change will not only improve employee satisfaction but also create consistency with the County's personnel policies.

*On motion of Haywood, seconded by Rivenbark, the Board voted 5-0 to approve the change to the Sheriff's Holiday Accrual Policy, as presented*

#### **Animal Control Ordinance Update**

Jonathan Moody, Animal Services Director, stated that Randolph County Animal Services consistently seeks ways to forward its mission and improve the services it provides, safeguarding the public and ensuring the humane treatment of animals.

Starting in 2025, Animal Services started to look into other ways to improve the Public Nuisance Ordinance. He said he reached out to other counties to see how they handled Public Nuisance violations. Guilford County had the best model in their Ordinance, a Public Nuisance Order. This order will give Animal Control more ways to handle the calls for service to fix the problem instead of just writing citations and not actually fixing the issue at hand.

This Public Nuisance Ordinance was unanimously approved by the Animal Services Advisory Board at its October meeting and has the support of Randolph County Staff.

Mr. Moody and his staff thanked the Board of Commissioners for considering this request and their continuous work to improve the lives of Randolph County Citizens and their animals.

Section 3, A2i In addition to any other enforcement remedies available under this chapter, if the Randolph County Animal Services Director declares an animal to be a nuisance under this section, then the Director or appointee has the authority to order the owner to confine the animal in accordance with the Animal Services Director or appointee instruction. It shall be unlawful for the owner to fail to comply with such an order or with the instructions in the order.

Commissioner Allen asked if other animals besides dogs will be subject to the Nuisance Ordinance. Mr. Moody said it will apply to all animals including livestock.

Chairman Frye asked if the violations would be kept at the Sheriff's Office. Mr. Moody stated they would be kept at the Animal Services office. He added that Sheriff's Deputy would go with Animal Control Officers in certain situations.

Chairman Frye inquired if the municipalities would also be subject to the Ordinance. Mr. Moody responded that they would if the County does the animal control for them.

Commissioner Rivenbark wanted clarification about dogs in season being kept away from other animals. Mr. Moody said that is part of the State law and Animal Control must enforce it.

Commissioner Rivenbark asked what excessive barking included. Mr. Moody replied that if animals are working when they bark, that behavior is excluded. If a neighbor's dog in a lot barks constantly, that would be a nuisance.

Commissioner Haywood thanked the Animal Services staff for their hard work every day.

*On motion of Haywood, seconded by Allen, the Board voted 5-0 to approve the update of An Ordinance Governing Animal Services in Randolph County.*

### **Staley VIPER Tower**

Jared Byrd said as an ongoing part of the Randleman VIPER tower construction project, Randolph County will be required to make structural modifications to support additional microwave dishes and antennas on the Staley VIPER tower that will provide a microwave network path between the Mt. Shepherd tower and the new Randleman VIPER tower as well as hold paging equipment for fire and EMS users.

A request for bid was issued (Bid 25-0806) in August and closed on October 7, 2025 with only two bidders. A second request for bids closed October 23, 2025 at 11:00AM to provide the

necessary structural modifications recommended by the engineered tower study that was completed earlier in the project. The following bids were received:

<b>Built Consulting</b>	<b>\$281,255.00</b>
Midland Construction	\$378,000.00
Pittsburg Tank & Tower	\$521,412.00
Gen-Con Group	\$953,000.00

Built Consulting, LLC (DBA – Built, LLC) from Hillsborough, NC was the lowest responsive bidder. This company was also awarded the contract for the modifications to the Mt. Shepherd VIPER tower.

He requested the Board of Commissioners consideration to award the bid to Built, LLC in the amount of \$281,255. These funds were included in the VIPER project. At this time, no additional funding is required.

*On motion of Allen, seconded by Haywood, the Board voted 5-0 to award the bid to structurally enhance the Staley VIPER Tower to Built Consulting in the amount of \$281,255.*

### **Government Shutdown Update**

Chairman Frye asked Director of Social Services Tracie Murphy and Director of Public Health Tara Aker to speak about the impact of the federal shutdown on programs in their departments.

Tracie Murphy said citizens will receive approximately 50% of their SNAP benefits but they will arrive later than normal. Amy Rudisill posted a list for Ms. Moody on the website of community partners who help serve the citizens.

Ms. Murphy noted that Radolph County is 85<sup>th</sup> in North Carolina for public assistance. Commissioner Rivenbark remarked that the County was close to the bottom. Ms. Murphy said Randolph County is 15 spots away from the worst.

Tara Aker said WIC will be funded through the end of November.

### **Asheboro City School Board Meeting**

*On motion of Allen, seconded by Rivenbark, the Board voted 5-0 to set the annual meeting with the Asheboro City School Board of Education for February 12, 2026 at 5:30 p.m. at the Professional Development Center.*

### **County Manager's Update**

County Manager Zeb Holden asked to set a meeting with RCC to hear their capital needs. He reminded the audience of the election the next day. He mentioned the departments affected by an election; Elections, IT, and Public Buildings.

### **Commissioners Updates**

There were no Commissioner updates.

**Resume Public Comment Period**

**Amanda Rivenbark**, 2771 Danny Bell Rd., Asheboro, said she homeschools her children and uses the Library frequently. She doesn't feel the Library Board of Trustees are voting for the children. She believes the Library Board should be reviewed.

**Jennifer Rock**, 4608 Hoover Hill Rd., Trinity, supports the Commissioners reviewing the Library Board of Trustees. She was at the Library meeting but there was not a request to ban the book. She homeschools her children. She would not be comfortable with that book.

**Krys Gollihue**, 4955 Piney Ridge Church Rd., Seagrove, has recently moved here. She volunteers at the Seagrove Library. She mentioned the Library Strategic Plan. She is not in favor of losing the Library Board of Trustees.

**Adjournment**

*At 7:59 p.m., on motion of Rivenbark, seconded by Kidd, the Board voted 5-0 to adjourn.*

\_\_\_\_\_  
Darrell Frye, Chairman

\_\_\_\_\_  
Kenny Kidd

\_\_\_\_\_  
David Allen

\_\_\_\_\_  
Hope Haywood

\_\_\_\_\_  
Lester Rivenbark

\_\_\_\_\_  
Dana Crisco, Clerk to the Board

# Randolph County Public Health

ASHEBORO, NORTH CAROLINA 27205-7368

Ira McDowell Governmental Center

2222-B South Fayetteville Street



Telephone (336) 318-6200

Fax (336) 318-6234

## MEMORANDUM

To: Randolph County Commissioners

From: Tara Aker, Public Health Director

Re: Randolph County Board of Health Reappointments

Date: November 26, 2025

Board of Health members may serve a total of three consecutive three-year terms. On November 30, 2025, the following Randolph County Board of Health members will conclude a term of service and are eligible to serve additional terms: Danielle Corona (Registered Nurse), Dr. Carri Hampton (Veterinarian), and Dr. Amy Williams (Dentist). Each of these members has expressed interest in remaining on the Board and appreciates your consideration.

- Registered Nurse:
  - Danielle Corona
- Veterinarian:
  - Dr. Carri Hampton
- Dentist (need one):
  - Dr. Amy Williams

Thank you for your review and consideration.

# Randolph County Public Health

ASHEBORO, NORTH CAROLINA 27205-7368

Ira McDowell Governmental Center

2222-B South Fayetteville Street



Telephone (336) 318-6200

Fax (336) 318-6234

## MEMORANDUM

To: Randolph County Commissioners

From: Tara Aker, Public Health Director

Re: Randolph County Board of Health Appointments

Date: November 26, 2025

On November 30, 2025, the following members of the Randolph County Board of Health conclude their board service: Dr. Robert Brown (Physician), Dr. Ryan Snipes (Optometrist), and Alan Ferguson (Community Representative). The following individuals have submitted an application for appointment for the board member vacancies.

- Physician (need one):
  - Dr. Caroline Prochnau
  - Dr. John Slatosky
- Optometrist (need one):
  - Dr. William Walker
- Community Member (need one):
  - Todd Daniel
  - Elbert Lassiter

Thank you for your review and consideration.



# RANDOLPH COUNTY BOARD OF COMMISSIONERS

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Randolph County Office Building 725 McDowell Road  
Asheboro, North Carolina 27205 Telephone 336-318-6301

Darrell Frye, Chairman  
Kenny Kidd, Vice-Chairman  
David Allen  
Hope Haywood  
Lester Rivenbark

Zeb Holden, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

## RESOLUTION REMOVING REVIEW OFFICERS FOR PLAT REVIEW Randolph County Planning Office

**WHEREAS**, the NCGS § 47-30.2 requires the Board of County Commissioners in each county, by resolution, to appoint persons to serve as Plat Review Officers to review each plat before it is presented to the Register of Deeds for recording; and

**WHEREAS**, from time to time, the County or municipalities may replace persons designated to perform all responsibilities as required for Plat Review Officers; and

**NOW, THEREFORE, BE IT RESOLVED**, effective December 1, 2025, that the following individuals have been removed as designated Plat Review Officers for the Randolph County Planning Office: Hal Johnson, Jill Wood, Jay Dale, and Tonya Caddle.

**BE IT FURTHER RESOLVED**, that a copy of this resolution removing the Plat Review Officers for the Randolph County Planning Office be recorded in the Randolph County Register of Deeds Office.

This the 1st day of December 2025.

---

Darrell Frye, Chairman  
Randolph County Board of Commissioners

## ARCHDALE PLANNING/ZONING DEPARTMENT

307 Balfour Drive  
P. O. Box 14068  
Archdale, NC 27263  
Jason Miller, Planning Director

---

October 28, 2025

Clerk to the Board  
725 McDowell Rd.  
Asheboro, NC 27205

ATTN: Dana S. Crisco, NCCCC  
PHONE: 336-318-6301  
FAX: 336-318-6853  
EMAIL: [dana.crisco@randolphcountync.gov](mailto:dana.crisco@randolphcountync.gov)

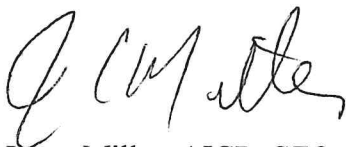
**Re: Matthew Talbott, Planning Officer for the City of Archdale, appointment as a Randolph County Review Officer.**

To Whom It May Concern:

Please be advised that the City of Archdale is requesting that Matthew Talbott, Planning Officer for the City of Archdale, be appointed and designated a Randolph County Review Officer by the Randolph County Board of Commissioners.

If you have any questions, feel free to call or email me at the number/address below.

Respectfully,



Jason Miller, AICP, CZO  
Planning Director  
City of Archdale

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Phone #: (336) 434-7334  
Email: [jmiller@archdale-nc.gov](mailto:jmiller@archdale-nc.gov)



# RANDOLPH COUNTY BOARD OF COMMISSIONERS

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Randolph County Office Building 725 McDowell Road  
Asheboro, North Carolina 27205 Telephone 336-318-6301

Darrell Frye, Chairman  
Kenny Kidd, Vice-Chairman  
David Allen  
Hope Haywood  
Lester Rivenbark

Zeb Holden, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

## RESOLUTION APPROVING REVIEW OFFICER FOR PLAT REVIEW City of Archdale

**WHEREAS**, the NCGS § 47-30.2 requires the Board of County Commissioners in each county, by resolution, to appoint persons to serve as Plat Review Officers to review each plat before it is presented to the Register of Deeds for recording; and

**WHEREAS**, from time to time, the County or municipalities may replace persons designated to perform all responsibilities as required for Plat Review Officers; and

**NOW, THEREFORE, BE IT RESOLVED**, effective December 1, 2025, that Matthew Talbott as a designated Plat Review Officer for the City of Archdale.

**BE IT FURTHER RESOLVED**, that a copy of this resolution approving the Plat Review Officers for the City of Archdale be recorded in the Randolph County Register of Deeds Office.

This the 1st day of December 2025.

---

Darrell Frye, Chairman  
Randolph County Board of Commissioners

**RANDOLPH COUNTY**  
TAX DEPARTMENT  
725 MCDOWELL RD, ASHEBORO, NC 27205-7370

**Date:** November 7, 2025

**To:** Randolph County Commissioners

**From:** Debra P Hill, Tax Administrator

**RE:** Appointment to the Board of Equalization and Review

---

I am requesting the Board of County Commissioners reappoint Michael Ayers to the Board of Equalization and Review.

Mike has served on the Board since 2001. He has a good understanding of the powers and duties of the Board of Equalization and Review set forth by the North Carolina General Statutes.

I have spoken with Mike and he is willing to serve another term.

Should you have any questions please contact me at 318-6531 or [Debra.Hill@randolphcountync.gov](mailto:Debra.Hill@randolphcountync.gov)

Thank you for your consideration.

**Date:** November 7, 2025

**To:** Randolph County Commissioners

**From:** Debra P Hill, Tax Administrator

**RE:** Reappointment to the Tax Commission and Board of Equalization and Review

---

I am requesting the reappointment of Michael J Somero to the Tax Commission and Board of Equalization and Review. He has served since 2015.

He has proven to be very knowledgeable and an asset to the Boards. He has a good understanding of the powers and duties of the Board of Equalization and Review set forth by the North Carolina General Statutes.

I have spoken with Michael and he is willing to serve another term.

Should you have any questions please contact me at 318-6531 or [dphill@co.randolph.nc.us](mailto:dphill@co.randolph.nc.us).

Thank you for your consideration.



# Randolph County

## DEPARTMENT OF EMERGENCY SERVICES

760 New Century Drive  
Asheboro, NC 27205

Ph: 336-318-6911  
Fax: 336-318-6951

[www.randolphcountync.gov](http://www.randolphcountync.gov)



### *Office of the Chief*

TO: Board of Commissioners

FROM: Jared Byrd, Emergency Services Interim Chief

DATE: December 1, 2025

RE: Approve Two-Year Franchise Renewals for Ash-Rand Rescue and EMS, Inc. and Piedmont Triad Ambulance and Rescue

The ambulance franchises for Ash-Rand Rescue and EMS, Inc. and Piedmont Triad Ambulance and Rescue, Inc. (PTAR) are set to expire at the end of December 2025. Each agency has effectively completed and submitted the renewal application, along with the required renewal fee (\$500 each).

I request that you renew their respective franchises for another two-year period, January 1, 2026 – December 31, 2027.

As always, thank you for your time and consideration.



APPLICATION FOR FRANCHISE TO OPERATE  
AN AMBULANCE  
IN RANDOLPH COUNTY



**\*\*RENEWAL for period January 1, 2026 through December 31, 2028\*\***

The undersigned, being duly sworn according to law, says and deposes that the following facts are true and correct:

1. Background Information

Service Provider Name: Ash-Rand Rescue & EMS, Inc. \_\_\_\_\_

Service Provider's Residence Address: 805 S. Cox St Asheboro NC 27203 \_\_\_\_\_

Service Provider's Home Phone: 336-625-3354 \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner's Residence Address: \_\_\_\_\_

Owner's Home Phone: \_\_\_\_\_

2. Please list any trade or other fictitious name under which you do business or plan to do business. For any name listed, please attach a certified copy of an assumed name certificate stating such name or any articles of incorporation stating such name.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Attach the service provider's resume detailing his training and experience in the transportation and care of patients.

4. Attach a full description of the type and level of service to be provided, including detailed plans stating the method of implementation and operation of the service.

5. Attach an audited financial statement of services as it pertains to operations in the County.

6. Attach a list of all employees, their job status, their North Carolina motor vehicle operator numbers, and proof of registered state certification for each employee listed.

7. Attach a list of vehicles, including the model, year, license numbers, and proof of registered state certification for each vehicle listed.

8. Attach proof of insurance as required in Section 5 of the Randolph County Ambulance Services Franchise Ordinance.

9. List the address, phone number, and physical location of all places where business



APPLICATION FOR FRANCHISE TO OPERATE  
AN AMBULANCE  
IN RANDOLPH COUNTY



**\*\*RENEWAL for period January 1, 2026 through December 31, 2028\*\***

The undersigned, being duly sworn according to law, says and deposes that the following facts are true and correct:

1. Background Information

Service Provider Name: Piedmont Triad Ambulance & Rescue, Inc.

Service Provider's Residence Address: 1422 South Main Street, High Point, NC 27260

Service Provider's Home Phone: 336-887-3411

Owner Name: N/A

Owner's Residence Address: \_\_\_\_\_

Owner's Home Phone: \_\_\_\_\_

2. Please list any trade or other fictitious name under which you do business or plan to do business. For any name listed, please attach a certified copy of an assumed name certificate stating such name or any articles of incorporation stating such name.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Attach the service provider's resume detailing his training and experience in the transportation and care of patients.

4. Attach a full description of the type and level of service to be provided, including detailed plans stating the method of implementation and operation of the service.

5. Attach an audited financial statement of services as it pertains to operations in the County.

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7. Attach a list of vehicles, including the model, year, license numbers, and proof of registered state certification for each vehicle listed.

8. Attach proof of insurance as required in Section 5 of the Randolph County Ambulance Services Franchise Ordinance.

9. List the address, phone number, and physical location of all places where business



# Randolph County

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Administration  
725 McDowell Road  
Asheboro, North Carolina 27205  
[www.randolphcountync.gov](http://www.randolphcountync.gov)

## MEMORANDUM

To: Randolph County Board of Commissioners

From: William Johnson, Assistant County Manager; Lauren Langley, County Extension  
Director

Date: November 26, 2025

Subject: Commercial Kitchen MOA

---

As we reach the conclusion of the construction of the new Agricultural Center at 1880 US-64 Asheboro, many facilities will become available for public use including the campuses' two commercial kitchens. The Attached MOA is intended to encourage the growing relationship between Randolph County and Cooperative Extension staff. This MOA establishes the shared vision for use and operation of the Randolph County Commercial Kitchen (RCCK).

At your regularly scheduled December meeting, please approve the MOA and authorize Zeb Holden, County Manager, to sign.

**Memorandum of Agreement Between N.C. Cooperative Extension- Randolph County Center and Randolph County Government**

This Memorandum of Agreement (MOA) is entered into on the 1st day of December in 2025 (herein referred to as the “Effective Date”) by and between:

Party A: Zeb Holden, County Manager; Randolph County Government, 725 McDowell Rd. Asheboro, NC 27205 (herein referred to as “Party A”) and

Party B: Lauren Langley, County Extension Director, NC Cooperative Extension, Randolph County Center, 1880 US Hwy 64 E, Asheboro NC 27203. (herein referred to as “Party B”). Parties may be referenced individually as “Party” and collectively as “Parties.”

**Purpose**

The purpose of this MOA is to establish a good-faith foundation between the Parties for future collaborative efforts that are mutually beneficial. The Parties agree to work together in a cooperative and coordinated manner to achieve each Party’s individual goals and the collective goals of the partnership. This MOA is designed to detail the specifics of the working relationship between the Parties to the mutual benefit of the parties and the communities they serve.

This MOA establishes the Parties shared vision for use and operation of the Randolph County Commercial Kitchen (RCCK).

**Randolph County Commercial Kitchen Introduction:**

The Randolph County Commercial Kitchen (RCCK) is a shared-use commercial kitchen facility designed to allow Randolph County residents and beyond the opportunity to create, grow, and expand their food business. It has been equipped to accommodate a wide variety of startup food businesses, established food businesses, and caterers. This is a shared space, therefore, it must be treated as such. The Randolph County Commercial Kitchen is considered a high-risk facility. Value-added products, meat products as determined by the North Carolina Department of Agriculture (NCDA) Meat and Poultry Division, and catering products as determined by the Randolph County Environmental Health Department. N.C. Cooperative Extension, Randolph County Center will make best efforts to support users.

The collective goals of both Parties for the RCCK include the following:

- Provide a permanent location at the Randolph County Agricultural Center to provide the following:
  - Shared-use commercial kitchen space for local food producers and residents to make value-added products

- Cold storage space for local food producers to store products

The metrics used by Parties for evaluating the successful performance of the RCCK in serving the local community meeting the goals outlined above include but are not limited to the following:

- Number of individuals visiting and using the RCCK
- Number of new businesses supported by their use of the facility, directly or indirectly (ex. kitchen clients)
- Funding received from both private donations and grants

### **Duration of MOA**

This MOA becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

### **Roles and Responsibilities**

#### **N.C. Cooperative Extension, Randolph County Center agrees to:**

1. County Extension Director will supervise the Local Foods Agent and Family and Consumer Sciences Agent positions and any other staff as a member of N.C. Cooperative Extension- Randolph County Center.
2. Coordinate the educational programming offered for producers and food entrepreneurs using the facility, including training and education on food safety, proper cleaning and sanitation procedures, labeling, and other technical support relevant to the products being produced.
3. Provide training on kitchen equipment, food safety, and safety procedures to cover responsibilities when Parties are working at the facility (ex. safety walk throughs).
4. Provide regularly scheduled training for kitchen users. This would include offering in-person onboarding sessions once or twice monthly.
5. Be responsible for meeting with regulatory agencies for regular required inspections to maintain kitchen operations.

#### **Randolph County Government agrees to:**

1. Maintain the building and grounds. This includes all interior and exterior components of the facility, including technology systems used (ex. Wi-Fi, phone systems, key card access, etc.). This will include janitorial services for the entirety of the facility, including both food production spaces and general facility and grounds. While kitchen clients will

be responsible for cleaning before and after their use of the spaces, additional cleaning may be required by the County for shared spaces (ex. storage rooms, hallways, etc.). The County will also be responsible for ordering supplies (ex. personal protection equipment, kitchen cleaning supplies, paper products, office materials, etc.).

2. Coordinate pest control services, with products to be discussed with the Local Foods and Family and Consumer Sciences Agents in writing to ensure said products are appropriate for food production spaces.
3. Responsible for weekly commercial kitchen cleaning and standard maintenance and service of the kitchen equipment, including floor drains and grease trap. Kitchen equipment will be serviced and repaired by contracted technicians specific to the equipment. The Local Foods and Family and Consumer Sciences Agents will be responsible for training County staff in appropriate cleaning and sanitation techniques outlined in the facility's food safety plan to ensure the facility remains compliant with regulations and methods to reduce risk of foodborne outbreaks.
4. Responsible for contracting with a specialized cleaning company to conduct deep cleaning as needed determined by the usage of the kitchens.

**N.C. Cooperative Extension, Randolph County Center and Randolph County Government agree to collaborate on the following responsibilities:**

1. Extension will co-manage the kitchen management software with the County. Extension will be responsible for maintaining kitchen client onboarding files, generating reports on use, co-managing kitchen scheduling, invoicing clients and collecting payment. All records generated for facility use would be co-owned by the County and Extension.
2. Extension will create and maintain a web page for the RCCK to be linked on the Agricultural Center website. Information to be included on the web page includes, but is not limited to, general rules for use and operations, rental requests, prospective kitchen client intake form and authorized kitchen client login (for kitchen management and payment software).

Parties will collaborate on drafting and updating as needed for user and rental agreements, insurance requirements, standard operating procedures, checklists for safety walk throughs, and other relevant documents pertaining to facility operations and procedures.

**Emergency Responses**

Randolph County Maintenance would be on-call to handle any emergencies (ex. kitchen equipment failure, fire, freezer meltdown, etc.). In the case of an emergency, designated staff at Maintenance (ex. Director), Extension and Randolph County Government will receive notification and collaborate on managing the situation.

**Revenue:**

Any revenue related to the use of the RCCK will go to the Randolph County Government. This includes revenue raised through the leasing of the shared-use commercial kitchens.

**Term and Termination**

This agreement becomes effective on the date it is signed by both [all] parties. This Memorandum of Agreement shall remain in effect until such time as the program reaches a level of participation, workload, or community demand that necessitates the hiring of a full-time Commercial Kitchen Manager. Upon the parties' determination that a full-time position is required to sustain and further develop the program's potential, this MOA shall expire, and responsibility for staffing shall transition to the Randolph County Government. Additionally, Randolph County may terminate this Memorandum of Agreement at any time for any reason upon 30 days written notice to the other party.

**Signatures**

The undersigned Parties acknowledge and agree to this MOA:

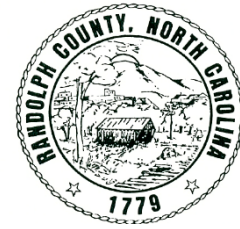
\_\_\_\_\_  
**Zeb Holden, County Manager**

\_\_\_\_\_  
**Lauren Langley, County Extension  
Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Finance Officer

Date: 12/01/2025

Re: Request to Approve Surety Bonds for Elected and Appointed County Officials

Pursuant to N.C. General Statute 58-72- 20, the surety bonds of all officers of the County shall be examined and approved by the Board of County Commissioners annually at the December meeting. The following table shows the current bonds for our officers. Each bond is renewed annually, except for the Sheriff and Register of Deeds. Their bonds are on a 4-year cycle corresponding to their elected term, and the bond amount is set by statute.

Please approve the following surety bonds, as presented:

Department	Individual Bonds	Position	Amount of Bond	Renewal Date
Finance	William L. Massie	Finance Officer	\$1,000,000	July (1)
Finance	Michael A. McKenzie	Deputy Finance Officer	\$500,000	October (16)
Finance	Justin A. Brubaker	Deputy Finance Officer	\$500,000	January (3)
Tax	Debra P. Hill	Tax Collector	\$300,000	November (1)
Tax	Jessica W. Suits	Assistant Tax Collector	\$200,000	November (1)
Tax	Caroline B. Walker	Deputy Tax Collector	\$200,000	November (1)
Jail	Ricci J. D'Angelo	Deputy Finance Officer for Jail Commissary	\$50,000	July (1)
Jail	Joanne N. Scott	Deputy Finance Officer for Jail Commissary	\$10,000	December (3)
Jail	Velvet D. Davis	Deputy Finance Officer for Jail Commissary	\$10,000	December (3)
Jail	Cynthia S. Hayworth	Deputy Finance Officer for Jail Commissary	\$10,000	August (16)
Sheriff	Gregory J. Seabolt	Sheriff	\$25,000	December (5)
Register of Deeds	Krista M. Lowe	Register of Deeds	\$50,000	December (5)

# Memo



To: Randolph County Board of Commissioners  
 From: Will Massie, Assistant County Manager / Finance Officer  
 Date: 11/26/2025  
 Re: PTRWA to Asheboro Capital Project – Project Amendment #6

Initial design for the PTRWA to Asheboro water transmission line was for 20” pipe which was enough for the County’s current water allocation. Further discussion has the County considering upsizing this line to 24” to satisfy future growth. The Water Authority is also interested in this proposal and has agreed to provide \$500,000 in financing to expand the regional connection. The County’s portion is estimated to be \$2,400,000, which will come from our main state W&S grant.

Please approve the following budget amendments in the Rural Water Infrastructure Fund and the PTRWA Connection Water Line Capital Project Fund:

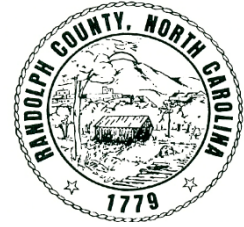
**Rural Water Infrastructure Fund**  
 Budget amendment #9

Revenues	Increase	Decrease
Appropriations	Increase	Decrease
Transfer to PTRWA Connection Water Line Project	\$2,400,000	
Contingency		\$2,400,000

**PTRWA to Asheboro Water Line Capital Project Ordinance**  
 Amendment #6

Revenues	Increase	Decrease
Transfer from Rural Water Infrastructure Fund	\$2,400,000	
Appropriations	Increase	Decrease
Professional services	\$10,000	
Subrecipient allocation to PTRWA	\$2,390,000	

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 11/18/2025

Re: Project Budget amendment - Asheboro City School Facilities Project

---

In May 2024, the County established a capital project to account for the renovation project at South Asheboro Middle School. The project will be done in phases over the next few years.

The capital project budget needs to be updated due to certain change orders.

Please approve the following budget amendment:

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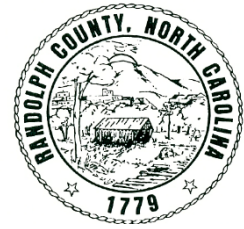
### 2025-2026 Budget Ordinance

Budget amendment # 5

#### General Fund

Revenues	Increase	Decrease
Appropriations	Increase	Decrease
Modular classrooms		\$50,000
Construction	\$50,000	

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 11/18/2025

Re: Budget amendment - Public Works

---

Randolph County is currently exploring the renewable natural gas (RNG) opportunity with WAGA Energy. We are approaching the contract phase and would like to retain a qualified attorney to represent us and review contract documents. After evaluation of several firms, we recommend Fox Rothchild, a firm we have used before.

Please approve the following budget amendment:

---

---

### 2025-2026 Budget Ordinance

Budget amendment # \_\_\_\_\_

### General Fund

<b>Revenues</b>	<b>Increase</b>	<b>Decrease</b>
Public Works	\$50,000	
<b>Appropriations</b>	<b>Increase</b>	<b>Decrease</b>
Appropriated Fund Balance	\$50,000	



**Memo**

To: TDA Board of Directors  
 From: Will Massie, Finance Officer  
 Date: 10/23/25  
 Re: Budget Amendment #2026-04 – IT Services

The IT consultants have reported that the email system is antiquated and needs to be updated to utilize the Microsoft Office 365 application to which the TDA currently subscribes. The migration from our current email format to the MS Office 365 requirements is \$4,213. We propose using lapsed salary to cover this cost, requiring a budget transfer.

Please approve the following budget amendment to record the requested transfer in the FY26 budget.

<b>Revenue</b>	<b>Increase</b>	<b>Decrease</b>
<b>Expenditures</b>	<b>Increase</b>	<b>Decrease</b>
Personnel		\$4,213
Operating	\$4,213	



**Memo**

To: TDA Board of Directors  
 From: Will Massie, Finance Officer  
 Date: 10/23/25  
 Re: Budget Amendment #2026-05 – Marketing

Last year, the TDA requested replacement of a Welcome to Randolph sign on I-85. The initial estimate of \$12,500 was invoiced by NCDOT and remitted. The project is now completed, and the final costs were \$9,670.47. The refund of \$2,829.53 can be budgeted to supplement the Marketing budget.

If the Board agrees to add these funds to Marketing, please approve the following budget amendment.

<b>Revenue</b>	<b>Increase</b>	<b>Decrease</b>
Miscellaneous	\$2,830	
<b>Expenditures</b>	<b>Increase</b>	<b>Decrease</b>
Marketing	\$2,830	

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners

From: Will Massie, Assistant County Manager / Finance Officer

Date: 11/21/2025

Re: Project Amendment – Ramseur Water & Sewer Improvements Project

---

A multi-year capital project fund has already been established to account for Ramseur Water and Sewer Improvements, separate from the General Fund.

In November, a construction change order was submitted for additional pipe and valve work needed, which can be funded through reduction of the project contingency.

To update the budget for the Ramseur Water and Sewer Improvements Capital Project Fund, please approve the following project amendment:

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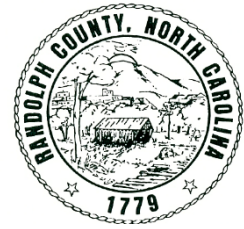
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### Ramseur Water and Sewer Capital Project Fund

#### Amendment #8

Revenues	Increase	Decrease
Appropriations	Increase	Decrease
Construction	\$16,910	
Contingency		\$16,910

# Randolph County Administration



## Memo

To: Randolph County Board of Commissioners  
From: Will Massie, Assistant County Manager / Finance Officer  
Date: 11/25/2025  
Re: Contract Extension – Cherry Bekaert

---

Our contract with Cherry Bekaert for the June 30, 2025 audit expires December 31. Part of the audit requirements is verification of our compliance with all provisions of federal grant regulations. Auditors rely upon the federal Compliance Supplement to identify areas to examine.

However, the 2025 Supplement has not yet been issued by the US Office of Management and Budget. Although the financial statement part of the audit is very near completion, Cherry Bekaert will not be able to complete the compliance part of the audit by the current deadline.

In response to this issue, the NC Local Government Commission has extended the audit submission deadline to February 12. We are required to submit a contract extension to obtain the additional time.

Please authorize the Chairman to sign the contract extension. No other terms have been changed other than the deadline.



November 21, 2025

Mr. Michael McKenzie  
Deputy Finance Officer  
Randolph County Finance Department  
725 McDowell Road  
Asheboro, NC 27205

Dear Mr. McKenzie:

The Tobacco Trust Fund Commission received a request for a no-cost extension. The amendment references Grant Number 2023-010-07 "Farm, Food and Family Education Center."

It is our understanding that a no-cost extension is needed to allow time to process the associated transactions for equipment, equipment delivery, equipment installation and inspection. The no-cost extension will further the program goals and objectives as outlined in the grant agreement.

The Tobacco Trust Fund Commission met on Thursday, November 20, 2025, and approved the no-cost extension. Enclosed are two original contract amendments. Please sign both contracts and return one original to us. Please retain an original contract amendment for your files.

If you have any questions or need further information, please contact Jeff Camden, at (919) 733-2160.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Upchurch".

William Upchurch  
Executive Director

Enclosures

cc: William H. Teague

**Grant Number 2023-010-07**

**Amendment Number 1 to the  
GRANT AGREEMENT BETWEEN THE NORTH CAROLINA TOBACCO  
TRUST FUND COMMISSION AND THE NC COOPERATIVE EXTENSION –  
RANDOLPH COUNTY CENTER**

For good and valuable consideration, the Grant Agreement ("the Agreement") between the **North Carolina Tobacco Trust Fund Commission** ("the Commission"), an agency of the State of North Carolina, organized pursuant to Article 75 of Chapter 143 of the N.C. General Statutes and the **NC Cooperative Extension – Randolph County Center, a Local Government Unit (town, county office) with its principal place of business in Asheboro, NC 27205** with an effective date of **November 1, 2023**, is hereby amended as follows:

Section I. Term is changed by adding the underlined language and deleting the language which has been struck through as specified below:

**“Section I. Term.**

This Agreement shall commence on the Effective Date and shall terminate on or before ~~December 31, 2025~~ **March 31, 2026** ("Termination Date") unless sooner terminated pursuant to this Agreement."

The effective date of this **Amendment Number 1** is **November 20, 2025**

The Parties agree that an extension of the grant term is necessary because the Grantee needs more time to accomplish the program goals set forth in the amended Grant Agreement. In all other respects, the Agreement, which the Commission identifies as Grant Number **2023-010-07**, remains unchanged.

The parties do hereby execute this **Amendment number 1** in duplicate originals, effective **November 20, 2025**

**NC Tobacco Trust  
Fund Commission**

**NC Cooperative Extension  
Randolph County Center**



William H. Teague  
Chairman

\_\_\_\_\_  
Darrell Frye  
Chairman of the Board of Commissioners

**Grant Number 2023-010-07**

**Amendment Number 1 to the  
GRANT AGREEMENT BETWEEN THE NORTH CAROLINA TOBACCO  
TRUST FUND COMMISSION AND THE NC COOPERATIVE EXTENSION –  
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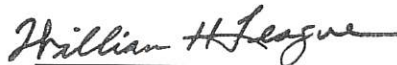
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**NC Tobacco Trust  
Fund Commission**

**NC Cooperative Extension  
Randolph County Center**



William H. Teague  
Chairman

\_\_\_\_\_  
Darrell Frye  
Chairman of the Board of Commissioners

**Company:** Earth Retention Industries LLC  
**Date:** December 1, 2025  
**Investment:** Minimum \$350,000 in building renovations  
**Jobs:** 22 new full-time jobs over two years  
**Average Wage:** \$57,048  
**Grant Request:** \$175,000 (Rural Building Reuse)  
**Request:** Participate in the Earth Retention Industries project by authorizing the Town of Ramseur to serve as the applicant for an NC Commerce Building Reuse Grant and committing to the 5% local match requirement of \$8,750.

**Project Summary:**

Earth Retention Industries has acquired the property at 7718 US Hwy. 64 E and intends to establish a manufacturing operation. The company selected Ramseur due to its strategic location and the suitability and availability of the former Crawford Knitting facility. However, the building does require some upfits to accommodate their production needs. The company is committed to an investment of at least \$350,000 in building renovations, making the project eligible to apply for an NC Commerce Building Reuse Grant of \$175,000. Total investment in renovations, machinery, and equipment is likely to far exceed the \$350,000 commitment.

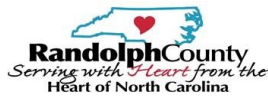
In addition to its financial investment in the project, Earth Retention Industries is committed to creating 22 new jobs within the timeline of the Building Reuse Grant. The average annual wage of these new jobs will be \$57,048 which exceeds the county's current average wage of \$49,355. These wages will equate to over \$1.2M in new annual payroll in Ramseur and Randolph County once the hiring goal has been met.

As mentioned above, Earth Retention Industries is eligible for a Building Reuse Grant from NC Commerce in the amount of \$175,000 to assist with the renovation expenses. The Town of Ramseur would serve as the grant applicant since the program requires the applicant to be a unit of local government.

The grant program requires a 5% local government cash match which would total \$8,750 based on this \$175,000 grant request. On behalf of the Town of Ramseur, the EDC has requested that Randolph County support the project by providing half of the required match, or \$4,375; the county commissioners will consider this request following a public hearing at their December meeting.

The EDC believes that the Earth Retention Industries project is a good economic development project for the Town of Ramseur, increasing the value of the building, generating investment in new machinery and equipment, and resulting in the creation of 22 new quality jobs. Therefore, the EDC requests that the Board of Commissioners approve a resolution authorizing submission of a Building Reuse Grant application to NC Commerce in the amount of \$175,000 and committing to the \$8,750 match requirement.

The EDC would assist the town of Ramseur with reporting and administering the grant.



# RANDOLPH COUNTY

## BOARD OF COMMISSIONERS

Randolph County Office Building 725 McDowell Road  
Asheboro, North Carolina 27205 Telephone 336-318-6301

Darrell Frye, Chairman  
Kenny Kidd, Vice-Chairman  
David Allen  
Hope Haywood  
Lester Rivenbark

Zeb Holden, County Manager  
Ben Morgan, County Attorney  
Dana Crisco, Clerk to the Board

### RESOLUTION AUTHORIZING THE COUNTY OF RANDOLPH TO PROVIDE ONE-HALF OF THE LOCAL MATCH REQUIREMENT FOR AN ECONOMIC DEVELOPMENT PROJECT

**WHEREAS**, Section 158-7.1 of the North Carolina General Statutes authorizes a county to undertake an economic development project by extending assistance to a company in order to cause the company to locate or expand its operations within the county; and

**WHEREAS**, Earth Retention Industries LLC. (the “Company”) has acquired and intends to occupy the property at 7718 US Hwy. 64 E. in Ramseur as a manufacturing operation; and

**WHEREAS**, in upfitting this space, the Company has stated its commitment to invest an amount equal to or in excess of three hundred fifty thousand dollars (\$350,000) in building renovations, and to create twenty-two (22) new full-time jobs in the County and Town with an average wage of fifty-seven thousand forty-eight dollars (\$57,048); and

**WHEREAS**, the Company is eligible for a Building Reuse Grant from the North Carolina Department of Commerce, in the amount of one hundred seventy-five thousand dollars (\$175,000) to assist with the renovation expenses for this economic development project; and

**WHEREAS**, since the project is located within the Town of Ramseur, the Town would be the applicant for the Building Reuse Grant on behalf of the Company; and

**WHEREAS**, said Grant requires a 5% local match, or eight thousand seven hundred fifty dollars (\$8,750), from the local government making the application; and

**WHEREAS**, the Town has requested that Randolph County provide one-half of the required local match for this project, or four thousand three hundred seventy-five dollars (\$4,375); and

**WHEREAS**, the Board of Commissioners of Randolph County has held a public hearing to consider whether to participate in this project by providing the requested one-half of the local match, four thousand three hundred seventy-five dollars (\$4,375); and

**WHEREAS**, this economic development project will stimulate and stabilize the local economy, promote business in the County and Town, and result in the creation of a number of jobs in the County and Town; and

**WHEREAS**, the County has in its General Fund available revenues sufficient to fund this economic development project; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Randolph County, this 1<sup>st</sup> day of December, 2025, as follows:

**Section 1.** The County is authorized to expend up to four thousand three hundred seventy-five dollars (\$4,375) of County funds to provide one-half of the required local match for the Building Reuse Grant applied for on behalf of the Company by the Town of Ramseur.

**Section 2.** Participation by the County in this economic development is expressly contingent upon the approval of the grant application by the North Carolina Department of Commerce and the provision of the local match by the Town of Ramseur.

**Section 3.** The Chairman of the Randolph County Board of Commissioners is hereby authorized to execute on behalf of the County of Randolph any documents necessary for the implementation of this economic development project.

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Darrell Frye, Chairman  
Randolph County Board of Commissioners

ATTEST:

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Dana Crisco, Clerk  
Randolph County Board of Commissioners



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# 2025 ANNUAL REPORT TO THE COUNTY

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**Waste Management of Carolinas, Inc.  
Great Oak Landfill  
NCDEQ Permit No. 7607-MSWLF-2015**

December 2025

**Submitted to:**

Randolph County, North Carolina  
725 McDowell Road  
Asheboro, NC  
Phone: 336-628-6026

**Prepared by:**

Waste Management  
3597 Old Cedar Falls Road  
Randleman, NC 27317  
Facility Phone Number: 336-628-6026

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## LIST OF ATTACHMENTS

<b>ATTACHMENT I –</b>	<b>LOCAL CONTRACTORS AND BUSINESS PARTNERS</b>
<b>ATTACHMENT II -</b>	<b>CITIZEN’S ADVISORY COMMITTEE MEETING MINUTES</b>

## 1.0 INTRODUCTION

- 1.1** Purpose - This Annual Report is being submitted as required under Section 10.1.2 of the “Amended and Restated Agreement for the Construction and Operation of a Municipal Solid Waste Landfill and Related Services Between Randolph County, North Carolina and Waste Management of Carolinas, Inc. (WM), April 1, 2019” (Agreement). The purpose of the Report is to provide the County with an annual update on all aspects of Waste Management’s (WM) operations from July 1, 2024 through the end of the fiscal year (June 30, 2025).
- 1.2** Background - Randolph County (County) and WM executed the original Agreement to build and operate Great Oak Landfill on June 2, 2014 and it was subsequently amended in April 2019 to reflect an increase in daily allowable tonnage. The North Carolina Department of Environmental Quality (NCDEQ), Division of Waste Management (DWM) issued the facility’s Permit to Construct on January 19, 2016. The initial earth moving activities began in May 2016 and were largely completed by the end of the calendar year. The NCDEQ issued the facility’s Permit to Operate for Cell 1A on December 29, 2016, and the first loads of waste were accepted on January 9, 2017. Since that time, Cells 1B, 2, 3A, 3B, 4, 5, 6, 7, 8A and 8B have received a Permit to Operate from NCDEQ. The facility operates on a 5.5 day per week schedule, accepting municipal solid waste (MSW) from Randolph County and other counties throughout North Carolina.

## 2.0 CURRENT WASTE MANAGEMENT STATUS

- 2.1** Construction – NCDEQ issued a permit to construct landfill phases 2 through 4 on May 30, 2023. Construction of Cell 8B began in January of 2025 and was completed in June of 2025. NCDEQ issued a permit to operate Cell 8B on June 25, 2025. The facility is currently operating and conducting disposal activities in Cells 1A, 1B, 2, 3A, 3B, 4, 5, 6, 7, 8A and 8B.
- 2.2** Waste Stream Summary - As a fully permitted Subtitle D MSW Landfill, Great Oak Landfill can accept and dispose of non-hazardous MSW, Construction and Demolition (C&D) materials, and commercial/industrial waste (“Special Waste”). Great Oak Landfill primarily services Randolph County and the immediately surrounding counties, however, the site is permitted to accept waste from all counties in North Carolina.
- 2.3** Annual Disposal Data - Based on Great Oak’s FastLane scaling system, the site received **692,255** tons of solid waste from July 1, 2024 through June 30, 2025 (end of fiscal year).

**2.4 Recycling Summary** - As part of the Agreement between Randolph County and WM, the Great Oak Landfill and other WM facilities provide recycling services to the County through the County convenience sites. This includes bulk goods, tires, used oil, batteries, electronic waste (“E-waste”), and “single stream” recyclables (plastic, glass, aluminum, paper, and cardboard). Based on internal and Randolph County records, WM managed the following tons of recycled materials from July 1, 2024 through June 30, 2025 (end of fiscal year):

<b>Material</b>	<b>Tons</b>
Single Stream (tons)	633
Tires (tons)	2,402
Used Oil (gal.)	11,606
Anti-freeze (gal.)	250
Electronics (tons)	62
Scrap Metal (tons)	280
Auto Batteries (lbs.)	4,182
Refrigerant (lbs.)	163
Cooking oil (gal)	624
Oil Filters (drums)	9

**2.5 Annual Airspace Report** - An Annual Airspace Report was generated in January of 2025 based on an aerial flyover conducted on December 2nd, 2024. The following statistics detail the site’s airspace usage for 2024 and are based on this report:

- 682,360 cubic yards of airspace consumed in 2024
- Landfill waste density is 0.95 tons per cubic yard (1,899 lbs. per cubic yard)
- 1,109,300 estimated cubic yards of soil available in stockpile
- Site soil usage for daily and intermediate cover is 4.7%.

**2.6 Regulatory Status** – The Great Oak Landfill operates under the purview of several regulatory agencies including the NCDEQ DWM; Division of Air Quality (DAQ); and the Division of Energy, Minerals and Land Resources (DEMLR). Since opening, Great Oak has been routinely inspected by these entities. In addition, the facility is routinely visited by the City of Asheboro who conducts regular inspections of the leachate collection recovery system (LCRS). During the past reporting year, the facility was inspected once by the DWM, as well and once by the DAQ.

2.7 Landfill Staffing – Great Oak Landfill is currently staffed with a total of twenty (20) employees, all of whom are Randolph County residents.

### 3.0 SUMMARY OF TAXES AND FEES PAID

#### 3.1 Fees Paid to County

The following table summarizes cumulative fees paid to Randolph County through June 30, 2025:

Date	Type	Amount
6/2/2014	Solid Waste Permit per Contract	\$38,500
6/2/2014	Contract Payment	\$3,500,000
12/15/2015	Contract Payment	\$500,000
6/1/2016	Annual Payment	\$1,007,000
5/31/2017	Annual Payment with CPI	\$1,029,154
1/10/2017	Capital Projects	\$750,000
6/30/2018	Annual Payment with CPI	\$1,052,825
6/30/2019	Annual Payment with CPI	\$1,069,670
6/30/2020	Annual Payment with CPI	\$1,081,436
6/30/2021	Annual Payment with CPI	\$1,112,798
07/31/2021	Variable Tonnage Fee	\$135,065
06/30/2022	Annual Payment with CPI	\$1,214,063
07/31/2022	Variable Tonnage Fee	\$301,793
07/13/2023	Annual Payment with CPI	\$1,278,408
08/03/2023	Variable Tonnage Fee	\$464,208
6/10/2024	Annual Payment with CPI	\$1,326,987
6/30/2024	Variable Tonnage Fee	\$114,315
7/31/2025	Annual Payment with CPI	\$1,352,200
7/24/2025	Variable Tonnage Fee	\$280,229
	<b>Total</b>	<b>\$17,608,651</b>

### 3.2 Taxes Paid

The following table summarizes taxes paid through June 30, 2025:

<b>Date</b>	<b>Type</b>	<b>Amount</b>
3/31/2017 (Q1 2017)	NC Solid Waste Tax	\$133,812.12
6/30/2017 (Q2 2017)	NC Solid Waste Tax	\$181,152.68
9/30/2017 (Q3 2017)	NC Solid Waste Tax	\$184,012.88
12/30/2017 (Q4 2017)	NC Solid Waste Tax	\$159,535.08
3/31/2018 (Q1 2018)	NC Solid Waste Tax	\$180,860.92
6/30/2018 (Q2 2018)	NC Solid Waste Tax	\$219,928.48
9/30/2018 (Q3 2018)	NC Solid Waste Tax	\$264,587.06
12/30/2018 (Q4 2018)	NC Solid Waste Tax	\$275,078.48
3/31/2019 (Q1 2019)	NC Solid Waste Tax	\$263,511.50
6/30/2019 (Q2 2019)	NC Solid Waste Tax	\$250,090.14
9/30/2019 (Q3 2019)	NC Solid Waste Tax	\$257,494.00
12/30/2019 (Q4 2019)	NC Solid Waste Tax	\$251,257.54
3/31/2020 (Q1 2020)	NC Solid Waste Tax	\$267,927.82
6/30/2020 (Q2 2020)	NC Solid Waste Tax	\$271,162.04
9/30/2020 (Q3 2020)	NC Solid Waste Tax	\$308,538.44
12/31/2020 (Q4 2020)	NC Solid Waste Tax	\$302,600.40
3/31/2021 (Q1 2021)	NC Solid Waste Tax	\$332,073.42
6/30/2021 (Q2 2021)	NC Solid Waste Tax	\$288,893.52
9/30/2021 (Q3 2021)	NC Solid Waste Tax	\$305,012.38
12/31/2021 (Q4 2021)	NC Solid Waste Tax	\$359,418.10
3/31/2022 (Q1 2022)	NC Solid Waste Tax	\$335,695.40
6/30/2022 (Q2 2022)	NC Solid Waste Tax	\$383,560.88
9/30/2023 (Q3 2023)	NC Solid Waste Tax	\$292,829.08
12/31/2023 (Q4 2023)	NC Solid Waste Tax	\$311,656.28
3/31/2024 (Q1 2024)	NC Solid Waste Tax	\$308,430.90
6/30/2024 (Q2 2024)	NC Solid Waste Tax	\$319,691.54
9/30/2024 (Q3 2024)	NC Solid Waste Tax	\$340,193.72
12/31/2024 (Q4 2024)	NC Solid Waste Tax	\$302,447.08
3/31/2025 (Q1 2025)	NC Solid Waste Tax	\$320,258.32
6/30/2025 (Q2 2025)	NC Solid Waste Tax	\$326,696.30
<b>Total</b>		<b>\$9,860,899.5</b>

#### **4.0 COMMUNITY ADVISORY COMMITTEE MEETINGS**

Working together with Randolph County and local leaders and citizens, Great Oak Landfill has established a Community Advisory Committee. The purpose of this committee is to provide a liaison group to enhance communication between the local community and the landfill. This forum allows the landfill to hear the needs and concerns of the community and to act appropriately to address any concerns. The Committee also provides a means to educate local citizens on activities, operations, and technical matters involving the landfill and regarding the solid waste and recycling industry.

During the last fiscal year, advisory committee meetings were discontinued due to declining attendance. WM has spoken with County staff about establishing a new advisory committee and resuming regular meetings in 2026.

#### **5.0 HOUSEHOLD HAZARDOUS WASTE DAY**

Randolph County's Annual Household Hazardous Waste (HHW) Day was held on October 14, 2025. WM employed ECOFLO, Inc. to collect and properly manage the citizen's HHW to ensure the materials are properly recycled or disposed of. Total management and disposal costs for the event paid by WM were \$9,793.

#### **6.0 COMMUNITY GROUPS SERVICED BY WM**

Waste Management is fully committed to investing in the communities that surround our facilities. To date, Great Oak Landfill has been involved with the following organizations in Randolph County:

- Asheboro/Randolph Chamber of Commerce Annual "No Tie Affair"
- Donated to the Richard & Linda Petty statue in Commerce Park in Randleman
- Asheboro/Randolph Chamber of Commerce Annual Golf Tournament
- Audubon Society
- Boys and Girls Club
- City of Asheboro Summer Concert Series
- Community in Schools of Randolph County
- Homebuilders Association
- Member of Asheboro/Randolph Chamber of Commerce
- Randolph County Earth Day
- Randolph County Extension
- Randolph Hospital Community Health Foundation Dine Around
- YMCA
- Your Choices – Randolph

## **7.0 PUBLIC AMENITIES UTILIZED**

As part of the local business and utility community, Great Oak Landfill utilizes, and is a partner with, various public services and facilities. These include the City of Asheboro Wastewater Treatment Facility for leachate disposal and City of Asheboro Water System for our water supply.

## **8.0 LOCAL CONTRACTORS AND BUSINESS USED**

Great Oak Landfill is pleased and proud to work with many talented vendors, contractors and business entities located in the City of Asheboro and within Randolph County. We truly feel that investing in the local economy is not only the right thing to do but also results in long-term partnerships that ensure the success of the site.

A partial list of local vendors that the site has utilized since the landfill project began is included in **ATTACHMENT I**.

## **9.0 CONVENIENCE CENTER UPDATE**

WM, in accordance with the executed Agreement, manages and operates the County's six convenience centers referred to as the Farmer, Coleridge, Liberty, Trinity, Randleman and County Land Road. During the period of July 1, 2024 through June 30, 2025, WM accepted **5,403 tons** of household waste from Randolph County residents at the six convenience centers.

In addition to the management and operation of the referenced facilities, WM provides the waste containers and the hauling services necessary for waste disposal at these Convenience Centers. Recycling services and collection of batteries, oil filters, antifreeze, motor oil, E-waste, and tires are also being provided by WM at the Convenience Centers and at the two (2) Recycling Centers. The approximate expense related to all these activities exceeds \$800,000 annually. This figure does not include the cost of waste disposal at Great Oak Landfill or the cost of processing recyclable materials at our Winston-Salem MRF.

# **ATTACHMENT I**

## **LOCAL CONTRACTORS AND BUSINESS PARTNERS**

# GREAT OAK LANDFILL LOCAL VENDORS

Vendor Name	Item Description
Airgas	Welding supplies
Amick's Superstore	Outdoor Equipment
Asheboro Alarm & Electric	Electrical Construction and Repair
Asheboro Ford	Truck Service
Asheboro Lock & Key	Locksmithing Services
Asheboro Machine Shop	Metal and Fabrication
Asheboro Recycling Center	Recycling Services
Black Rock Crushing	Rock Crushing
Countyline Welding	Welding Repair and Fabrication
Clean Sweep of Ramseur Inc	Mowing & Landscaping
Covanta	Environmental Services
Hamilton's Steakhouse	Catering
Hugo's Carwash	Truck washing
James River Equipment	Repair parts
Martin Marietta Materials Inc	Gravel
Matco Tools Local Franchise	Tools
NAPA Auto Parts – Walker Automotive	Truck Parts
Piedmont Fasteners	Hardware, Hydraulic Hoses
Plumbing by Danny Eaton	Plumbing
Pugh Oil Company	Shop Lubricant Oils
SE Trogdon & Sons Inc	Construction Services
Snap-On Local Franchise	Tools
Stinson Electrical	Electrical Construction and Repair
StoneTree Signs LLC	Signs
Survey Carolina	Construction Surveying
Thomas Tire	Tires and truck service
Trollinger Construction Inc	Building Construction
Viking Hose and Fittings LLC	Hoses
Weldrite Fabrication	Welding



Randolph County Manager

**MEMORANDUM**

**To:** County Manager, Zeb Holden

**CC:** David Caughron, Chairman of Randolph County Tourism Development Authority

**From:** Amber Scarlett, Executive Director of Randolph County Tourism Development Authority

**Subject:** Request for Agenda Item – TDA Annual Report for year-ending 2024

**Date:** 10/17/2025

---

Dear County Manager:

**Purpose:**

The Randolph County Tourism Development Authority respectfully requests the opportunity to be included on the agenda for the December 1, 2025, meeting of the Randolph County Commissioners. During this meeting, we would like to showcase key highlights from our Annual Report for 2024.

Our Executive Director, Amber Scarlett, will deliver a comprehensive presentation that will cover several important areas, including:

- **Economic Impact from Visitor Spending in 2024:** An analysis of how tourism has contributed to the local economy through visitor expenditures.
- **Overview of 2024 Occupancy Tax Revenues:** A detailed report on the occupancy tax revenues generated in the past year and what it signifies for our tourism industry.
- **2024 Destination Data:** Insights into visitor demographics, popular attractions, and trends that shaped our tourism landscape throughout the year.
- **I-73/74 Visitor Centers Statistics:** An overview of visitor traffic and engagement at our key visitor centers located along the I-73/74 corridors.
- **Marketing & Advertising Review:** A recap of our marketing strategies, outreach efforts, and the effectiveness of our advertising campaigns to promote Randolph County as a travel destination.

We appreciate your consideration of this presentation, as we believe that tourism continues to serve as a vital economic driver for Randolph County, fostering growth and opportunity year after year.

---

Amber Scarlett, Executive Director of Randolph County Tourism Development Authority



## Randolph County Board of Elections

1457 N. Fayetteville Street  
Asheboro, North Carolina 27203  
336-318-6900

To: Randolph County Board of Commissioners

From: Melissa T. Kirstner, Director of Elections

Date: October 24, 2025

Subject: Approval to Purchase New Voting System

The Randolph County Board of Elections is requesting the approval of the Sales Order Agreement between Election Systems & Software, LLC (“ES&S”) and Randolph County, North Carolina, for the purchase of 32 tabulators, 32 ballot boxes and 1 high speed scanner and tabulator. These tabulators are new, upgraded models of the County’s current voting tabulators. Ten of the tabulators will have 8GB memory devices for faster tabulation of early voting results.

The Board of Commissioners approved capital funding for this equipment in the fiscal year 2025-2026 budget. The attached Request for Replacement of County Voting System has been approved by the Randolph County Board of Elections and the NC State Board of Elections.

The total purchase price of \$329,565 includes a trade-in allowance of \$34,375.50 for our current tabulation equipment and a “customer loyalty discount” of \$20,100. We plan to use this new equipment in all 22 voting precincts and all early voting sites during the March 3, 2026 Primary Election.

Please contact me at 336-318-6900 or [melissa.kirstner@randolphcountync.gov](mailto:melissa.kirstner@randolphcountync.gov) if you have any questions. Thank you.

*John W. McAnulty, Chair*

*Margaret Megerian, Secretary*

*Barron Thompson, Member*

## Request for Replacement of County Voting System

The Randolph County Board of Elections ("Board"), having met on September 9, 2025 hereby seeks the approval of the State Board of Elections to replace its voting system, or a portion thereof. Before approving the adoption and acquisition of any voting system by the board of county commissioners, the county board of elections carried out the following steps, which are documented on this form.

### STEP 1: DEMONSTRATION

The county board must witness a demonstration of the recommended voting system plus at least one other certified voting system not currently used in the county. The demonstration can take place in the county, at a site designated by the State Board, or by virtual means.

- The demonstration should be organized as part of a public meeting with invitations sent to the county board of commissioners, the county manager, the county attorney, and the political parties in the county.
- The county board should give public notice of the demonstration and meeting, as it does for all other board meetings.
- A majority of county board members voting on the recommendation must have witnessed a demonstration. All five members of the county board of elections should attend a demonstration if possible.

<b>County Board member 1:</b> <u>Margaret Megerian</u>	<b>Demo</b> <span style="float: right;">5-15-2025</span> <b>Location:</b> <u>Randolph BOE</u> <span style="float: right;"><b>Date:</b> <u>6-10-2025</u></span>
<b>Voting Systems Reviewed:</b> <input type="checkbox"/> Hart InterCivic Verity 2.2 <input checked="" type="checkbox"/> Hart InterCivic Verity 2.5	<input type="checkbox"/> ES&S EVS 5.2.4.0 <input checked="" type="checkbox"/> ES&S EVS 6.3.0.0 <input type="checkbox"/> ES&S Unity 3.4.1.1
<b>County Board member 2:</b> <u>Tiffany Alston</u>	<b>Demo</b> <span style="float: right;">5-15-2025</span> <b>Location:</b> <u>Randolph BOE</u> <span style="float: right;"><b>Date:</b> <u>6-10-2025</u></span>
<b>Voting Systems Reviewed:</b> <input type="checkbox"/> Hart InterCivic Verity 2.2 <input checked="" type="checkbox"/> Hart InterCivic Verity 2.5	<input type="checkbox"/> ES&S EVS 5.2.4.0 <input checked="" type="checkbox"/> ES&S EVS 6.3.0.0 <input type="checkbox"/> ES&S Unity 3.4.1.1
<b>County Board member 3:</b> <u>Mary Joan Pugh</u>	<b>Demo</b> <span style="float: right;">5-15-2025</span> <b>Location:</b> <u>Randolph BOE</u> <span style="float: right;"><b>Date:</b> <u>6-10-2025</u></span>
<b>Voting Systems Reviewed:</b> <input type="checkbox"/> Hart InterCivic Verity 2.2 <input checked="" type="checkbox"/> Hart InterCivic Verity 2.5	<input type="checkbox"/> ES&S EVS 5.2.4.0 <input type="checkbox"/> ES&S EVS 6.3.0.0 <input type="checkbox"/> ES&S Unity 3.4.1.1
<b>County Board member 4:</b> <u>Tyler Brooks</u>	<b>Demo</b> <span style="float: right;">5-15-2025</span> <b>Location:</b> <u>Randolph BOE</u> <span style="float: right;"><b>Date:</b> <u>6-10-2025</u></span>
<b>Voting Systems Reviewed:</b> <input type="checkbox"/> Hart InterCivic Verity 2.2 <input checked="" type="checkbox"/> Hart InterCivic Verity 2.5	<input type="checkbox"/> ES&S EVS 5.2.4.0 <input checked="" type="checkbox"/> ES&S EVS 6.3.0.0 <input type="checkbox"/> ES&S Unity 3.4.1.1
<b>County Board member 5:</b> <u>Pete Oldham</u>	<b>Demo</b> <span style="float: right;">5-15-2025</span> <b>Location:</b> <u>Randolph BOE</u> <span style="float: right;"><b>Date:</b> <u>6-10-2025</u></span>
<b>Voting Systems Reviewed:</b> <input type="checkbox"/> Hart InterCivic Verity 2.2 <input checked="" type="checkbox"/> Hart InterCivic Verity 2.5	<input type="checkbox"/> ES&S EVS 5.2.4.0 <input checked="" type="checkbox"/> ES&S EVS 6.3.0.0 <input type="checkbox"/> ES&S Unity 3.4.1.1

**STEP 2: PRELIMINARY RECOMMENDATION**

The county board must make a preliminary recommendation to the board of county commissioners as to which voting system should be acquired by the county.

- Official action to preliminarily recommend can be taken as soon as the same meeting during which the demonstration is conducted, provided the meeting is properly noticed. Alternatively, the meeting to preliminarily recommend a voting system may be noticed prior to the demonstration as long as the meeting is held after the demonstration.
- The Board can recommend by resolution, letter, presentation, or other official action.

<p>Following the voting system demonstration, the Board recommended:</p> <p><input type="checkbox"/> by resolution dated _____</p> <p><input type="checkbox"/> by letter dated _____ signed by _____</p> <p><input type="checkbox"/> by presentation given on _____</p> <p><input checked="" type="checkbox"/> by nature of an official action taken on <u>June 10, 2025</u></p>
<p>that <u>Randolph</u> County adopt and acquire the:</p> <p><input checked="" type="checkbox"/> ES&amp;S EVS 6.3.0.0 Voting System</p> <p><input type="checkbox"/> ES&amp;S EVS 5.2.4.0 Voting System</p> <p><input type="checkbox"/> ES&amp;S Unity 3.4.1.1 Voting System</p> <p><input type="checkbox"/> Hart InterCivic Verlty 2.5 Voting System</p>

**STEP 3: TEST THE PROPOSED VOTING SYSTEM**

The county board must either: (1) test the proposed voting system in at least one precinct where the voting system would be used if adopted, or (2) test the proposed voting system in a simulated election.

- County board staff must notify State Board voting systems staff via email ([votingsystems.sboe@ncsbe.gov](mailto:votingsystems.sboe@ncsbe.gov)) of its intent to test the recommended voting system.
- The voting systems election management system and the components of the system must undergo Logic & Accuracy testing prior to use in the test election.
- After completing the test election, the county board must determine that the recommended voting system has met the requirements for voting in that county.
- Simulated elections must be conducted in accordance with the Standards for Simulated Election policy.

<input checked="" type="checkbox"/>	On <u>April 9, 2025</u> , the county board staff notified the State Board of Elections voting systems staff of its intent to test the recommended voting system.
<input checked="" type="checkbox"/>	The recommended voting system was tested on <u>July 23, 2025</u> . The voting systems election management system and all of the components of the system were subject to Logic & Accuracy testing prior to use in the test election.
<input type="checkbox"/>	If tested during a real election, the recommended voting system was tested in _____ one-stop absentee voting site(s) and/or _____ Election Day precinct(s).
<input checked="" type="checkbox"/>	The Board, having completed its election (real or simulated) in which the recommended voting system was tested, has determined that the recommended system meets the requirements for voting in the county.

**STEP 4: SBE APPROVAL**

The county board must obtain the approval of the State Board before replacing any voting system, or any portion thereof.

The County Board seeks the approval of the State Board of Elections to replace its current voting system, or a portion thereof, with the following voting system:

- Hart InterCivic Verity 2.5 Voting System       ES&S Unity 3.4.1.1 Voting System  
 ES&S EVS 6.3.0.0 Voting System       ES&S EVS 5.2.4.0 Voting System

The Board proposes to adopt and acquire the voting system’s election management system (EMS) and the following components of the system:

<i>Component Type</i>	<i>Model</i>	<i>Quantity</i>
<i>Precinct Ballot Tabulator (PBT)</i>	DS300	32
<i>Central Ballot Tabulator (CBT)</i>	DS950	1
<i>Ballot Marking Device (BMD)</i>		
<i>BMD Printer</i>		
<i>Ballot on Demand (BOD) Printers</i>		

The Board proposes to use the ExpressVote ballot marking device and its accessible peripherals to meet ADA requirements to allow for accessible voting.

Along with this request, the County Board is submitting the proposed vendor contract to permit the State Board of Elections to review and approve the terms of the vendor's contract.

**THE COMPLETION OF THE FORGOING STEPS IS ATTESTED TO AND THE REQUEST FOR APPROVAL OF VOTING SYSTEM REPLACEMENT IS HEREBY MADE BY:**

Board Chair:	<u><i>Aundree Agelton</i></u>	Date: <u>September 9, 2025</u>
Board Secretary:	<u><i>Alfonso R. M. ...</i></u>	Date: <u>September 9, 2025</u>
Board Member:	<u><i>James D. Margaret J. ...</i></u>	Date: <u>September 9, 2025</u>
Board Member:	<u><i>[Signature]</i></u>	Date: <u>September 9, 2025</u>
Board Member:	<u><i>Peggy ...</i></u>	Date: <u>September 9, 2025</u>

<i>State Board of Elections use only</i>	
The proposed voting system replacement <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT approved.	
Approved by:	Date: <u>10/6/2025</u>

**STEP 5: ADOPTION AND ACQUISITION OF NEW VOTING SYSTEM BY BOARD OF COUNTY COMMISSIONERS**

Following SBE approval, the County Board understands that it may then proceed to ask its Board of County Commissioners for the approval and funding to acquire the recommended voting system. The board of county commissioners, with the approval of the county board of elections, may adopt and acquire only a voting system of a type, make, and model certified by the State Board for use in some or all voting places in the county at some or all elections. The board of county commissioners may decline to adopt and acquire any voting system recommended by the county board of elections but may not adopt and acquire any voting system that has not been approved by the county board of elections.

Along with this request, the County Board is submitting the proposed vendor contract to permit the State Board of Elections to review and approve the terms of the vendor's contract.

**THE COMPLETION OF THE FORGOING STEPS IS ATTESTED TO AND THE REQUEST FOR APPROVAL OF VOTING SYSTEM REPLACEMENT IS HEREBY MADE BY:**

Board Chair:	<u><i>Aundrea Agelton</i></u>	Date: <u>September 9, 2025</u>
Board Secretary:	<u><i>Alan R. McNeil</i></u>	Date: <u>September 9, 2025</u>
Board Member:	<u><i>James Margaret J. McGowan</i></u>	Date: <u>September 9, 2025</u>
Board Member:	<u><i>[Signature]</i></u>	Date: <u>September 9, 2025</u>
Board Member:	<u><i>Peggy Fisher</i></u>	Date: <u>September 9, 2025</u>

<i>State Board of Elections use only</i>		
The proposed voting system replacement <input type="checkbox"/> IS <input type="checkbox"/> IS NOT approved.		
<b>Approved by:</b>		<b>Date:</b>


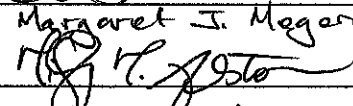
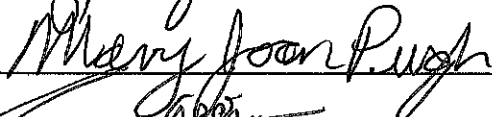
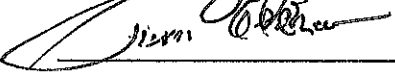
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# Former Board Approval

Along with this request, the County Board is submitting the proposed vendor contract to permit the State Board of Elections to review and approve the terms of the vendor's contract.

THE COMPLETION OF THE FORGOING STEPS IS ATTESTED TO AND THE REQUEST FOR APPROVAL OF VOTING SYSTEM REPLACEMENT IS HEREBY MADE BY:

Board Chair:	<u></u>	Date: <u>6/10/2025</u>
Board Secretary:	<u></u>	Date: <u>6/10/2025</u>
Board Member:	<u></u>	Date: <u>6/10/2025</u>
Board Member:	<u></u>	Date: <u>6/10/2025</u>
Board Member:	<u>B. Tyler Brooks</u>	Date: <u>6/10/2025</u>

<i>State Board of Elections use only</i>		
The proposed voting system replacement <input type="checkbox"/> IS <input type="checkbox"/> IS NOT approved.		
Approved by:		Date:

## STEP 5: ADOPTION AND ACQUISITION OF NEW VOTING SYSTEM BY BOARD OF COUNTY COMMISSIONERS

Following SBE approval, the County Board understands that it may then proceed to ask its Board of County Commissioners for the approval and funding to acquire the recommended voting system. The board of county commissioners, with the approval of the county board of elections, may adopt and acquire only a voting system of a type, make, and model certified by the State Board for use in some or all voting places in the county at some or all elections. The board of county commissioners may decline to adopt and acquire any voting system recommended by the county board of elections but may not adopt and acquire any voting system that has not been approved by the county board of elections.



11208 JOHN GALT BLVD  
 OMAHA, NE 68137-2364  
 (402) 683-0101

# Sales Order Agreement

1st Election Date: March 3, 2026

Estimated Delivery Date: November 2025

Customer Contact, Title: Melissa Kirstner - Director

Phone Number: 336-318-6900

Customer Name: Randolph County, North Carolina

Fax Number: 336-318-6903

Bill To: \_\_\_\_\_  
Randolph County, North Carolina  
Melissa Kirstner - Director  
1457 N. Fayetteville Street  
Asheboro, NC 27203

Ship To: \_\_\_\_\_  
Randolph County, North Carolina  
Melissa Kirstner - Director  
1457 N. Fayetteville Street  
Asheboro, NC 27203

Item	Description	Qty	Price	Total
1 DS300	DS300 Poll Place Scanner and Tabulator: Model DS300 Scanner with Internal Backup Battery, Paper Roll, and One (1) Standard 4GB Memory Device	22	\$5,995.00	\$131,890.00
2 DS300	DS300 Poll Place Scanner and Tabulator: Model DS300 Scanner with Internal Backup Battery, Paper Roll, and One (1) Standard 8GB Memory Device	10	\$6,110.00	\$61,100.00
3 DS300	DS300 Ballot Box with Power Supply and AC Cord	32	\$995.00	\$31,840.00
4 DS950	Model DS950 High-Speed Scanner and Tabulator: Model DS950 Scanner with Steel Table/Cart, Start-up Kit, Dust Cover, Reports Printer, Battery Backup, USB Cable, and Two (2) Standard 8GB Memory Devices	1	\$135,500.00	\$135,500.00
5 DS300	Equipment Installation	32	\$135.00	\$4,320.00
6 DS950	Equipment Installation	1	\$2,305.00	\$2,305.00
7 Services	Project Management Day	2	\$2,050.00	\$4,100.00
8 Trade-In Allowance	Equipment Being Traded-In by Customer Includes: 35 - Model DS200 Scanner 35 - Model DS200 Ballot Box 2 - Model DS450 Scanner	1	(\$34,375.00)	(\$34,375.00)
9 Shipping	Shipping & Handling	1	\$12,985.00	\$12,985.00

<b>Order Subtotal</b>	<b>\$ 349,665.00</b>
<b>Customer Loyalty Discount</b>	<b>(\$20,100.00)</b>
<b>Order Total</b>	<b>\$ 329,565.00</b>

Cara Florence  
 Regional Sales Manager

\_\_\_\_\_  
 Customer Signature Date

\_\_\_\_\_  
 V.P. of Finance Date

\_\_\_\_\_  
 Title

**Trade-In Equipment:**

ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties.  
ES&S is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

**Payment Terms**

\$164,782.50 of Order Total will be invoiced upon Contract Execution.

\$164,782.50 of Order Total will be invoiced as Equipment is provided to Customer.

Invoices are due net 30 from invoice date.

Note 1: Any applicable state and local taxes are not included, and are the responsibility of the Customer.

**Warranty Period (Years):**

One (1) Year from Equipment Delivery

**Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period)**

Upon the expiration of the Warranty Period and Initial License Terms, ES&S and Customer will enter into a Hardware Maintenance and Software License, Maintenance and Support Services Agreement for the continued maintenance of the ES&S Equipment and the continued license and use of the ES&S Software and ES&S Firmware.

SEE GENERAL TERMS

## GENERAL TERMS

1. **Purchase/License Terms.** Subject to the terms and conditions of this Agreement, ES&S agrees to sell and/or license, and Customer agrees to purchase and/or license, the ES&S Equipment, ES&S Software and ES&S Firmware described on the front side of this Agreement. The ES&S Firmware and ES&S Software are collectively referred to hereinafter as the "ES&S Software." The payment terms for the ES&S Equipment and ES&S Software are set forth on the front side of this Agreement. Title to the ES&S Equipment shall pass to Customer when Customer has paid ES&S the total amount set forth on the front side of this Agreement for the ES&S Equipment. The consideration for ES&S' grant of the license during the Initial Term for the ES&S Firmware is included in the cost of the ES&S Equipment.

a. **Equipment Purchase.** Subject to the terms and conditions of this Agreement, ES&S agrees to sell, and Customer agrees to purchase, the ES&S Equipment. Title to the ES&S Equipment shall pass to Customer when Customer has paid ES&S the total amount set forth on the front side of this Agreement for the ES&S Equipment.

b. **Grant of Licenses.** Subject to the terms and conditions of this Agreement, ES&S hereby grants to Customer nonexclusive, nontransferable licenses for its bona fide full time, part time or temporary employees to use the ES&S Software and related Documentation in the Jurisdiction while Customer is using the ES&S Equipment and timely pays the applicable annual ES&S Software License, Maintenance and Support Fees. The licenses allow such bona fide employees to use and copy the ES&S Software (in object code only) and the Documentation, in the course of operating the ES&S Equipment and solely for the purposes of defining and conducting elections and tabulating and reporting election results in the Jurisdiction.

2. **Prohibited Uses.** Customer shall not take any of the following actions with respect to the ES&S Software or the Documentation:

a. Reverse engineer, decompile, disassemble, re-engineer or otherwise create, attempt to create, or permit, allow or assist others to create, the source code or the structural framework for part or all of the ES&S Software;

b. Cause or permit any use, display, loan, publication, transfer of possession, sublicensing or other dissemination of the ES&S Software or Documentation, in whole or in part, to or by any third party without ES&S' prior written consent; or

c. Cause or permit any change to be made to the ES&S Software without ES&S' prior written consent; or

d. Allow a third party to cause or permit any copying, reproduction or printing of any output generated by the ES&S Software (except finished ballots by ballot printers selected by Customer) in which ES&S owns or claims any proprietary intellectual property rights (e.g., copyright, trademark, patent pending or patent), including, but not limited to, any ballot shells or ballot code stock.

3. **Term of Licenses.** The licenses granted in Section 1(b) shall commence upon the delivery of the ES&S Software described in Section 1(b) and shall continue for a one (1) year period (the "Initial License Term"). Upon expiration of the Initial License Term, the licenses shall automatically renew for an unlimited number of successive one-year periods (each a "License Renewal Term") upon the payment by Customer of the annual software license and software maintenance and support fees. ES&S may terminate either license if Customer fails to pay the consideration due for, or breaches Sections 1(b), 2, or 8 with respect to, such license. Upon the termination of either of the licenses granted in Section 1(b) for ES&S Software or upon Customer's discontinuance of the use of any ES&S Software, Customer shall immediately return such ES&S Software and the related Documentation (including any and all copies thereof) to ES&S, or (if requested by ES&S) destroy such ES&S Software and Documentation and certify in writing to ES&S that such destruction has occurred.

4. **Updates.** During the Initial License Term or any License Renewal Term for which Customer has paid the associated renewal fees, ES&S may provide new releases, upgrades or maintenance patches to the ES&S Software, together with appropriate Documentation ("Updates"), on a schedule defined by ES&S. Customer is solely responsible for obtaining and purchasing any upgrades or Third-Party Items required to operate the Updates, as well as the cost of any replacements, retrofits or modifications to the ES&S Equipment which may be necessary in order to operate the Updates. All Updates shall be deemed to be ES&S Software for purposes of this Agreement upon delivery. Unless otherwise agreed to by the parties, and subject to Customer's prior execution of a purchase order therefor, ES&S shall install the Updates. ES&S shall charge Customer at its then-current rates to: (i) install the Updates; (ii) train Customer on Updates, if such training is requested by Customer and (iii) if applicable, provide maintenance and support on the ES&S Software that is required as a result of Customer's failure to timely or properly install an Update. If applicable, Customer shall be responsible for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee which is caused by Customer's failure to install the most recent Update provided to it by ES&S. If Customer proposes changes in the ES&S Software to ES&S, such proposals will become ES&S' property. ES&S may, in its sole discretion, elect to make or not to make such changes without reference or compensation to Customer or any third party. ES&S represents to Customer that the Updates will comply with all applicable state law requirements at the time of delivery. Customer shall be responsible to ensure that it has installed and is using only certified versions of ES&S Software in accordance with applicable law. In the event that any Updates are required due to changes in state law, ES&S reserves the right to charge Customer for the following:

- (i) the total cost of any third-party items that are required in order to operate the Updates;
- (ii) the total cost of any replacements, retrofits or modifications to the ES&S Equipment contracted for herein that may be developed and offered by ES&S in order for such ES&S Equipment to remain compliant with applicable laws and regulations; and
- (iii) Customer's pro-rata share of the costs of designing and developing such state mandated Updates.

Customer's pro-rata share of the costs included under subsection (iii) above shall be determined at the time by dividing the number of registered voters in Customer's jurisdiction by the total number of registered voters in all counties in Customer's state to which ES&S has sold and/or licensed the Equipment and/or Licensed Software purchased and licensed by Customer under this Agreement. Customer shall pay ES&S the entire costs incurred for design, development and certification of any Update which is required due to a change in local law or is otherwise requested or required by Customer.

5. **Delivery; Risk of Loss.** The Estimated Delivery Dates and First Election Use (if any) set forth on the front side of this Agreement are estimates and may only be established or revised, as applicable, by the parties, in a written amendment to this Agreement, because of delays in executing this Agreement, changes requested by Customer, product availability and other events. ES&S will notify Customer of such revisions as soon as ES&S becomes aware of such revisions. Risk of loss for the ES&S Equipment and ES&S Software shall pass to Customer when such items are delivered to

Customer's designated location. Upon transfer of risk of loss to Customer, Customer shall be responsible for obtaining and maintaining sufficient casualty insurance on the ES&S Equipment and ES&S Software and shall name ES&S as an additional insured thereunder and, at ES&S' request, shall deliver written evidence thereof to ES&S until all amounts payable to ES&S under this Agreement have been paid by Customer.

## 6. Warranty.

a. **ES&S Equipment/ES&S Software.** ES&S warrants that for a one (1) year period (the "Warranty Period"), it will repair or replace any component of the ES&S Equipment or ES&S Software which, while under normal use and service: (i) fails to perform in accordance with its Documentation in all material respects, or (ii) is defective in material or workmanship. The Warranty Period will commence upon delivery. The Warranty shall not include the repair or replacement of any ES&S Equipment components that are consumed in the normal course of operating the ES&S Equipment, including, but not limited to, headphones and headphone protective covers, printer cartridges or ribbons, paper, batteries, drums, toners, fusers, transfer belts, removable media storage devices, seats, keys, power supplies/cords, PCMCIA, Smart, or CF cards or marking devices (collectively, the "Consumables"). ES&S may modify and make available additional Consumables as they may become available from time to time. Any repaired or replaced item of ES&S Equipment or ES&S Software shall be warranted only for the unexpired term of the Warranty Period. All replaced components of the ES&S Equipment or ES&S Software will become the property of ES&S. This warranty is effective provided that (i) Customer notifies ES&S within three (3) business days of the discovery of the failure of performance or defect and is otherwise in compliance with its obligations hereunder, (ii) the ES&S Equipment or ES&S Software to be repaired or replaced has not been repaired, changed, modified or altered except as authorized or approved by ES&S, (iii) the ES&S Equipment or ES&S Software to be repaired or replaced is not damaged as a result of accident, theft, vandalism, neglect, abuse, use which is not in accordance with instructions or specifications furnished by ES&S or causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, floods, riots, acts of war, terrorism or insurrection, government acts or orders; epidemics, pandemics or outbreak of communicable disease; quarantines; national or regional emergencies, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, and (iv) Customer has installed and is using the most recent update provided to it by ES&S. This warranty is void for any units of equipment which: (i) have not been stored or operated in a temperature range according their specifications, (ii) have been severely handled so as to cause mechanical damage to the unit, or (iii) have been operated or handled in a manner inconsistent with reasonable treatment of an electronic product.

b. **Exclusive Remedies/Disclaimer.** IN THE EVENT OF A BREACH OF SUBSECTION 6(a), ES&S' OBLIGATIONS, AS DESCRIBED IN SUCH SUBSECTION, ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES. ES&S EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, WHICH ARE NOT SPECIFICALLY SET FORTH IN THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. FURTHER, IN THE EVENT CUSTOMER DECLINES ES&S' INSTALLATION AND ACCEPTANCE TESTING SERVICES OR IN ANY WAY AT ANY TIME ALTERS, MODIFIES OR CHANGES ANY EQUIPMENT, SOFTWARE, THIRD PARTY ITEMS AND/OR NETWORK (COLLECTIVELY "SYSTEM") CONFIGURATIONS WHICH HAVE BEEN PREVIOUSLY INSTALLED BY ES&S OR WHICH ARE OTHERWISE REQUIRED IN ACCORDANCE WITH THE CERTIFIED VOTING SYSTEM CONFIGURATION, ALL WARRANTIES OTHERWISE PROVIDED HEREUNDER WITH RESPECT TO THE SYSTEM PURCHASED, LEASED, RENTED AND/OR LICENSED UNDER THIS AGREEMENT SHALL BE VOID AND OF NO FURTHER FORCE AND EFFECT.

7. **Limitation Of Liability.** Neither party shall be liable for any indirect, incidental, punitive, exemplary, special or consequential damages of any kind whatsoever arising out of or relating to this Agreement. Neither party shall be liable for the other party's negligent or willful misconduct. ES&S' total liability to Customer arising out of or relating to this Agreement shall not exceed the aggregate amount to be paid to ES&S hereunder. By entering into this Agreement, Customer agrees to accept responsibility for (a) the selection of, use of and results obtained from any equipment, software or services not provided by ES&S and used with the ES&S Equipment or ES&S Software, or (b) user errors, voter errors or problems encountered by any individual in voting that are not otherwise a result of the failure of ES&S to perform. ES&S shall not be liable under this Agreement for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee that is caused by (y) Customer's failure to timely or properly install and use the most recent update provided to it by ES&S or (z) Customer's election not to receive, or to terminate, the Hardware Maintenance Services or the ES&S Software Maintenance and Support.

8. **Proprietary Rights.** Customer acknowledges and agrees as follows:

ES&S owns the ES&S Software, all Documentation and training materials provided by ES&S, the design and configuration of the ES&S Equipment and the format, layout, measurements, design and all other technical information associated with the ballots to be used with the ES&S Equipment. Customer has the right to use the aforementioned items to the extent specified in this Agreement. ES&S also owns all patents, trademarks, copyrights, trade names and other proprietary or intellectual property in, or used in connection with, the aforementioned items. The aforementioned items also contain confidential and proprietary trade secrets of ES&S that are protected by law and are of substantial value to ES&S. Customer shall keep the ES&S Software and related Documentation free and clear of all claims, liens and encumbrances and shall maintain all copyright, trademark, patent or other intellectual or proprietary rights notices that are set forth on the ES&S Equipment, the ES&S Software, the Documentation, training materials and ballots that are provided, and all permitted copies of the foregoing.

9. **Termination.** This Agreement may be terminated, in writing, at any time by either party if the other party breaches any material provision hereof and does not cure such breach within 30 days after it receives written notification thereof from the non-breaching party.

## 10. Disputes.

a. **Payment of Undisputed Amounts.** In the event of a dispute between the parties regarding (1) a product or service for which payment has not yet been made to ES&S, (2) the amount due ES&S for any product or service, or (3) the due date of any payment, Customer shall nevertheless pay to ES&S when due all undisputed amounts. Such payment shall not constitute a waiver by Customer or ES&S of any of its rights and remedies against the other party.

b. **Remedies for Past Due Undisputed Payments.** If any undisputed payment to ES&S is past due more than 30 days, ES&S may suspend performance under this Agreement until such amount is paid. Any disputed or undisputed payment not paid by Customer to ES&S when due shall bear interest from the due date at a rate equal to the lesser of one and one-half percent per month or the maximum amount permitted by applicable law for each month or portion thereof during which it remains unpaid.

11. **Assignment.** Except in the case of a reorganization of the assets or operations of ES&S with one or more affiliates of ES&S or the sale, transfer or assignment of all or substantially all of the assets of ES&S or any business operations thereof to a successor who has asserted its intent to continue the applicable business of ES&S, neither party may assign or transfer this Agreement or assign, subcontract or delegate any of its rights, duties or obligations hereunder without the prior written consent of the other party hereto, such consent not to be unreasonably withheld or conditioned, nor unduly delayed.

12. **Compliance with Laws.** ES&S warrants to Customer that, at the time of delivery, the ES&S Equipment and ES&S Software sold and licensed under this Agreement will comply with all applicable requirements of federal and state election laws and regulations that are mandatory and effective as of the Effective Date and will have been certified by the appropriate state authorities for use in Customer's state. The ES&S Election Management System (EMS) Equipment, Software, and Firmware, including all EMS components will be provided to Customer in a hardened network environment which means that the network provided by ES&S will include an air-gapped, fully closed network environment that includes only the services, applications, utilities and settings necessary to operate the EMS. In accordance with the guidelines of the United States Election Assistance Commission, ES&S shall not be liable for any claims, damages, losses, liens, obligations, liabilities, judgments, assessed damages, costs, expenses (including reasonable attorney's fees) and the like arising out of or related to the Customer's failure to maintain the EMS in the hardened network or allows any internal or external access to the hardened network.

13. **North Carolina Election Certification Program.** ES&S shall comply with the requirements set forth in the Election Systems Certification Program ("Certification Program") issued by the North Carolina State Board of Elections ("NCSBOE") which are mandatory and effective as of the Effective Date and which are incorporated herein by this reference. Specifically, ES&S shall comply with the following requirements set forth under the Certification Program.

a. In accordance with Section 3.3.4.2 of the Certification Program ES&S shall bear all costs associated with necessary certifications, reviews, and reports required under the Certification Program, including for all VSTL and third-party review.

b. In accordance with Section 3.3.4.4 of the Certification Program, any voting system or update provided by ES&S will be of a version currently certified by the NCSBOE for use in North Carolina election. The term "most recent update" as used in this agreement includes only a version that is certified for use by the NCSBOE at the time it is provided to the Customer.

c. In accordance with Section 3.7.2.3 of the Certification Program, ES&S will comply with all training requirements issued by the NCSBOE. The training requirements include, but are not limited to, ES&S providing a minimum of five (5) training classes per program (e.g. voting unit, election management system, ballot creation and layout software) per ordering entity (each county board of elections) for the initial contract period and for each renewal period exercised. Dates for training sessions will be mutually agreed upon by county customer and vendor. The NCSBOE reserves the right to require ES&S provide additional or other training as it deems necessary or beneficial.

If any conflict exists between this Agreement and the Certification Program, the Certification Program will govern and any provisions in conflict with the Certification Program are void and unenforceable.

14. **Entire Agreement.** This Agreement shall be binding upon and inure to the benefit of the parties and their respective representatives, successors and assigns. This Agreement contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede and replace any and all other prior or contemporaneous discussions, negotiations, agreements or understandings between the parties, whether written or oral, regarding the subject matter hereof. Any provision of any purchase order, form or other agreement which conflicts with or is in addition to the provisions of this Agreement shall be of no force or effect. No waiver, amendment or modification of any provision of this Agreement shall be effective unless in writing and signed by the party against whom such waiver, amendment or modification is sought to be enforced. No consent by either party to, or waiver of, a breach by either party shall constitute a consent to or waiver of any other different or subsequent breach by either party. This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina, without regard to its conflicts of laws principles. ES&S acknowledges that nothing in this Agreement in any way alters its duty to comply with North Carolina law, including but not limited to the requirement that it post a performance bond pursuant to N.C.G.S. § 163-165.7(a)(1). ES&S further agrees that if it is granted a contract to provide software for an electronic voting system but fails to debug, modify, repair, or update the software as agreed or in the event of the vendor having bankruptcy filed for or against it, the source code described in G.S. 163-165.9A(a) shall be turned over to the purchasing county by the escrow agent chosen under G.S. 163-165.9A(a)(1) for the purposes of continuing use of the software for the period of the contract and for permitting access to the persons described in G.S. 163-165.7(f)(9) for the purpose of reviewing the source code. The parties agree that venue for any dispute or cause of action arising out of or related to this Agreement shall be in the state and federal courts of the United States located in the State in which the Customer resides. ES&S is providing equipment, software, firmware and services to Customer as an independent contractor, and shall not be deemed to be a "state actor" for purposes of 42 U.S.C. § 1983. ES&S may engage subcontractors to provide certain of the equipment, software, firmware or services, but shall remain fully responsible for such performance. The provisions of Sections 1-4, 6(b), 7-B, 10(b) and 11-14 of these General Terms shall survive the termination of this Agreement, to the extent applicable.

**Randolph County, NC** **Quote Date:** 3/17/2025  
**Purchase Proposal Quote** **Quote Valid Through:** 4/16/2025  
 Submitted by Election Systems & Software.

**Purchase Solution Includes:**

Quantity	Item Description	Unit Price	Extended Price
<b>Tabulation Hardware</b>			
<b>DS300 Poll Place Scanner and Tabulator:</b>			
22	DS300 (Includes Internal Backup Battery, Paper Roll and One (1) Standard 4GB Memory Device)	\$5,995.00	\$131,890.00
10	DS300 (Includes Internal Backup Battery, Paper Roll and One (1) Standard 8GB Memory Device)	\$6,110.00	\$61,100.00
32	DS300 Ballot Box with Power Supply and AC Cord	\$995.00	\$31,840.00
<b>DS950 High-Speed Scanner and Tabulator:</b>			
1	DS950 (Includes Steel Table/Cart, Start-Up Kit, Dust Cover, Reports Printer, Battery Backup, USB Cable, and Two (2) Standard 8GB Memory Devices)	\$135,500.00	\$135,500.00

**Services**

2	Implementation Services	\$2,050.00	\$4,100.00
X	Project Management		
X	Tabulation Equipment Installation		\$6,625.00
X	1 Year Hardware and Software Warranty		Included
X	Estimated Shipping and Handling		\$12,985.00
X	Customer Loyalty Discount		(\$20,100.00)
X	Trade-In Allowance, Equipment Being Traded-In by Customer Includes: 35 - DS200 Scanner (\$500.00 Per Unit) 35 - DS200 Ballot Box (\$125.00 Per Unit) 2 - DS450 Scanner (\$6,250.00 Per Unit)		(\$34,375.00)

**Total Purchase Solution** \$329,565.00

**Purchase Payment Terms**

Amount due within thirty (30) calendar days of contract execution: \$164,782.50  
 Amount due within thirty (30) calendar days of delivery of Hardware and/or Software: \$164,782.50

Lease/Purchase Financing Option:	Annual Payment
Annual Payment for a Three (3) Year Term	\$117,889.00

**Lease/Purchase Financing Notes:**

1. First Payment due at contract execution and annually thereafter.
2. Payments do not include Annual Post-Warranty License and Maintenance and Support Fees which will be invoiced separately.

**Footnotes:**

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
3. Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.
4. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.
5. Annual Software License, Maintenance and Support Services for the Electionware Software quoted above will be invoiced upon expiration of Customer's current Software License Maintenance and Support Services Agreement.

# Memo

To: Randolph County Board of Commissioners  
From: Sheriff Greg Seabolt  
Date: December 1, 2025  
Re: Proposal for Law Enforcement Clerk IV Position

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The Randolph County Sheriff's Office is requesting the establishment of a Law Enforcement Clerk IV. This position will be utilized to assist with payroll and personnel management within the Sheriff's Office.

It's important to note that the Sheriff's Office will utilize lap salary for this position for the remainder of the fiscal year.

The costs for the 2026-2027 fiscal year are as follows:

Salary	FICA	Health Ins	Retirement	401k	Total
\$42,600	\$3,259	\$11,160	\$6,130	\$852	\$64,001

The responsibilities of the Law Enforcement Clerk IV will include but are not limited to:

- Managing payroll processing
- Maintaining personnel records
- Providing administrative support to the Sheriff's Office as needed
- Assisting in the preparation of reports
- Serving as a point of contact for employee inquiries regarding county policies

This position is essential to enhance the efficiency of our operations and ensure that our administrative functions are managed effectively.

Thank you for considering this request.



RANDOLPH COUNTY SHERIFF'S OFFICE  
SHERIFF GREGORY J. SEABOLT

727 McDowell Road  
Asheboro, North Carolina 27205  
Phone: 336.318.6699 Fax: 336.318.6618

# Memo

To: Randolph County Board of Commissioners  
From: Sheriff Greg Seabolt  
Date: December 1, 2025  
Re: Request to Retain Positions Following Zoo Contract Termination

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The North Carolina Zoo is ending their contract with us at the end of December. We currently have One Deputy Sheriff Sergeant and two Deputy Sheriff positions that are part of this contract, working Zoo patrol.

With this contract ending, we would like to request to retain these three positions and utilize them within the Sheriff's Office. Maintaining these roles will help ensure continuity in our operations and support our ongoing efforts to enhance public safety in the community.

It's important to note that the funding for these positions is currently allocated within the Sheriff's Office budget. However, there will be no reimbursement from the Zoo from January 1, 2026, to June 30, 2026, which is estimated to be \$147,165.84.

Thank you for considering this request.



# Randolph County

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Office of the County Manager  
725 McDowell Road  
Asheboro, North Carolina 27205  
[www.randolphcountync.gov](http://www.randolphcountync.gov)

## MEMORANDUM

To: Randolph County Commissioners

From: Zeb Holden, County Manager

Date: November 26, 2025

Subject: Consider Farmland Preservation Fund from PUV Rollback Proceeds

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In North Carolina, a Present Use Value (PUV) tax deferral program is available to owners of agricultural, horticultural, and forest land meeting certain requirements. Properties accepted into the program are taxed based on their current use rather than market value, so long as eligibility requirements are met. The PUV program aims to keep farming viable in the face of increasing property values.

When a property loses eligibility for the PUV program, taxes from the prior three years (levy plus interest) are billed, or 'rolled back'. Often, the reason for the rollback is that a property has been sold and will no longer be farmed.

Historically, agriculture has been Randolph County's largest economic driver. However, development pressures in our region are on the rise and can present a threat to prime farmland. As a result, there have been increasing calls for farmland preservation programs. Staff have been researching different preservation programs for consideration by the Board of County Commissioners.

In the meantime, avenues for funding a future program will need to be considered. One funding method used in other counties is applying PUV rollbacks to farmland preservation programming. Over the past 5 years, this unanticipated revenue has averaged approximately \$150,000. In order to create seed money for a future program, the Board may wish to designate PUV funds for farmland preservation efforts.

Staff seek the Board's input on the creation of a farmland preservation fund with taxes collected via the PUV rollback.